

MINUTES - REGULAR MEETING

April 8, 2024

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Cobane, Gethins, Brunner

Absent: Ehrich, Quinn

Also present: Township Liaison Brian Cahill

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Cobane called for the acceptance of the minutes from last meeting. Comm. Brunner seconded the move, and it was carried by the following vote:

AYES: Gethins, Cobane, Brunner

ABSENT: Ehrich, Quinn

NAYS: None

TREASURER'S REPORT: The following Treasurer's report was submitted.

Treasurer's Report - April 8, 2024 For the month of March 2024

General Checking Account #: XXXXXX3244

TD Bank

Balance On Hand - February 29, 2024	Fuel Voucher	\$1,248,559.58
March checks		(\$99,730.27)

Deposits for the Month of March 2024

Voided Check 13145		\$40.00
Whippany Pizza	Permits & Fees	\$54.00
Double Tap Brewing	Permits & Fees	\$54.00
Double Tap Brewing	Permits & Fees	\$54.00
Whippany Railway Museum	Permits & Fees	\$54.00
Whippany Fire Company	Rental Fees - March cell tower	\$12,889.84
North Hills Realty	Permits & Fees	\$54.00
Dosch King	Permits & Fees	\$695.00
Registration Fees		\$1,475.00
Tyler Technologies	2008 Registration fees	\$950.00
Tyler Technologies	2011 Permits	\$216.00

Checks Submitted this Month's Meeting		\$379,846.32
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Business 12 Month CD -x0575	Matures 12-7-24	%	\$216,637.79
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Business 6 Month CD - TD Bank X9425	Matures 9-4-24	%	\$215,673.33
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Penalty Checking Account # XXXX3773
TD Bank

<u>Balance on Hand, March 31, 2024</u>	\$4,737.07
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A motion to accept the Treasurer's report was made by Comm. Cobane. It was seconded by Comm. Brunner and passed unanimously.

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance

- Purchases made from Amazon and Home Depot.

Apparatus

- Siren Repair for R-20 parts are ordered.

Training

Month of March

- Ropes and Knots
- Live Fire training
- Vertical Ventilation (use of new training prop)

Purchases

- Please review attached quotes

Fire Prevention

- 125 Inspections / re-inspections were conducted last month. **\$ 5,014.00** in fees were billed and being collected. Total of **\$11,465.00** for 2024.

EMS

- (51) Calls were answered last month.

Fire

- (41) Calls were answered last month.

92 Total calls answered

Other Matters and Announcements

- Conducted Plan reviews
- Conducted Spec reviews
- DCA Minimum Mandatory Qualifications In process (ongoing)
- Allowance for Pierce Pre-construction
- Proposed new Chief's contract
- I am away on vacation 4/10 to 4/14
- Incentive Program for crew calls (in process)

The Chief went over items in his report.

The Chief went over his request for new Water Rescue suits. He has a quote for an Aqua-Lung Osprey breathable dry suit. They cost \$1095 from Skyworx. There is room in the budget under 9002 – non-bondable. He is requesting 4 of them.

- The siren on Rescue 20 is broken and parts were ordered. Should cost about \$1000 or so.
- OLM (Our Lady of Mercy church) has invited all firefighters to a mass on May 5th with lunch to follow.
- The engine ran over a large bolt in the driveway. One tire had to be replaced and is new. Next year is the limit where the others would have to be replaced anyway. We have a state contract with Custom Bandag. Ken Moller is getting a quote to replace the other tires.
- The internet and the phone were out today. Layer 7 helped and got the internet up. The phones were still out upstairs.
- The 29th and 30th is the trip to Pierce to look at the ladder truck. Do we have an allowance for changes? Is there money to make some changes if we see fit?
- Chief will be on vacation Wednesday through Sunday. Ian and Derrick are handling things.
- On Monday, Engine 21 is going to Fire and Safety for more repairs. It could be a few weeks. All of it should be covered by warranty.
- Question about Senior Service projects if you are not a member. If we take on a high school student, what are the insurance ramifications?
 - For now, the Board has determined that it should be a NO unless the student wants to join as a junior, which would cover him with our insurance.
- Unit 5 (Ford) needs new batteries.
- Chris Foer would like to use Engine 22 to fill up the dunk tank at Saint Elizabeth's school event.
- The company would like to use an Engine for the Little League parade on May 20th.

A motion was made to accept the Chief's report by Comm. Brunner. It was seconded by Comm. Cobane and passed unanimously.

COMMUNICATIONS

- A copy of the resolution from the town approving the new budget amendments was received.
- Comm. Cobane read the attached resolution authorizing the sale of the Osh Kosh P-19 on Gov Deals. A motion was made by Comm. Cobane that we approve the resolution and go ahead with the sale according to the terms of the resolution. The motion was seconded by commissioner Brunner and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: See the items mentioned above in the Chief's report.

Insurance: Nothing at this time.

Building: Comm. Brunner spoke to the head trustee – Marc Desien. He would like to get back to monthly cleanups – something different each month. And if you see something that needs to be done, let him know.

The Chief brought up the leaking faucet in the men's room. Fred will get a plumber in. Chief also mentioned that there are some discolored ceiling tiles and we have new ones that can be used to replace them. Fred and Marc questioned a budget. These expenses will come out of 6012 – Buildings and Grounds account.

TOWNSHIP – Nothing at this time.

FIRE CO: - President Graziano has a date for the car show he is heading up. It will be here in the back parking lot as was approved by the Board at the last meeting. He will be looking for sign-ups for the event. The two vehicles will be removed also to make room back there.

OLD BUSINESS –

The repair quotes that were approved last month are happening.

Chief is still working on an incentive program to take the place of "crew nights".

He also asked if there were any questions by the Board on his contract submission. There were none.

NEW BUSINESS –

At this time, Comm. Cobane made a motion to allow the Company to use an engine at the Chief's discretion for the Little League parade on April 20th. The motion was seconded by Comm. Brunner and passed unanimously by all board members present.

At this time, Comm. Cobane made a motion to purchase batteries for Unit 5. The motion was seconded by Comm. Brunner and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

At this time, Comm. Brunner made a motion to allow Chris Foer use of the truck to fill up the dunk tank at St Elizabeth's. The motion was seconded by Comm. Cobane and passed unanimously by all board members present.

At this time, Comm. Gethins made a motion that we allow the purchase of 4 Water Rescue suits from Skyworx, according to the Chief's request. The motion was seconded by Comm. Cobane and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

At this time, Comm. Brunner made a motion that we allow the purchase of 5 new tires from Custom Bandag according to the State contract. The motion was seconded by Comm. Cobane and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

Commissioner Keyser from District was present and was asked about a SAFER grant for Volunteer Improvement and Retention. He stated that he thinks their district did apply for it. He was asked how

he hears about these grants. Mr. Schultz from District 3 looks them up. A discussion occurred regarding using Millennium for these types of grant applications.

At this time, the allowances were discussed for the new ladder truck. The Flagstar bank statements were checked and there is definitely wiggle room in there for any changes deemed necessary during the inspection. The Chief and Commissioner Quinn will keep Chairman Gethins apprised of what they find and what they recommend

*A motion was made by Comm. Cobane that a change allowance be set not to exceed \$8000 with the ability to be adjusted with the approval of Commissioners Gethins and Quinn. It was seconded by Comm. Brunner and passed by the following roll call vote:

Gethins: AYE, Cobane: AYE, Brunner – AYE

Absent: Ehrich and Quinn

PUBLIC PART OF THE MEETING 17 members of the public attended.

Gary Keyser asked if rumors were true about District 2 looking at Atlantic Ambulance for EMS services. Board answered that we are just talking to them and nowhere near signing anything. Nothing is off the table.

Tom Braviak – looking at the bills, he mentioned the LOSAP payment. He said it needs to be looked at. There are requirements we are not being compliant with. It is on the DCA website and should be looked at by the Board. The Board and the Company should sit down and talk about it. Comm. Cobane said he will look into it.

Gary Keyser - There is a Fire District in NJ in trouble for not following the guidelines.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Brunner and a vote was taken with the following abstentions:

ABSTAINS: Cobane: Check Nos. 13397 & 13465
Gethins: Check Nos. 13403 & 13454

AYES: Gethins, Cobane , Brunner

ABSENT: Ehrich and Quinn

NAYS: None

Date	Num	Name	Split	Amount
03/01/2024	13389	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-118.95
03/01/2024	13390	Gannett Daily Record	8206 Advertising	-45.41
03/01/2024	13391	Home Depot Credit Services	6012 - Bldg/Grounds Maintenance	-58.67
03/01/2024	13392	Braslow, Richard M. Esq	5006 Legal Expense	-1,920.00
03/04/2024	13393	Amazon Business	5013 Office Supplies	-305.14
03/04/2024	13394	Performance Ford	-SPLIT-	-145.50
03/04/2024	13395	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
03/04/2024	13396	Ciullo, Michael 1	4012 Fuel Vouchers	-40.00
03/04/2024	13397	Cobane, Rob	4012 Fuel Vouchers	-25.00
03/04/2024	13398	Cowley, Dale	4012 Fuel Vouchers	-40.00
03/04/2024	13399	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
03/04/2024	13400	Danus, James	4012 Fuel Vouchers	-15.00

03/04/2024	13401	Dodson, Jake	4012 Fuel Vouchers	-40.00
03/04/2024	13402	Falkman, Ryan	4012 Fuel Vouchers	-40.00
03/04/2024	13403	Gethins, John, JR	4012 Fuel Vouchers	-25.00
03/04/2024	13404	Hueg, Kamdin	4012 Fuel Vouchers	-25.00
03/04/2024	13405	Kelly, Eric	4012 Fuel Vouchers	-25.00
03/04/2024	13406	Koba, Jack	4012 Fuel Vouchers	-25.00
03/04/2024	13407	Krygoski, Eric	4012 Fuel Vouchers	-25.00
03/04/2024	13408	LaSota, Mathew	4012 Fuel Vouchers	-40.00
03/04/2024	13409	Makowski, Joseph	4012 Fuel Vouchers	-25.00
03/04/2024	13410	Monahan, Michael	4012 Fuel Vouchers	-40.00
03/04/2024	13411	Santini, Anthony	4012 Fuel Vouchers	-40.00
03/04/2024	13412	Santini, Joseph	4012 Fuel Vouchers	-40.00
03/04/2024	13413	Shearer, Derrick	4012 Fuel Vouchers	-50.00
03/04/2024	13414	Tursi, Frank	4012 Fuel Vouchers	-25.00
03/04/2024	13415	Wodynski, William	4012 Fuel Vouchers	-25.00
03/04/2024	13416	Ziccarello, Ricky	4012 Fuel Vouchers	-15.00
03/04/2024	13417	Cowley, Dale	4012 Fuel Vouchers	-40.00
03/05/2024	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-4,000.00
03/05/2024	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-800.00
03/05/2024	13418	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon 8604 ERS /Power DMS/Mobile EYES	-414.19
03/05/2024	13419	ESO		-246.40
03/11/2024	13420	CPR Baltimore	7022 Medical Supplies	-314.12
03/11/2024	13421	Acrisure - Holmes & McDowell	-SPLIT-Insurance	-10,076.00
03/11/2024	13422	NJ Advance Media	8206 Advertising	-18.92
03/11/2024	13423	Eastern Janitorial	6008 Bldg - Cleaning Services	-605.00
03/11/2024	13424	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,246.19
03/11/2024	13425	Schindler Elevator	6007 Bldg -Elevator - Schindler	-4,312.80
03/11/2024	13426	Less Stress Instructional Services	8201 Training - Classes	-1,895.00
03/11/2024	13427	Police & Firemen's Insurance Association	4010 Police & Fire Insurance	-590.16
03/11/2024	13428	PSE&G 10 Troy	6001 Building - Gas & Electric	-817.00
03/11/2024	13429	JCP&L Fieldstone Morris County Public Safety Training Academy	6001 Building - Gas & Electric	-20.00
03/11/2024	13430		-SPLIT-Trainings	-400.00
03/11/2024	13431	Fast Signs	5013 Office Supplies	-15.00
03/11/2024	13433	DC Express	5016 Election	-105.00
03/11/2024	13432	Amtrust North America	4009 Workers Comp	-6,101.00
03/13/2024	eft	NJ Division of Pensions & Benefits Health	4001 Medical Insurance	-11,586.79
03/15/2024	eft	Board of Fire Commissioners	Employee Payroll	-22,353.75
03/18/2024	13434	Stewart & Stevenson Power Products	6011 Bldg - Station Generator	-2,408.00
03/18/2024	13435	Auto Zone	7003 Vehicle Maintenance - Cars	-48.65
03/18/2024	13436	Lifesavers, Inc.	8201 Training - Classes	-19.50
03/18/2024	13437	LaSota, Mathew	5004 Clothing Allowance / Reim	-34.12
03/22/2024	13438	Buy Wise	7003 Vehicle Maintenance - Cars	-239.67
03/25/2024	13439	CF Services	-SPLIT-Engines	-4,325.08
03/25/2024	13440	Witmer Associates, Inc	9004 PPE (non bondable)	-399.00
03/25/2024	13441	SMCMUA 10 Troy	-SPLIT-	-241.31
03/28/2024	eft	Board of Fire Commissioners	Employee Payroll	-22,671.91
04/01/2024	13442	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
04/01/2024	13443	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-263.03

04/01/2024	13444	Braslow, Richard M. Esq	5006 Legal Expense	-810.00
04/01/2024	13445	Amazon Business	-SPLIT-	-363.33
04/01/2024	13446	Morris County Public Safety Training Acad	Training	-550.00
04/01/2024	13447	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-132.63
04/01/2024	13448	Ciullo, Michael 1	4012 Fuel Vouchers	-25.00
04/01/2024	13449	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
04/01/2024	13450	Danus, James	4012 Fuel Vouchers	-15.00
04/01/2024	13451	Desien, Marc	4012 Fuel Vouchers	-15.00
04/01/2024	13452	Dodson, Jake	4012 Fuel Vouchers	0.00
04/01/2024	13453	Falkman, Ryan	4012 Fuel Vouchers	-15.00
04/01/2024	13454	Gethins, John, JR	4012 Fuel Vouchers	-40.00
04/01/2024	13455	Getsinger, Cameron	4012 Fuel Vouchers	-15.00
04/01/2024	13456	Hueg, Kamdin	4012 Fuel Vouchers	-25.00
04/01/2024	13457	Kelly, Shane	4012 Fuel Vouchers	0.00
04/01/2024	13458	Koba, Jack	4012 Fuel Vouchers	0.00
04/01/2024	13459	LaSota, Mathew	4012 Fuel Vouchers	-40.00
04/01/2024	13460	Makowski, Joseph	4012 Fuel Vouchers	-25.00
04/01/2024	13461	Monahan, Michael	4012 Fuel Vouchers	-40.00
04/01/2024	13462	Shearer, Derrick	4012 Fuel Vouchers	-50.00
04/01/2024	13463	Tursi, Frank	4012 Fuel Vouchers	-40.00
04/01/2024	13464	Ziccarello, Ricky	4012 Fuel Vouchers	-25.00
04/03/2024	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-6,310.05
04/03/2024	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-901.43
04/05/2024	13465	Lincoln Financial	4011 LOSAP	-32,413.00
04/05/2024	13466	Witmer Associates, Inc	Gloves	-1,116.00
04/05/2024	13467	NJ State Assoc of Fire Districts	8603 Other Subscriptions	-300.00
04/05/2024	13468	Stewart & Stevenson Power Products	6011 Bldg - Station Generator	-1,594.71
04/05/2024	13469	Air Group	6009 Bldg - HVAC	-4,230.00
04/05/2024	13470	Koba, Jack	8202 Training - Supplies	-23.95
04/05/2024	13471	Bell, Ian	8603 Other Subscriptions	-91.00
04/05/2024	13472	Township of Hanover	Gas / Diesel	-532.15
04/05/2024	13473	Kelly, Shane	4012 Fuel Vouchers	-15.00
04/08/2024	13474	Police & Firemen's Insurance Association	4010 Police & Fire Insurance	-590.16
04/08/2024	13475	SMCMUA 10 Troy	Water Hydrants & Lines	-561.81
04/08/2024	13476	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,052.94
04/08/2024	13477	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	<u>-413.51</u>
				-
				<u>152,532.01</u>
				<u>-</u>
				<u>152,532.01</u>

At 8:25, a motion was made to go into closed session to discuss collective bargaining matters and contract negotiations. The motion was made by Comm. Cobane and seconded by Comm. Brunner and passed unanimously by all board members present.

Board came out of Closed Session at 9:28 pm and any public was welcomed back in. At 9:29 Comm. Cobane moved for adjournment. It was seconded by Comm. Brunner and passed unanimously by all board members present.

Respectfully submitted,
Janet Hammond

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF HANOVER, COUNTY OF MORRIS
RESOLUTION
Authorizing Disposal of Surplus Property

WHEREAS; the Fire District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Board of Fire Commissioners of Fire District No. 2 in the Township of Hanover, County of Morris, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Fire District.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-09.
- (4) Our direct link on Govdeals.com will be www.govdeals.com/HanoverFDNo.2
- (5) A list of the surplus property to be sold is as follows:
 - A. 1985 OshKosh P-19; VIN #: 10T9L 5BEOG1026506 Odometer reading: 45,340
- (6) The surplus property as identified shall be sold in an "as-is" condition without expressed or implied warranties with the successful bidder required executing a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Fire District reserves the right to accept or reject any bid submitted.

Passed and approved this 8th day of April, 2024 by the Board of Fire Commissioners for Hanover Township District No. 2, Morris County, New Jersey.

John Gethins, Chairperson

Richard Quinn, District Clerk

RESOLUTION NO. 5

