

MINUTES - REGULAR MEETING

March 8, 2021

Commissioner Ray Woytas called the meeting to order on the above mentioned date at 7:30 pm, in the bays at 440 Route 10, Whippany.

Commissioners present: Woytas, Polo, Kitchell, & Cobane

Absent: Willans

Also present: Battalion Chief Paul Perrello

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the regular minutes from the last meeting. Comm. Kitchell made a motion to accept the minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: Woytas, Polo, Kitchell & Cobane

ABSENT: Willans

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Commissioner Kitchell made a motion to accept the report. It was seconded by Comm. Cobane and passed by the following vote:

AYES: Woytas, Polo, Kitchell & Cobane

ABSENT: Willans

NAYS: None

For the month of February 2021

General Checking Account #7859643244

TD Bank

Balance On Hand - January 31, 2021 **\$695,083.90**

February Checks **(\$146,919.39)**

Deposits for the Month of February 2021

Anchor Golf Center	Permits	\$54.00
ISS Facility Services	Permits	\$641.00
Whippany Fire Company	Income cell tower	\$11,125.29
Fuel Voucher Check voided		\$20.00
Dinallo Construction	Permits	\$428.00
Registration Fees	Registration Fee	\$1,025.00

Balance on Hand, February 28, 2021 **\$561,457.80**

(matches Quickbooks)

Checks Submitted this Month's Meeting **\$166,768.29**

Construction Checking Account #437-6555294

TD Bank

Balance On Hand -January 31, 2021 **\$742,669.96**

Shi	171	(\$491.66)
NJ fire Equipment Company	172	(13978.00)
Robbie Conley	173	(7035.00)
Fast Fire & Security Technologies	174	(13785.00)
Bowman Consulting	175	(300.00)
JR Contracting / Environmental Consulting	176	(268028.70)
PC Richard	177	(3924.98)
Paul Perrello	178	(578.15)
John Mondano	179	(4230.00)
Go Keyless	180	(18.79)
Al's Shed World	181	(2700.00)
Fast Fire & Security Technologies	182	(2913.00)
MJ Engineering & Design	183	(10000.00)
John Mondano	184	(3780.00)

Balance on Hand, February 28, 2021

\$410,906.68

(matches Quickbooks)

Clean Air	185	(22000.00)
Paul Perrello	187	(302.85)
Robbie Conley Architects	188	(7035.00)
		381568.83

CHIEF'S REPORT:

Re: February 2021 Monthly Chief and Fire Official Report

Supplies, Equipment, and Maintenance

- Supplies were purchased from Home Depot For new building

Apparatus

- E82 Continue to work on not starting issue at Frank's GMC hope to be back this week
- E83 Need new exhaust (on hold until E82 returns)
- 85 had Trans repaired, steering components repaired and oil change was completed

Training

Training for the month of January was:

Turnout Gear Inspection
Annual Refreshers: SCBA Refresher
Ice Rescue Refresher

Purchases

- None at this time

Fire Prevention

- 100 Inspections / re-inspections were conducted last month. \$ **3144.00** in fees were billed and being collected. **Total for year so far is \$6488.00 That is just over a two thirds of all the fees collected for all of last year in just the first month**

EMS

- (42) Calls were answered last month.

Fire

- (18) Calls were answered last month.

Other Matters and Announcements

- Participated in conference calls with East Hanover and Florham Park. They are now being held monthly.
- Vaccines are available and All Career Staff have been Vaccinated and are receiving the second dose
- Followed up with Tom Novartis for office furniture for new station installing March 9th
- In progress New SOGs
- Submitted FEMA AFG grants for Ladder truck (finger crossed)
- Conduct an Officers meeting (Working on some tasks as a group)
- Meet with two possible new members and went over the application process with them (Still in process)
- Completed new phone system Installation
- Worked with contractor in some items for new station for CO
- Removed snow from all curb lines for site survey for final CO
- Extending Crew nights to 6 am
- Gym equipment for new station
- Lastly I have created a spread sheet of the savings the I have brought to the district so far in my tenure (Please See Attached Sheet)

Chief Perrello stated that he leaving Tuesday nights open in March for move preparation instead of training for the month.

A motion was made to accept the Chief's report and act on any purchases under New Business. The motion was made by Comm. Kitchell and seconded by Comm. Cobane. It passed by the following vote:

AYES: Woytas, Polo, Kitchell & Cobane

ABSENT: Willans

NAYS: None

COMMUNICATIONS -

- A notice from Ready Refresh, our water bottle company, that they are being sold to One Rock and that the price of a bottle of water is going up \$1.00.
- A thank you note from past Chief Joe Cortright was read.

COMMITTEE REPORTS

Personnel: Two new guys – still waiting on their paperwork. Paul has added Identico to our process. It's a background check that we will reimburse applicants for. It's \$42. It will help us know who exactly we're hiring.

Derrick Shearer also had 2 people interested in joining. One was a junior member and the other was from East Hanover. He may not pursue it. He has been trying to join East Hanover. Paul will ask Carmine about him.

Rob Cobane met with the Guidance counselor at the High School. He explained how kids used to get volunteer points toward graduation. The counselor said that since the State has taken over graduation requirements, they have done away with that system. Rob says that has hurt our membership. The Guidance Counselor was very interested and asked for a flyer. He said lots of clubs and the Honor Society still ask for volunteer hours and he would try to push for us. Derrick Shearer made a wonderful flyer to pass out to the kids which is geared toward that age group. It mentions resumes and college applications.

Apparatus: 82 is still out. 83 exhaust is in but we don't want to work on it till 82 is back. 83 has to be taken out of service to work on it. Paul will keep the Board posted.

Insurance: Nothing at this time.

Dinner: Nothing at this time.

First Aid: 42 calls this month and 0 transports. Two members have tested positive for Covid. They did not get their shots. They are also the two taking Firefighter one and this may impact them finishing. Paul is figuring out what can be done and also how they can be brought back in.

Relocation: Two weeks till move-in. The 28th will be the ribbon cutting ceremony starting here at 1:00. Procession over to the new building to follow. A plaque is being made up.

The last company meeting is tomorrow.

Kramer the photographer is donating his time to cover the day. He will also give us a big portrait of all the membership.

Paul will also be sworn in as Chief on that day. The Board will pick up the cost of the food.

Township: No representative – nothing at this time.

FIRE CO: Nothing at this time.

OLD BUSINESS –

Ray stated that we are looking into Ian's letter and it is still being discussed.

The insurance issue with Joe – Don't think we can do it after the date his pension begins. It would make him an employee again. The pension paperwork has been submitted and approved already. We can check with our attorney but we feel COBRA should be the best way to go. It will cover him and his family until his other insurance kicks in.

Development Impact fees – The feedback is not looking favorable, but not dead yet. Fred Semerow doesn't think it's something that he can do.

NEW BUSINESS – Janet suggested offering items we're not taking to the public. Don't think we can sell it but someone may be able to use things that we were going to trash. Rob suggested we offer things up to the membership first and give them a week. Then we can take pictures and put them on the Hanover Buy Nothing site.

The Academy will take things like the old couches for their burn drills.

Petitions for Commissioner are due on March 22nd. April 20th is the election. Do we have to re-post a new meeting schedule with the new location?

Jim Kitchell said yes, he will do that once we're in.

Paul said the car is now registered. He drove up and did it.

We need to work on a change of address type card to insert with bills, vouchers and correspondence. Paul has informed the post office of the location of our new mailbox at the new building.

The new owner asked about the utilities. The utilities need to be shut off. Randy will get the actual date and give to Janet. We already have existing accounts at the new place so it will just be a shut-off here at 440.

PUBLIC PART OF THE MEETING

6 members of the public attended.

Derrick Shearer reported that the Easter bunny will be riding along the same route as Santa did on April 3rd on top of an engine. He will have another person up there as it is hard to see through the costume to avoid tree branches and such – just for extra safety. They have eggs to give out to the kids. Should take about 6 hours.

Derrick also said he was disappointed with the Developmental Impact Fee response. All this development definitely DOES affect us. He has been to some town meetings and the fire department is hardly ever mentioned – just that work is ongoing up there or that Paul submitted a list of people to them. He said the town doesn't seem to be an active participant in supporting us.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Kitchell and was carried by the following vote:

AYES: Woytas, Polo, Kitchell & Cobane

ABSENT: Willans

NAYS: None

02/02/2021	11098	Verizon Wireless	Utilities	-152.04
02/02/2021	11099	Approved Fire Protection	Extinguisher - Test	-271.37
02/02/2021	11100	Minerva Cleaners	Gear Cleaning	-452.05
02/02/2021	11101	Emergency Reporting	Computers	-183.90
02/02/2021	11102	Cobane, Rob	Fuel Vouchers	-70.00
02/02/2021	11103	Gallo, Matt	Fuel Vouchers	-20.00
02/02/2021	11104	Gethins, John	Fuel Vouchers	-20.00
02/02/2021	11105	Graziano, Jesse	Fuel Vouchers	-20.00
02/02/2021	11106	Kelly, Brian	Fuel Vouchers	-70.00
02/02/2021	11107	Kelly, Eric	Fuel Vouchers	-20.00
02/02/2021	11108	Okolita, Ryan	Fuel Vouchers	-20.00
02/02/2021	11109	Pavone, Matthew	Fuel Vouchers	-20.00
02/02/2021	11110	Shearer, Derrick	Fuel Vouchers	-70.00
02/02/2021	11111	Tursi, Frank	Fuel Vouchers	-20.00
02/02/2021	11112	Van Seggern, Steven	Fuel Vouchers	-20.00
02/02/2021	11113	Winkler, Sean	Fuel Vouchers	-20.00
02/02/2021	11114	Wittnebert, John	Fuel Vouchers	-20.00
02/02/2021	11115	Ziccarello, Ricky	Fuel Vouchers	-20.00
02/05/2021	11116	Nestle Pure Life Direct	Water	-112.86
02/05/2021	11117	McNeil & Company	Insurance Premiums	-11,487.00
02/05/2021	11118	Township of Hanover	gasoline / diesel	-958.73
02/08/2021	11119	Cobane, Rob	Fuel Vouchers	-20.00
02/08/2021	11120	Willans, Steve	Fuel Vouchers	-20.00
02/08/2021	11121	Polo, Randy	Operating Materials & Supplies	-529.75
02/08/2021	11122	STAPLES CREDIT PLAN	Office Supplies	-535.42
02/08/2021	11123	Optimum 10 Troy	Utilities	-260.63
02/08/2021	11124	PSE&G 10 Troy	Utilities	-2,481.47
02/08/2021	11126	POSTMASTER	Office Supplies	-110.00

02/08/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-700.00
02/09/2021	11128	Emergency Reporting	Computers	-1,000.00
02/10/2021	eft	NJ Division of Pensions & Benefits Health	Medical Benefits	-12,161.87
02/12/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,000.00
02/15/2021	11129	Morris County Transmissions	Utility 85	-2,934.00
02/15/2021	11130	Amtrust North America	Insurance Premiums	-8,031.00
02/15/2021	11131	Police & Firemen's Insurance Association	Police & Fire Insurance	-510.73
02/15/2021	11132	Johnny's Pizza	Promotion	-133.49
02/15/2021	11133	Morristown Medical Group	Medical	-495.00
02/15/2021	11134	PSE&G	utilities	-872.71
02/15/2021	11135	Finish Line Car Wash	Car Washes	-27.00
02/15/2021	11136	Daily Record	Advertising	-52.63
02/15/2021	11137	JCP&L Fieldstone	Utilities	-9.00
02/15/2021	11138	Auto Zone	Operating Materials & Supplies	-15.99
02/15/2021	11139	Lincoln Financial	Employee Benefits-LOSAP	-42,947.00
02/15/2021	eft	Board of Fire Commissioners	Employee payroll	-24,202.43
02/19/2021	11140	NJ Fire Equipment Co.	Purchase of Assets	-2,160.00
02/19/2021	11141	ESRI Environmental Systems Research Inst.	Computers Membership Dues & Subscriptions	-100.00
02/22/2021	11142	NJ State Assoc of Fire Districts	Subscriptions	-300.00
02/22/2021	11143	Hanover Township PBA 128	Training and Education	-600.00
02/22/2021	11144	Richard M. Braslow, Esq	Legal	-330.00
02/22/2021	11145	Standard Insurance Co	Life Insurance	-1,772.10
02/22/2021	11146	Township of Hanover	Gasoline / Diesel	-485.35
02/22/2021	11147	FDR North	Equipment	-325.52
02/24/2021	11148	Safeguard Business Systems	Office Supplies	-246.88
02/28/2021	eft	Board of Fire Commissioners	Employee Payroll	-24,501.47
03/01/2021	11149	Brunners Garage	Car 87	-271.75
03/01/2021	11150	Township of Hanover	gasoline / diesel	-213.48
03/01/2021	11151	Fire and Safety Services, LTD	Engine 81	-1,925.00
03/01/2021	11152	Auto Zone	Operating Materials & Supplies	-42.96
03/01/2021	11153	Verizon	Utilities	-172.40
03/01/2021	11154	HMC Design Studio	Uniforms and Personal Equipment	-504.00
03/01/2021	11155	Morris County Public Safety Training Acad	Training and Education	-80.00
03/01/2021	11156	Wegman's	Operating Materials & Supplies	-127.85
03/01/2021	11157	Home Depot Credit Services	Shop Supplies	-213.22
03/01/2021	11158	JCP&L 10 Troy	Utilities	-957.92
03/01/2021	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-700.00
03/01/2021	11159	Cobane, Rob	Fuel Vouchers	-20.00
03/01/2021	11160	Gallo, Matt	Fuel Vouchers	-20.00
03/01/2021	11161	Gethins, John	Fuel Vouchers	-20.00
03/01/2021	11162	Graziano, Jesse	Fuel Vouchers	-20.00
03/01/2021	11163	Kelly, Brian	Fuel Vouchers	-70.00
03/01/2021	11164	Kelly, Eric	Fuel Vouchers	-20.00
03/01/2021	11165	Kelly, Tim	Fuel Vouchers	-20.00
03/01/2021	11166	Koba, Jack	Fuel Vouchers	-20.00
03/01/2021	11167	Pavone, Matthew	Fuel Vouchers	-20.00
03/01/2021	11168	Shearer, Derrick	Fuel Vouchers	-70.00
03/01/2021	11169	Tursi, Frank	Fuel Vouchers	-20.00

03/01/2021	11170	Van Seggern, Steven	Fuel Vouchers	-20.00
03/01/2021	11171	Winkler, Sean	Fuel Vouchers	-20.00
03/01/2021	11172	Wittnebert, John	Fuel Vouchers	-20.00
03/01/2021	11173	Ziccarello, Ricky	Fuel Vouchers	-20.00
03/01/2021	11174	Wittnebert, John	Operating Materials & Supplies	-42.80
03/02/2021	11175	Verizon Wireless	Utilities	-152.04
03/02/2021	11176	Eagle Auto Body	Repairs & Maintenance	-95.00
03/02/2021	11177	Emergency Reporting	Computers	-246.40
03/03/2021	11178	Nestle Pure Life Direct	Water	-112.86
03/03/2021	11179	Brunners Garage	Utility 85	-705.56
03/08/2021	11180	PSE&G 10 Troy	Utilities	-2,671.93
03/08/2021	11181	JCP&L Fieldstone	Utilities	-15.00
03/08/2021	11182	TJ's Sportswide	Recognitions	-183.00
03/08/2021	11183	JCP&L	utilities	-356.34
03/08/2021	11184	Optimum 10 Troy	Utilities	-598.94
03/08/2021	11185	JCP&L 10 Troy	Utilities	-2,146.80
03/08/2021	11186	Police & Firemen's Insurance Association	Police & Fire Insurance	-510.73
03/08/2021	11187	STAPLES CREDIT PLAN	Office Supplies	-5,970.92
03/08/2021	11188	Security Shredding	Operating Materials & Supplies	<u>-432.00</u>
				-
				166,768.29

At this time, Comm. Cobane made a motion to adjourn the regular meeting. The motion was seconded by Comm. Kitchell and passed unanimously.

Meeting was adjourned at 8:06.

Respectfully submitted,
Janet Hammond