

MINUTES - REGULAR MEETING

July 8, 2024

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whipppany, NJ

Commissioners present: Cobane, Brunner, Ehrich, Quinn

Absent: John Gethins

At this time the Commissioner Cobane read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Ehrich called for the acceptance of the minutes from last meeting. Comm. Quinn seconded the move, and it was carried by the following vote:

AYES: Cobane, Brunner, Ehrich, Quinn

ABSENT: Gethins

NAYS: None

TREASURER'S REPORT:

The following Treasurer's report was submitted.

Treasurer's Report - July 8, 2024 For the month of June 2024

General Checking Account #: XXXXXX3244

TD Bank

Balance On Hand - May 31, 2024	\$981,702.42
June checks	(\$100,393.61)
Transfer to Penalty Account	Starbucks (\$1,200.00)

Deposits for the Month of June 2024

Beyer Pharmaceuticals	2011 Permits & fees	\$54.00
Whippanny Railway Museum	2011 Permits & fees	\$54.00
Hanover Twp Bureau of Fire Prevention	Reimbursement for After Fire	\$1,500.00
Void check 13508 - Gethins	Fuel Vouchers	\$40.00
Whippanny Fire Company	Utilities 1st Quarter	\$1,742.53
Whippanny Fire Company	Cell Tower April	\$12,889.84
Microbac	2011 Permits and Fees	\$641.00
State of New Jersey	State Fire Safety Rebate	\$20,823.09
Hanover Township	District Taxes	\$357,549.20
Hanover Township	2011 Permits and Fees	\$695.00
Gov Deals	Other Income	\$12,200.00
Tyler Technologies	2008 Registration fees	\$375.00
Registration Fees	Cash / Checks	\$2,150.00

Balance on Hand, June 30, 2024

(matches Quickbooks)

\$1,290,822.47

Checks Submitted this Month's Meeting **\$152,434.67**

Business 12 Month CD -x0575 Matures 12-7-24 % **\$219,179.85**

Business 6 Month CD - TD Bank X9425 Matures 9-4-24 % **\$218,432.63**

Penalty Checking Account # XXXX3773
TD Bank

Balance on Hand, June 30, 2024 **\$6,637.07**

A motion to accept the Treasurer's report was made by Comm. Quinn. It was seconded by Comm. Brunner and passed unanimously.

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance

- Purchases made from Amazon and Home Depot

Apparatus

- Repairs on engines have been completed.

Training

Month of June

- Boat Ops
- Makeup session of Hazcom for annually required training
- Handlines / new nozzles
- Vehicle Stabilization

Purchases

- Nothing at this time

Fire Prevention

- 141 Inspections / re-inspections were conducted last month. \$ 3,490.00 in fees were billed and being collected. Total of \$22,972 for 2024.

EMS

- (79) Calls were answered last month.

Fire

- (65) Calls were answered last month. 144 Total calls answered

Other Matters and Announcements

- Conducted Plan reviews
- Conducted Spec reviews
- DCA Minimum Mandatory Qualifications In process (ongoing)
- Proposed new Chief's contract
- Processed OPRA Requests
- Incentive program for crew calls (in process)
- Attended Shriners event and accepted a tool donation (battery Chainsaw). See attached news article
- Thank you letter for guys attending East Hanover Public Safety Day.

A motion was made to accept the Chief's report by Comm. Quinn. It was seconded by Comm. Ehrich and passed unanimously.

COMMUNICATIONS

1. Jeff Paul from Morris County Emergency Management was on hand because of a CopaAmerica team practicing in our township.

He spoke about the EMS program with the county and problems with EMS. A long time ago, EMS was only volunteer squads. He met with the volunteers and they were upset that the county was establishing a county system. Together, the current system was designed.

If a municipality has an EMS program, EMS calls go to that municipality first, as long as they're registered.

When Calls were delayed or missed, questions were posed like "Why weren't you sending out services instead of just sending out the call?"

We don't contract and we work with existing municipalities. We supplement their programs through our electronic system. The computer recognizes where resources are and if they're on a call, they release the next closest unit. CUD – Closest Unit Dispatch

You're not alone – you're part of a system.

If resources are all utilized, our system uses all hospitals also. So you get their services too.

Because we are a government run service, the law says we don't have to bill. It's paid for by taxes.

With hospital systems, legally, they have to bill.

The county system is regional – not exclusive to one municipality. We may have a host but we go to CUD and ask What's the closest resource?

Soon, we're going to be tracking all ALS units.

The public used to have to wait – Now, we're seeing a demand for quicker service.

That's where Regionalization comes in.

The State asked for the MCI plan – not the Red Bulls.

For example, the Team Argentina that's here now – we put together a mass casualty plan. There's a huge contingent on or near that site. We're also working toward the 2026 World Cup.

He also mentioned that there was someone from Cedar Knolls who proposed the run card that they use now.

He has worked with Atlantic Health but said it doesn't make sense to move to an island when you have all these other resources at your disposal when needed.

He said our services are there. The system activates automatically. He also said they support volunteers in a big way.

He thanked us for the use of the building.

2. A thank you from OEM in East Hanover for our participation in Public Safety Day at Lurker Park.
3. The Shriners dedicated a tool to us and a thank you was sent to them.
4. A thank you from James Schulz for our work in the Care One fire where 70 patients were evacuated.
5. A letter from a resident, Jean Trapp thanking us for the fireworks and for keeping everyone safe.

COMMITTEE REPORTS

Personnel: Nothing at this time

Apparatus: repairs have been made on everything that was approved at the last meeting, except for the brakes. Engine 21 may need brakes also.

Insurance: Nothing at this time

***Building:** Fred is looking at the Backflow inspection needed. He has reached out to Sean Donlon. Chief said that it is for the water line that comes in and that the sprinkler report should have some information. It's for domestic water. We need to find someone to certify. Fred will work on it.

TOWNSHIP – Nothing at this time.

FIRE CO: - FF Braviak said the Open House for 2024 will be on October 6th.

FF Koba mentioned getting mosquitos taken care of. It's become a real problem when drilling outside. The County Mosquito Commission will be called.

Pres. Graziano asked the Board for the use of the parking lot for the summer barbecue, which will be held on August 3rd.

*Comm. Cobane made a motion to allow the use of the lot for the barbecue. It was seconded by Comm. Quinn and passed unanimously.

At this time, Chief Perrello presented John Gethins Jr. with his exempt certificate and he was congratulated by all present.

OLD BUSINESS –

First Due software program – Chief was able to find out that they have been in business since 2002. District 3 is also looking at using it, which would save us money if we both get it. It would take the place of 4 different programs that we use now. The money is in the budget to use it. Chief suggested to maybe transition toward the end of the year, if we do it.

He reported that the Gym is still paying us.

NEW BUSINESS –

The State of New Jersey is cracking down on unpaid LSU fees. One attorney was fighting us on it and attorney Braslow is looking into a response for us.

The flag retirement was June 15.

The Shriners presentation was June 17

On June 19, Chief met with M&E Railway. They are expanding their storage to utilize an out of service track. There will be 28 containers of butane in 3 locations on the side rails. 60 total. Comm Brunner said that the railway would be closed Friday the 19th through the 28th as they make this happen.

June 20th – we got a reward from OSHA for having a safe workplace.

June 30 – we had the Fireworks.

Chief presented the Board with a report on who is missing certain requirements. The Division of Fire Safety is updating the minimum mandatory requirements.

He said that some people may have these certs, but he needs to have a copy to put in the files, in case it's ever questioned.

FF Braviak commented that there are things in there that didn't even exist back then. You can't ask for a copy of something that was never available to take,\

Chief replied that if you don't have these things, then you need to take these classes in order to answer calls.

This information was relayed and the operational people were told about it. He doesn't want to face consequences if they come out and look at us.

PUBLIC PART OF THE MEETING 12 Members of the public attended.

Gary Keyser from District 3 would like to meet with an EMS Committee. It's supposed to be Commissioners Keyser and Cornine from District 3 and Quinn and Gethins from District 2. District 3 has untabled their talking of merging into 1 fire district. A lot of work has been done on this and it's probably going to happen down the road anyway. It wouldn't affect the 2 fire companies. Mostly just the budgets would be affected.

Comm. Cobane said that District 2 is tied to this building so that's something we have to factor in. Comm Keyser said to talk to John and send out some dates.

Resident Mary Beth Cowley said she thought the legal fees were high and asked if there was an issue. The reply was that it's mostly contract negotiations. Every time we ask a question or there's a phone call, there is a charge.

Resident Deana Atkinson asked about a merge between the 2 districts. Would it make it easier with the ambulance situation. The answer was potentially yes.

We are sharing a number of costs now. Working together would improve the service to the community.

BILLS

Comm. Quinn moved that the following bills be paid. The move was seconded by Comm. Ehrich and a roll call vote was taken.

The motion passed by the following roll call vote:

AYES: Cobane, Brunner, Ehrich, Quinn

ABSENT: Gethins

NAYS: None

06/03/2024	13542	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
06/03/2024	13543	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-267.66
06/03/2024	13544	Bradley, Ben	8202 Training - Supplies	-7.77
06/03/2024	13545	NJ Fire Equipment Co.	9002 Rescue Equip-(non bond)	-2,066.00
06/03/2024	13546	IIA Fire Department Testing	8003 - Testing - Hose / Repair	-3,119.74
06/03/2024	13547	Home Depot Credit Services	-SPLIT-	-1,320.76
06/03/2024	13548	E&A Small Engines	6012 - Bldg/Grounds Maintenance	-483.58

06/03/2024	13549	NFPA/National Fire Protection Asoc	8603 Other Subscriptions	-225.00
06/03/2024	13550	Amazon Business	5013 Office Supplies	-403.52
06/03/2024	13551	Hanover Sewerage Authority 10 Troy Hills	6002 Building - Water/Sewerage	-105.60
06/03/2024	13552	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-112.09
06/03/2024	13554	Ciullo, Michael 1	4012 Fuel Vouchers	-15.00
06/03/2024	13555	Cowley, Dale	4012 Fuel Vouchers	-40.00
06/03/2024	13556	Desien, Marc	4012 Fuel Vouchers	-15.00
06/03/2024	13557	Dodson, Jake	4012 Fuel Vouchers	-15.00
06/03/2024	13558	Falkman, Ryan	4012 Fuel Vouchers	-40.00
06/03/2024	13559	Gethins, John, JR	4012 Fuel Vouchers	-25.00
06/03/2024	13560	Hueg, Kamdin	4012 Fuel Vouchers	-40.00
06/03/2024	13561	Kelly, Eric	4012 Fuel Vouchers	-25.00
06/03/2024	13562	Kelly, Shane	4012 Fuel Vouchers	-15.00
06/03/2024	13563	Koba, Jack	4012 Fuel Vouchers	-25.00
06/03/2024	13564	Krygoski, Eric	4012 Fuel Vouchers	-40.00
06/03/2024	13565	LaSota, Mathew	4012 Fuel Vouchers	-40.00
06/03/2024	13566	Makowski, Joseph	4012 Fuel Vouchers	-25.00
06/03/2024	13567	Monahan, Michael	4012 Fuel Vouchers	-25.00
06/03/2024	13568	Santini, Joseph	4012 Fuel Vouchers	-40.00
06/03/2024	13569	Shearer, Derrick	4012 Fuel Vouchers	-75.00
06/03/2024	13570	Tursi, Frank	4012 Fuel Vouchers	-25.00
06/03/2024	13571	Ziccarello, Ricky	4012 Fuel Vouchers	-15.00
06/05/2024	13553	NJ Division of Pensions & Benefits Health	4001 Medical Insurance	-11,586.79
06/10/2024	13572	Air Group	6009 Bldg - HVAC	-236.25
06/10/2024	13573	Trimboli & Prusinowski, LLC	5006 Legal Expense	-867.00
06/10/2024	13574	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-413.51
06/10/2024	13575	PSE&G 10 Troy	6001 Building - Gas & Electric	-828.57
06/10/2024	13576	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,474.82
06/10/2024	13577	Amtrust North America	4009 Workers Comp	-6,738.00
06/10/2024	13578	Acrisure - Holmes & McDowell	Insurance 8604 ERS /Power DMS/Mobile EYES	-10,076.00
06/10/2024	13579	ESO	6012 - Bldg/Grounds Maintenance	-246.40
06/10/2024	13580	Albon Plumbing Heating & Water	Gas / Diesel	-670.00
06/10/2024	13581	Township of Hanover	8603 Other Subscriptions	-542.76
06/10/2024	13582	Bradley, Ben	Joint Purchase Agreements	-91.00
06/10/2024	13583	Simon Says LLC Hanover Twp Bureau of Fire Prevention	8205 Promotions	-1,500.00
06/10/2024	13584	Gethins, John, JR	4012 Fuel Vouchers	-750.00
06/11/2024	13588	Finish Line Car Wash	7003 Vehicle Maintenance - Cars	-40.00
06/11/2024	13586	Police & Firemen's Insurance Association	4010 Police & Fire Insurance	-590.16
06/11/2024	13587	Hanover Sewerage Authority 10 Troy Hills	6002 Building - Water/Sewerage	-52.80
06/15/2024	eft	Board of Fire Commissioners	Employee Payroll	-22,804.05
06/19/2024	13589	Janet Hammond	5013 Office Supplies	-26.65
06/19/2024	13590	CPR Baltimore	7022 Medical Supplies	-119.35
06/19/2024	13591	Eastern Janitorial	6008 Bldg - Cleaning Services	-1,210.00
06/19/2024	13592	Krygoski, Eric	5004 Clothing Allowance / Reim	-32.00
06/19/2024	13593	Buy Wise	7017 Misc Maintenance Supplies	-47.97
06/24/2024	13594	Gannett Daily Record	8206 Advertising	-37.73
06/24/2024	13595	Standard Insurance Co	4003 Life Insurance	-1,807.90

06/27/2024	13596	SMCMUA 10 Troy	Utilities	-520.65
06/27/2024	13597	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-115.73
06/30/2024	eft	Board of Fire Commissioners	Employee Payroll	-28,135.76
07/01/2024	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-10,310.05
07/01/2024	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-1,542.40
07/01/2024	13598	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
07/01/2024	13599	Preferred Business Systems	5013 Office Supplies	-11.58
07/01/2024	13600	Township of Hanover	Gas / Diesel	-647.22
07/01/2024	13601	Amazon Business	-SPLIT-	-1,277.75
07/01/2024	13602	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-267.66
07/01/2024	13603	Ciullo, Michael 1	4012 Fuel Vouchers	-40.00
07/01/2024	13604	Cowley, Dale	4012 Fuel Vouchers	-25.00
07/01/2024	13605	Desien, Marc	4012 Fuel Vouchers	-15.00
07/01/2024	13606	Dodson, Jake	4012 Fuel Vouchers	-25.00
07/01/2024	13607	Falkman, Ryan	4012 Fuel Vouchers	-40.00
07/01/2024	13608	Gethins, John, JR	4012 Fuel Vouchers	-40.00
07/01/2024	13609	Getsinger, Cameron	4012 Fuel Vouchers	-15.00
07/01/2024	13610	Hueg, Kamdin	4012 Fuel Vouchers	-25.00
07/01/2024	13611	Kelly, Eric	4012 Fuel Vouchers	-25.00
07/01/2024	13612	Kelly, Shane	4012 Fuel Vouchers	-15.00
07/01/2024	13613	Koba, Jack	4012 Fuel Vouchers	-40.00
07/01/2024	13614	Krygoski, Eric	4012 Fuel Vouchers	-25.00
07/01/2024	13615	LaSota, Mathew	4012 Fuel Vouchers	-40.00
07/01/2024	13616	Mihalko, Marianna	4012 Fuel Vouchers	-15.00
07/01/2024	13617	Santini, Anthony	4012 Fuel Vouchers	-25.00
07/01/2024	13618	Santini, Joseph	4012 Fuel Vouchers	-40.00
07/01/2024	13619	Shearer, Derrick	4012 Fuel Vouchers	-75.00
07/01/2024	13620	Tursi, Frank	4012 Fuel Vouchers	-25.00
07/01/2024	13621	Ziccarello, Ricky	4012 Fuel Vouchers 8604 ERS /Power DMS/Mobile EYES	-15.00 -246.40
07/05/2024	13622	ESO	8201 Training - Classes	-750.00
07/05/2024	13623	Rescue Products International	5006 Legal Expense	-758.50
07/05/2024	13624	Trimboli & Prusinowski, LLC	4009 Workers Comp	-6,738.00
07/05/2024	13625	Amtrust North America	-SPLIT-	-7,379.72
07/05/2024	13626	Fire and Safety Services, LTD	4001 Medical Insurance	-11,586.79
07/08/2024	eft	NJ Division of Pensions & Benefits Health	4010 Police & Fire Insurance	-590.16
07/08/2024	13627	Police & Firemen's Insurance Association	Utilities	-561.81
07/08/2024	13628	SMCMUA 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-414.11
07/08/2024	13629	Optimum 10 Troy	6001 Building - Gas & Electric	-2,556.35
07/08/2024	13630	JCP&L 10 Troy	Repairs & Mainrtenance	<u>-5,685.52</u>
07/08/2024	13631	FIS On Site Services, LLC		<u>-</u>
				<u>152,434.67</u>
				<u><u>152,434.67</u></u>

At 8:18 Comm. Gethins moved for adjournment. It was seconded by Comm. Brunner and passed unanimously by all board members present.

Respectfully submitted,
Janet Hammond, Assistant to the Board