

**MINUTES - REGULAR MEETING**

**September 12, 2022**

Commissioner Rob Cobane called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Willans, Cobane, Quinn,  
Absent: Gethiins & Ehrich

At this time Comm. Cobane read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

Comm Cobane called for the acceptance of the regular minutes from last month. Comm. Willans made a motion to accept the minutes with the corrected page. Comm. Quinn seconded the move, and it was carried by the following vote:

AYES: Cobane, Willans, Quinn  
ABSENT: Gethins, Ehrich  
NAYS: None

**TREASURER’S REPORT**

The following Treasurer’s report was submitted. Commissioner Willans made a motion to accept the report. Comm. Quinn seconded the move, and it was carried by the following vote:

AYES: Cobane, Willans, Quinn  
ABSENT: Gethins, Ehrich  
NAYS: None

**Treasurer's Report - September 12, 2022  
For the month of August 2022**

**General Checking Account #: XXXXXX3244**

**TD Bank**

Balance On Hand - July 31st, 2022	<b>\$1,034,708.64</b>
August Checks	(\$184,663.16)
Transfer to Penalty Account	(\$1,500.00)

**Deposits for the Month of August 2022**

Wheel Rim Group	Permits & Fees	\$54.00
Whippany Fire Company	2nd Quarter utilities	\$2,002.99
Whippany Fire Company	Cell Tower income	\$11,768.05
Township of Hanover	District Taxes	\$321,210.00
Township of Hanover	JCC half Contribution	\$5,000.00
Township of Hanover	2022 SPEF Turnover	\$2,197.00
NJ Div of Fire Safety/Uniform fire Safety Act	4th Qtr rebate	\$12,801.77

Registration Fees	\$800.00
Void check 122137	\$75.00

<b><u>Balance on Hand, August 31st, 2022</u></b>	<b><u>(matches Quickbooks)</u></b>	<b><u>\$1,204,454.29</u></b>
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Checks Submitted this Month's Meeting	<b>\$202,403.72</b>
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<b>Business 12 Month CD -x0575</b>	<b>Matures 12-7-22</b>	<b>.05%</b>	<b>\$207,466.61</b>
Interest		8.81	

<b>Business 6 Month CD - TD Bank X9425</b>	<b>Matures 9-4-22</b>	<b>.05%</b>	<b>\$205,234.47</b>
Interest		8.43	

**Penalty Checking Account # XXXX3773**  
**TD Bank**

<b><u>Balance on Hand, August 31, 2022</u></b>	<b><u>\$2,600.00</u></b>
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**CHIEF'S REPORT:**

**Supplies, Equipment, and Maintenance**

- Supplies were purchased from Staples / Amazon

**Apparatus**

- E-81 new tires installed
- E-83 Cab Tilt repair completed

**Training**

Clean up Drills were performed for Labor Day Inspection

**Purchases / Requests**

- New ID card system from Easybadge.com \$2050.00
- 2 TNT battery operated vehicle extrication tools (1 cutter 1 spreader) with spare batteries and charges under state contract \$ 19,394.25

**Fire Prevention**

- **116** Inspections / re-inspections were conducted last month. **\$ 2,808.00** in fees were billed and being collected. Total of **\$21,916.00** for 2022

**EMS**

- (53) Calls were answered last month.

**Fire**

- (43) Calls were answered last month.  
 96 Total calls answered

## **Other Matters and Announcements**

- Spec reviews and Special event reviews were conducted.
- Conducted an Officer's Meeting
- Plan review for Chimney Rock Restaurant
- Responded into Morris Township for a structure fire (great job by all)
- Site Inspection at construction projections
- Lettering of new car completed
- Met with Scott Janssens Compliance Officer 1 New Jersey Division of Fire Safety in regards to outstanding LHU fees totaling \$81,565.00. Which if we are successful collecting, we would be entitled to roughly \$48,939.00
- Attended OEM Tri Town meeting with East Hanover and Florham Park

Chief congratulated everyone on a job well done at the house fire in Morristown. Great job on the Inspection clean-ups too. Congratulations on winning 2 First place trophies. Giveaways were ordered for Hanover Township Day. Joe Mihalko is handling it.

Triple dispatch has been ordered for this weekend as it is the Wildwood convention.

Sept 24<sup>th</sup> is First Responder's Day at High School. Chief encourages everyone to sign up to do something that day.

New car has been lettered.

The floor outside the ladies locker room is bubbling up. The entrance from that hallway will be closed until the repair is done.

Commissioners asked if it is under warranty.

Chief – It should be. He'll mention it to Greg to see if there is a cost associated with the repair.

Chief was contacted by the Division of Fire Safety Compliance Dept. They wanted to know if people are paying their bills. Paul looked into the system and there is \$81,000 in LHU fees never collected. We get 60% of those fees for doing those inspections.

The guys are trying to work with the business owners. Some date back to the early 90's.

A couple we may have to write off like Cinque Figlia as some are gone.

Joe Forgione has been contacted as he owned all those businesses in Pine Plaza .

Chimney Rock Restaurant – Chief is working with them on fire items. It's moving forward.

A motion was made to Accept the Chief's report by Comm. Quinn. It was seconded by Comm. Cobane and passed by the following vote:

AYES: Cobane, Willans, Quinn

ABSENT: Gethins, Ehrich

NAYS: None

## **COMMUNICATIONS - Nothing at this time**

## **COMMITTEE REPORTS**

**Personnel:** The Board asked the Chief how he was doing after his recent surgery. He said he was doing OK and gets a hard cast this Thursday. He is able to zoom and can maybe do some administrative duty with a walking boot The Board and Chief thanked Ian and the others who have stepped up during his recuperation.

**Apparatus:** Cab lift has been fixed on 83 and 81 has new tires. Chief's car has been lettered and is in service. Pickup is pending.

**Insurance:** Nothing at this time.

**First Aid:** 53 Calls.

**TOWNSHIP** - Nothing at this time

**FIRE CO:** - The Fund Drive letter went out. Matt Gallo reported that there are about 20 people interested in joining that he will follow up on. Some are over the age limit and that brought up the possibility of an auxiliary membership again.

The tablecloths are in for Hanover Township day and the Open House. Matt asked for permission to use apparatus for Hanover Township day and the Board approved it.

John Gethins Jr thanked the Board for the use of the trucks for the Labor day parade in Boonton and mentioned that they brought home 2 trophies.

The landscaping is still on hold – Jesse said 8 yards of mulch were donated and the Company will be writing a thank you.

**OLD BUSINESS –**

Comm. Willans reported that the brick column at St Mary's needs to be replaced instead of just repaired. There has been a 1 quote of \$5500.and another from LaSota for \$3500. They are leaving the gate off, so the cost is just for the column. Someone from OLM has been contacting Comm. Willans. If there is no gate, why do you still need columns? But better to fix it because it's not worth having poor community relations with the church.

**NEW BUSINESS –**

At this time, Comm. Cobane made a motion that we allow the Chief's request of a purchase of Vehicle extrication tools – 1 spreader and 1 cutter. The total would be \$19,394.25. The motion was seconded by Comm. Willans and passed by the following vote:

AYES: Cobane, Willans, Quinn

ABSENT: Gethins, Ehrich

NAYS: None

The Chief outlined the need for a new ID card printing system. The new system would have a QR code on it and be able to be printed on front and back. The QR code would be password protected and enable the user to see the member's emergency contact information, their level in the department (FF!, RIC team,) etc., as well as any pertinent medical information.

An offer was made to District 3 to split the cost with us.

Chief will look into any extra costs associated with adding door access to the card. Chief said the little fobs are wearing out and cards will last much longer. He will look into the difference.

A motion was made by Commissioner Quinn to purchase a new ID card printing system from Magiccard 300 as per the Chief's request. The price will be \$2050. The move was seconded by Comm. Willans and passed by the following vote:

AYES: Cobane, Willans, Quinn

ABSENT: Gethins, Ehrich

NAYS: None

**PUBLIC PART OF THE MEETING** 11 members of the public attended.

**BILLS**

Comm. Quinn moved that the following bills be paid. The move was seconded by Comm. Willans and was carried by the following vote:

AYES: Cobane, Willans, Quinn

ABSENT: Gethins, Ehrich

NAYS: None

08/01/2022	12160	Division of Fire Safety	Membership Dues & Subscriptions	-210.00
08/01/2022	12161	Verizon Wireless 884	Utilities	-152.04
08/01/2022	12162	Amazon Business	Operating Materials & Supplies	-1,209.63
08/01/2022	12163	Electronic Measurement Labs	Equipment	-675.59
08/01/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,000.00
08/01/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-700.00
08/02/2022	12164	Turnout Fire & Safety - Little Falls	Uniforms and Personal Equipment	-949.15
08/02/2022	12165	Morristown Medical Group	Medical	-463.00
08/02/2022	12166	Township of Hanover	-Gasoline / Diesel	-853.73
08/02/2022	12167	Chenong, Darren	Fuel Vouchers	-25.00
08/02/2022	12168	Cobane, Rob	Fuel Vouchers	-25.00
08/02/2022	12169	Cook, Tim	Fuel Vouchers	-25.00
08/02/2022	12170	Cowley, Dale	Fuel Vouchers	-40.00
08/02/2022	12171	Cusmano, Gaetano	Fuel Vouchers	-40.00
08/02/2022	12172	Danus, James	Fuel Vouchers	-25.00
08/02/2022	12173	Danus, Joshua	Fuel Vouchers	-40.00
08/02/2022	12174	Desien, Marc	Fuel Vouchers	-40.00
08/02/2022	12175	Jake Dodson	Fuel Vouchers	-40.00
08/02/2022	12176	Gallo, Matt	Fuel Vouchers	-25.00
08/02/2022	12177	Gethins, John	Fuel Vouchers	-40.00
08/02/2022	12178	Graziano, Jesse	Fuel Vouchers	-40.00
08/02/2022	12179	Hansch, Henry	Fuel Vouchers	-25.00
08/02/2022	12180	Heizmann, Pauline	Fuel Vouchers	-25.00
08/02/2022	12181	Jubinski, Ken	Fuel Vouchers	-25.00
08/02/2022	12182	Kelly, Brian	Fuel Vouchers	-75.00
08/02/2022	12183	Kelly, Eric	Fuel Vouchers	-40.00
08/02/2022	12184	Koba, Jack	Fuel Vouchers	-40.00
08/02/2022	12185	LaSota, Matthew	Fuel Vouchers	-15.00
08/02/2022	12186	Mihalko, Joseph Jr.	Fuel Vouchers	-40.00
08/02/2022	12187	Mihalko, Marianna	Fuel Vouchers	-15.00
08/02/2022	12188	Santini, Anthony	Fuel Vouchers	-40.00
08/02/2022	12189	Santini, Joseph	Fuel Vouchers	-25.00
08/02/2022	12190	Shearer, Derrick	Fuel Vouchers	-75.00
08/02/2022	12191	Tursi, Frank	Fuel Vouchers	-40.00
08/02/2022	12192	Van Seggern, Steven	Fuel Vouchers	-25.00
08/02/2022	12193	Willans, Benjamen	Fuel Vouchers	-25.00
08/02/2022	12194	Wodynski, William	Fuel Vouchers	-25.00
08/02/2022	12195	Ziccarello, Ricky	Fuel Vouchers	-40.00
	12196	Void		
	12197	Void		
08/08/2022	12198	MS&B	Debt Service	-7,884.96
08/08/2022	12199	STAPLES CREDIT PLAN	Office Supplies	-234.21
08/08/2022	12200	Finish Line Car Wash	Equipment	-12.00
08/08/2022	12201	Optimum 10 Troy	Utilities	-349.71
08/08/2022	12202	Eastern Janitorial	Building Maintenance	-1,210.00
08/08/2022	12203	Electronic Measurement Labs	Equipment	-275.00
08/08/2022	12204	Braslow, Richard M. Esq	Legal	-150.00
08/08/2022	12205	ESO	Membership Dues & Subscriptions	-246.40

08/08/2022	12207	Turnout Fire & Safety - Little Falls NJ Division of Pensions & Benefits	Uniforms and Personal Equipment	-441.91
08/10/2022	eft	Health	Medical Benefits	-10,787.46
08/12/2022	12208	Police & Firemen's Insurance Association	Police & Fire Insurance	-586.01
08/12/2022	12209	JCP&L 10 Troy	Utilities	-1,760.13
08/12/2022	12210	PSE&G 10 Troy	Utilities	-72.73
08/12/2022	12211	Whippyany Pizza	Promotion	-143.10
08/15/2022	12212	Amtrust North America	Insurance Premiums	-6,610.00
08/15/2022	12213	TD Bank N. A.	Operating Materials & Supplies	-95.90
08/15/2022	eft	Board of Fire Commissioners	Employee Payroll	-19,758.26
08/22/2022	12214	Standard Insurance Co	Life Insurance	-1,736.30
08/22/2022	12215	CPR Baltimore	Medical Supplies	0.00
08/26/2022	12216	McNeil & Company	Insurance Premiums	-13,497.13
08/26/2022	12217	Township of Hanover	Gasoline / Diesel	-545.71
08/26/2022	12218	CPR Baltimore	Medical Supplies	-117.89
08/29/2022	12219	US Bank Equipment Finance	Copy Machine lease	-258.83
08/29/2022	12220	Home Depot Credit Services	Shop Supplies	-438.25
08/29/2022	12221	VE Ralph & Sons, Inc Morris County Public Safety Training	Medical Supplies	-138.30
08/29/2022	12222	Acad	Training and Education	-100.00
08/29/2022	eft	US Bank NA	Debt Service	-86,850.00
08/29/2022	eft	Wire Transfer Fee	Bank Charges	-30.00
08/30/2022	eft	Board of Fire Commissioners	Employee Payroll	-20,119.83
09/02/2022	12223	Ultimate Alphabet	Purchase of Assets	-2,040.00
09/02/2022	12224	Mike Cowley	Reimbursements	-153.20
09/02/2022	12225	Verizon 838	Utilities	-183.39
09/02/2022	12226	Verizon Wireless 884	Utilities	-152.04
09/02/2022	12227	Cobane, Sam	Reimbursements	-44.13
09/02/2022	12228	Amazon Business	Operating Materials & Supplies	-73.81
09/02/2022	12229	ESO	Membership Dues & Subscriptions	-246.40
09/07/2022	12230	JCP&L 10 Troy	Utilities	-2,163.87
09/07/2022	12231	Optimum 10 Troy	Utilities	-409.71
09/07/2022	12232	Township of Hanover	Gasoline / Diesel	-1,201.29
09/07/2022	12233	STAPLES CREDIT PLAN	Office Supplies	-202.93
09/07/2022	12234	Finish Line Car Wash	Equipment	-48.00
09/07/2022	12235	Police & Firemen's Insurance Association	Police & Fire Insurance	-586.01
09/07/2022	12236	NJ Fire Equipment Co.	Operating Materials & Supplies	-414.90
09/07/2022	12237	Braslow, Richard M. Esq	Legal	-330.00
09/07/2022	12238	Cobane, Rob	Fuel Vouchers	-25.00
09/07/2022	12239	Cowley, Dale	Fuel Vouchers	-40.00
09/07/2022	12240	Cusmano, Gaetano	Fuel Vouchers	-40.00
09/07/2022	12241	Danus, James	Fuel Vouchers	-40.00
09/07/2022	12242	Danus, Joshua	Fuel Vouchers	-40.00
09/07/2022	12243	Desien, Marc	Fuel Vouchers	-40.00
09/07/2022	12244	Jake Dodson	Fuel Vouchers	-25.00
09/07/2022	12245	Gallo, Matt	Fuel Vouchers	-40.00
09/07/2022	12246	Gethins, John	Fuel Vouchers	-40.00
09/07/2022	12247	Hansch, Henry	Fuel Vouchers	-25.00
09/07/2022	12248	Heizmann, Pauline	Fuel Vouchers	-25.00
09/07/2022	12249	Jubinski, Ken	Fuel Vouchers	-40.00

09/07/2022	12250	Kelly, Brian	Fuel Vouchers	-75.00
09/07/2022	12251	Kelly, Eric	Fuel Vouchers	-40.00
09/07/2022	12252	Koba, Jack	Fuel Vouchers	-40.00
09/07/2022	12253	LaSota, Matthew	Fuel Vouchers	-40.00
09/07/2022	12254	Mihalko, Joseph Jr.	Fuel Vouchers	-25.00
09/07/2022	12255	Mihalko, Marianna	Fuel Vouchers	-15.00
09/07/2022	12256	Santini, Anthony	Fuel Vouchers	-40.00
09/07/2022	12257	Santini, Joseph	Fuel Vouchers	-40.00
09/07/2022	12258	Shearer, Derrick	Fuel Vouchers	-75.00
09/07/2022	12259	Tursi, Frank	Fuel Vouchers	-40.00
09/07/2022	12260	Van Seggern, Steven	Fuel Vouchers	-25.00
09/07/2022	12261	Wodynski, William	Fuel Vouchers	-25.00
09/07/2022	12262	Ziccarello, Ricky	Fuel Vouchers	-25.00
09/09/2022	12263	Gear Wash	Gear Cleaning	-379.00
09/09/2022	12264	Technical Fire Services, Inc	Pumps - Test	-675.00
09/09/2022	12265	PSE&G 10 Troy	Utilities	-81.30
09/09/2022	12266	Wegman's	Operating Materials & Supplies	-53.33
09/09/2022	12267	NJ Fire Equipment Co.	Operating Materials & Supplies	-346.50
09/12/2022	12268	JCP&L Fieldstone	Utilities	-15.00
09/12/2022	12269	Amtrust North America Morris County Public Safety Training	Insurance Premiums	-6,610.00
09/12/2022	12270	Acad	Training and Education	-250.00
09/12/2022	12271	Auto Zone	Repairs & Maintenance	-111.62
09/12/2022	12272	Medwin, Vincent	Reimbursements	-44.13
				-
				202,403.72

At 7:57 Comm. Quinn made a motion to go into closed session. The motion was seconded by Comm. Willans and passed by the following vote:  
**AYES:** Cobane, Willans, Quinn  
**ABSENT:** Gethins, Ehrich  
**NAYS:** None

At 9:28, the Board came out of closed session. Matt Gallo and Jesse Graziano came back in. Matt said he would handle the Board's personnel decision at the Company meeting the following night.

Comm. Cobane made a motion to adjourn the regular meeting. The motion was seconded by Comm. Quinn and passed unanimously by all Commissioners present.

Meeting was adjourned at 9:31  
Respectfully submitted,  
Janet Hammond