

MINUTES - REGULAR MEETING

April 8, 2024

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Cobane, Gethins, Brunner

Absent: Ehrich, Quinn

Also present: Township Liaison Brian Cahill

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Cobane called for the acceptance of the minutes from last meeting. Comm. Brunner seconded the move, and it was carried by the following vote:

AYES: Gethins, Cobane, Brunner

ABSENT: Ehrich, Quinn

NAYS: None

TREASURER'S REPORT: The following Treasurer's report was submitted.

Treasurer's Report - April 8, 2024

For the month of March 2024

General Checking Account #: XXXXXX3244

TD Bank

| | | |
|-------------------------------------|--------------|-----------------------|
| Balance On Hand - February 29, 2024 | Fuel Voucher | \$1,248,559.58 |
| March checks | | (\$99,730.27) |

Deposits for the Month of March 2024

| | | |
|-------------------------|--------------------------------|-------------|
| Voided Check 13145 | | \$40.00 |
| Whippany Pizza | Permits & Fees | \$54.00 |
| Double Tap Brewing | Permits & Fees | \$54.00 |
| Double Tap Brewing | Permits & Fees | \$54.00 |
| Whippany Railway Museum | Permits & Fees | \$54.00 |
| Whippany Fire Company | Rental Fees - March cell tower | \$12,889.84 |
| North Hills Realty | Permits & Fees | \$54.00 |
| Dosch King | Permits & Fees | \$695.00 |
| Registration Fees | | \$1,475.00 |
| Tyler Technologies | 2008 Registration fees | \$950.00 |
| Tyler Technologies | 2011 Permits | \$216.00 |

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| <u>Balance on Hand, February 29, 2024</u> | <u>(matches Quickbooks)</u> | <u>\$1,165,365.15</u> |
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|---------------------------------------|---------------------|
| Checks Submitted this Month's Meeting | \$379,846.32 |
|---------------------------------------|---------------------|

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|------------------------------------|------------------------|----------|----------------------------|
| Business 12 Month CD -x0575 | Matures 12-7-24 | % | <u>\$216,637.79</u> |
|------------------------------------|------------------------|----------|----------------------------|

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| Business 6 Month CD - TD Bank X9425 | Matures 9-4-24 | % | <u>\$215,673.33</u> |
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| Penalty Checking Account # XXXX3773 TD Bank |
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|---|--------------------------|
| <u>Balance on Hand, March 31, 2024</u> | <u>\$4,737.07</u> |
|---|--------------------------|

A motion to accept the Treasurer's report was made by Comm. Cobane. It was seconded by Comm. Brunner and passed unanimously.

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance

- Purchases made from Amazon and Home Depot.

Apparatus

- Siren Repair for R-20 parts are ordered.

Training

Month of March

- Ropes and Knots
- Live Fire training
- Vertical Ventilation (use of new training prop)

Purchases

- Please review attached quotes

Fire Prevention

- **125** Inspections / re-inspections were conducted last month. **\$ 5,014.00** in fees were billed and being collected. Total of **\$11,465.00** for 2024.

EMS

- (51) Calls were answered last month.

Fire

- (41) Calls were answered last month.

92 Total calls answered

Other Matters and Announcements

- Conducted Plan reviews
- Conducted Spec reviews
- DCA Minimum Mandatory Qualifications In process (ongoing)
- Allowance for Pierce Pre-construction
- Proposed new Chief's contract
- I am away on vacation 4/10 to 4/14
- Incentive Program for crew calls (in process)

The Chief went over items in his report.

The Chief went over his request for new Water Rescue suits. He has a quote for an Aqua-Lung Osprey breathable dry suit. They cost \$1095 from Skyworx. There is room in the budget under 9002 – non-bondable. He is requesting 4 of them.

- The siren on Rescue 20 is broken and parts were ordered. Should cost about \$1000 or so.
- OLM (Our Lady of Mercy church) has invited all firefighters to a mass on May 5th with lunch to follow.
- The engine ran over a large bolt in the driveway. One tire had to be replaced and is new. Next year is the limit where the others would have to be replaced anyway. We have a state contract with Custom Bandag. Ken Moller is getting a quote to replace the other tires.
- The internet and the phone were out today. Layer 7 helped and got the internet up. The phones were still out upstairs.
- The 29th and 30th is the trip to Pierce to look at the ladder truck. Do we have an allowance for changes? Is there money to make some changes if we see fit?
- Chief will be on vacation Wednesday through Sunday. Ian and Derrick are handling things.
- On Monday, Engine 21 is going to Fire and Safety for more repairs. It could be a few weeks. All of it should be covered by warranty.
- Question about Senior Service projects if you are not a member. If we take on a high school student, what are the insurance ramifications?
 - For now, the Board has determined that it should be a NO unless the student wants to join as a junior, which would cover him with our insurance.
- Unit 5 (Ford) needs new batteries.
- Chris Foer would like to use Engine 22 to fill up the dunk tank at Saint Elizabeth's school event.
- The company would like to use an Engine for the Little League parade on May 20th.

A motion was made to accept the Chief's report by Comm. Brunner. It was seconded by Comm. Cobane and passed unanimously.

COMMUNICATIONS

- A copy of the resolution from the town approving the new budget amendments was received.
- Comm. Cobane read the attached resolution authorizing the sale of the Osh Kosh P-19 on Gov Deals. A motion was made by Comm. Cobane that we approve the resolution and go ahead with the sale according to the terms of the resolution. The motion was seconded by commissioner Brunner and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: See the items mentioned above in the Chief's report.

Insurance: Nothing at this time.

Building: Comm. Brunner spoke to the head trustee – Marc Desien. He would like to get back to monthly cleanups – something different each month. And if you see something that needs to be done, let him know.

The Chief brought up the leaking faucet in the men's room. Fred will get a plumber in. Chief also mentioned that there are some discolored ceiling tiles and we have new ones that can be used to replace them. Fred and Marc questioned a budget. These expenses will come out of 6012 – Buildings and Grounds account.

TOWNSHIP – Nothing at this time.

FIRE CO: - President Graziano has a date for the car show he is heading up. It will be here in the back parking lot as was approved by the Board at the last meeting. He will be looking for sign-ups for the event. The two vehicles will be removed also to make room back there.

OLD BUSINESS –

The repair quotes that were approved last month are happening.

Chief is still working on an incentive program to take the place of "crew nights".

He also asked if there were any questions by the Board on his contract submission. There were none.

NEW BUSINESS –

At this time, Comm. Cobane made a motion to allow the Company to use an engine at the Chief's discretion for the Little League parade on April 20th. The motion was seconded by Comm. Brunner and passed unanimously by all board members present.

At this time, Comm. Cobane made a motion to purchase batteries for Unit 5. The motion was seconded by Comm. Brunner and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

At this time, Comm. Brunner made a motion to allow Chris Foer use of the truck to fill up the dunk tank at St Elizabeth's. The motion was seconded by Comm. Cobane and passed unanimously by all board members present.

At this time, Comm. Gethins made a motion that we allow the purchase of 4 Water Rescue suits from Skyworx, according to the Chief's request. The motion was seconded by Comm. Cobane and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

At this time, Comm. Brunner made a motion that we allow the purchase of 5 new tires from Custom Bandag according to the State contract. The motion was seconded by Comm. Cobane and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

Commissioner Keyser from District was present and was asked about a SAFER grant for Volunteer Improvement and Retention. He stated that he thinks their district did apply for it. He was asked how

he hears about these grants. Mr. Schultz from District 3 looks them up. A discussion occurred regarding using Millennium for these types of grant applications.

At this time, the allowances were discussed for the new ladder truck. The Flagstar bank statements were checked and there is definitely wiggle room in there for any changes deemed necessary during the inspection. The Chief and Commissioner Quinn will keep Chairman Gethins apprised of what they find and what they recommend

*A motion was made by Comm. Cobane that a change allowance be set not to exceed \$8000 with the ability to be adjusted with the approval of Commissioners Gethins and Quinn. It was seconded by Comm. Brunner and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

PUBLIC PART OF THE MEETING 17 members of the public attended.

Gary Keyser asked if rumors were true about District 2 looking at Atlantic Ambulance for EMS services. Board answered that we are just talking to them and nowhere near signing anything. Nothing is off the table.

Tom Braviak – looking at the bills, he mentioned the LOSAP payment. He said it needs to be looked at. There are requirements we are not being compliant with. It is on the DCA website and should be looked at by the Board. The Board and the Company should sit down and talk about it. Comm. Cobane said he will look into it.

Gary Keyser - There is a Fire District in NJ in trouble for not following the guidelines.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Brunner and a vote was taken with the following abstentions:

ABSTAINS: Cobane: Check Nos. 13397 & 13465

Gethins: Check Nos. 13403 & 13454

AYES: Gethins, Cobane, Brunner

ABSENT: Ehrich and Quinn

NAYS: None

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Split</u> | <u>Amount</u> |
|-------------|------------|----------------------------|---------------------------------|---------------|
| 03/01/2024 | 13389 | Verizon 838 | 6013 Bldg - Cable /VOIP/Verizon | -118.95 |
| 03/01/2024 | 13390 | Gannett Daily Record | 8206 Advertising | -45.41 |
| 03/01/2024 | 13391 | Home Depot Credit Services | 6012 - Bldg/Grounds Maintenance | -58.67 |
| 03/01/2024 | 13392 | Braslow, Richard M. Esq | 5006 Legal Expense | -1,920.00 |
| 03/04/2024 | 13393 | Amazon Business | 5013 Office Supplies | -305.14 |
| 03/04/2024 | 13394 | Performance Ford | -SPLIT- | -145.50 |
| 03/04/2024 | 13395 | Verizon Wireless 884 | 6013 Bldg - Cable /VOIP/Verizon | -152.04 |
| 03/04/2024 | 13396 | Ciullo, Michael 1 | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13397 | Cobane, Rob | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13398 | Cowley, Dale | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13399 | Cusmano, Gaetano | 4012 Fuel Vouchers | -15.00 |
| 03/04/2024 | 13400 | Danus, James | 4012 Fuel Vouchers | -15.00 |

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| 03/04/2024 | 13401 | Dodson, Jake | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13402 | Falkman, Ryan | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13403 | Gethins, John, JR | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13404 | Hueg, Kamdin | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13405 | Kelly, Eric | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13406 | Koba, Jack | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13407 | Krygoski, Eric | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13408 | LaSota, Mathew | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13409 | Makowski, Joseph | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13410 | Monahan, Michael | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13411 | Santini, Anthony | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13412 | Santini, Joseph | 4012 Fuel Vouchers | -40.00 |
| 03/04/2024 | 13413 | Shearer, Derrick | 4012 Fuel Vouchers | -50.00 |
| 03/04/2024 | 13414 | Tursi, Frank | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13415 | Wodynski, William | 4012 Fuel Vouchers | -25.00 |
| 03/04/2024 | 13416 | Ziccarello, Ricky | 4012 Fuel Vouchers | -15.00 |
| 03/04/2024 | 13417 | Cowley, Dale | 4012 Fuel Vouchers | -40.00 |
| 03/05/2024 | eft | NJ Division of Pension & Benefits-Pension | 4007 Pension | -4,000.00 |
| 03/05/2024 | eft | NJ Division of Pension & Benefits-Pension | 4007 Pension | -800.00 |
| 03/05/2024 | 13418 | Optimum 10 Troy | 6013 Bldg - Cable /VOIP/Verizon 8604 ERS /Power DMS/Mobile EYES | -414.19 -246.40 |
| 03/05/2024 | 13419 | ESO | | |
| 03/11/2024 | 13420 | CPR Baltimore | 7022 Medical Supplies | -314.12 |
| 03/11/2024 | 13421 | Acrisure - Holmes & McDowell | -SPLIT-Insurance | -10,076.00 |
| 03/11/2024 | 13422 | NJ Advance Media | 8206 Advertising | -18.92 |
| 03/11/2024 | 13423 | Eastern Janitorial | 6008 Bldg - Cleaning Services | -605.00 |
| 03/11/2024 | 13424 | JCP&L 10 Troy | 6001 Building - Gas & Electric | -1,246.19 |
| 03/11/2024 | 13425 | Schindler Elevator | 6007 Bldg -Elevator - Schindler | -4,312.80 |
| 03/11/2024 | 13426 | Less Stress Instructional Services | 8201 Training - Classes | -1,895.00 |
| 03/11/2024 | 13427 | Police & Firemen's Insurance Association | 4010 Police & Fire Insurance | -590.16 |
| 03/11/2024 | 13428 | PSE&G 10 Troy | 6001 Building - Gas & Electric | -817.00 |
| 03/11/2024 | 13429 | JCP&L Fieldstone Morris County Public Safety Training Academy | 6001 Building - Gas & Electric | -20.00 |
| 03/11/2024 | 13430 | | -SPLIT-Trainings | -400.00 |
| 03/11/2024 | 13431 | Fast Signs | 5013 Office Supplies | -15.00 |
| 03/11/2024 | 13433 | DC Express | 5016 Election | -105.00 |
| 03/11/2024 | 13432 | Amtrust North America | 4009 Workers Comp | -6,101.00 |
| 03/13/2024 | eft | NJ Division of Pensions & Benefits Health | 4001 Medical Insurance | -11,586.79 |
| 03/15/2024 | eft | Board of Fire Commissioners | Employee Payroll | -22,353.75 |
| 03/18/2024 | 13434 | Stewart & Stevenson Power Products | 6011 Bldg - Station Generator | -2,408.00 |
| 03/18/2024 | 13435 | Auto Zone | 7003 Vehicle Maintenance - Cars | -48.65 |
| 03/18/2024 | 13436 | Lifesavers, Inc. | 8201 Training - Classes | -19.50 |
| 03/18/2024 | 13437 | LaSota, Mathew | 5004 Clothing Allowance / Reim | -34.12 |
| 03/22/2024 | 13438 | Buy Wise | 7003 Vehicle Maintenance - Cars | -239.67 |
| 03/25/2024 | 13439 | CF Services | -SPLIT-Engines | -4,325.08 |
| 03/25/2024 | 13440 | Witmer Associates, Inc | 9004 PPE (non bondable) | -399.00 |
| 03/25/2024 | 13441 | SMCMUA 10 Troy | -SPLIT- | -241.31 |
| 03/28/2024 | eft | Board of Fire Commissioners | Employee Payroll | -22,671.91 |
| 04/01/2024 | 13442 | Verizon Wireless 884 | 6013 Bldg - Cable /VOIP/Verizon | -152.04 |
| 04/01/2024 | 13443 | US Bank Equipment Finance | 5012 OfficeEqpt Rental (copier) | -263.03 |

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| 04/01/2024 | 13444 | Braslow, Richard M. Esq | 5006 Legal Expense | -810.00 |
| 04/01/2024 | 13445 | Amazon Business | -SPLIT- | -363.33 |
| 04/01/2024 | 13446 | Morris County Public Safety Training Acad | Training | -550.00 |
| 04/01/2024 | 13447 | Verizon 838 | 6013 Bldg - Cable /VOIP/Verizon | -132.63 |
| 04/01/2024 | 13448 | Ciullo, Michael 1 | 4012 Fuel Vouchers | -25.00 |
| 04/01/2024 | 13449 | Cusmano, Gaetano | 4012 Fuel Vouchers | -15.00 |
| 04/01/2024 | 13450 | Danus, James | 4012 Fuel Vouchers | -15.00 |
| 04/01/2024 | 13451 | Desien, Marc | 4012 Fuel Vouchers | -15.00 |
| 04/01/2024 | 13452 | Dodson, Jake | 4012 Fuel Vouchers | 0.00 |
| 04/01/2024 | 13453 | Falkman, Ryan | 4012 Fuel Vouchers | -15.00 |
| 04/01/2024 | 13454 | Gethins, John, JR | 4012 Fuel Vouchers | -40.00 |
| 04/01/2024 | 13455 | Getsinger, Cameron | 4012 Fuel Vouchers | -15.00 |
| 04/01/2024 | 13456 | Hueg, Kamdin | 4012 Fuel Vouchers | -25.00 |
| 04/01/2024 | 13457 | Kelly, Shane | 4012 Fuel Vouchers | 0.00 |
| 04/01/2024 | 13458 | Koba, Jack | 4012 Fuel Vouchers | 0.00 |
| 04/01/2024 | 13459 | LaSota, Mathew | 4012 Fuel Vouchers | -40.00 |
| 04/01/2024 | 13460 | Makowski, Joseph | 4012 Fuel Vouchers | -25.00 |
| 04/01/2024 | 13461 | Monahan, Michael | 4012 Fuel Vouchers | -40.00 |
| 04/01/2024 | 13462 | Shearer, Derrick | 4012 Fuel Vouchers | -50.00 |
| 04/01/2024 | 13463 | Tursi, Frank | 4012 Fuel Vouchers | -40.00 |
| 04/01/2024 | 13464 | Ziccarello, Ricky | 4012 Fuel Vouchers | -25.00 |
| 04/03/2024 | eft | NJ Division of Pension & Benefits-Pension | 4007 Pension | -6,310.05 |
| 04/03/2024 | eft | NJ Division of Pension & Benefits-Pension | 4007 Pension | -901.43 |
| 04/05/2024 | 13465 | Lincoln Financial | 4011 LOSAP | -32,413.00 |
| 04/05/2024 | 13466 | Witmer Associates, Inc | Gloves | -1,116.00 |
| 04/05/2024 | 13467 | NJ State Assoc of Fire Districts | 8603 Other Subscriptions | -300.00 |
| 04/05/2024 | 13468 | Stewart & Stevenson Power Products | 6011 Bldg - Station Generator | -1,594.71 |
| 04/05/2024 | 13469 | Air Group | 6009 Bldg - HVAC | -4,230.00 |
| 04/05/2024 | 13470 | Koba, Jack | 8202 Training - Supplies | -23.95 |
| 04/05/2024 | 13471 | Bell, Ian | 8603 Other Subscriptions | -91.00 |
| 04/05/2024 | 13472 | Township of Hanover | Gas / Diesel | -532.15 |
| 04/05/2024 | 13473 | Kelly, Shane | 4012 Fuel Vouchers | -15.00 |
| 04/08/2024 | 13474 | Police & Firemen's Insurance Association | 4010 Police & Fire Insurance | -590.16 |
| 04/08/2024 | 13475 | SMCMUA 10 Troy | Water Hydrants & Lines | -561.81 |
| 04/08/2024 | 13476 | JCP&L 10 Troy | 6001 Building - Gas & Electric | -1,052.94 |
| 04/08/2024 | 13477 | Optimum 10 Troy | 6013 Bldg - Cable /VOIP/Verizon | -413.51 |
| | | | | - |
| | | | | <u>152,532.01</u> |
| | | | | - |
| | | | | <u><u>152,532.01</u></u> |

At 8:25, a motion was made to go into closed session to discuss collective bargaining matters and contract negotiations. The motion was made by Comm. Cobane and seconded by Comm. Brunner and passed unanimously by all board members present.

Board came out of Closed Session at 9:28 pm and any public was welcomed back in.

At 9:29 Comm. Cobane moved for adjournment. It was seconded by Comm. Brunner and passed unanimously by all board members present.

Respectfully submitted,
Janet Hammond

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF HANOVER, COUNTY OF MORRIS

RESOLUTION

Authorizing Disposal of Surplus Property

WHEREAS; the Fire District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Board of Fire Commissioners of Fire District No. 2 in the Township of Hanover, County of Morris, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Fire District.

(2) The sale will be conducted online and the address of the auction site is govdeals.com

(3) The sale is being conducted pursuant to Local Finance Notice 2008-09.

(4) Our direct link on Govdeals.com will be www.govdeals.com/HanoverFDNo.2

(5) A list of the surplus property to be sold is as follows:

A. 1985 OshKosh P-19; VIN #: 10T9L 5BEOG1026506 Odometer reading: 45,340

(6) The surplus property as identified shall be sold in an “as-is” condition without expressed or implied warranties with the successful bidder required executing a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Fire District reserves the right to accept or reject any bid submitted.

Passed and approved this 8th day of April, 2024 by the Board of Fire Commissioners for Hanover Township District No. 2, Morris County, New Jersey.

John Gethins, Chairperson

Richard Quinn, District Clerk

RESOLUTION NO. 5

