

MINUTES - REGULAR MEETING

October 9, 2023

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Ehrich, Cobane, Gethins, & Willans

Absent: Quinn

Also present: Township Liaison Brian Cahill

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Cobane called for the acceptance of all the minutes from last month Comm. Ehrich seconded the move, and it was carried by the following vote:

AYES: Gethins, Cobane, Ehrich, & Willans

ABSENT: Quinn

NAYS: None

TREASURER’S REPORT: The following Treasurer’s report was submitted.

Treasurer's Report - October 9, 2023

For the month of September 2023

General Checking Account #: XXXXXX3244

TD Bank

Balance On Hand - August 31, 2023	\$1,207,340.92
September Checks	(\$133,465.44)

Deposits for the Month of September 2023

Whippany Fire Company	2nd Quarter Utilities	\$1,678.33
Bayer Pharmaceuticals - Empanada guy	permits and fees	\$54.00
Bayer Pharmaceuticals - Stuf'd	permits and fees	\$54.00
Casa Blanca	permits and fees	\$54.00
Whippany Fire Copany	July & August cell tower	\$24,625.14
Amtrust North America	Audit adjustment	\$8,276.00
Double Tap Brewing	permits and fees	\$54.00
Registration Fees		\$1,200.00
Tyler Technologies	permits and fees	\$695.00
Tyler Technologies	Registration Fees	\$275.00

Balance on Hand, September 30, 2023

(matches Quickbooks)

\$1,110,840.95

Checks Submitted this Month's Meeting

\$203,869.69

Business 12 Month CD -x0575

Matures 12-7-23

3.15%

\$212,468.83

Last Interest

Business 6 Month CD - TD Bank X9425

Matures 9-4-23 3.49%

\$210,117.83

Last Interest

Penalty Checking Account # XXXX3773

TD Bank

Balance on Hand, August 31, 2023

\$5,014.02

At this time, Comm. Ehrich moved that the following budget items be re-allocated as shown.

AMOUNT:	FROM:	TO:
\$142.20	5005 Accounting	5016 Elections
2000.00	5017 Inspection Day	5006 Legal
8775.00	8201 Training	6012 Building & Grounds
172.91	5005 Accounting	6007 Elevator
15.62	5005 Accounting	7014 Air Monitoring
202.02	5005 Accounting	8603 Other Subscriptions
324.25	5005 Accounting	4014 VFIS
100.00	8602 Trade Journals	8603 Other Subscriptions
2659.02	6001 Gas & Electric	6002 Water / Sewer

The motion was seconded by Comm. Gethins and passed unanimously.

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance

- Purchases made from Amazon and Home Depot

Apparatus

- R-20 new EMC was installed @ Frank's Truck center

Training

- Three drills were conducted last month
- Water rescues rigging
- Live burn at fire academy
- Ric Drill Pittsburg drill

Purchases

None at this time

Fire Prevention

- Unable to update this part of report due to system being down. However this is the as of last month for fees collected or billed Total of **\$36,230.00** for 2023 so far

EMS

- (77) Calls were answered last month.

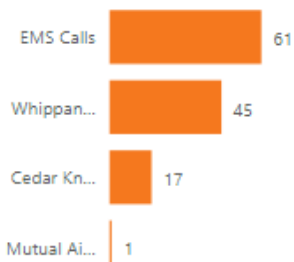
Fire

- (55) Calls were answered last month.

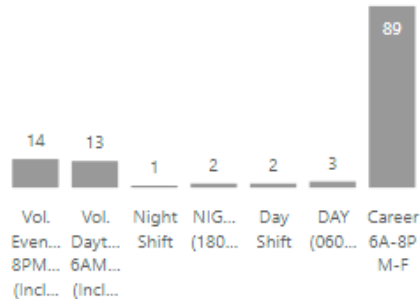
132 Total calls answered

September 2023

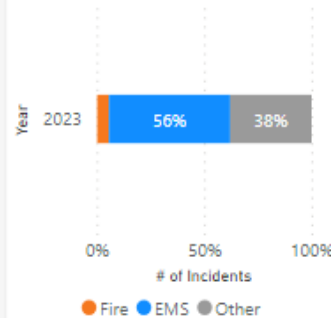
Top Stations by # of Incidents



of Incidents by Shift

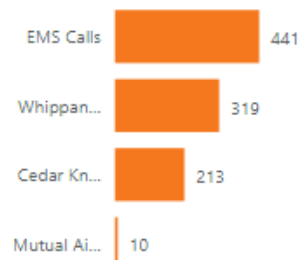


of Incidents by Category

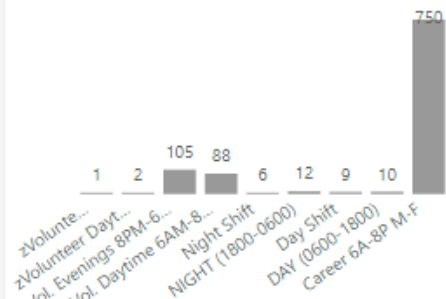


Year to Date

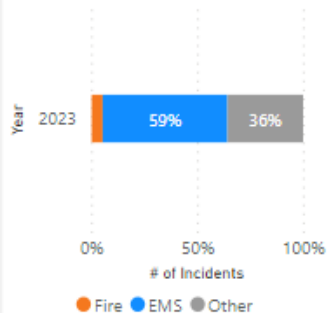
Top Stations by # of Incidents



of Incidents by Shift



of Incidents by Category



Other Matters and Announcements

- Conducted Plan reviews
- Conducted Spec reviews
- DCA Minimum Mandatory Qualifications In process (ongoing)
- Braslow and Labor attorney about SOG on Disciplinary Process
 - Board to form a Building Committee?

A motion was made to accept the Chief's report by Comm. Ehrich. It was seconded by Comm. Cobane and passed unanimously.

COMMUNICATIONS –

- There is a quote from Air Group on fixing a sink in the Men's bathroom. Air Group was here today to fix a toilet that was not working and that bill will follow. This points out again the need for a Building Committee to be formed. (see below for more).
- At this time Comm. Willans read the attached resolution delineating compensation for the Board of Fire Commissioners. It was decided to keep the compensation the same as in previous years. The motion to accept this resolution was made by Comm. Willans and seconded by Comm. Cobane. It passed unanimously.
- At this time, Comm. Willans read the attached Resolution outlining a Shared Services agreement between District No. 2 & District 3. A motion to approve this resolution was made by Comm. Willans and seconded by Comm. Gethins. It also passed unanimously.

Regarding the formation of a Building Committee, the Chief reiterated the need for such as there are many issues cropping up in the building. FF Tom Braviak mentioned that the Trustees used to take care of these things but don't own the building anymore so it falls to the District. He did, however, say that the Trustees from the Fire Company could form a Building Committee. They have less to do now and the company is just as invested in this building as the District is.

They would need a budget and a list of our preferred vendors. The District would give them the power to oversee certain things. Not things like HVAC, which is covered by an annual contract, but other items. Examples are the leaking sink, the disinfection of the ice machine, etc. They wouldn't actually doing the repairs, but coordinating the actions.

Tom said he will bring it up to the Company at tomorrow's meeting and the Chief said we could put an amount into the Building and Grounds line item for next year to fund it. It was suggested that if it is amenable to the company, that we begin on January 1st with the new budget.

COMMITTEE REPORTS

Personnel: Nothing at this time

Apparatus: Work was done on R-20 - computer. Chief estimates the cost will be around \$6000

Insurance: Nothing at this time.

TOWNSHIP – Brian Cahill responded about 26 Parsippany Rd. He has reached out to Joe Giorgio and their attorney Mr. Sullivan. The attorney would like to meet with Mr. Cahill and the town first before he would meet with the Fire Chief. Brian is working on setting that up.

Also. Regarding false alarms, especially at 444. District No. 3 has been asking also. They have an assistant District Clerk who was in training but is just about ready to go. She will be working with the Police Dept.

Chief Perrello questioned whether we could re-vamp the Fire Prevention Ordinance so we could issue those fees ourselves. He said we track all our calls and we know how often we go where. Right now, the District is allowed to issue their own summonses for parking in a Fire Lane right on the spot. This should be no different.

He also mentioned that there are many things to be looked at and/or changed in the Fire Prevention Ordinance and he is also working with District 3 on those items. They will make some changes and then bring it to the town.

FIRE CO: - Tom Braviak said the Open House was successful and thanked the Board for the use of the building, and equipment. He also said there were a number of new families to town that came out so that is another positive result of the open house.

OLD BUSINESS –

Chief Perrello reported – 34 Eden Lane is occupied. Starbucks is open and they DID install a fire alarm and a ladder. They will be a LHU so they will register with the state and that's also income for us. The TNT tools were ordered and will be here soon. The SOGs are ongoing.

NEW BUSINESS –

Chief – received a subpoena regarding the use of AFFF foam years ago. It will be given to our attorney to handle.

There is a new perspective member, Carmen Getsinger. Chief did a plan review on a warehouse to be built on Melanie Lane. The Red Bull team is moving and the new warehouse will be 172,000 sq feet. It will replace the soccer fields.

There was a major water main leak on Route 10 this week. Chief said there was very little communication between SMCMUA and the department. They had to shut the water down to all the businesses along that corridor. They reported the wrong hydrants were affected and took an attitude with the Chief. Chief Perrello had a discussion with the Director and hopefully, this won't happen again.

A thank you letter will be written to Picatinny and Parsippany District 5, who showed up with water to help out.

Comm. Cobane mentioned that they had a Pittsburgh RIC training drill this month and the mannequin they used is in very poor shape. He produced a quote from a company called Heiman to replace the mannequin for \$1620. After a discussion, it was decided to put that off till the next budget cycle as there are no more drills this year that call for a mannequin's use. But it was agreed that it needs to be replaced.

Comm Willans mentioned that during the Clean up drills, we could use lights out back. He spoke to Marc Desien and John Gethins Jr. who will come up with a quote. We could use 2 Spotlights to light up the whole back parking lot. The parts would run between \$800-\$1000 and then we'd need to

compensate the guys for the installation. It would be like our old building but now with LED technology. It would have a timer.

It was also mentioned that during cleaning, it would be helpful to have a light or two for the front apron also. John Wittnebert said it could be white and blend in with the eaves – maybe 2 of them.

PUBLIC PART OF THE MEETING 12 members of the public attended.

FF Ben Bradley asked about fixing the wording of last month’s Resolution. The names on the document should be private. Janet will contact Henry about taking the resolution down till it’s fixed and Comm. Ehrich will contact Mr. Biviano about correcting the resolution as he has been contacted a few times with no response. Comm Ehrich has his payment for the month.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Ehrich and was carried by the following vote:

AYES: Gethins, Ehrich, Cobane & Willans

ABSENT: Quinn

NAYS: None

09/01/2023	13006	Witmer Associates, Inc	9003 Fire Equipment (non bond)	-483.00
09/01/2023	13007	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-182.79
09/01/2023	13008	Alert-all Corporation	8205 Promotions	-925.00
09/01/2023	13009	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-263.03
09/01/2023	13010	Home Depot Credit Services	-SPLIT-	-616.27
09/01/2023	13011	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
09/05/2023	13012	Lane Biviano, Esq.	5006 Legal Expense	-3,348.00
09/05/2023	13013	Electronic Measurement Labs	7014 Equip Maint/ Air Monitorg	-423.23
09/05/2023	13014	Amtrust North America	4009 Workers Comp	-6,552.00
09/05/2023	13015	Amazon Business	5013 Office Supplies	-275.19
09/05/2023	13016	Shearer, Derrick	8205 Promotions 8604 ERS /Power DMS/Mobile EYES	-249.75
09/05/2023	13017	ESO	8604 ERS /Power DMS/Mobile EYES	-246.40
09/05/2023	13018	Township of Hanover	-SPLIT-	-851.63
09/05/2023	13019	Braslow, Richard M. Esq	5006 Legal Expense	-1,860.00
09/05/2023	13020	Luis Albarran	4012 Fuel Vouchers	-40.00
09/05/2023	13021	Ciullo, Michael 1	4012 Fuel Vouchers	-25.00
09/05/2023	13022	Cobane, Rob	4012 Fuel Vouchers	-25.00
09/05/2023	13023	Cowley, Dale	4012 Fuel Vouchers	-40.00
09/05/2023	13024	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
09/05/2023	13025	Ryan Falkman	4012 Fuel Vouchers	-15.00
09/05/2023	13026	Gethins, John, JR	4012 Fuel Vouchers	-25.00
09/05/2023	13027	Graziano, Jesse	4012 Fuel Vouchers	-25.00
09/05/2023	13028	Hueg, Kamdin	4012 Fuel Vouchers	-40.00
09/05/2023	13029	Jubinski, Ken	4012 Fuel Vouchers	-15.00
09/05/2023	13030	Kelly, Eric	4012 Fuel Vouchers	-25.00
09/05/2023	13031	Koba, Jack	4012 Fuel Vouchers	-40.00
09/05/2023	13032	Eric Krygoski	4012 Fuel Vouchers	-40.00
09/05/2023	13033	LaSota, Matthew	4012 Fuel Vouchers	-40.00
09/05/2023	13034	Makowski, Joseph	4012 Fuel Vouchers	-25.00
09/05/2023	13035	Mihalko, Marianna	4012 Fuel Vouchers	-15.00

09/05/2023	13036	Monahan, Michael	4012 Fuel Vouchers	-40.00
09/05/2023	13037	Santini, Joseph	4012 Fuel Vouchers	-15.00
09/05/2023	13038	Shearer, Derrick	4012 Fuel Vouchers	-75.00
09/05/2023	13039	Tursi, Frank	4012 Fuel Vouchers	-40.00
09/05/2023	13040	Wodynski, William	4012 Fuel Vouchers	-25.00
09/05/2023	13041	Ziccarello, Ricky	4012 Fuel Vouchers	-25.00
09/08/2023	13042	JCP&L 10 Troy	6001 Building - Gas & Electric	-2,007.13
09/08/2023	13043	PSE&G 10 Troy	6001 Building - Gas & Electric	-813.00
09/08/2023	13044	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-412.28
09/08/2023	13045	FFI Firefighter One, LLC	7016 Misc Hydraulic Tools	-350.00
09/08/2023	13046	Wittnebert, John	7016 Misc Hydraulic Tools	-22.00
09/11/2023	eft	NJ Division of Pension & Benefits-Pension	3007 Payroll Deductions	-800.00
09/11/2023	eft	NJ Division of Pension & Benefits-Pension	3007 Payroll Deductions	-4,000.00
09/11/2023	eft	NJ Division of Pensions & Benefits Health	4001 Medical/Dental Insurance	-11,928.79
09/11/2023	13047	Amtrust North America	4009 Workers Comp	-6,552.00
09/11/2023	13048	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-588.26
09/11/2023	13049	Shearer, Derrick	8205 Promotions	-650.36
09/11/2023	13050	Finish Line Car Wash	7003 Vehicle Maintenance - Cars	-12.00
09/11/2023	13051	Auto Zone	7017 Misc Maintenance Supplies	-36.86
09/11/2023	13052	Wegman's	8205 Promotions	-225.81
09/11/2023	13053	Hanover Sewerage Authority 10 Troy Hills	6002 Building - Water/Sewerage	-1,233.84
09/11/2023	13054	Eastern Janitorial	6008 Bldg - Cleaning Services	-605.00
09/11/2023	13055	TD Bank N. A.	7021 - Maintenance - Other	-647.32
09/11/2023	13056	Acrisure - holmes & McDowell	7001 Vehicle Insurance	-9,384.00
09/15/2023	13057	CPR Baltimore	7022 Medical Supplies	-677.30
09/15/2023	13058	Witmer Associates, Inc	8001 Uniforms - Class B	-137.00
09/15/2023	eft	Board of Fire Commissioners	-SPLIT-	-21,987.90
09/22/2023	13059	VE Ralph & Sons, Inc	7022 Medical Supplies	-155.45
09/22/2023	13060	Galls Inc.	9002 Rescue Equip-(non bond)	-1,776.95
09/22/2023	13061	County of Morris Treasurer	5020 County Dispatch	-22,529.00
09/22/2023	13062	Standard Insurance Co	4003 Life Insurance	-1,843.70
09/25/2023	13063	Paul Perrello	C-1 Chief's Car	-35.00
09/25/2023	13064	Johnny's Pizza	8205 Promotions	-159.95
09/25/2023	13066	SMCMUA 10 Troy	-SPLIT-	-1,091.39
09/25/2023	13067	Morris County Public Safety Training Acad	8201 Training - Classes	-1,425.00
09/30/2023	eft	Board of Fire Commissioners	-SPLIT-	-24,279.82
10/02/2023	13068	Morris County Public Safety Training Acad	8201 Training - Classes	-300.00
10/02/2023	13069	Rescue Products International	8201 Training - Classes	-750.00
10/02/2023	13070	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-183.10
10/02/2023	13071	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-263.03
10/02/2023	13072	Braslow, Richard M. Esq	5006 Legal Expense	-2,040.00
10/02/2023	13073	Amazon Business	-SPLIT-	-418.55
10/02/2023	13074	Home Depot Credit Services	5013 Office Supplies	-82.52
10/03/2023	eft1	Cash	3601 Salary Offset wUSFA Revenu	-45,000.00
10/05/2023	eft	NJ Division of Pensions & Benefits Health	4001 Medical/Dental Insurance	-11,928.79
10/06/2023	13075	Stewart & Stevenson Power Products	6011 Bldg - Station Generator	-500.00
10/06/2023	13076	Lane Biviano, Esq.	5006 Legal Expense	-1,386.00
10/06/2023	13077	ESO	8604 ERS /Power DMS/Mobile EYES	-246.40
10/06/2023	13078	Electronic Measurement Labs	7014 Equip Maint/ Air Monitorg	-327.70

10/06/2023	13079	Morris County Public Safety Training Acad	8201 Training - Classes	-150.00
10/06/2023	13080	Alert-all Corporation	8205 Promotions	-305.00
10/06/2023	13081	Finish Line Car Wash	7003 Vehicle Maintenance - Cars	-36.00
10/06/2023	13082	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-414.28
10/06/2023	13083	Witmer Associates, Inc	9003 Fire Equipment (non bond)	-51.00
10/06/2023	13084	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
10/06/2023	13085	Cobane, Rob	4012 Fuel Vouchers	-25.00
10/06/2023	13086	Cowley, Dale	4012 Fuel Vouchers	-40.00
10/06/2023	13087	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
10/06/2023	13088	Danus, James	4012 Fuel Vouchers	-25.00
10/06/2023	13089	Desien, Marc	4012 Fuel Vouchers	-15.00
10/06/2023	13090	Dodson, Jake	4012 Fuel Vouchers	-25.00
10/06/2023	13091	Ryan Falkman	4012 Fuel Vouchers	-15.00
10/06/2023	13092	Gethins, John, JR	4012 Fuel Vouchers	-25.00
10/06/2023	13093	Hueg, Kamdin	4012 Fuel Vouchers	-25.00
10/06/2023	13094	Jubinski, Ken	4012 Fuel Vouchers	-15.00
10/06/2023	13095	Kelly, Eric	4012 Fuel Vouchers	-25.00
10/06/2023	13096	Koba, Jack	4012 Fuel Vouchers	-25.00
10/06/2023	13097	Eric Krygoski	4012 Fuel Vouchers	-40.00
10/06/2023	13098	LaSota, Matthew	4012 Fuel Vouchers	-40.00
10/06/2023	13099	Mihalko, Marianna	4012 Fuel Vouchers	-40.00
10/06/2023	13100	Monahan, Michael	4012 Fuel Vouchers	-40.00
10/06/2023	13101	Santini, Anthony	4012 Fuel Vouchers	-25.00
10/06/2023	13102	Shearer, Derrick	4012 Fuel Vouchers	-75.00
10/06/2023	13103	Tursi, Frank	4012 Fuel Vouchers	-40.00
10/06/2023	13104	Wodynski, William	4012 Fuel Vouchers	-25.00
10/06/2023	13105	Ziccarello, Ricky	4012 Fuel Vouchers	-40.00
10/09/2023	13106	Zoltan Papp	2011 Permit Fees	-54.00
10/09/2023	13107	SMCMUA 10 Troy	-SPLIT-	-506.14
10/09/2023	13108	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,783.19
10/09/2023	13109	PSE&G 10 Troy	6001 Building - Gas & Electric	-813.00
10/09/2023	13110	Auto Zone	7003 Vehicle Maintenance - Cars	-81.56
10/09/2023	13111	Morris County Public Safety Training Acad	8201 Training - Classes	-100.00
10/09/2023	13112	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-588.26
10/09/2023	13113	Township of Hanover	-SPLIT-	<u>-1,303.89</u>
				-
				203,869.89

8:29 pm Comm Willans made a motion to go into Closed session. The Executive (closed) session will address upcoming contracts and is an introductory meeting to those negotiations. No action will be taken. Comm. Gethins seconded the motion and it passed unanimously.

Board came out of Closed Session at 10:38

Comm Cobane made a motion to adjourn. Comm. Willans seconded the motion and it passed unanimously.

Meeting was adjourned at 10:42

Respectfully submitted,
Janet Hammond
Assistant to the Board