

MINUTES - REGULAR MEETING

February 13, 2023

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Cobane, Ehrich, Gethins, & Willans

Absent: Quinn

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Cobane called for the acceptance of the minutes from last month. Comm. Willans seconded the move, and it was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Willans

ABSENT: Quinn

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted.

Treasurer's Report - February 13, 2023

For the month of January 2023

General Checking Account #: XXXXXX3244

TD Bank

Balance On Hand - December 31, 2022	\$1,443,975.50
January Checks	(\$241,746.09)

Deposits for the Month of January 2023

State of NJ - Fire Safety Rebate	1st Quarter	\$18,396.97
Whippany Fire Company	2006 Rental Income	\$12,537.56
Whippany Fire Company	Utilities 4th Qtr 2022	\$2,258.75
Hanover Dental	2011 permit fees	\$75.00
Salaam Shriners	2011 permit fees	\$54.00
Registration Fees	2008 Registration Fees	\$250.00
Tyler Technologies	2011 permit fees	\$749.00
Tyler Technologies	2008 Registration Fees	\$1,225.00

<u>Balance on Hand, December 31, 2022</u>	<u>(matches Quickbooks)</u>	\$1,237,775.69
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Checks Submitted this Month's Meeting	\$506,168.85
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Business 12 Month CD -x0575

Matures 12-7-22

.05%

\$208,065.21

Last Interest

8.25

Business 6 Month CD - TD Bank X9425

Matures 9-4-22

.05%

\$205,855.86

Last Interest

202.83

Penalty Checking Account # XXXX3773

TD Bank

Balance on Hand, January 31, 2023

\$2,714.02

A motion was made to accept the Treasurer's report by Comm. Willans. It was seconded by Comm.

Ehrich and passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Willans

ABSENT: Quinn

NAYS: None

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance

- Purchases were made from Staples, Home Depot, and Amazon

Apparatus

- Small repairs were made to apparatus throughout the month.

Training

- Annual Required Training was held multiple times
- Fit testing for SCBA masks is on going
- SCBA refresher was conducted

Purchases

- Nothing at this time

Fire Prevention

- **127** Inspections / re-inspections were conducted last month. **\$ 4,810.00** in fees were billed and being collected.

EMS

- (66) Calls were answered last month.

Fire

- (49) Calls were answered last month.

111 Total calls answered

Other Matters and Announcements

- New Hire Process Interviews Tonight
- P-19 repairs
- FF Cusmano Passed FF1
- A. Santini and J. Dodson who enrolled in EMT dropped out
- J Wittnebert is enrolled in Daytime Fire Inspector Class
- New Pickup Is in and getting lettered
- Rescue Task Force MOU
- Equipment Donation from VFW \$5,000 for Rescue Task Force equipment 7 sets of bullet proof helmets, vests, and plates. We would have to kick in around \$500 to get the 7th set or back it down to 6 sets ?
- 3 members are attending Firefighter 1
- Review Junior FF program rules and Regulations

A motion was made to accept the Chief's report by Comm. Cobane. It was seconded by Comm.

Ehrich and passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Willans

ABSENT: Quinn

NAYS: None

COMMUNICATIONS – Nothing at this time The Election is all set for Saturday. Notices went in the paper and the payments and voucher for the workers are ready, as well as the printed voter registration list.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: The new pickup truck is in and has been sent out for lettering and wrapping. It should take about a week.

The new truck – Oshkosh P19 (or lovingly called Crash 22) – we need to put a dollar amount on the repair bills. This will be done in Old Business.

Paint was fixed on 81.

Rescue 80 needed to be towed – the radiator hose broke.

It's getting harder to get parts for the older engines. Chris Foer is having difficulties getting these parts. Ben Bradley went over a number of things that can't be fixed on 83 because the cab can't be popped also. The pump doesn't work and another one has been tried. FSI has been working on it for 4 months. Because the cab won't come down, they can't change the filters and can't PM the truck.

Al asked if we should look into another company to work on it. Ben answered that it's the same all over with the supply chain and especially because the parts are older.

Insurance: Al Ehrich reported that he got the new policy to run from January 1st to December 31st. He also stated that the new policy saved us \$10,000. Question about the P19. It is assumed that the Chief will have added it to our insurance, but that needs to be checked with him.

85 – the old pickup. It was discussed to keep it insured and use it as a plow truck or also for the members to take up to the academy when they have classes and such.

How many miles are on the newest truck? Rob says he thinks 16. That can be checked.

TOWNSHIP – Brian Cahill was present but had nothing at this time

FIRE CO: - Derrick Shearer reported that the Company is revising their by-laws. They would like a copy of the shared service agreement outlining the division of labor. The company is in charge of manpower and the Commissioners supply the equipment and training – is that right?

Also, FF Shearer said it was a good thing we did NOT join the JIF – Joint Insurance Fund. A number of people have commented on what they do NOT pay for. It did not cover an accident going to a Fireman's funeral.

He also reported that the Chief's Alliance is looking into recruitment. The County Board of Commissioners is looking to get a budget together to have a company do the recruitment for every department in Morris County. He also mentioned hitting up the 200 Club for monies to do this. They have always been very supportive.

Every town wants different kinds of people. One town is looking for high school students – another for seasoned firefighters, etc. Derrick would like to see a simplified website, where you click on your town – and with a drop down box – you can get right to the form to apply. They are also entertaining the idea of a billboard on Route 46 or something like that.

At this point, Brian Cahill said he was good friends with the County Commissioner and offered to help. He also suggested Ace Gallagher as a good liaison to the 200 Club. He said that the Township website is also open for our use – for whatever we want to put on it and they would help to drive people toward our website.

OLD BUSINESS –

The Crash truck – P 19 – has a broken valve for the clutch, among some other items. We know we could get at least \$10,000 for it, if we sold it. So a suggestion was to cap the repairs on it at \$10,000. Comm. Ehrich said we just saved \$10,000 on insurance so we should make a separate line item under Pumper Maintenance and repairs and move the \$10,000 from insurance into that. With a separate line item, it will help us keep better track. Don't want to spend so much on a 45 year old truck when we just talked about the repairs needed to our much newer trucks.

*A motion was made by Comm Ehrich that we move \$10,000 from Insurance into OshKosh P-19 and not exceed that amount to get it up and running. The motion was seconded by Comm. Cobane and passed unanimously.

Storage of Ambulance: Cedar Knolls would like to run a power truck response out of here from 9 am to 2100 on Mondays and Thursdays. They sent over a Resolution for the storage of the ambulance and also a letter delineating the usage of the power truck.

The Commissioners discussed this. It gets both sides of town working together, which we've been talking about. It gets a quicker response on our side of town. Of course, they still have balance billing. It shouldn't cost us anything, but they do use our facilities and electricity.

Comm. Gethins also mentioned Atlantic as an alternative.

FF Ben Bradley mentioned a family member whose call went in for help. Atlantic responded from Fairfield but was re-routed to Montclair and then just never showed at all. Someone from a different town responded.

John said he recently found out that East Hanover does NOT have a signed contract with Atlantic. He thought they did. If we had a contract with them – they'd be here and it would be different. He would like to see Cedar Knolls here 2 days a week as a trial instead of an outside company and see how it works. We have a First Aid Squad right in our town.

AI asked about the other days, when they are not here and if our guys could use it. We are not covered by insurance. Cedar Knolls is licensed and thus, able to bill also. If we drive the ambulance and get stopped, there could be a problem, and Cedar Knolls would be in trouble and could lose their license.

*At this time, Comm. Ehrich read the attached resolution allowing storage of an ambulance on our property according to the attached Memo of Understanding and subject to the Chief's perusal. The motion was seconded by Comm. Willans and passed by all commissioners present.

NEW BUSINESS –

The Board extended its thanks to Dale Cowley for the Officer's Recognition Dinner. A good time was had by all. Comm Ehrich asked where the Career staff was. Derrick asked him who he was referring to. Some people had prior commitments and couldn't make it.

The election is this Saturday.

Comm. Cobane had spoken to the Chief earlier and reported that there is a letter from the Police Chief. They are looking to form a rescue task Force. The VFW is looking to make a \$5000 donation for rescue equipment – paid directly to the supplier – things like vests, helmets, etc. Chief would like to order 7 to 10 sets of this equipment based on \$5000. He is looking to provide medical supplies to whoever goes through this program and becomes part of this rescue task Force. He is looking for the Board's approval to form this task force on our end and spending up to \$500 of our own money to get the kits needed.

Derrick Shearer explained that the training has already been done. The equipment is going to be the big cost.

*A motion was made by Comm. Cobane to engage with the rescue Task Force. It was seconded by Comm. Willans and passed by all commissioners present.

*Comm Cobane then made a motion to allow up to \$500 to balance out the cost of the kits. The motion was seconded by Commissioner Gethins and passed by all commissioners present.

Comm Cobane also said that the Chief would like the Board to go over the Rules and Regulations for Juniors. Matt Gallo is working on the by-laws and would like the Board's feedback. Comm. Cobane questioned the parent staying with the student. If his son misses the truck, does he have to miss the truck also?

That's some of the items that need to be looked at.

Comm Gethins brought up that Cedar Knolls just got \$50,000 in grant money for new hoses. Where do we stand on our grant. How do we get them? Didn't we hire someone last year? Millennium Strategies was hired. When was that and how do we know we didn't get it? Derrick said they are just awarding them now so we may not be out of the running. Someone needs to contact a person at Millennium and find out if we were rejected or still in the running.

PUBLIC PART OF THE MEETING 5 members of the public attended.

Dale Cowley asked about solar energy.

John Gethins responded that he has contacted Star-Lo because they're right in town. He is working with them and has sent over copies of our last year's energy bills that Janet dug up.

John Wittnebert heard that they are now banned from municipal property. With the price of the installation, we won't see savings in our lifetime.

Dale then asked if the utilities are on a budget plan. Janet responded that yes, PSE&G and JCP&L are both now on budget plans monthly.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Willans and was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Willans

ABSENT: Quinn

NAYS: None

01/02/2023	12511	PNC Equipment Finance	Debt Services - 81	130,862.65
			7005 Vehicle Maint.	
01/02/2023	12512	CF Services	Pumpers/Resc	-1,534.60
			8604 ERS /Power DMS/Mobile	
01/02/2023	12513	Microsoft / Office 365	EYES	-345.00
01/02/2023	12514	NFPA/National Fire Protection Assoc	8601 Admin Code / Statutes	0.00
01/02/2023	12515	Rescue Products International	9002 Rescue Equip-(non bond)	-6,495.80
01/02/2023	12516	Gear Wash	7007 Equipment Maint. - PPE	-428.00
01/02/2023	12517	CPR Baltimore	7022 Medical Supplies	-68.00
01/02/2023	12518	Less Stress Instructional Services	8201 Training - Classes	-3,790.00
01/02/2023	12519	VFIS	4014 Accident / Sickness VFIS	-6,894.00
			8604 ERS /Power DMS/Mobile	
01/02/2023	12520	When to Work, Inc	EYES	-110.00
01/02/2023	12521	Morris County Fire Prevention Assoc. Inc.	8603 Other Subscriptions	-250.00
01/02/2023	12522	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-258.83
01/02/2023	12523	Amazon Business	5013 Office Supplies	-132.61
01/02/2023	12524	Nisovoccia, LLP	5005 Accounting (Audit)	-2,250.00
01/02/2023	12525	Castle Fire Protection	6006 Bldg - Sprinkler / Castle	-646.18
01/02/2023	12526	Janet Hammond	8603 Other Subscriptions	-193.02
01/03/2023	12527	Eastern Janitorial	6008 Bldg - Cleaning Services	-605.00
			8604 ERS /Power DMS/Mobile	
01/03/2023	12528	ESO	EYES	-246.40
01/03/2023	12529	POSTMASTER	5013 Office Supplies	-360.00
01/03/2023	12530	Morris Co. Alliance of Active Fire Chiefs	8603 Other Subscriptions	-25.00
01/06/2023	12531	Hanover Powersports	7006 All Small Engines	-76.74
01/06/2023	12532	Morristown Medical Group	8401 Physicals - New Members	-463.00
01/06/2023	12533	Cobane, Rob	4012 Fuel Vouchers	-25.00
01/06/2023	12534	Cobane, Sam	4012 Fuel Vouchers	-15.00
01/06/2023	12535	Cowley, Dale	4012 Fuel Vouchers	-40.00
01/06/2023	12536	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
01/06/2023	12537	Danus, James	4012 Fuel Vouchers	-25.00
01/06/2023	12538	Desien, Marc	4012 Fuel Vouchers	-40.00
01/06/2023	12539	Dodson, Jake	4012 Fuel Vouchers	-25.00
01/06/2023	12540	Ryan Falkman	4012 Fuel Vouchers	-40.00
01/06/2023	12541	Gallo, Matt	4012 Fuel Vouchers	-25.00
01/06/2023	12542	Gethins, John	4012 Fuel Vouchers	-40.00
01/06/2023	12543	Graziano, Jesse	4012 Fuel Vouchers	-40.00

01/06/2023	12544	Jubinski, Ken	4012 Fuel Vouchers	-65.00
01/06/2023	12545	Kelly, Eric	4012 Fuel Vouchers	-25.00
01/06/2023	12546	Koba, Jack	4012 Fuel Vouchers	-40.00
01/06/2023	12547	Makowski, Joseph	4012 Fuel Vouchers	-25.00
01/06/2023	12548	Mihalko, Joseph Jr.	4012 Fuel Vouchers	-40.00
01/06/2023	12549	Mihalko, Marianna	4012 Fuel Vouchers	-15.00
01/06/2023	12550	Monahan, Michael	4012 Fuel Vouchers	-25.00
01/06/2023	12551	Santini, Anthony	4012 Fuel Vouchers	-40.00
01/06/2023	12552	Santini, Joseph	4012 Fuel Vouchers	-40.00
01/06/2023	12553	Shearer, Derrick	4012 Fuel Vouchers	-75.00
01/06/2023	12554	Tursi, Frank	4012 Fuel Vouchers	-40.00
01/06/2023	12555	Van Seggern, Steven	4012 Fuel Vouchers	-25.00
01/06/2023	12556	Wodynski, William	4012 Fuel Vouchers	-25.00
01/06/2023	12557	Ziccarello, Ricky	4012 Fuel Vouchers	-15.00
01/09/2023	12558	Auto Zone	7005 Vehicle Maint. Pumpers/Resc	-89.62
01/09/2023	12559	PSE&G 10 Troy	6001 Building - Gas & Electric	-813.00
01/09/2023	12560	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-817.70
01/09/2023	12561	Braslow, Richard M. Esq	5006 Legal Expense (Braslow)	-420.00
01/09/2023	12562	STAPLES CREDIT PLAN	5013 Office Supplies	-128.74
01/09/2023	12563	JCP&L 10 Troy	6001 Building - Gas & Electric	-1,898.54
01/09/2023	12564	Hanover sewer	6002 Building - Water/Sewerage	-1,436.80
01/09/2023	12565	SMCMUA 10 Troy	Water Sewer	-458.04
01/09/2023	12566	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-588.26
01/13/2023	12567	Whippany Pizza	8205 Promotions	-149.46
01/13/2023	12568	Township of Hanover	Gasoline	-776.23
01/15/2023	eft	Board of Fire Commissioners	Payroll	-21,109.16
01/17/2023	12569	Daily Record	8206 Advertising	-44.36
01/17/2023	12570	Amtrust North America	4009 Workers Comp	-6,610.00
01/17/2023	12571	Township of Hanover	7018 Fuel for Apparatus	-293.31
01/17/2023	12572	Electronic Measurement Labs	7014 Equip Maint/ Air Monitorg	-302.49
01/18/2023	12573	Amazon Business	5013 Office Supplies	-204.68
01/20/2023	12574	Mid-State Abstract	5006 Legal Expense (Braslow)	-1,107.00
01/20/2023	12575	Concern	8603 Other Subscriptions	-500.00
01/20/2023	12576	Acrisure - Holmes & McDowell	6003 Bldg. - Property Insurance	-9,571.71
01/20/2023	12577	Stewart & Stevenson Power Products	6011 Bldg - Station Generator	-2,361.00
01/20/2023	12578	Less Stress Instructional Services	8201 Training - Classes	-1,440.00
01/23/2023	12579	NJ Advance Media	8206 Advertising	-35.10
01/30/2023	12580	Home Depot Credit Services	7017 Misc Maintenance Supplies	-414.44
01/30/2023	12581	Standard Insurance Co	4003 Life Insurance	-2,488.10
01/30/2023	12582	Verizon 838	6013 Bldg - Cable /VOIP/Verizon	-182.88
01/30/2023	12583	Township of Hanover	Gas / Diesel	-790.71
01/30/2023	12584	Approved Fire Protection	8004 Testing - Extinguishers 7009 Equip Maint	-579.64
01/30/2023	12585	Northeast Communications, Inc.	/Radios/Pagers	-126.00
01/30/2023	12586	Electronic Measurement Labs	7014 Equip Maint/ Air Monitorg	-289.90
01/30/2023	eft	Board of Fire Commissioners	Payroll	-20,860.15
01/31/2023	12587	Morris County Improvement Authority	Fees	-6,181.25
01/31/2023	12588	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier) 8604 ERS /Power DMS/Mobile	-258.83
01/31/2023	12589	ESO	EYES	-246.40

01/31/2023	12590	Kelly, Shane	8401 Physicals - New Members	-44.13
01/31/2023	12591	Hueg, Kamdin	8401 Physicals - New Members	-44.13
01/31/2023	12592	Clean Air Company	6014 Vehicle exhaust system rpr 7009 Equip Maint	-1,224.50
02/03/2023	12593	Northeast Communications, Inc.	/Radios/Pagers	-440.00
02/03/2023	12594	Optimum 10 Troy	6013 Bldg - Cable /VOIP/Verizon	-819.10
02/03/2023	12595	Eastern Janitorial	6008 Bldg - Cleaning Services	-605.00
02/03/2023	12596	Braslow, Richard M. Esq	5006 Legal Expense (Braslow)	-360.00
02/03/2023	12597	Chenong, Darren	4012 Fuel Vouchers	-25.00
02/03/2023	12598	Cobane, Rob	4012 Fuel Vouchers	-25.00
02/03/2023	12599	Cobane, Sam	4012 Fuel Vouchers	-15.00
02/03/2023	12600	Cowley, Dale	4012 Fuel Vouchers	-40.00
02/03/2023	12601	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
02/03/2023	12602	Danus, James	4012 Fuel Vouchers	-40.00
02/03/2023	12603	Desien, Marc	4012 Fuel Vouchers	-40.00
02/03/2023	12604	Dodson, Jake	4012 Fuel Vouchers	-40.00
02/03/2023	12605	Ryan Falkman	4012 Fuel Vouchers	-40.00
02/03/2023	12606	Gethins, John	4012 Fuel Vouchers	-25.00
02/03/2023	12607	Graziano, Jesse	4012 Fuel Vouchers	-40.00
02/03/2023	12608	Jubinski, Ken	4012 Fuel Vouchers	0.00
02/03/2023	12609	Kelly, Eric	4012 Fuel Vouchers	-40.00
02/03/2023	12610	Koba, Jack	4012 Fuel Vouchers	-25.00
02/03/2023	12611	LaSota, Matthew	4012 Fuel Vouchers	-40.00
02/03/2023	12612	Makowski, Joseph	4012 Fuel Vouchers	-25.00
02/03/2023	12613	Mihalko, Joseph Jr.	4012 Fuel Vouchers	-25.00
02/03/2023	12614	Mihalko, Marianna	4012 Fuel Vouchers	-15.00
02/03/2023	12615	Santini, Anthony	4012 Fuel Vouchers	-40.00
02/03/2023	12616	Santini, Joseph	4012 Fuel Vouchers	-25.00
02/03/2023	12617	Shearer, Derrick	4012 Fuel Vouchers	-75.00
02/03/2023	12618	Tursi, Frank	4012 Fuel Vouchers	-40.00
02/03/2023	12619	Van Seggern, Steven	4012 Fuel Vouchers	-25.00
02/03/2023	12620	Wodynski, William	4012 Fuel Vouchers	-25.00
02/06/2023	eft	US Bank NA	Debt Service - BLDG	241,850.00
02/06/2023	12622	Jubinski, Ken	4012 Fuel Vouchers	-40.00
02/06/2023	12623	Lifesavers, Inc.	8202 Training - Supplies	-13.00
02/06/2023	12624	STAPLES CREDIT PLAN	5013 Office Supplies	-357.52
02/06/2023	12625	Cusmano, Gaetano	4012 Fuel Vouchers	-25.00
02/06/2023	12626	Hansch, Henry	4012 Fuel Vouchers	-25.00
02/06/2023	12627	Heizmann, Pauline	4012 Fuel Vouchers	-25.00
02/10/2023	12628	Morristown Medical Group	8401 Physicals - New Members	-463.00
02/10/2023	12629	Fastenal	7017 Misc Maintenance Supplies	-813.96
02/10/2023	12630	PSE&G 10 Troy	6001 Building - Gas & Electric 7003 Vehicle Maintenance -	-813.00
02/10/2023	12631	Finish Line Car Wash	Cars	-12.00
02/10/2023	12632	Police & Firemen's Insurance Association	4006 Police & Fire Insurance	-588.26
02/10/2023	12633	Township of Hanover Morris County Public Safety Training	7018 Fuel for Apparatus	-744.05
02/10/2023	12634	Acad	8201 Training - Classes	-600.00
02/10/2023	12635	Auto Zone	7017 Misc Maintenance Supplies	-40.90
02/10/2023	12636	Whippany Diner	6000 Op Materials & Supplies 7005 Vehile Maint.	-647.75
02/10/2023	12637	Eagle Automotive	Pumpers/Resc	-200.00

02/10/2023	12638	NJ State Assoc of Fire Districts	8603 Other Subscriptions	-300.00
02/10/2023	12639	Patricia Cobane	5016 Election	-125.00
02/10/2023	12640	Christian Rossy	5016 Election	-200.00
02/10/2023	12641	NJ Advance Media	8206 Advertising	-18.72
02/10/2023	12642	Morristown Medical Group	8401 Physicals - New Members	-388.00
02/10/2023	12643	Val Kostenko	5016 Election	-125.00
02/13/2023	eft	NJ Division of Pensions & Benefits Health	4001 Medical/Dental Insurance	<u>-13,038.50</u>
				-
				506,168.85

8:27 – Comm Gethins made a motion to go into closed session for a personnel issue.

At 8:41, the Board came out of closed session and Comm. Willans made a motion to adjourn the meeting. The motion was seconded by Comm Cobane and passed by all commissioners present.

Meeting was adjourned at 8:44

Respectfully submitted,
Janet Hammond
Assistant to the Board