

MINUTES - REGULAR MEETING

August 14 2023

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Quinn, Gethins, & Willans

Absent: Cobane, Ehrich

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Willans called for the acceptance of all the minutes from last month Comm. Quinn seconded the move, and it was carried by the following vote:

AYES: Gethins, Quinn, & Willans

ABSENT: Cobane, Ehrich

NAYS: None

The following Treasurer’s report was submitted.

TREASURER’S REPORT: The following Treasurer’s report was submitted.

Treasurer's Report - August 14, 2023

For the month of June 2023

General Checking Account #: XXXXXX3244

TD Bank

Balance On Hand - June 30, 2023	\$1,105,056.79
July Checks	(\$115,964.82)

Deposits for the Month of July 2023

Cobra Auto	permits and fees	\$427.00
AAA Auto Wreckers	permits and fees	\$427.00
Michelles Catering	permits and fees	\$54.00
Whippany Fire Company	June cell tower	\$12,537.56
Elemetal	permits and fees	\$54.00
Bayer Pharmaceuticals	permits and fees	\$54.00
Bayer Pharmaceuticals	permits and fees	\$54.00
Registration Fees		\$975.00
Tyler Technologies	permits and fees	\$108.00
Tyler Technologies	Registration Fees	\$175.00

Balance on Hand, July 31, 2023 (matches Quickbooks) **\$1,003,957.53**

Checks Submitted this Month's Meeting **\$179,064.89**

Business 12 Month CD -x0575 **Matures 12-7-23** **\$211,336.52**
3.15%
Last Interest

Business 6 Month CD - TD Bank X9425 **Matures 9-4-23** **3.49%** **\$208,897.64**
Last Interest

*A motion was made to accept the Treasurer's report by Comm. Willans. It was seconded by Comm. Quinn and passed by the following vote:

AYES: Gethins, Quinn & Willans

ABSENT: Ehrich, Cobane

NAYS: None

*A motion was also made to move \$1500 from Account 9001 and move it to 8604 – Other subscriptions as it was over-budget. The motion was made by Comm. Willans and seconded by Comm. Quinn. It passed unanimously.

CHIEF'S REPORT:

To: Township of Hanover Board of Fire Commissioners Fire District No.2

From: Chief of Department Paul J. Perrello

Re: July 2023 Monthly Chief / Fire Official Report

Supplies, Equipment, and Maintenance

- Purchases made from Amazon and Staples

Apparatus

- Repairs were completed on R-20.

Training

- Electrical Safety
- Second Floor Victim Removal

Purchases

- New Full Set of TNT electric Storm Surge Series Rescue Tools under NJ State Contract Pricing T-0790 (17DPP00100) and trade in old Hydraulic tools \$36,327.75

Fire Prevention

- **102** Inspections / re-inspections were conducted last month. **\$ 2,565.00** in fees were billed and being collected. Total of **\$33,348.00** for 2023 so far

EMS

- (63) Calls were answered last month.

Fire

- (54) Calls were answered last month.

117 Total calls answered

A motion was made to accept the Chief's report by Comm. Quinn. It was seconded by Comm. Willans and passed by the following vote:

AYES: Gethins, Quinn & Willans

ABSENT: Ehrich, Cobane

NAYS: None

COMMUNICATIONS – 4 items

- A Resolution reporting the findings of the recent investigation was read aloud and is attached to these minutes.

* A motion was made to accept and approve this resolution by Comm. Willans. It was seconded by Comm. Quinn and passed by the following vote.

AYES: Gethins, Quinn & Willans

ABSENT: Ehrich, Cobane

NAYS: None

- A letter from Hanover Township (attached) outlining the date for Hanover Township Day and inviting the District to participate. The Fire Company was also sent that letter and members are already signing up for it. Chief Perrello asked the Board for permission to purchase promotional materials as we have in the past – for both Hanover Township Day and the upcoming Open House. These include materials such as pens and coloring books for the children.

* A motion was made to allow the Chief to purchase these items. It was seconded by Comm. Quinn and passed unanimously.

- A thank you letter (attached) was read. It was from Acting Chief Joseph Martin from District 3, thanking us for our help during the incident at 25 Frederick Place, where a vehicle went into a structure. It took 2 hours and 23 minutes to stabilize. The Chief thanked the men who were there and they will also be recognized later. They were: Jake Dodson, Kam Hueg, Mat LaSota, Eric Kelly, Derrick Shearer and Bill Wodynski.

- A letter from TD Bank stating the due date of our CD.

COMMITTEE REPORTS

Personnel: Nothing at this time

Apparatus: Nothing at this time.

Insurance: Nothing at this time.

TOWNSHIP – Nothing at this time.

FIRE CO: - President Graziano thanked the Board for the use of the building for the summer get-together. He asked the Board's permission to use an apparatus for the Boonton parade, as in the past. They will leave 21 or 22 here.

*A motion was made by Comm. Willans to allow the use of the apparatus at the Chief's discretion and also to provide lunch for the members as they have in the past years. The motion was seconded by Comm. Quinn and passed unanimously.

OLD BUSINESS –

Comm. Willans spoke to the owners of Sunnyfields and informed them of our decision regarding being their alternative escape route location. He recommended Calais School and Pearly Whites to them instead and they seemed ok with our decision.

Chief updated the Board regarding purchasing a new apparatus. He sent them an email also with all the specs. He said the best option seems to be a stock unit right now. If we do this at the right time, we can still make changes to it and avoid the emission restrictions that will be coming down the road. We would get the Cummins engine.

This engine would replace Rescue 20 & Engine 23. It would also be under \$800,000.

The representative said it could be COD and they would work with us as far as not needing a deposit and billing us the following year for the extras and things like that.

Comm Gethins said it sounds like a good option but with 2 board members absent tonight, it was tabled till the September meeting.

Comm. Gethins recommended that the Board read the last page of the audit and address the Recommendation page. There are things in there pertaining to overtime and other items that should be looked at. Should be discussed at the September meeting.

NEW BUSINESS –

Chief – The Chief of Police has asked about usage of our old boat trailer. They would like to sue it as a mobile office trailer. We could sell it to them or allow them usage, and then we could still use it if we ever need to. We would need to put a document together outlining insurance and liability for it. Insurance is usually on the vehicle pulling the trailer but the Chief will check into it.

The police department will store it at the rifle range at the Sewer Treatment Plant.

*Comm. Willans made a motion that we lend the trailer to the Police Dept. It was seconded by Comm. Gethins and passed unanimously.

Chief emailed a copy of the Recruitment Retention document to the Board. He said there was a lot of good information in there.

There was a Dispatching issue for a call on Ford hill Rd. It was a gas leak and we were not dispatched. Lt.. Cobane responded and added us to the call.

Chief checks and our run calls for Haz-Mat – the only unit assigned was Rescue 20. Since Rescue 20 was out of service, we weren't assigned to the call. Chief has since added additional units to our Haz-Mat Response vehicles. We respond to Haz-Mat only in our own district.

Chief had a purchase request. He would like to purchase a full set of TNT electric Storm Surge Series rescue Tools under state contact pricing T-0790 and trace in our old hydraulic tools. The cost would be \$36,327.75. It would go under non-bondable equipment and there is money in the budget for that.

There is money in a number of non-bondable accounts and if we moved \$20,000 from 9005 to 9003, it would work.

That was tabled till September when the other Board members can discuss also.

Re: blankets for new buildings, Chief has been putting them into his plan reviews. They cost \$1500. Barclay will start by having them on every other level for now.

The lawn mower has been repaired and the leaf blower blew up and had to be replaced. New one was purchased from PowerSports.

Comm. Willans requested that the lights be turned back the right way after lawn cutting.

PUBLIC PART OF THE MEETING 9 members of the public attended.

Paul Perrello – Asked if the report prepared for the Board by the investigator be available to him for perusal as he was named in the investigation. He stated that certain members of the Board were involved and they were able to see the report. He would also like to see the report and see how the investigators came to their conclusions. Comm. Willans responded that he will ask the attorney as he will better be able to answer that.

Comm Gethins added that the Board has been instructed not to print or disseminate the report in any way or they could go to jail.

Tom Braviak – Anna Terrace – asked the Board if they had heard back from the town regarding the issue with the new developer not putting in a standpipe.

Chief said no they have not and our attorney, Richard Braslow is not happy with that answer. He says we are not liable if something happens. They don't want to meet with us,

Braviak – If there was misinformation, it should be looked at.

Willans – Cahill was going to look at the old document under Chief Cortright. They pulled a switcheroo on the town.

Can the codes ever be changed – for future plans?

Chief said you can plead your case but we would need the Township backing us up. They have asked if we had concerns but then they don't sit down with us and ask what those concerns are and Why we think something is necessary. They rubber-stamp things without a discussion.

To be consistent regarding the blankets – Chief reached out to District 3, Acting Chief Martin and filled him in so now the whole town is on board with that.

The Gym case update – the gym is closed and a new court date has been set. Any fines will go onto the next owner. We can still collect it.

BILLS

Comm. Willans moved that the following bills be paid. The move was seconded by Comm. Quinn and was carried by the following vote:

AYES: Gethins, Quinn & Willans

ABSENT: Ehrich, Cobane

NAYS: None

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
07/03/2023	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-4,774.09
07/03/2023	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-901.43
07/03/2023	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-41.10
07/05/2023	12892	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-182.78
07/05/2023	12893	CF Services	24 / OshKosh P-19	-1,226.13
07/05/2023	12894	Lifesavers, Inc.	8202 Training - Supplies	-6.50
07/05/2023	12895	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
07/05/2023	12896	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-263.03
07/05/2023	12897	Home Depot Credit Services	-SPLIT-	-313.12
07/05/2023	12898	Morris County Public Safety Training Acad	8201 Training - Classes	-600.00
07/05/2023	12899	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-412.28
07/05/2023	12900	Morristown Medical Group	8401 Physicals - New Members 8604 ERS /Power DMS/Mobile EYES	-468.00
07/05/2023	12901	ESO		-246.40
07/05/2023	12902	Amtrust North America	4009 Workers Comp	-6,552.00
07/05/2023	12903	Fire and Safety Services, LTD	21 / 81	-375.00
07/05/2023	12904	Lane Biviano, Esq.	5006 Legal Expense	-1,278.00
07/05/2023	12905	Barker, Gelfand,James & Sarvas	5006 Legal Expense	-14,358.25
07/05/2023	12906	Nisivoccia, LLP	5005 Accounting (Audit)	-5,935.00
07/05/2023	12907	Amazon Business	-SPLIT-	-1,090.06
07/05/2023	12908	Township of Hanover	-SPLIT-	-451.17
07/05/2023	eft	NJ Division of Pensions & Benefits Health	4001 Medical/Dental Insurance	-13,038.50
07/05/2023	12909	Cobane, Rob	4012 Fuel Vouchers	-25.00
07/05/2023	12910	Cowley, Dale	4012 Fuel Vouchers	-40.00
07/05/2023	12911	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
07/05/2023	12912	Danus, James	4012 Fuel Vouchers	-40.00
07/05/2023	12913	Desien, Marc	4012 Fuel Vouchers	-40.00
07/05/2023	12914	Dodson, Jake	4012 Fuel Vouchers	-40.00
07/05/2023	12915	Ryan Falkman	4012 Fuel Vouchers	-40.00
07/05/2023	12916	Gallo, Matt	4012 Fuel Vouchers	-25.00
07/05/2023	12917	Gethins, John, JR	4012 Fuel Vouchers	-25.00
07/05/2023	12918	Graziano, Jesse	4012 Fuel Vouchers	-25.00
07/05/2023	12919	Hueg, Kamdin	4012 Fuel Vouchers	-40.00
07/05/2023	12920	Jubinski, Ken	4012 Fuel Vouchers	-15.00
07/05/2023	12921	Kelly, Eric	4012 Fuel Vouchers	-40.00
07/05/2023	12922	Kelly, Shane	4012 Fuel Vouchers	-25.00
07/05/2023	12923	Koba, Jack	4012 Fuel Vouchers	-25.00
07/05/2023	12924	LaSota, Matthew	4012 Fuel Vouchers	-40.00
07/05/2023	12925	Makowski, Joseph	4012 Fuel Vouchers	-25.00
07/05/2023	12926	Mihalko, Joseph Jr.	4012 Fuel Vouchers	-25.00
07/05/2023	12927	Mihalko, Marianna	4012 Fuel Vouchers	-40.00
07/05/2023	12928	Monahan, Michael	4012 Fuel Vouchers	-40.00
07/05/2023	12929	Santini, Anthony	4012 Fuel Vouchers	-25.00
07/05/2023	12930	Santini, Joseph	4012 Fuel Vouchers	-40.00

07/05/2023	12931	Shearer, Derrick	4012 Fuel Vouchers	-75.00
07/05/2023	12932	Tursi, Frank	4012 Fuel Vouchers	-40.00
07/05/2023	12933	Van Seggern, Steven	4012 Fuel Vouchers	-25.00
07/05/2023	12934	Wodynski, William	4012 Fuel Vouchers	-25.00
07/05/2023	12935	Ziccarello, Ricky	4012 Fuel Vouchers	-25.00
07/05/2023	eft	Board of Fire Commissioners	-SPLIT-	-616.13
07/10/2023	12936	Matthew Latizia, DO	8207 Professional Services	-3,000.00
07/10/2023	12937	Eastern Janitorial	6008 Bldg - Cleaning Services	-605.00
07/10/2023	12938	STAPLES CREDIT PLAN	5013 Office Supplies	-263.89
07/10/2023	12939	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,725.25
07/10/2023	12940	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-588.26
07/10/2023	12941	New Jersey Division of Fire Safety	Membership Dues & Subscriptions	-210.00
07/10/2023	12942	SMCMUA 10 Troy	-SPLIT-	-506.14
07/10/2023	12943	Finish Line Car Wash	7003 Vehicle Maintenance - Cars	-12.00
07/10/2023	12944	VE Ralph & Sons, Inc	7022 Medical Supplies	-370.32
07/10/2023	12945	Auto Zone	7017 Misc Maintenance Supplies	-90.85
07/10/2023	12946	PSE&G 10 Troy	6001 Building - Gas & Electric	-813.00
07/14/2023	eft	Board of Fire Commissioners	-SPLIT-	-22,920.21
07/20/2023	12947	Power DMS	8604 ERS /Power DMS/Mobile EYES	-5,160.76
07/20/2023	12948	Castle Fire Protection	6006 Bldg - Sprinkler / Castle	-1,400.00
07/24/2023	12949	Township of Hanover	-SPLIT-	-270.00
07/28/2023	eft	Board of Fire Commissioners	-SPLIT-	-23,863.13
08/01/2023	12950	Witmer Associates, Inc	9003 Fire Equipment (non bond)	-1,362.00
08/01/2023	12951	Amazon Business	9003 Fire Equipment (non bond)	-59.98
08/01/2023	12952	Braslow, Richard M. Esq	5006 Legal Expense	-1,170.00
08/01/2023	12953	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-263.03
08/01/2023	12954	Verizon Wireless 884	6013 Bldg - Cable /VOIP/Verizon	-152.04
08/01/2023	12955	Turnout Fire & Safety - Little Falls	8001 Uniforms - Class B	-99.99
08/01/2023	12956	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-182.79
08/01/2023	12957	VE Ralph & Sons, Inc	7022 Medical Supplies	-342.02
08/01/2023	12958	Bell, Ian	C-1 Chief's Car	-85.45
08/01/2023	12959	Home Depot Credit Services	9003 Fire Equipment (non bond)	-960.91
08/01/2023	12960	Standard Insurance Co	4003 Life Insurance	-1,861.60
08/01/2023	12961	Cobane, Rob	4012 Fuel Vouchers	-25.00
08/01/2023	12962	Cowley, Dale	4012 Fuel Vouchers	-40.00
08/01/2023	12963	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
08/01/2023	12964	Desien, Marc	4012 Fuel Vouchers	-40.00
08/01/2023	12965	Dodson, Jake	4012 Fuel Vouchers	-25.00
08/01/2023	12966	Ryan Falkman	4012 Fuel Vouchers	-40.00
08/01/2023	12967	Gethins, John, JR	4012 Fuel Vouchers	-25.00
08/01/2023	12968	Graziano, Jesse	4012 Fuel Vouchers	-25.00
08/01/2023	12969	Hueg, Kamdin	4012 Fuel Vouchers	-40.00
08/01/2023	12970	Jubinski, Ken	4012 Fuel Vouchers	-15.00
08/01/2023	12971	Kelly, Eric	4012 Fuel Vouchers	-40.00
08/01/2023	12972	Koba, Jack	4012 Fuel Vouchers	-25.00
08/01/2023	12973	Eric Krygoski	4012 Fuel Vouchers	-40.00
08/01/2023	12974	LaSota, Matthew	4012 Fuel Vouchers	-40.00
08/01/2023	12975	Makowski, Joseph	4012 Fuel Vouchers	-25.00
08/01/2023	12976	Mihalko, Joseph Jr.	4012 Fuel Vouchers	-25.00

08/01/2023	12977	Mihalko, Marianna	4012 Fuel Vouchers	-40.00
08/01/2023	12978	Monahan, Michael	4012 Fuel Vouchers	-40.00
08/01/2023	12979	Santini, Anthony	4012 Fuel Vouchers	-25.00
08/01/2023	12980	Santini, Joseph	4012 Fuel Vouchers	-25.00
08/01/2023	12981	Shearer, Derrick	4012 Fuel Vouchers	-75.00
08/01/2023	12982	Tursi, Frank	4012 Fuel Vouchers	-25.00
08/01/2023	12983	Wodynski, William	4012 Fuel Vouchers	-25.00
08/01/2023	12984	Ziccarello, Ricky	4012 Fuel Vouchers	-40.00
08/03/2023	12985	ESO	8604 ERS /Power DMS/Mobile EYES	-246.40
08/03/2023	12986	Preferred Business Systems	5012 OfficeEqpt Rental (copier)	-12.40
08/04/2023	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-4,000.00
08/04/2023	eft	NJ Division of Pension & Benefits-Pension	4007 Pension	-800.00
08/11/2023	12987	Nielsen Ford	C-2 Deputy Chief car	-109.95
08/11/2023	12988	JCP&L 10 Troy	6001 Building - Gas & Electric	-2,191.09
08/11/2023	12989	PSE&G 10 Troy	6001 Building - Gas & Electric	-813.00
08/11/2023	12990	STAPLES CREDIT PLAN	5013 Office Supplies	-353.86
08/11/2023	12991	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-412.28
08/11/2023	12992	JCP&L Fieldstone	6001 Building - Gas & Electric	-15.00
08/11/2023	12993	American Trade Mark	9007 Other (non-bondable)	-513.67
08/11/2023	12994	Eastern Janitorial	6008 Bldg - Cleaning Services	-605.00
08/11/2023	12995	Amtrust North America	4009 Workers Comp	-6,552.00
08/11/2023	12996	Finish Line Car Wash	7003 Vehicle Maintenance - Cars	-12.00
08/11/2023	12997	US Bank NA	Fees	-1,250.00
08/11/2023	12998	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-588.26
08/11/2023	12999	Castle Fire Protection	6006 Bldg - Sprinkler / Castle	-800.00
08/14/2023	eft	NJ Division of Pensions & Benefits Health ESRI Environmental Systems Research Inst.	4001 Medical/Dental Insurance	-13,038.50
08/14/2023	13000		8603 Other Subscriptions	-100.00
08/14/2023	eft	Board of Fire Commissioners	-SPLIT-	<u>-23,366.85</u>
				-
				179,064.89

8:21 pm Comm Willans made a motion to go into Closed session. Comm. Quinn seconded the motion and it passed unanimously.

Board came out of Closed Session at 8:49

Comm Gethins made a motion to adjourn. Comm. Willans seconded the motion and it passed unanimously.

Meeting was adjourned at 8:55

Respectfully submitted,
Janet Hammond
Assistant to the Board