

**MINUTES - REGULAR MEETING**

**January 8, 2024**

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Ehrich, Cobane, Quinn, Gethins

Absent: Willans

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

Correction – The notification to labor attorney Lane Biviano was to put actions on hold for now. We still need a labor attorney and if anything came up where we needed one, he would still be on call.

Comm Cobane called for the acceptance of the minutes from last month Comm. Quinn seconded the move, and it was carried by the following vote:

AYES: Gethins, Cobane, Quinn, Ehrich

ABSENT: Willans

NAYS: None

**TREASURER’S REPORT: The following Treasurer’s report was submitted.**

**For the month of December 2023**

**General Checking Account #: XXXXXX3244**

**TD Bank**

Balance On Hand - November 30, 2023	<b>\$1,580,504.95</b>
December Checks	(\$174,289.20)

**Deposits for the Month of December 2023**

Hanover Marriott	Stand-By	\$350.00
Whippany Fire Company	November cell tower	\$12,889.84
Write off old checks - not cashed	8603, 8401, 4012	\$1,043.00
Registration Fees	Cash / Checks	\$1,050.00
Tyler Technologies	registration fees	\$200.00

<b><u>Balance on Hand, December 31, 2023</u></b>	<b><u>(matches Quickbooks)</u></b>	<b><u>\$1,421,748.59</u></b>
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Checks Submitted this Month's Meeting	<b>\$326,795.82</b>
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**Business 12 Month CD -x0575**  
3.15%

**Matures 12-7-23**

**\$214,123.37**

**Business 6 Month CD - TD Bank X9425**

**Matures 9-4-23 3.49%**

**\$212,910.58**

**Penalty Checking Account # XXXX3773**  
**TD Bank**

**Balance on Hand, December 31, 2023**

**\$3,737.07**

Comm. Ehrich recommended that the following budget items be re-allocated as shown.

<b>AMOUNT:</b>	<b>FROM:</b>	<b>TO:</b>
2275.68	4001 Medical / Dental Insurance	6011 Generator
93.81	4001 Medical / Dental Insurance	7022 Medical Supplies

\*The motion to reallocate these items was made by Comm. Quinn and seconded by Comm. Cobane and passed unanimously.

### **CHIEF'S REPORT:**

The Chief submitted his annual report for 2023 as well as the following Chief's Report. There were 1369 calls for 2023 – 800 for EMS and 569 for Fire. That number is up from 2022 and 2021.

There were 1219 Inspections with 986 violations.

\$42,625 was raised in fees and fines. 35% more than in 2022'

The Chief thanked the Career Staff Inspectors for a job well done.

We also responded to 74 fire related emergencies.

Chief asked the Board's permission to send the annual report to the town also and it was granted.

#### **Supplies, Equipment, and Maintenance**

- Purchases made from Amazon for office supplies

#### **Apparatus**

- Rescue 20 Out of Service Email wiring issues

#### **Training**

No Drills were conducted December

#### **Purchases**

- Nothing at this time

#### **Fire Prevention**

- **27** Inspections / re-inspections were conducted last month. **\$ 1,900.00** in fees were billed and being collected. Total of **\$42,625.00** for 2023.

### EMS

- (59) Calls were answered last month.

### Fire

- (57) Calls were answered last month.

116 Total calls answered **1,369 for 2023 in total**

Average per month of 114 calls

### Other Matters and Announcements

- Conducted Plan reviews
- Conducted Spec reviews
- DCA Minimum Mandatory Qualifications In process (ongoing)
- Email sent to board and Labor attorney about driving complaint and SOG on POVs (on going?)
- Additional meeting for Hanover Towne Center (Old Pine Plaza)

Attached to this report are:

- Time Sheets
- Training report
- Officer Reports
- Correspondences
- Monthly percentage sheets
- EMS monthly times and progress report
- Inspection Reports

A motion was made to accept the Chief's report by Comm. Gethins. It was seconded by Comm. Quin and passed unanimously.

**COMMUNICATIONS** – Nothing this month

### COMMITTEE REPORTS

**Personnel:** Nothing at this time.

**Apparatus:** The Rescue is still having issues with wiring and shorts and is back in for repairs.

**Insurance:** Nothing at this time.

**TOWNSHIP** – Nothing at this time.

**FIRE CO:** - Tom Braviak stated that the trustees were ready to take on some of the responsibilities for maintenance of the building and are just waiting for the go-ahead from the Board – along with their preferred vendors and maintenance contract information. This will be tabled until after the election at the March meeting.

### OLD BUSINESS –

- Quickbooks – Comm. Ehrich has fixed that problem.

- Labor Attorney Biviano – Chief asked why he is still getting emails if he has been on hold. He is just gathering information and we will not be billed for this. It will be discussed further in closed session.
- AFFF FOAM – There are pictures available from way back showing exposure. Some date back to 1975 – 1976. It's good to have the information coordinated in case we need it. The matter has been turned over to Attorney Braslow. FF Braviak said that there are guys willing to provide affidavits as to how it was used in the past if the attorney desires.

## **NEW BUSINESS –**

At this time, Comm. Ehrich read the resolution to adopt the proposed budget for 2024. It was opened to comments from the public.

Resident Mary Mulcahy asked if the public votes on their taxes going up. Information about the election was provided. Election will be 2-17-24 at the firehouse. Notice has been posted in the newspaper and also at Town Hall and at the Firehouse, as usual.

FF Braviak mentioned the use of the fund balance. It was \$250,00 in the past and is 0 this time. He asked if the Board has a narrative on how this budget affects the vision for the township. He suggested putting something together that explains what that vision is and then distribute it. Last year's budget did not pass and maybe residents don't see what is trying to be accomplished here.

At this time, Chief Perrello read a draft of what he would like to disseminate.

FF Braviak asked if this budget will support what the Chief's letter says. He thinks there should still be more in the budget for the volunteers – more to the increase than just enhancing the career staff.

Resident Eric Woodruff asked how much more staffing would be needed to go 24 / 7 coverage. Chief answered 2 more. He also said there is a plan to merge which would also make 24 / 7 coverage possible.

Resident Mulcahy asked why we don't have 1 entity and then have the 24/7 coverage. Chairman Gethins answered that there are talks starting up again to look into merging. Each time, they are making more and more progress and moving forward.

Resident R. Allocco said that the Chief's letter and plan have done the Board's job for them. He admonished the Board for putting lawyer fees ahead of safety and said this is why your budget failed last year. He said he has no faith in the board.

At this time, there were no more comments on the budget. A motion was made by Comm Ehrich that we adopt the proposed 2024 budget with a total amount of \$2,473,195.00 with the amount to be raised by taxation to be \$2, 248,012.00. The motion was seconded by Comm. Gethins and passed by the following roll call vote:

Gethins: AYE

Cobane: AYE

Ehrich: AYE

Quinn: AYE

Willans – Absent

More New Business:

Chief mentioned that there is availability for a Water Rescue Team this week. He put it out there for the guys to see who was interested. Supplies will be provided.

High School CPR cards – the Chief will pay for the issuance of these cards and then bill District 3 for their half.

Ladder truck delivery has been moved up and should be here by December.

The Chief reiterated his recommendation to replace 20,22 & 24 with 1 new apparatus. The Rescue has been out since November. A stock unit could be here in 4 to 6 months and customized. He encourages the Board to reconsider this. We would save on insurance also. There will be other items coming up – tires, equipment, etc. that will have to be replaced every 6 years or so.

Pine Plaza work has begun – It will now be called Whippany Center and have BJ's as the anchor store. It will also have 60 residential units, gas pumps and a Chik Fil-A as well as 1 other pad store.

**PUBLIC PART OF THE MEETING** 24 members of the public attended.

FF Dale Cowley asked if the CERT meeting could be moved from the 4<sup>th</sup> Thursday to the 4<sup>th</sup> Monday of the month and held here with the Board's approval.

Comm. Cobane made a motion that the meeting could be moved. The motion was seconded by Comm. Gethins and passed unanimously.

FF Ian Bell asked the Board permission to hold a blood drive in March along with the Medical Director. The Board approved that request unanimously also.

Questions arose about our Labor Attorney. He is on hold for now. A discussion took place regarding his services with the same answer as has previously been given to these questions. The attorney says we cannot discuss certain things and the Board will not discuss them as per his admonition.

**BILLS**

Comm. Quinn moved that the following bills be paid. The move was seconded by Comm. Cobane and was carried by the following vote:

AYES: Gethins, Ehrich, Quinn, Cobane

ABSENT: Willans

NAYS: None

12/01/2023	13191	Braslow, Richard M. Esq	5006 Legal Expense	-1,470.00
12/01/2023	13192	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-263.19
12/01/2023	13193	Home Depot Credit Services	-SPLIT-	-299.52
12/01/2023	13194	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
12/01/2023	13195	Shearer, Derrick	3006 Dep /Assist Chief Stipend	-600.00
12/01/2023	13196	Gethins, John Sr	Stipends	-2,600.00
12/01/2023	13197	Willans, Steve	Stipends	-2,600.00
12/01/2023	13198	Ehrich, Robert A	Stipends	-2,600.00
12/01/2023	13199	Quinn, Richard	3005 Commissioner Stipends	0.00
12/01/2023	13200	Cobane, Rob	3005 Commissioner Stipends	-2,000.00
12/04/2023	eft	NJ Division of Pension & Benefits-Pension	3007 Payroll Deductions	-800.00
12/04/2023	eft	NJ Division of Pension & Benefits-Pension	3007 Payroll Deductions	-4,000.00
12/04/2023	13201	Eagle Automotive	20 / 80	-359.00
12/04/2023	13202	Morris County Public Safety Training Acad	Training	-600.00
12/04/2023	13203	Amazon Business	-SPLIT-	-148.87
12/04/2023	13204	NJ Fire Equipment Co.	9002 Rescue Equip-(non bond)	-660.00

12/04/2023	13205	Ciullo, Michael 1	4012 Fuel Vouchers	-25.00
12/04/2023	13206	Cowley, Dale	4012 Fuel Vouchers	-40.00
12/04/2023	13207	Desien, Marc	-SPLIT-	-40.00
12/04/2023	13208	Dodson, Jake	4012 Fuel Vouchers	-40.00
12/04/2023	13209	Falkman, Ryan	4012 Fuel Vouchers	-40.00
12/04/2023	13210	Gethins, John, JR	4012 Fuel Vouchers	-40.00
12/04/2023	13211	Hueg, Kamdin	4012 Fuel Vouchers	-25.00
12/04/2023	13212	Koba, Jack	4012 Fuel Vouchers	-25.00
12/04/2023	13213	LaSota, Mathew	4012 Fuel Vouchers	-40.00
12/04/2023	13214	Monahan, Michael	4012 Fuel Vouchers	-40.00
12/04/2023	13215	Santini, Anthony	4012 Fuel Vouchers	-40.00
12/04/2023	13216	Santini, Joseph	4012 Fuel Vouchers	-40.00
12/04/2023	13217	Shearer, Derrick	4012 Fuel Vouchers	-75.00
12/04/2023	13218	Ziccarello, Ricky	4012 Fuel Vouchers	-40.00
12/04/2023	13220	Chenong, Darren	5004 Clothing Allowance / Reim	-647.00
12/04/2023	13221	Ciullo, Michael 1	5004 Clothing Allowance / Reim	-670.00
12/04/2023	13222	Cobane, Rob	5004 Clothing Allowance / Reim	-1,050.00
12/04/2023	13223	Cobane, Thomas	Reimbursement for Expenses/Loss	-998.00
12/04/2023	13224	Cowley, Dale	5004 Clothing Allowance / Reim	-950.00
12/04/2023	13219	Amtrust North America	4009 Workers Comp	-6,537.00
12/04/2023	13225	Cusmano, Gaetano	5004 Clothing Allowance / Reim	-736.00
12/04/2023	13226	Danus, James	5004 Clothing Allowance / Reim	-887.00
12/04/2023	13227	Desien, Marc	5004 Clothing Allowance / Reim	-873.00
12/04/2023	13228	Dodson, Jake	5004 Clothing Allowance / Reim	-1,000.00
12/04/2023	13229	Falkman, Ryan	5004 Clothing Allowance / Reim	-937.00
12/04/2023	13230	Gallo, Matt	5004 Clothing Allowance / Reim	-714.00
12/04/2023	13231	Gethins, John, JR	5004 Clothing Allowance / Reim	-1,100.00
12/04/2023	13232	Graziano, Jesse	5004 Clothing Allowance / Reim	-853.00
12/04/2023	13233	Hansch, Henry	5004 Clothing Allowance / Reim	-642.00
12/04/2023	13234	Heizmann, Pauline	5004 Clothing Allowance / Reim	-536.00
12/04/2023	13235	Hueg, Kamdin	5004 Clothing Allowance / Reim	-948.00
12/04/2023	13236	Jubinski, Ken	5004 Clothing Allowance / Reim	-675.00
12/04/2023	13237	Kelly, Eric	5004 Clothing Allowance / Reim	-1,003.00
12/04/2023	13238	Kelly, Shane	5004 Clothing Allowance / Reim	-586.00
12/04/2023	13239	Koba, Jack	5004 Clothing Allowance / Reim	-1,100.00
12/04/2023	13240	Krygoski, Eric	5004 Clothing Allowance / Reim	-620.00
12/04/2023	13241	LaSota, Mathew	5004 Clothing Allowance / Reim	-900.00
12/04/2023	13242	Makowski, Joseph	5004 Clothing Allowance / Reim	-828.00
12/04/2023	13243	Mihalko, Joseph Jr.	5004 Clothing Allowance / Reim	-895.00
12/04/2023	13244	Mihalko, Marianna	5004 Clothing Allowance / Reim	-778.00
12/04/2023	13245	Monahan, Michael	5004 Clothing Allowance / Reim	-973.00
12/04/2023	13246	Santini, Anthony	5004 Clothing Allowance / Reim	-1,000.00
12/04/2023	13247	Santini, Joseph	5004 Clothing Allowance / Reim	-1,003.00
12/04/2023	13248	Shearer, Derrick	5004 Clothing Allowance / Reim	-1,003.00
12/04/2023	13249	Tursi, Frank	5004 Clothing Allowance / Reim	-1,000.00
12/04/2023	13250	Van Seggern, Steven	5004 Clothing Allowance / Reim	-781.00
12/04/2023	13251	Willans, Steve	5004 Clothing Allowance / Reim	-545.00
12/04/2023	13252	Wodynski, William	5004 Clothing Allowance / Reim	-875.00
12/04/2023	13253	Ziccarello, Ricky	5004 Clothing Allowance / Reim	-781.00

12/04/2023	13254	Lane Biviano, Esq.	5006 Legal Expense	-3,654.00
12/06/2023	eft	NJ Division of Pensions & Benefits Health	4001 Medical/Dental Insurance	-11,928.79
12/08/2023	13255	Tasc Fire Apparatus, Inc.	8003 - Testing - Hose / Repair	-260.00
12/08/2023	13256	Stewart & Stevenson Power Products	21 / 81 8604 ERS /Power DMS/Mobile EYES	-712.76 -246.40
12/08/2023	13257	ESO		
12/11/2023	13258	Quinn, Richard	Commissioners	-2,000.00
12/11/2023	13259	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-590.16
12/11/2023	13260	Stewart & Stevenson Power Products	6011 Bldg - Station Generator	-5,005.68
12/11/2023	13261	Auto Zone	7003 Vehicle Maintenance - Cars	-146.67
12/11/2023	13262	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-414.28
12/11/2023	13263	Finish Line Car Wash	7003 Vehicle Maintenance - Cars	-12.00
12/11/2023	13264	Township of Hanover	-SPLIT-	-624.89
12/11/2023	13265	Eagle Automotive	20 / 80	-1,106.25
12/11/2023	13266	Witmer Associates, Inc	9004 PPE (non bondable)	-22,660.00
12/15/2023	13267	Witmer Associates, Inc	9003 Fire Equipment (non bond)	-51.00
12/15/2023	13268	Eastern Janitorial	6008 Bldg - Cleaning Services	-1,210.00
12/15/2023	eft	Board of Fire Commissioners	-SPLIT-	-28,397.45
12/18/2023	13269	Stewart & Stevenson Power Products	6011 Bldg - Station Generator	-2,275.68
12/18/2023	13270	Witmer Associates, Inc	9002 Rescue Equip-(non bond)	-300.00
12/20/2023	eft	NJ Division of Pension & Benefits-Pension	3007 Payroll Deductions	-5,940.19
12/20/2023	eft	NJ Division of Pension & Benefits-Pension	3007 Payroll Deductions	-901.43
12/22/2023	13271	CPR Baltimore	7022 Medical Supplies	-130.44
12/22/2023	13272	HMC Design Studio	8001 Uniforms - Class B	-65.00
12/28/2023	13273	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-250.34
12/28/2023	13274	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-263.03
12/28/2023	13275	Morristown Lumber	8201 Training - Classes	-508.99
12/28/2023	13276	Standard Insurance Co	4003 Life Insurance	-1,807.90
12/28/2023	13277	SMCMUA 10 Troy	-SPLIT-	-546.40
12/31/2023	13280	NJ Fire Equipment Co.	9002 Rescue Equip-(non bond)	-3,004.00
12/31/2023	eft	Board of Fire Commissioners	-SPLIT-	-24,148.85
01/01/2024	13278	PNC Equipment Finance	-SPLIT-	130,862.65
01/01/2024	13279	Acrisure - holmes & McDowell	7001 Vehicle Insurance	-10,277.54
01/02/2024	13281	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
01/02/2024	13282	Home Depot Credit Services	20 / 80	-21.34
01/02/2024	13283	Nisivoccia, LLP	5005 Accounting (Audit)	-4,000.00
01/02/2024	13284	Microsoft	5013 Office Supplies 8604 ERS /Power DMS/Mobile EYES	-345.00 -200.00
01/02/2024	13285	When to Work, Inc		
01/02/2024	13286	Amazon Business	5013 Office Supplies	-976.13
01/02/2024	13287	Township of Hanover	-SPLIT-	-1,034.55
01/02/2024	13288	Janet Hammond	5013 Office Supplies	-53.23
01/02/2024	13289	Cobane, Rob	4012 Fuel Vouchers	-25.00
01/02/2024	13290	Cowley, Dale	4012 Fuel Vouchers	-40.00
01/02/2024	13291	Desien, Marc	4012 Fuel Vouchers	-40.00
01/02/2024	13292	Falkman, Ryan	4012 Fuel Vouchers	-15.00
01/02/2024	13293	Gethins, John, JR	4012 Fuel Vouchers	-25.00
01/02/2024	13294	Hueg, Kamdin	4012 Fuel Vouchers	-25.00
01/02/2024	13295	Jubinski, Ken	4012 Fuel Vouchers	-15.00
01/02/2024	13296	Kelly, Eric	4012 Fuel Vouchers	-25.00

01/02/2024	13297	Koba, Jack	4012 Fuel Vouchers	-25.00
01/02/2024	13298	Krygoski, Eric	4012 Fuel Vouchers	-25.00
01/02/2024	13299	Monahan, Michael	4012 Fuel Vouchers	-25.00
01/02/2024	13300	Santini, Anthony	4012 Fuel Vouchers	-25.00
01/02/2024	13301	Santini, Joseph	4012 Fuel Vouchers	-25.00
01/02/2024	13302	Shearer, Derrick	4012 Fuel Vouchers	-50.00
01/02/2024	13303	Tursi, Frank	4012 Fuel Vouchers	-40.00
01/02/2024	13304	Kelly, Eric	4012 Fuel Vouchers	-15.00
01/02/2024	13305	Fire and Safety Services, LTD	21 / 81	-625.01
01/05/2024	13306	Lane Biviano, Esq.	5006 Legal Expense	-630.00
			8604 ERS /Power DMS/Mobile EYES	
01/05/2024	13307	ESO		-246.40
01/05/2024	13308	Performance Ford	7003 Vehicle Maintenance - Cars	-103.95
01/08/2024	13309	Braslow, Richard M. Esq	5006 Legal Expense	-1,380.00
01/08/2024	13310	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,158.78
				-
				<u>326,795.82</u>
				-
				<u><u>326,795.82</u></u>

At 8:23, a motion was made to go into closed session to discuss collective bargaining matters. Gary Keyser from District was asked to stay for a bit. The motion was made by Comm. Quinn and seconded by Comm. Cobane. It passed unanimously.

Board came out of Closed Session at 10:02 pm and the public welcomed back in.

At this time, Comm. Gethins made a motion to accept the changes the Chief proposed in the Township Fire Ordinance and for him to proceed with sharing those changes with the town. The motion was seconded by Comm. Ehrich and passed unanimously.

Comm Gethins made a motion to adjourn. Comm. Ehrich seconded the motion and it passed by the following vote.

AYES: Gethins, Cobane, Quinn, Ehrich

ABSENT: Ehrich

NAYS: None

The meeting was adjourned at 10:07.

Respectfully submitted,  
Janet Hammond  
Assistant to the Board





# Hanover Township Fire District #2

10 Troy Hills Road  
Whippany, NJ 07981

Office 973-887-3906  
fax 973-887-4559

## 2024 ADOPTED BUDGET RESOLUTION Hanover Township FD NO. 2 FISCAL YEAR: January 1, 2024 to December 31, 2024

WHEREAS, the Annual Budget for the Hanover Township FD No. 2 (the 'Fire District' for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the Board of Fire Commissioners of the Fire District at its open public meeting on January 8, 2024, and WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, which has been conditionally approved by the Director of the DCA (Division of Local Government), and WHEREAS, the Annual Budget as presented for adoption reflects total revenues of \$2,473,195.00 which includes the amount to be raised by taxation of \$2,248,012.00, and WHEREAS, the election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year.

NOW THEREFORE, be it resolved, by the Board of Fire Commissioners of the Fire District at an open public meeting held on January 8, 2024 that the annual budget of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby adopted .

### Certification

I, Steve Willans, Secretary of the Commissioners of Fire District No. 2 in the Township of Hanover, County of Morris, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on January 8th, 2024.

Steve Willans,  
Secretary

The foregoing resolution was introduced by Commissioner Ehrich and it was seconded by Commissioner Gethins.

**2024 ADOPTED BUDGET RESOLUTION**  
**Hanover Township FD NO. 2**  
**FISCAL YEAR: January 1, 2024 to December 31, 2024**

**RECORD OF VOTE**

<b>Members</b>	<b>COBANE</b>	<b>GETHINS</b>	<b>QUINN</b>	<b>WILLANS</b>	<b>EHRICH</b>
<b>Yes</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>				<b>X</b>	