

**MINUTES - REGULAR MEETING**

**January 9, 2023**

Chairman John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Cobane, Ehrich, Gethins, Quinn & Willans

Absent: None

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

Addition to last month's minutes - Comm Gethins submitted an email thread that showed that he did, indeed, provide information to Chief Perrello regarding Atlantic Ambulance. That thread is attached to these minutes. Comm. Quinn called for the acceptance of the minutes from last month. Comm. Ehrich seconded the move, and it was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn, Willans

ABSENT: None

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted.

**For the month of December 2022**

**General Checking Account #: XXXXXX3244**

**TD Bank**

Balance On Hand - November 30, 2022	<b>\$1,551,188.21</b>
December Checks	(\$122,123.27)

**Deposits for the Month of December 2022**

Tyler Technologies	permits and fees	\$695.00
T Amaducci	permits and fees	\$54.00
Whippany Fire Company	November cell tower	\$12,537.56
Cambrex Pharmaceutical	permits and fees	\$695.00
Tyler Technologies	permits and fees	\$54.00
Registration Fees		\$875.00

<b><u>Balance on Hand, December 31, 2022</u></b>	<b><u>(matches Quickbooks)</u></b>	<b><u>\$1,443,975.50</u></b>
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Checks Submitted this Month's Meeting	<b>\$282,204.66</b>
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<b>Business 12 Month CD -x0575</b>	<b>Matures 12-7-22</b>	<b>.05%</b>	<b>\$207,492.19</b>
Last Interest		8.81	
<b>Business 6 Month CD - TD Bank X9425</b>	<b>Matures 9-4-22</b>	<b>.05%</b>	<b>\$205,855.86</b>
Last Interest		202.83	

**Penalty Checking Account # XXXX3773**  
**TD Bank**

**Balance on Hand, December 31, 2022** **\$3,975.00**

A motion was made to accept the Treasurer’s report by Comm. Willans. It was seconded by Comm. Quinn and passed by the following vote:  
 AYES: Cobane, Ehrich, Gethins, Quinn, Willans  
 ABSENT: None  
 NAYS: None

**CHIEF’S REPORT:**

**Supplies, Equipment, and Maintenance**

- Minimal purchases were made this month

**Apparatus**

- Small repairs were made to apparatus throughout the month.

**Training**

- No training for the December

**Purchases**

- Nothing at this time

**Fire Prevention**

- 33 Inspections / re-inspections were conducted last month. \$ 1,299.00 in fees were billed and being collected. Total of \$27,859 for 2022

**EMS**

- (76) Calls were answered last month.

**Fire**

- (72) Calls were answered last month.

148 Total calls answered

**Other Matters and Announcements**

- New Member joining
- Junior Member going to probationary
- New Hire Process working with academy to setup testing date 5 qualified
- P-19
- A. Santini Passed FF1
- A. Santini and J. Dodson are enrolled in EMT

- J. Koba and J Wittnebert are enrolled in Instructor Level 1
- QPA

A motion was made to accept the Chief's report by Comm. Quinn. It was seconded by Comm.

Cobane and passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn, Willans

ABSENT: None

NAYS: None

### **COMMUNICATIONS** – Nothing at this time

### **COMMITTEE REPORTS**

**Personnel:** Nothing at this time.

**Apparatus:** 81 is going in for painting so they are looking for drivers. Mike Cowley has agreed to change his schedule from 7:30 to 3:30 in order to help. Board thanked the guys for doing that.

**Insurance:** Al Ehrich reported that he has received a better quote for our liability insurance from Holmes and McDowell. He ran the same items as we currently have with McNeil and it looks like we can save \$10,000 by going with the new company.

Coverage is currently from September to September.

He asked if we could change it now. Maybe not the calendar year but certainly for February to February. They will send the information to the other company cancelling them. We would have to sign a waiver stating that there have been no accidents since the last installment or that anything has been settled already. St Mary's gate has been settled and the Durango was paid last summer. Chief gave Al a copy of our losses before the quote was given.

Al will ask the new guy if there is a fee for switching in the middle of a policy.

He said if we have paid ahead of time, they will have to refund the pro-rated amount to us.

Al said that the Workers Comp policy would be the same price so there was no sense switching that one. The only new addition we have done recently is the OshKosh truck which was \$900 to our policy.

\*Comm. Ehrich made a motion that we go ahead with Holmes and McDowell as our new liability insurance carrier and do what is necessary to start that. The motion was seconded by Comm. Cobane and passed unanimously.

**Merger:** Nothing new – maybe a meeting at the end of the month. It was suggested that it be Tuesday the 24<sup>th</sup>. John will reach out to Steve Cornine and Bob O'Hare and see what's what.

### **TOWNSHIP** –Nothing at this time

**FIRE CO:** - Dale Cowley reported that for the upcoming Officer's dinner, the Board usually acknowledges past members with a plaque and other recognitions.

Badges – you can get one for \$150 instead of the expensive ones we used to get. Plaques are a couple of hundred. Bunk will check and see if they even want a plaque. We should get the badge at least.

Rob will send a picture of what his father received. Name of company – Smith & Warren?

Personnel meeting tomorrow at 7 pm. One new member and 2 are moving up.

### **OLD BUSINESS** –

Chief Perrello – Storage of ambulance. They are trying to extend the agreement through the winter. They also want to keep a power truck here. They also want to have this floater truck here that they will

staff. The power truck will serve as their second ambulance on duty. Mondays and Thursdays are their busiest days.

John – Will they run to other towns or just us?

Rob – They will still balance bill our residents.

Chief – We can make the room – move my car outside or the pickup or something else. They want to do it for the winter so it needs to be inside.

Can we do it on a trial basis?

Frank from FIS is looking at the Crash truck. There is water leaking. There are parts available for what he thinks it is. We have to see how much it will cost to fix. If that works, it holds 10,000 gallons of water. The County is interested in using it at crash sites, especially good for tractor trailers and such. It has a lot of benefits to it. Chief will know more tomorrow after it is looked at. He thinks water is bypassing a valve and the valve may need to be replaced. Should be about \$250.

The Air Trailer is being used. Word is out that we have these ‘toys’ and people are calling on us more for help.

We will have to try to see where the ambulance will fit – bring it over one day.

The new pickup is in. The plow is getting attached on it now and it should be done by early February. The Bond people gave us a price for the whole car but now Chief has taken some things off. He wants the lights and lettering to be done by someone else. The question is – can the bond people write a check to 2 different agencies? Or do we put it out and they reimburse us? The amount was \$59,000 and now it’s about \$56,000.

Rob – As far as the ambulance, the original agreement has expired. We would need to draft a new one saying we would store the ambulance and the power truck indoors on Mondays and Thursdays from 9 to 9.

Our guys couldn’t ride on it, right?

Chief – Right – for insurance reasons.

Where would their guys hangout? Quick chek? They’ll need bathrooms, etc. Maybe we can talk more about that and maybe bring the ambulance here to see where it fits best. We should try it.

Paul – Maybe instead of charging them rent for it, ask them to do away with the balance billing? They’d be using our electricity and other items here also.

John – Like to see both sides working as a team.

\*Comm. Quinn made a motion that we give the Chief approval to go ahead with the ambulance storage as long as he is comfortable with the details. The motion was seconded by Comm. Cobane and passed unanimously.

A letter of thanks should be written for the Osh Kosh truck, along with giving him a Fair Market Value donation letter, if requested.

The SOGs have been updated with the driver training correction. Paul sent them out and will try again for those who haven’t received it.

The hiring process – Chief received 12 or so resumes. There are 4 that meet all the criteria. He reached out to the County for a testing date. They said we can host it there, but they won’t run it. If that’s so, why not just do it here? They can set it up in the bays. Ben can look into it as the Training Officer – make a timed obstacle course and then a written test.

Then there would be a panel interview with the Chiefs and then an interview with the Board. The Chief was given the OK to move forward with that. The 4 candidates are from all over – no one was from in-house.

There was one old personnel issue and that member is resigning.

\*At this time, Comm. Cobane read two resolutions – the first making an amendment to the 2023 budget. The Resolution is attached to these minutes.

A motion was made that we accept this resolution and submit the amendment to the budget. The motion was made by Comm. Cobane and seconded by Comm. Ehrich. It passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn, Willans

ABSENT: None

NAYS: None

The Board then opened the meeting to the public to see if there were any questions about the budget.

Hearing none, Comm. Cobane read the second resolution, adopting the proposed 2023 budget. That resolution is also attached to these minutes.

A motion was made to adopt the 2023 budget with the amendment. The motion was made by Comm. Cobane and seconded by Comm. Ehrich. It passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn, Willans

ABSENT: None

NAYS: None

### **NEW BUSINESS –**

The Chief has provided a 2022 Annual Report. He would like permission to put it out to the Township Committee and on our website. The Board unanimously agreed to approve that.

Chief said our call volume is going up and last year's was the highest it's ever been at 1182 calls.

Comm. Gethins had brought up to the Chief about our need for a Qualified Purchasing Agent. The Chief said that the guidelines for that are in the back of our annual audit and have been for several years.

Usually, you need a purchasing agent for any purchases over \$17,500. Looking at our expenditures, all of those payments were either payroll, insurance or utilities. The other 2 purchases were done by wither a State Contract or a Co-Op, which should exempt us from needing a purchasing agent.

Paul would like to run it by our attorney, but it was also said in the meeting that these purchases have been shown to him before we do them, and also shown to our auditor, Man Lee and even the County. No one has ever questioned them or suggested that we needed an agent.

Comm. Ehrich suggested that we write a policy ot have on hand on our requirements for using an agent. A policy for our whole purchasing process – using co-ops, state contracts, getting 3 bids, etc.. Let's not spend money asking the attorney. Even the ladder truck was approved with no one saying we needed any agent.

Chief agreed saying that the DCA would have flagged anything in a minute if it wasn't done correctly.

**PUBLIC PART OF THE MEETING** 11 members of the public attended.

## **BILLS**

No state registration fees have come in yet, but they ARE expected.

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Willans and was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn, Willans

ABSENT: None

NAYS: None

12/06/2022	12415	Optimum 10 Troy	Utilities	-408.15
12/06/2022	12416	JCP&L Fieldstone	Utilities	-15.00
12/06/2022	12417	Verizon 838	Utilities	-182.94
12/06/2022	12418	State Line Fire & Safety, Inc.	Equipment	-670.00
12/06/2022	12419	Township of Hanover	-SPLIT-	-513.04
12/06/2022	12420	Township of Hanover	-SPLIT-	-750.01
12/06/2022	12421	JCP&L 10 Troy	Utilities	-386.97
12/06/2022	12422	US Bank Equipment Finance	Copy Machine lease	-258.83
12/06/2022	12423	Verizon Wireless 884	Utilities	-152.04
12/06/2022	12424	Home Depot Credit Services	Shop Supplies	-153.70
12/06/2022	12425	Lifesavers, Inc.	CPR Training Expense	-6.50
12/06/2022	12426	Braslow, Richard M. Esq	Legal	-510.00
12/06/2022	12427	STAPLES CREDIT PLAN	Office Supplies	-457.13
12/06/2022	12428	ESO	Membership Dues & Subscriptions	-246.40
12/06/2022	12429	Electronic Measurement Labs	Equipment	-500.99
12/06/2022	12430	Morristown Medical Group	Medical	-463.00
12/06/2022	12431	Chenong, Darren	Reimbursement for Expenses/Loss	-703.00
12/06/2022	12432	Cobane, Rob	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12433	Cook, Tim	Reimbursement for Expenses/Loss	-514.00
12/06/2022	12434	Cowley, Dale	Reimbursement for Expenses/Loss	-950.00
12/06/2022	12435	Cusmano, Gaetano	Reimbursement for Expenses/Loss	-758.00
12/06/2022	12436	Danus, James	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12437	Desien, Marc	Reimbursement for Expenses/Loss	-890.00
12/06/2022	12438	Jake Dodson	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12439	Gallo, Matt	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12440	Gethins, John	Reimbursement for Expenses/Loss	-1,100.00
12/06/2022	12441	Graziano, Jesse	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12442	Hansch, Henry	Reimbursement for Expenses/Loss	-707.00
12/06/2022	12443	Heizmann, Pauline	Reimbursement for Expenses/Loss	-614.00
12/06/2022	12444	Jubinski, Ken	Reimbursement for Expenses/Loss	-773.00
12/06/2022	12445	Kelly, Brian	Reimbursement for Expenses/Loss	-936.00
12/06/2022	12446	Kelly, Eric	Reimbursement for Expenses/Loss	-1,050.00
12/06/2022	12447	Koba, Jack	Reimbursement for Expenses/Loss	-1,100.00
12/06/2022	12448	LaSota, Matthew	Reimbursement for Expenses/Loss	-732.00
12/06/2022	12449	Makowski, Joseph	Reimbursement for Expenses/Loss	-588.00
12/06/2022	12450	Mihalko, Joseph Jr.	Reimbursement for Expenses/Loss	-1,084.00
12/06/2022	12451	Mihalko, Marianna	Reimbursement for Expenses/Loss	-750.00
12/06/2022	12452	Santini, Anthony	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12453	Santini, Joseph	Reimbursement for Expenses/Loss	-859.00

12/06/2022	12454	Shearer, Derrick	Reimbursement for Expenses/Loss	-1,100.00
12/06/2022	12455	Tursi, Frank	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12456	Van Seggern, Steven	Reimbursement for Expenses/Loss	-1,000.00
12/06/2022	12457	Willans, Benjamen	Reimbursement for Expenses/Loss	-723.00
12/06/2022	12458	Willans, Steve	Reimbursement for Expenses/Loss	-541.00
12/06/2022	12459	Wodynski, William	Reimbursement for Expenses/Loss	-809.00
12/06/2022	12460	Woytas, Raymond	Reimbursement for Expenses/Loss	-502.00
12/06/2022	12461	Ziccarello, Ricky	Reimbursement for Expenses/Loss	-845.00
12/06/2022	12462	Shearer, Derrick	Deputy Chief	-600.00
12/06/2022	12463	John Gethins - Commissioner	-SPLIT-	-2,600.00
12/06/2022	12464	Cobane, Rob	-SPLIT-	-2,600.00
12/06/2022	12465	Willans, Steve	-SPLIT-	-2,600.00
12/06/2022	12466	Robert A Ehrich	Commissioners	-2,000.00
12/06/2022	12467	Richard Quinn	Commissioners	-2,000.00
12/06/2022	12468	Chenong, Darren	Fuel Vouchers	-40.00
12/06/2022	12469	Cobane, Rob	Fuel Vouchers	-25.00
12/06/2022	12470	Cobane, Sam	Fuel Vouchers	-40.00
12/06/2022	12471	Cowley, Dale	Fuel Vouchers	-40.00
12/06/2022	12472	Cusmano, Gaetano	Fuel Vouchers	-15.00
12/06/2022	12473	Danus, James	Fuel Vouchers	-40.00
12/06/2022	12474	Desien, Marc	Fuel Vouchers	-40.00
12/06/2022	12475	Jake Dodson	Fuel Vouchers	-40.00
12/06/2022	12476	Ryan Falkman	Fuel Vouchers	-40.00
12/06/2022	12477	Gallo, Matt	Fuel Vouchers	-40.00
12/06/2022	12478	Gethins, John	Fuel Vouchers	-40.00
12/06/2022	12479	Graziano, Jesse	Fuel Vouchers	-25.00
12/06/2022	12480	Kelly, Brian	Fuel Vouchers	-50.00
12/06/2022	12481	Kelly, Eric	Fuel Vouchers	-40.00
12/06/2022	12482	Koba, Jack	Fuel Vouchers	-40.00
12/06/2022	12483	LaSota, Matthew	Fuel Vouchers	-40.00
12/06/2022	12484	Mihalko, Joseph Jr.	Fuel Vouchers	-40.00
12/06/2022	12485	Mihalko, Marianna	Fuel Vouchers	-40.00
12/06/2022	12486	Santini, Anthony	Fuel Vouchers	-25.00
12/06/2022	12487	Santini, Joseph	Fuel Vouchers	-25.00
12/06/2022	12488	Shearer, Derrick	Fuel Vouchers	-75.00
12/06/2022	12489	Tursi, Frank	Fuel Vouchers	-40.00
12/06/2022	12490	Van Seggern, Steven	Fuel Vouchers	-40.00
12/06/2022	12491	Wodynski, William	Fuel Vouchers	-25.00
12/06/2022	12492	Ziccarello, Ricky	Fuel Vouchers	-40.00
12/06/2022	12493	Police & Firemen's Insurance Association	Police & Fire Insurance	-588.26
12/09/2022	12494	Lifesavers, Inc.	CPR Training Expense	-13.00
12/09/2022	12495	Amazon Business	Operating Materials & Supplies	-367.67
12/09/2022	12496	Eastern Janitorial	Building Maintenance	-605.00
12/12/2022	12497	Witmer Associates, Inc	Uniforms and Personal Equipment	-690.00
12/12/2022	12498	PSE&G 10 Troy	Utilities	-1,149.75
12/12/2022	12499	Easy Badges	Purchase of Assets	-2,029.00
12/12/2022	12500	Patricia Cobane	Elections	-75.00
12/12/2022	12501	Amtrust North America	Insurance Premiums	-6,610.00
12/12/2022	12502	Cobane, Thomas	Reimbursement for Expenses/Loss	-1,050.00

12/13/2022	12503	TD Bank N. A.	Operating Materials & Supplies	-284.16
12/13/2022	12504	Morristown Medical Group	Medical	-463.00
12/15/2022	eft	NJ Division of Pensions & Benefits Health	Medical Benefits	-10,787.46
12/15/2022	eft	Board of Fire Commissioners	-SPLIT-	-22,064.80
12/16/2022	12505	Whippany Pizza	Operating Materials & Supplies	-185.01
12/16/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,661.78
12/19/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-1,101.43
12/28/2022	12506	SMCMUA 10 Troy	Utilities	-570.41
12/28/2022	12507	Standard Insurance Co	Life Insurance	-1,736.30
12/30/2022	eft	Board of Fire Commissioners	-SPLIT-	-21,056.22
12/31/2022	12508	Verizon 838	Utilities	-182.79
12/31/2022	12509	Home Depot Credit Services	Shop Supplies	-52.49
12/31/2022	12510	Verizon Wireless 884	Utilities	-152.04
01/02/2023	12511	PNC Equipment Finance	-SPLIT-	130,862.65
01/02/2023	12512	CF Services	7005 Vehile Maint. Pumpers/Resc	-1,534.60
01/02/2023	12513	Microsoft / Office 365	8603 Other Subscriptions	-345.00
01/02/2023	12514	NFPA/National Fire Protection Assoc	8601 Admin Code / Statutes	-1,552.50
01/02/2023	12515	Rescue Products International	9002 Rescue Equip-(non bond)	-6,495.80
01/02/2023	12516	Gear Wash	7007 Equipment Maint. - PPE	-428.00
01/02/2023	12517	CPR Baltimore	7022 Medical Supplies	-68.00
01/02/2023	12518	Less Stress Instructional Services	8201 Training - Classes	-3,790.00
01/02/2023	12519	VFIS	4014 Accident / Sickness VFIS 8604 ERS /Power DMS/Mobile EYES	-6,894.00
01/02/2023	12520	When to Work, Inc	EYES	-110.00
01/02/2023	12521	Morris County Fire Prevention Assoc. Inc.	8603 Other Subscriptions	-250.00
01/02/2023	12522	US Bank Equipment Finance	5012 OfficeEqpt Rental (copier)	-258.83
01/02/2023	12523	Amazon Business	5013 Office Supplies	-132.61
01/02/2023	12524	Nisivoccia, LLP	5005 Accounting (Audit)	-2,250.00
01/02/2023	12525	Castle Fire Protection	6006 Bldg - Sprinkler / Castle	-646.18
01/02/2023	12526	Janet Hammond	8603 Other Subscriptions	-193.02
01/03/2023	12527	Eastern Janitorial	6008 Bldg - Cleaning Services 8604 ERS /Power DMS/Mobile EYES	-605.00
01/03/2023	12528	ESO	EYES	-246.40
01/03/2023	12529	POSTMASTER	5013 Office Supplies	-360.00
01/03/2023	12530	Morris Co. Alliance of Active Fire Chiefs	8603 Other Subscriptions	-25.00
01/06/2023	12531	Hanover Powersports	7006 All Small Engines	-76.74
01/06/2023	12532	Morristown Medical Group	8401 Physicals - New Members	-463.00
01/06/2023	12533	Cobane, Rob	4012 Fuel Vouchers	-25.00
01/06/2023	12534	Cobane, Sam	4012 Fuel Vouchers	-15.00
01/06/2023	12535	Cowley, Dale	4012 Fuel Vouchers	-40.00
01/06/2023	12536	Cusmano, Gaetano	4012 Fuel Vouchers	-15.00
01/06/2023	12537	Danus, James	4012 Fuel Vouchers	-25.00
01/06/2023	12538	Desien, Marc	4012 Fuel Vouchers	-40.00
01/06/2023	12539	Jake Dodson	4012 Fuel Vouchers	-25.00
01/06/2023	12540	Ryan Falkman	4012 Fuel Vouchers	-40.00
01/06/2023	12541	Gallo, Matt	4012 Fuel Vouchers	-25.00
01/06/2023	12542	Gethins, John	4012 Fuel Vouchers	-40.00
01/06/2023	12543	Graziano, Jesse	4012 Fuel Vouchers	-40.00
01/06/2023	12544	Jubinski, Ken	4012 Fuel Vouchers	-65.00
01/06/2023	12545	Kelly, Eric	4012 Fuel Vouchers	-25.00



01/06/2023	12546	Koba, Jack	4012 Fuel Vouchers	-40.00
01/06/2023	12547	Makowski, Joseph	4012 Fuel Vouchers	-25.00
01/06/2023	12548	Mihalko, Joseph Jr.	4012 Fuel Vouchers	-40.00
01/06/2023	12549	Mihalko, Marianna	4012 Fuel Vouchers	-15.00
01/06/2023	12550	Monahan, Michael	4012 Fuel Vouchers	-25.00
01/06/2023	12551	Santini, Anthony	4012 Fuel Vouchers	-40.00
01/06/2023	12552	Santini, Joseph	4012 Fuel Vouchers	-40.00
01/06/2023	12553	Shearer, Derrick	4012 Fuel Vouchers	-75.00
01/06/2023	12554	Tursi, Frank	4012 Fuel Vouchers	-40.00
01/06/2023	12555	Van Seggern, Steven	4012 Fuel Vouchers	-25.00
01/06/2023	12556	Wodynski, William	4012 Fuel Vouchers	-25.00
01/06/2023	12557	Ziccarello, Ricky	4012 Fuel Vouchers	-15.00
01/09/2023	12558	Auto Zone	7005 Vehile Maint. Pumpers/Resc	-89.62
01/09/2023	12559	PSE&G 10 Troy	6001 Building - Gas & Electric	-813.00
01/09/2023	12560	Optimum 10 Troy	Utilities	-817.70
01/09/2023	12561	Braslow, Richard M. Esq	5006 Legal Expense (Braslow)	-420.00
01/09/2023	12562	STAPLES CREDIT PLAN	5013 Office Supplies	<u>-128.74</u>
				-
				282,804.66

At 8:19, Comm Willans made a motion to go into closed session for a personnel issue. The motion was seconded by Comm. Cobane and passed unanimously.

At 8:41, the Board came out of closed session and Comm. Cobane made a motion to adjourn the meeting. The motion was seconded by Comm Willans and passed by all commissioners present.

Meeting was adjourned at 8:42

Respectfully submitted,  
Janet Hammond  
Assistant to the Board



# Hanover Township Fire District #2

10 Troy Hills Road  
Whippany, NJ 07981

Office 973-887-3906  
fax 973-887-4559

## 2023 ADOPTED BUDGET RESOLUTION Hanover Township FD NO. 2 FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for the Hanover Township FD No. 2 (the 'Fire District' for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented for adoption before the Board of Fire Commissioners of the Fire District at its open public meeting on January 9, 2023, and WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, which has been conditionally approved by the Director of the DCA (Division of Local Government), and WHEREAS, the Annual Budget as presented for adoption reflects total revenues of \$2,714,793 , which includes the amount to be raised by taxation of \$2,249,746.00, and WHEREAS, the election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year.

NOW THEREFORE, be it resolved, by the Board of Fire Commissioners of the Fire District at an open public meeting held on January 9, 2023 that the annual budget of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby adopted .

### Certification

I, Steve Willans, Secretary of the Commissioners of Fire District No. 2 in the Township of Hanover, County of Morris, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on January 9, 2023.

Steve Willans,  
Secretary

The foregoing resolution was introduced by Commissioner \_\_\_\_\_ and it was seconded by Commissioner \_\_\_\_\_.

2023 ADOPTED BUDGET RESOLUTION  
 Hanover Township FD NO. 2  
 FISCAL YEAR: January 1, 2023 to December 31, 2023

**RECORD OF VOTE**

<b>Members</b>	<b>COBANE</b>	<b>GETHINS</b>	<b>QUINN</b>	<b>WILLANS</b>	<b>EHRICH</b>
<b>Yes</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>x</b>
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**HANOVER TOWNSHIP**  
**FIRE DISTRICT #2**

**RESOLUTION**

*RESOLUTION TO AMEND THE 2023 BUDGET  
PURSUANT TO N.J.S.A. 40A:14-78.3  
FISCAL YEAR: FROM JANUARY 1, 2023 TO DECEMBER 31, 2023*

**WHEREAS**, the Fire District Budget for the Fiscal Year beginning on January 1, 2023 and ending on December 31, 2023 was introduced on the 12<sup>th</sup> day of December, 2022; and

**WHEREAS**, a public hearing on the 2023 Fire District budget will be held on January 9<sup>th</sup> as was publicly advertised; and

**WHEREAS**, the Board desires to amend certain line items in the 2023 Budget.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of the Fire District No. 2 that the following amendments to the introduced 2023 Fire District Budget be made:

**ANTICIPATED REVENUES**

	<u>From</u>	<u>To</u>
Fund Balance Utilized:		
Unrestricted Fund Balance	\$ -0-	\$ 250,000
Total Revenues & Fund Balance Utilized	\$ 215,047	\$ 465,047
Total Anticipated Revenues	\$ 2,464,793	\$ 2,714,793

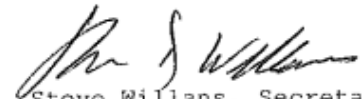
**BUDGETED APPROPRIATIONS**

	<u>From</u>	<u>To</u>
Total Capital appropriations	\$ 100,000	\$ 350,000
Total Appropriations	\$ 2,464,793	\$ 2,714,793

**BE IT FURTHER RESOLVED** that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2023 Fire District Budget as so amended.

**CERTIFICATION**

I, Steve Willans, Secretary of the Board of Fire Commissioners, Fire District #2, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 9, 2023.

  
 Steve Willans, Secretary

Governing Body Recorded Vote

Board Member	Aye	Nay	Abstain	Absent
John Gethins	✓			
Robert Cobane Jr.	✓			
Steve Willans	✓			
Richard Quinn	✓			
Al Ehrich	✓			

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**From:** jgethins@verizon.net,

**To:** allan@ecg.tax, bunkwfd2256@aol.com, jgethins@verizon.net, rcobane@whippanyfire.com, robcobane@gmail.com, swillans@whippanyfire.com, wacko164@aol.com, pperello@whippanyfire.com,

**Subject:** Fwd: Whippany commissioner

**Date:** Tue, Dec 13, 2022 11:02 pm

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Hello Commissioners and Chief Perrello,

Below is the chain of emails from December 13, 2021 from Glenn Deitz from Atlantic Health in reference to stationing an ambulance in Whippany. Chief Perrello you were included on the emails. I will work to set up a meeting during one of our working sessions to review again. If there any other correspondence that anybody else on the board may have please forward to them to the group.

Thank you  
John Gethins

-----Original Message-----

**From:** John Gethins <jgethins@verizon.net>

**To:** bunkwfd2256@aol.com <bunkwfd2256@aol.com>; John Gethins <jgethins@verizon.net>; jim.kitchell@gmail.com <jim.kitchell@gmail.com>; robcobane@gmail.com <robcobane@gmail.com>; rste@verizon.net <rste@verizon.net>; pperello@whippanyfire.com <pperello@whippanyfire.com>

**Sent:** Mon, Dec 13, 2021 10:20 pm

**Subject:** Fwd: Whippany commissioner

please see information receive from Atlantic

Thanks

-----Original Message-----

**From:** Deitz, Glenn <Glenn.Deitz@atlanticealth.org>

**To:** John Gethins <jgethins@verizon.net>; rwoytas@whippanyfire.com <rwoytas@whippanyfire.com>

**Sent:** Mon, Dec 13, 2021 4:38 pm

**Subject:** Re: Whippany commissioner

Hi John,

We were able to run some numbers today.

We have a few different options for coverage.

We are able to add a truck stationed in Whippany to our network of ambulances. We would then use this as the primary truck for Whippany and back it up with other staffed units in the area. This can be done at no cost to the town.

If the district wishes for the "soft billing" method where only insurance is charged with no cost to a resident, it would cost the town approximately \$23,400 per year. This is based on approximately 800 jobs per year.

Hoping all is well, I have some time tomorrow mid Morning to talk if there is anything I can clarify.

Thanks,  
Glenn

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Glenn M. Deitz, MHA, FACPE

Manager

Atlantic Mobile Health | Atlantic Ambulance | Eagle Medical Transport

E: Glenn.Deitz@atlanticealth.org

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Thanks,  
Glenn

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Glenn M. Deitz, MHA, FACPE  
Manager  
Atlantic Mobile Health | Atlantic Ambulance | Eagle Medical Transport  
E: [Glenn.Deitz@atlanticealth.org](mailto:Glenn.Deitz@atlanticealth.org)

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**From:** John Gethins <[jgethins@verizon.net](mailto:jgethins@verizon.net)>  
**Sent:** Monday, December 13, 2021 2:40:38 PM  
**To:** Deitz, Glenn <[Glenn.Deitz@atlanticealth.org](mailto:Glenn.Deitz@atlanticealth.org)>; [rwoytas@whippanyfire.com](mailto:rwoytas@whippanyfire.com) <[rwoytas@whippanyfire.com](mailto:rwoytas@whippanyfire.com)>  
**Subject:** Re: Whippany commissioner

**WARNING: This message originated from outside of Atlantic Health System. Any attachments or links should be carefully considered before proceeding. Messages from our business partners still need to be reviewed and should not be opened if suspicious.**

**Please use the report phishing button to report a questionable email.**

Glenn did have time to work on options

Sent from the all new AOL app for Android

On Fri, Dec 10, 2021 at 12:22 PM, John Gethins <[jgethins@verizon.net](mailto:jgethins@verizon.net)> wrote:

thanks for your help

-----Original Message-----

**From:** Deitz, Glenn <[Glenn.Deitz@atlanticealth.org](mailto:Glenn.Deitz@atlanticealth.org)>  
**To:** John Gethins <[jgethins@verizon.net](mailto:jgethins@verizon.net)>; [rwoytas@whippanyfire.com](mailto:rwoytas@whippanyfire.com) <[rwoytas@whippanyfire.com](mailto:rwoytas@whippanyfire.com)>  
**Sent:** Fri, Dec 10, 2021 12:17 pm  
**Subject:** RE: Whippany commissioner

Hi John,

Apologies, I delegated this out before I left for vacation in November and it seems it was not handled. I will speak with my team and get you everything you need on Monday.

Thanks,  
Glenn

**From:** John Gethins <[jgethins@verizon.net](mailto:jgethins@verizon.net)>  
**Sent:** Thursday, December 9, 2021 6:19 PM  
**To:** Deitz, Glenn <[Glenn.Deitz@atlanticealth.org](mailto:Glenn.Deitz@atlanticealth.org)>; [rwoytas@whippanyfire.com](mailto:rwoytas@whippanyfire.com)  
**Subject:** Re: Whippany commissioner

**WARNING: This message originated from outside of Atlantic Health System. Any attachments or links should be carefully considered before proceeding. Messages from our business partners still need to be reviewed and should not be opened if**

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Thanks

-----Original Message-----

**From:** John Gethins <jgethins@verizon.net>  
**To:** Glenn.Deitz@atlanticealth.org <Glenn.Deitz@atlanticealth.org>; rwoytas@whippanyfire.com <rwoytas@whippanyfire.com>  
**Sent:** Sun, Nov 21, 2021 10:46 pm  
**Subject:** Re: Whippany commissioner

I have a meeting tomorrow night have you had time to work on some numbers

Thanks

-----Original Message-----

**From:** Deitz, Glenn <Glenn.Deitz@atlanticealth.org>  
**To:** John Gethins <jgethins@verizon.net>; rwoytas@whippanyfire.com <rwoytas@whippanyfire.com>  
**Sent:** Fri, Nov 19, 2021 12:31 pm  
**Subject:** RE: Whippany commissioner

Thanks, John, apologies for the delay, I have been out of the office. I will follow up with my team and circle back to you shortly.

-Glenn

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**From:** John Gethins <jgethins@verizon.net>  
**Sent:** Monday, November 8, 2021 2:14 PM  
**To:** Deitz, Glenn <Glenn.Deitz@atlanticealth.org>; rwoytas@whippanyfire.com  
**Subject:** RE: Whippany commissioner

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Glen just following up were you able to figure out any options

Thanks

Sent from the all new AOL app for Android

On Wed, Nov 3, 2021 at 12:06 PM, Deitz, Glenn  
<[Glenn.Deitz@atlanticealth.org](mailto:Glenn.Deitz@atlanticealth.org)> wrote:

Hi John!

Thanks for reaching out! I can put this together for you. Can you tell me approximately how many EMS dispatches occur in Whippany's district?

Thanks,  
Glenn

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**From:** John Gethins <[jgethins@verizon.net](mailto:jgethins@verizon.net)>  
**Sent:** Monday, November 1, 2021 8:36 PM  
**To:** Deitz, Glenn <[Glenn.Deitz@atlanticealth.org](mailto:Glenn.Deitz@atlanticealth.org)>; [rwoytas@whippanyfire.com](mailto:rwoytas@whippanyfire.com)  
**Subject:** Whippany commissioner

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recognize the sender AND are expecting this email.**

Glen not sure if you remember we meet during the Q&A at Whippany Fire. My name is John Gethins one on the new Commissioners on Whippany, were you every able to work up numbers for ambulance cost. I think you had 3 options you talked about

Thanks have a great

if you have any questions email at [jgethins@verizon.net](mailto:jgethins@verizon.net) or my cell 973-714-0201