

MINUTES - REGULAR MEETING

March 14, 2022

Commissioner John Gethins called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Kitchell, Cobane, Gethins, & Willans

Commissioners-elect: Ehrich, Quinn

Absent: Woytas

At this time Comm. Gethins read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

ELECTION RESULTS

The election results were as follows:

Elections were held on February 19th, 2022. Polls were open from 2-9 p.m.

The highest candidates for Commissioner were Al Ehrich with 181 votes and Richard Quinn with 190 votes

The budget passed by a vote of 139 FOR and 81 AGAINST. Amount to be raised by taxation is \$1,927,258.00.

Ballot Question # 2 passed by a vote of 147 FOR and 76 AGAINST. This was for the purchase of a new apparatus not to exceed \$1,500,000 with lease purchase financing.

Ballot Questions #3 passed by a vote of 147 FOR and 76 AGAINST. This was for the purchase of a new pickup truck not to exceed \$60,000 with lease purchase financing.

At this time both Al Ehrich and Richard Quinn were sworn in as new Commissioners.

The Board Congratulated them both and also thanked outgoing Commissioner Jim Kitchell for his service to the Board.

A motion was made by Comm. Cobane to declare all Commissioner seats vacated and to make Fire Fighter Derrick Shearer acting temporary Chairman. It was seconded by Comm. Willans and passed unanimously.

➤ At this time, nominations were made to fill the vacant seats.

Comm. Cobane nominated Comm. Gethins for the position of Chairman. It was seconded by Comm. Willans.

Comm. Cobane then nominated Comm. Ehrich for Vice-Chairman. This nomination was seconded by Comm. Willans.

Comm. Cobane nominated Comm. Willans for Secretary. This nomination was seconded by Comm. Gethins.

Comm. Willans nominated Comm. Cobane for Treasurer. This nomination was seconded by Comm. Gethins.

All the above nominations were voted on and passed unanimously by all Commissioners present.

At this time, the acting chairman relinquished the chair to the new permanent chairman, who took his position and the meeting proceeded.

The New Board for the year 2022-2023 is:

Chairman: John Gethins
Vice Chairman: Al Ehrich
Secretary: Steve Willans
Treasurer: Rob Cobane
Commissioner: Richard Quinn

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the regular minutes from last month. Comm. Willans made a motion to accept the minutes. The move was seconded by Comm. Cobane, and it was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn & Willans

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Commissioner Willans made a motion to accept the report. Comm. Ehrich seconded the move, and it was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn & Willans

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - January 31, 2022	\$971,927.12
February Checks	(\$347,376.01)

Deposits for the Month of February 2022

Whippany Fire Company	4th quarter Utilities 2021	\$2,266.01
Whippany Fire Company	January cell tower	\$11,687.93
Township of Hanover	District Taxes	\$321,210.00
North Hills Realty	Permits & Fees	\$54.00
Go for the Gold Gymnastics	Donation	\$25.00
Registration Fees	Cash & Checks	\$1,225.00
Chase Paymentech	Registration Fees	\$150.00
Chase Paymentech	Permits & Fees	\$803.00

<u>Balance on Hand, January 31st 2022</u>	<u>(matches Quickbooks)</u>	<u>\$961,972.05</u>
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Checks Submitted this Month's Meeting	\$370,209.18
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CHIEF'S REPORT: COMING SOON

Supplies, Equipment, and Maintenance

- Supplies were purchased from Staples / Amazon

Apparatus

- Repairs were made to E83 reverse Lights
- Unit 85 had Emergency Light upgrade (Light from C84 Installed by staff)

Training

February, we conducted 2 training drills

SCBA Refresher
2 Rapid Intervention Crew Drill @ Fire Academy

Purchases / Requests

- Table for 200 Club Diner to support our members who are being rewarded
- Use of an engine for little league parade 4-23

Fire Prevention

- 99 Inspections / re-inspections were conducted last month. \$ 1,762.00 in fees were billed and being collected.

EMS

- (45) Calls were answered last month.

Fire

- (27) Calls were answered last month.

72 Total calls answered

Other Matters and Announcements

- Plan / spec reviews were conducted.
- Train FF Cowley on Inspection process / software
- Conduct inspection with FF Cowley
- 4 members are receiving the 200club meritorious award for their actions during Hurricane IDA
- Request the district buy a table so we can go and support our members
- Water cooler installed
- US census Bureau Survey (gave to Commissioner Cobane)
- Resolution for sale of C84
- Conducted inspections at construction sites (Parsippany RD and Eden Lane)
- Requesting Use of 1 Engine for Little League Parade on 4/23/22 @ 9:30 am
- Hiring of 1 FF/EMT

In the Chief's absence, Firefighter Shearer mentioned a request for a table at the 200 Club dinner. 10 seats at \$95 each. Some of our members are being honored.

He also requested the use of an engine for the Little League parade on April 23rd. Mike Cook usually drives it but if not available, maybe a Career member could drive it.

Comm. Willans requested that we get another volunteer to back up the truck at the parade instead of a career guy.

Commissioner Cobane made a motion that we accept the Chiefs report. The motion was seconded by Comm. Gethins and passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn & Willans

ABSENT: None

NAYS: None

COMMUNICATIONS - Nothing at this time

COMMITTEE REPORTS

At this time, the new Board decided on their Committee responsibilities.

Personnel: Comm. Willans

Apparatus: Comm. Cobane

Insurance: Comm. Ehrich.

First Aid: Comm. Quinn Comm. Shearer stated that we responded to 45 EMS calls and 0 transports.

TOWNSHIP - Nothing at this time but Mr. Cahill congratulated the 2 new commissioners

FIRE CO: - Firefighter Graziano stated that he was still working on getting new members. They are making more posters and a sign out front is being investigated also. They are in the process of comparing prices.

OLD BUSINESS –

FUEL VOUCHERS – Comm. Willans mentioned the price of gas as it impacts the volunteers coming down for calls. Comm Quinn said that was because of who is in the White House.

Comm. Willans raised the topic of raising the fuel vouchers and call percentages. He would like to see it doubled from \$10 and \$20. A discussion followed, with Comm. Cobane abstaining, as he is eligible to receive the vouchers. The Board ultimately decided on an increase to \$15 for the truck checks and \$25 for the 30% call percentages. This will go into effect on April 1st.

The merger: Rob and John are the 2 commissioners designated to meet with 2 members of District 3. They've had their 3rd meeting. Jim Davidson is the project manager. He is meeting with all parties involved and getting as much feedback and details as he can. He is also meeting with legal teams, the township committee, and our auditor, Man Lee. It helps that both districts have the same one.

The new water cooler has been installed.

NEW BUSINESS –

At this time Comm. Willans made a motion that we purchase a table for the 200 Club Dinner at the Castle in Pompton Plains. The motion was seconded by Comm. Quinn and passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn & Willans

ABSENT: None

NAYS: None

At this time, Comm. Cobane read the attached resolution authorizing listing Car 84 on gov deals at a starting price of \$1000.

A motion to accept this resolution and list the vehicle was made by Comm. Willans. It was seconded by Comm. Ehrich and passed by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn & Willans

ABSENT: None

NAYS: None

PUBLIC PART OF THE MEETING - 16 members of the public attended.

During the public part of the meeting, a complaint was read by Richard Allocco of Whippany, regarding an incident from March 4th involving him and Commissioner Cobane, where words were exchanged. He requested removal of Comm. Cobane from the Board and that the Board take corrective action.

Comm. Gethins said the Board is aware of the incident and is waiting on witness statements to determine any course of action.

Firefighter Pauline Heizmann thanked the Board for the call and check increase to the fuel vouchers.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Willans and was carried by the following vote:

AYES: Cobane, Ehrich, Gethins, Quinn & Willans

ABSENT: None

NAYS: None

02/03/2022	eft	NJ Division of Pension & Benefits- Pension	Pension Expense	-700.00
02/03/2022	eft	NJ Division of Pension & Benefits- Pension	Pension Expense	-4,000.00
02/07/2022	11814	McNeil & Company	-SPLIT-	-9,067.25
02/07/2022	11815	Rescue Products International	Training and Education	-2,230.00
02/07/2022	11816	US Bank Equipment Finance	Copy Machine lease	-280.50
02/07/2022	11817	Amazon Business	-SPLIT-	-392.44
02/07/2022	11818	Home Depot Credit Services	Shop Supplies	-45.37
02/07/2022	11819	JCP&L 10 Troy	Utilities	-2,715.24
02/07/2022	11820	Verizon Wireless	Utilities	-152.04
02/07/2022	11821	Witnebert, John	Uniforms and Personal Equipment	-129.95
02/07/2022	11822	Whippany Pizza	Promotion	-236.25
02/07/2022	11823	Approved Fire Protection	Extinguisher - Test	-263.78
02/07/2022	11824	STAPLES CREDIT PLAN	Office Supplies	-581.84
02/07/2022	11825	PSE&G 10 Troy	Utilities	-2,289.85
02/11/2022	11826	Nestle Pure Life Direct	Water	-12.00
02/11/2022	11827	Police & Firemen's Insurance Association	Police & Fire Insurance	-586.01
02/11/2022	11828	Amtrust North America	Insurance Premiums Membership Dues & Subscriptions	-4,510.00
02/11/2022	11829	Morris Co. Alliance of Active Fire Chiefs	Subscriptions	-25.00
02/11/2022	11830	Whippany Pizza	Promotion	-196.30
02/11/2022	11831	Eastern Janitorial	Building Maintenance	-605.00
02/11/2022	11832	Auto Zone	Repairs & Maintenance	-55.66
02/11/2022	11833	Cobane, Rob	Fuel Vouchers	-20.00
02/11/2022	11834	Cowley, Dale	Fuel Vouchers	-20.00
02/11/2022	11835	Danus, James	Fuel Vouchers	-20.00
02/11/2022	11836	Danus, Joshua	Fuel Vouchers	-20.00
02/11/2022	11837	Kelly, Brian	Fuel Vouchers	-50.00

02/11/2022	11838	Pavone, Matthew	Fuel Vouchers	-20.00
02/11/2022	11839	Shearer, Derrick	Fuel Vouchers	-50.00
02/11/2022	11840	Ziccarello, Ricky	Fuel Vouchers	-20.00
02/14/2022	eft	NJ Division of Pensions & Benefits Health	Pension Expense	-10,746.29
02/14/2022	11841	Witmer Associates, Inc	Uniforms and Personal Equipment	-193.00
02/14/2022	11842	Lifesavers, Inc.	CPR Training Expense	-26.00
02/14/2022	11843	Electronic Measurement Labs	Equipment	-139.89
02/15/2022	eft	Board of Fire Commissioners	Employee Payroll	-22,914.03
02/18/2022	11844	VFIS	Insurance Premiums	-6,923.00
02/18/2022	11845	Approved Fire Protection	Extinguisher - Test	-604.98
02/18/2022	11846	Castle Fire Protection	Building Maintenance	-742.16
02/18/2022	11847	McNeil & Company	Insurance Premiums	-5,276.47
02/18/2022	11848	Concern	Membership Dues & Subscriptions	-500.00
02/18/2022	11849	Morristown Medical Group	Medical	-413.00
02/18/2022	11850	IIA Fire Department Testing	Hose - Test	-225.00
02/18/2022	11851	NJ Advance Media	Advertising	-647.69
02/18/2022	11852	Morris County Improvement Authority	Debt Service	-6,375.00
02/19/2022	11853	Christian Rossy	Elections	-200.00
02/19/2022	11854	Joanna Harrington	Elections	-125.00
02/19/2022	11855	Patricia Cobane	Elections	-125.00
02/19/2022	11856	Mihalko, Julie	Elections	-125.00
02/21/2022	11857	POSTMASTER	Office Supplies	-116.00
02/21/2022	11858	Standard Insurance Co	Life Insurance	-1,718.40
02/21/2022	11859	Whippany Diner	Elections	-40.50
02/25/2022	11860	VOID		0.00
02/25/2022	11861	NJ Advance Media	Advertising	-380.08
02/25/2022	11862	Electronic Measurement Labs	Equipment	-148.68
02/25/2022	11863	Jake Dodson	Reimbursements	-135.97
02/25/2022	Wire	US Bank	Debt Service	235,743.06
02/25/2022	eft	Wire Transfer Fee	Bank Charges	-30.00
02/28/2022	11864	Finish Line Car Wash	Equipment	-12.00
02/28/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-700.00
02/28/2022	eft	Board of Fire Commissioners	Employee Payroll	-22,755.33
03/03/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,000.00
03/04/2022	11865	Home Depot Credit Services	Shop Supplies	-177.63
03/04/2022	11866	US Bank Equipment Finance	Copy Machine lease	-255.00
03/04/2022	11867	STAPLES CREDIT PLAN	Office Supplies	-193.02
03/04/2022	11868	Schindler Elevator	Building Maintenance	-3,300.00
03/04/2022	11869	Braslow, Richard M. Esq	Legal	-300.00
03/04/2022	11870	Verizon Wireless	Utilities	-152.04
03/04/2022	11871	Void		0.00
03/04/2022	11872	Palermo's Pizza	Promotion	-332.25
03/04/2022	11873	Eastern Janitorial	Building Maintenance	-605.00
03/04/2022	11874	CPR Baltimore	Medical Supplies	-134.72
03/04/2022	11875	ESO	Membership Dues & Subscriptions	-246.40
03/04/2022	11876	Revolutionary Tactics & Training, LLC	Training and Education	-400.00
03/04/2022	11877	Cobane, Rob	Fuel Vouchers	-20.00

03/04/2022	11878	Cowley, Dale	Fuel Vouchers	-30.00
03/04/2022	11879	Danus, James	Fuel Vouchers	-30.00
03/04/2022	11880	Danus, Joshua	Fuel Vouchers	-30.00
03/04/2022	11881	Gethins, John	Fuel Vouchers	-20.00
03/04/2022	11882	Kelly, Brian	Fuel Vouchers	-70.00
03/04/2022	11883	Kelly, Eric	Fuel Vouchers	-30.00
03/04/2022	11884	Koba, Jack	Fuel Vouchers	-20.00
03/04/2022	11885	Mihalko, Joseph Jr.	Fuel Vouchers	-20.00
03/04/2022	11886	Shearer, Derrick	Fuel Vouchers	-50.00
03/04/2022	11887	Tursi, Frank	Fuel Vouchers	-30.00
03/04/2022	11888	Winkler, Sean	Fuel Vouchers	-20.00
03/07/2022	11889	Amazon Business	-SPLIT-	-1,186.42
03/07/2022	11890	Police & Firemen's Insurance Association	Police & Fire Insurance	-586.01
03/07/2022	11891	Morristown Medical Group	Medical	-463.00
03/09/2022	11892	Millenium Strategies	Other Outside Services	-2,550.00
03/09/2022	11893	Mihalko, Marianna	Reimbursements	-179.23
03/09/2022	11894	Auto Zone	Repairs & Maintenance	-259.06
03/09/2022	11895	Whippany Pizza	Promotion	-137.78
03/09/2022	11896	Santini, Anthony Morris County Public Safety Training	Reimbursements	-44.13
03/11/2022	11897	Acad	-SPLIT-	-1,250.00
03/11/2022	11898	PSE&G 10 Troy	Utilities	-2,502.66
03/11/2022	11899	Township of Hanover	-SPLIT-	-888.82
03/11/2022	11900	Chief Miller	Uniforms and Personal Equipment	-1,145.00
03/14/2022	11901	Casey & Keller	Building Maintenance	<u>-1,175.00</u>
				-
				370,209.18

At this time, Comm. Cobane made a motion to go into closed session to discuss a personnel matter that the Chief had informed him about. It was seconded by Comm. Gethins and the Board went into closed session at 8:17.

At 9:03, the Board came out of closed sessions and Comm. Gethins made a move to adjourn the regular meeting. The motion was seconded by Comm. Quinn and passed unanimously.

Meeting was adjourned at 9:05

Respectfully submitted,

Janet Hammond