

MINUTES - REGULAR MEETING

April 12, 2021

Commissioner Ray Woytas called the meeting to order on the above mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ - in the Commissioner's office.

Commissioners present: Cobane, Kitchell, Polo, Woytas, & Willans

Absent: None

Also present: Chief Paul Perrello & Township Liaison Brian Cahill

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

At this time Chairman Woytas welcomed everyone to the first Commissioner's meeting in the new firehouse.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the regular minutes from last month. Comm. Kitchell made a motion to accept the minutes. The move was seconded by Comm. Willans and it was carried by the following vote:

AYES: Cobane, Kitchell, Woytas, Polo & Willans

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Commissioner Cobane made a motion to accept the report. Comm. Kitchell seconded the move and it was carried by the following vote:

AYES: Cobane, Kitchell, Polo, Woytas & Willans

ABSENT: None

NAYS: None

Treasurer's Report - April 11, 2021

For the month of March 2021

General Checking Account #7859643244

TD Bank

Balance On Hand - February 28, 2021	\$561,457.80
March Checks	(\$94,691.47)

Deposits for the Month of March 2021

Suburban Propane	Permits & Fees	\$54.00
Whippany Actuation Systems	Permits & Fees	\$54.00
Dosch King	Permits & Fees	\$695.00
Township of Hanover	District Taxes (estimated)	\$300,000.00
Garden State Urology	Permits & Fees	\$54.00

NJ Division of Pensions & Benefits	Refund	\$682.10
Clean Air Company	Refund	\$1,186.00
Whippany Fire Company	February Cell tower	\$11,125.29
Township of Hanover - Black Brook Park	Permits & Fees	\$54.00
Registration fees		\$1,750.00

Balance on Hand, March 31, 2021 (matches Quickbooks) **\$782,420.72**

Checks Submitted this Month's Meeting **\$250,294.95**

Construction Checking Account #437-6555294 **TD Bank**
Balance On Hand - February 28, 2021 **\$410,906.68**

Deposit - Whippany Fire Company Sale of Assets \$905,662.59

Clean Air Company	185	(22000.00)
Paul Perrello	187	(302.82)
Robbie Conley Architects	188	(7035.00)
John Mondano	189	(4275.00)
Bowman Consulting	190	(2356.25)
JR Contracting / Environmental Consulting	191	(586012.63)
Robbie Conley Architects	192	(7035.00)
Complete roof Systems	193	(2250.00)
John Mondano	194	(3870.00)
All jersey Garage Doors	195	(3960.00)
FAST Fire & Security technologies	196	(2537.00)

Balance on Hand, March 31, 2021 (matches Quickbooks) **\$672,289.25**

APRIL PREVIEW

Home Depot	197	(2646.32)
Bowman Consulting	198	(5416.00)
Clean Air Company	199	(\$15,323.52)
Robbie Conley	200	(3272.20)
Uline	201	(\$14,330.76)
John Mondano	202	(\$2,160.00)

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance:

Supplies and equipment were purchased from Home Depot and Staples also Uline for new station

Apparatus

E-82 is back in service

Exhaust was installed on E83

Training

Month of April drills will be on the 20th and 27th

Purchases

New compressor (see attached price quotes) Recommend going with lowest price from Fastenal for \$754.99

Fire Prevention

46 Inspection were completed and \$ 2232.00 in fees were billed and or collected **To Date \$7450.00 in fees that is just \$2000 short from the entire year in 2020**

EMS (48) calls were answered last month

Fire (28) calls were answered last month

Other Matters and Announcements:

- Thank you to the board for the events on Sunday the 30th and my swearing very much appreciated
- Thank you to all the members who help out with the move I think everything went smoothly
- Draft copy of SOGs is attached for your review
- 2 Plan reviews were completed see attached site plans for your review
- The Silverman Group has received approval for 26 Parsippany Rd for Multi famliy units see attached site plan for your review
- Conducted Officer's meeting main focus was crew nights and crew chiefs
- Mezzanine
- Getting settled into new station
- John Wittnebert enrolled in RIC class
- Had red shed moved from 440 Route 10 to 10 Troy Hills Eagle did it at no charge
- Recommendation for FF Johnston
- Possibly 3 new members tomorrow night but definitely 2
- Meet with Matt Lasota (Junior for application) and Guy Cusmano (Regular Member application)

Chief Perrello thanked the Board and the membership for the ribbon cutting and his swearing-in. He thanked everyone for helping with the move and making it go smoothly.

He then went over some of his report.

He gave the Board a copy of the SOG's he is working on for them to review.

He had an Officer's meeting last week.

Johnny Wittnebert is working out very well and is enrolled in the RIC class.

He had the old red shed moved over here. eagle did it for free.

Tomorrow there are 4 new members coming in.

To date, we have collected \$7,450 in registration fees, more than all of last year.

He has one purchase request, a compressor, which will be voted on under New Business.

Commissioner Kitchell made a motion that we accept the Chiefs report. The motion was seconded by Comm. Cobane and passed by the following vote:

AYES: Cobane, Kitchell, Polo, Woytas & Willans

ABSENT: None

NAYS: None

COMMUNICATIONS - Nothing at this time

COMMITTEE REPORTS

Personnel: 4 new members joining.

Apparatus: Repairs were completed on 82. Exhaust was put on 83. Fire & Safety replaced shock mounts on 81 at no charge. It was a warranty issue through Pierce.
87 has to go to Brunner's again for power steering fluid problem.

Insurance: Nothing at this time. No changes We will check with Al Latanzio and remove 440 Route 10 from our coverage.

Dinner: Nothing at this time.

First Aid: We responded to 48 calls and 0 transports. The Board made a request for Paul to continue looking into the costs involved with getting an ambulance here. Paul said it would cost about \$250,000 brand new. There is also the billing to look into.

Relocation: Rob is going to meet with the builder and the Clerk of the Works tomorrow - something to sign and go over. There are some small change orders left. Randy said he thinks we will owe about \$685,000. We have overspent about \$13,000 and will need to get it from somewhere. Paul has \$17,000 left in what the Board allotted him for outfitting the firehouse. We can take the cost of the new compressor out of that - around \$800.

Randy said it is time to convert the bond notes into bonds. We have to adopt the resolution tonight to do so. The 6.1 million that we allotted to use for the building - with all the Change orders and problems, we used it all. This building eventually costs 7 million to build.

We have to keep in mind that part of that cost was the Company's purchase of Mr. Lori's property for 1.1 million. When we got the note, 3 million right away went to pay off the Provident loan. It looks like we are OK to finalize the bond.

TOWNSHIP - Brian Cahill Congratulated everyone on being in the new building. He had a question about the ambulance. He said when he ran for Township Committee, one of his goals was to see an ambulance here on our side of town. Robbie said that when he and others met with Joe Giorgio about the Impact Fees, they discussed the ambulance. Joe told them there is nothing in place that states that Cedar Knolls is the only District to be able to run an ambulance and there is nothing prohibiting us from getting one.

Brian was asked about the Police Dept switching their radio system. As of now, we can't hear their dispatches. Paul said we can purchase a radio - either desktop or handheld and pipe it into our current system. That's what District 3 is doing. It's about \$1500. The handheld is cheaper. Paul is going to talk to the Sergeant about it.

Eventually when the County switches their system, we will be OK but just need something in the interim.

FIRE CO: - Nothing at this time.

OLD BUSINESS – The election is next Tuesday from 2-9. Where will it be? Consensus was that down in the bays would be the best. Joanna Harrington, and Pat and Lauren Cobane will be the workers. There will be a few Commissioners around also.

Jim Kitchell reported that he got an email from Mr. Braslow, Any mail-in ballot postmarked by the 20th will be counted so the final result won't be till April 26th.

Will training interfere with the election? FF Shearer said No, it will be no problem.

NEW BUSINESS – The Chief's request for a new compressor was voted on. A motion was made that we allow the purchase from Fastenal at the price of \$754.99. The motion was made by Comm.

Cobane and seconded by Comm. Polo. It passed by the following vote:

AYES: Cobane, Kitchell, Polo, Woytas & Willans

ABSENT: None

NAYS: None

At this time, the attached resolution was summarized and entered into the minutes. A motion was made to allow the Morris County Improvement Authority to finalize the conversion of our bond notes into bonds. The motion was made by Comm. Kitchell and seconded by Comm. Cobane. It passed by the following vote:

AYES: Cobane, Kitchell, Polo, Woytas & Willans

ABSENT: None

NAYS: None

Another Resolution is attached to these minutes. A motion was made to transfer ownership of the generator at Fieldstone to SMCMUA. (See attached). The motion was made by Comm. Kitchell and seconded by Comm. Cobane.

It passed by the following vote;

AYES: Cobane, Kitchell, Polo, Woytas & Willans

ABSENT: None

NAYS: None

Janet made up Change of Address postcards and they are going out.

PUBLIC PART OF THE MEETING - 11 members of the public attended.

FF Derrick Shearer asked for permission to install a Little Free Library on the premises. It's a Community thing where you can take a book and leave a book. He will be in charge of it and incur any costs in building it.

FF Tom Braviak said that in regard to thanking the town staff separately, that we should send a letter to Joe Giorgio asking him to convey our appreciation to everyone involved. You'd hate to leave someone out by mistake, when you start naming people.

Ray mentioned a press release detailing our story and eventual success in moving in. The photographer has given us a flash drive with the photos on them. Some photo shopping will need to be done as one of the garage doors was up and one was down. Also, the rain disrupted the quality of the picture at the old firehouse.

On the website, we should list the new time and location of the election. Jim Lent has called already asking about it.

BILLS

Comm. Kitchell moved that the following bills be paid. The move was seconded by Comm. Cobane and was carried by the following vote:

AYES: Cobane, Kitchell, Polo, Woytas & Willans

ABSENT: None

NAYS: None

03/01/2021	11149	Brunners Garage	Car 87	-271.75
03/01/2021	11150	Township of Hanover	Gasoline / Diesel	-213.48
03/01/2021	11151	Fire and Safety Services, LTD	Engine 81	-1,925.00
03/01/2021	11152	Auto Zone	Operating Materials & Supplies	-42.96
03/01/2021	11153	Verizon	Utilities	-172.40
03/01/2021	11154	HMC Design Studio	Uniforms and Personal Equipment	-504.00
03/01/2021	11155	Morris County Public Safety Training Acad	Training and Education	-80.00
03/01/2021	11156	Wegman's	Operating Materials & Supplies	-127.85
03/01/2021	11157	Home Depot Credit Services	Shop Supplies	-213.22
03/01/2021	11158	JCP&L 10 Troy	Utilities	-957.92
03/01/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-700.00
03/01/2021	11159	Cobane, Rob	Fuel Vouchers	-20.00
03/01/2021	11160	Gallo, Matt	Fuel Vouchers	-20.00
03/01/2021	11161	Gethins, John	Fuel Vouchers	-20.00
03/01/2021	11162	Graziano, Jesse	Fuel Vouchers	-20.00

03/01/2021	11163	Kelly, Brian	Fuel Vouchers	-70.00
03/01/2021	11164	Kelly, Eric	Fuel Vouchers	-20.00
03/01/2021	11165	Kelly, Tim	Fuel Vouchers	-20.00
03/01/2021	11166	Koba, Jack	Fuel Vouchers	-20.00
03/01/2021	11167	Pavone, Matthew	Fuel Vouchers	-20.00
03/01/2021	11168	Shearer, Derrick	Fuel Vouchers	-70.00
03/01/2021	11169	Tursi, Frank	Fuel Vouchers	-20.00
03/01/2021	11170	Van Seggern, Steven	Fuel Vouchers	-20.00
03/01/2021	11171	Winkler, Sean	Fuel Vouchers	-20.00
03/01/2021	11172	Wittnebert, John	Fuel Vouchers	-20.00
03/01/2021	11173	Ziccarello, Ricky	Fuel Vouchers	-20.00
03/01/2021	11174	Wittnebert, John	Operating Materials & Supplies	-42.80
03/02/2021	11175	Verizon Wireless	Utilities	-152.04
03/02/2021	11176	Eagle Auto Body	Repairs & Maintenance	-95.00
03/02/2021	11177	Emergency Reporting	Computers	-246.40
03/03/2021	11178	Nestle Pure Life Direct	Water	-112.86
03/03/2021	11179	Brunners Garage	Utility 85	-705.56
03/08/2021	11180	PSE&G 10 Troy	Utilities	-2,671.93
03/08/2021	11181	JCP&L Fieldstone	Utilities	-15.00
03/08/2021	11182	TJ's Sportswide	Recognitions	-183.00
03/08/2021	11183	JCP&L	utilities	-356.34
03/08/2021	11184	Optimum 10 Troy	Utilities	-598.94
03/08/2021	11185	JCP&L 10 Troy	Utilities	-2,146.80
03/08/2021	11186	Police & Firemen's Insurance Association	Police & Fire Insurance	-510.73
03/08/2021	11187	STAPLES CREDIT PLAN	Office Supplies	-5,970.92
03/08/2021	11188	Security Shredding	Operating Materials & Supplies	-432.00
03/12/2021	eft	NJ Division of Pensions & Benefits Health	Medical Benefits	-12,161.87
03/12/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,000.00
03/15/2021	eft	Board of Fire Commissioners	Employee Payroll	-24,390.37
03/15/2021	11189	Auto Zone	Operating Materials & Supplies	-15.99
03/15/2021	11190	Johnny's Pizza	Promotion	-119.57
03/15/2021	11191	Morristown Medical Group	Medical	-420.00
03/15/2021	11192	NJ Advance Media	Advertising	-52.70
03/16/2021	11193	SMCMUA	Utilities	-123.78
03/16/2021	11194	Daily Record	Advertising	-52.63
03/16/2021	11195	PSE&G	Utilities	-1,031.74
03/16/2021	11196	Turnout Fire & Ssafety - Little Falls	Uniforms and Personal Equipment	0.00
03/16/2021	11198	Turnout Fire & Ssafety - Little Falls	Uniforms and Personal Equipment	-276.00
03/24/2021	11199	Morristown Medical Group	Medical	-495.00
03/24/2021	11200	Whippany Diner	Operating Materials & Supplies	-146.23
03/24/2021	11201	Township of Hanover	Gasoline / Diesel	-195.63
03/24/2021	11202	CPR Baltimore	Operating Materials & Supplies	-172.89
03/24/2021	11203	Woytas, Raymond	Reimbursements	-112.46
03/27/2021	11204	Verizon	Utilities	-184.99
03/27/2021	11205	US Bank Equipment Finance	Copy Machine lease	-255.00
03/27/2021	11206	St. Clare's Training Center	Training and Education	-225.00
03/27/2021	11207	Standard Insurance Co	Life Insurance	-1,843.70
03/27/2021	11208	Township of Hanover	Gasoline / Diesel	-490.15

03/27/2021	11209	Optimum	Utilities	-283.78
03/30/2021	11210	Turnout Fire & Ssafety - Little Falls	Uniforms and Personal Equipment	-2,244.92
03/30/2021	11211	Wegman's	Operating Materials & Supplies	-1,105.25
03/30/2021	eft	Board of Fire Commissioners	Employee Payroll	-24,442.92
04/01/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-2,865.90
04/01/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-846.96
04/01/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	109,034.00
04/01/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-14,176.00
04/07/2021	eft	NJ Division of Pensions & Benefits Health	Medical Benefits	-13,557.78
04/07/2021	11212	STAPLES CREDIT PLAN	Office Supplies	-324.61
04/07/2021	11213	Cortright, Joseph	Reimbursements	-39.90
04/07/2021	11214	Optimum	Utilities	-598.86
04/07/2021	11215	Verizon Wireless	Utilities	-152.04
04/07/2021	11216	Brunners Garage	#84	-118.75
04/07/2021	11217	Bradley, Ben	Reimbursements	-191.00
04/07/2021	11218	Polo, Randy	Reimbursements	-330.31
04/07/2021	11219	Janet Hammond	Office Supplies	-32.77
04/07/2021	11220	Nestle Pure Life Direct	Water	-9.99
04/07/2021	11221	SMCMUA	Utilities	-420.22
04/07/2021	11222	Wegman's	Operating Materials & Supplies	-1,338.92
04/07/2021	11223	A Party Pleasing Rental	Operating Materials & Supplies	-39.00
04/12/2021	11224	Finish Line Car Wash	Car Washes	-44.00
04/12/2021	11225	PSE&G 10 Troy	Utilities	-951.94
04/12/2021	11226	Cowley, Michael	Reimbursements	-74.63
04/12/2021	11227	CF Services	Repairs & Maintenance	-9,945.17
04/12/2021	11228	Police & Firemen's Insurance Association	Police & Fire Insurance	<u>-510.73</u>
				-
				250,294.95

At this time, Comm. Willans made a motion to adjourn the regular meeting. The motion was seconded by Comm. Cobane and passed unanimously.

Meeting was adjourned at 8:03.

Respectfully submitted,

Janet Hammond