

MINUTES - REGULAR MEETING

October 10, 2022

Commissioner Al Ehrich called the meeting to order on the above-mentioned date at 7:30 pm, at 10 Troy Hills Road, Whippany, NJ

Commissioners present: Ehrich, Willans, Cobane

Absent: Gethiins & Quinn

At this time Comm. Ehrich read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

Comm Cobane called for the acceptance of the regular minutes from last month. Comm. Willans seconded the move, and it was carried by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

TREASURER’S REPORT

The following Treasurer’s report was submitted. A few items need to be moved at the next meeting. Commissioner Willans made a motion to accept the report. Comm. Cobane seconded the move, and it was carried by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

For the month of September 2022

General Checking Account #: XXXXXX3244

TD Bank

Balance On Hand - August 31, 2022	\$1,204,454.29
September checks	(\$96,774.43)

Deposits for the Month of September 2022

Gov Deals	Sale of truck	\$2,851.88
Whippany Village Apartments	Penalty	\$250.00
Whippany Fire Company	Cell Tower Income	\$11,768.05
Stephen Gould Corp	permits and fees	\$270.00
Tyler technologies	Registration Fees	\$425.00
Registration Fees		\$1,550.00

<u>Balance on Hand, September 30, 2022</u>	<u>(matches Quickbooks)</u>	<u>\$1,124,794.79</u>
---	------------------------------------	------------------------------

Checks Submitted this Month's Meeting **\$136,772.43**

Business 12 Month CD -x0575	Matures 12-7-22	\$207,466.61
.05%		
Interest	8.81	

Business 6 Month CD - TD Bank X9425	Matures 9-4-22	.05%	\$205,234.47
Interest		8.43	

Penalty Checking Account # XXXX3773
TD Bank

Balance on Hand, September 30, 2022 **\$2,600.00**

CHIEF'S REPORT:

Supplies, Equipment, and Maintenance

- Supplies were purchased from Staples / Amazon / Home Depot

Apparatus

- Repurposed small trailer to make it an Air trailer so we can fill our SCBA Cylinders

Training

CPR training was Conducted
Webinar from Task Force 1
Walk Thru of Hanover Mills Project (26 Parsippany Rd)

Purchases

- New Ice Rescue Suits were purchased (3)

Fire Prevention

- **83** Inspections / re-inspections were conducted last month. **\$ 2,545.00** in fees were billed and being collected. Total of **\$22,719.00** for 2022

EMS

- (67) Calls were answered last month.

Fire

- (54) Calls were answered last month.

Other Matters and Announcements

- 1st Responder Day @ WPHS
- Fire Watch @ Ukrainian Cultural Center
- Spec reviews and Special event reviews were conducted.
- Site Inspection at construction projections
- Order / Research items for Hanover Township Day and Open House
- Radio Test at River Park Building #1 34 Eden Lane
- Vacation time carry over

Attached to this report are:

- Time Sheets
- Training report
- Officer Reports NO REPORT FROM CAPTIAN 1 OR LT 3
- Correspondences
- Monthly percentage sheets
- EMS monthly times and progress report
- Inspection Reports

Chief reported that with the Purchase of Assets account, he purchased 3 Ice Rescue suits. There is a Fuel agreement to be acted on tonight. There were 121 calls this month.

Chief said that he wants standpipes in the new condos on Eden Lane, in the new building. It has to be done and the builder seemed to be receptive to it. Comm. Willans suggested that when the other phases come up for plan review, that the Chief put them in the plans before they even start.

A motion was made to Accept the Chief's report by Comm. Cobane. It was seconded by Comm. Willans and passed by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

COMMUNICATIONS - A thank you letter was received from the Township of Morris for our involvement and assistance in the fire on Normandy Heights Road, which resulted in a fatality.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: The trailer is being serviced. The Awning on Engine 80 – Chief will report it to the insurance. We never use it – do we want to just leave it off? Board said to leave that up to the Chief.

Insurance: St Mary's still in process.

First Aid: 67 Calls.

Merger: The merger discussion is ongoing. They meet the 1st Tuesday of the month. The Chiefs will be meeting with members of the DCA to get their assistance and pointers in doing this.

The intention is that both Boards will be meeting at the next Joint board meeting, and they will have all 10 commissioners present. They would like to see where it is going and what they want to do. They are welcoming any thoughts and concerns before that meeting takes place.

The Chief added that prior to going forward, they are trying to spell out as much as they so everyone has a clear expectation. They want to get the relationship of the new District and the company spelled out and put it all down on paper. He reiterated that he is welcoming all

new ideas and suggestions. If someone isn't comfortable in public, his door is always open to talk about things.

TOWNSHIP - Nothing at this time

FIRE CO: - T Jesse Graziano suggested an event to bond everyone, let off steam and get the families together. It would be in the bays and he has been getting quotes on food and a 2 piece band. We could split it between the District and the Company. He's looking at Nov. 19th. It could be a quality but cost effective way to build morale.

Comm. Willans mentioned getting a quote from Vitales also – They cater our Holiday party.

A motion was made by Comm. Ehrich that we go forward with half the costs of this event, not to exceed \$2000. The motion was seconded by Comm. Willans and passed by all Commissioners present.

Jesse also thanked the Board for the use of the apparatus at the recent Open House. The Board thanked everyone who worked the open House with a special thank you for Dale Cowley.

FF Jesse Graziano asked the Board's permission to use Engine 82 from November 19th through December 12th for participation in 3 light parades and the Santa run. It will be taken out of service. The Board agreed with the Chief's permission. The Chief said okay unless in some emergency engine 82 would be needed and put back in service.

Note: The 3 parades are: Wallington – Nov. 26th, Somerville – December 3rd and Madison Nov. 26th December 11th will be the Santa run.

Motion made by Comm. Cobane and seconded by Comm. Ehrich. It passed unanimously.

FF Matt Gallo mentioned drumming up new volunteers. They have 2 or 3 new applications plus Robbie's son, Sam. One signed up at the Open House and one on the website. They had a table at the High School football game and will be bringing the table to other events.

They are still working on the by-laws and maybe allowing an auxiliary / associate membership.

OLD BUSINESS –

The Chief asked the Board permission to carry over their vacation time like last year. A motion was made by Comm. Cobane to allow the Career staff to carry over 40 hours vacation time till March 31st. The motion was seconded by Comm. Ehrich and passed by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

Lt. Koba had asked about amending the bylaws for drivers. Brian Kelly is working on it. You'll still need to qualify here but only need 3 years overall, if you've driven before.

NEW BUSINESS –

At this time, Comm. Cobane read the attached Resolution approving a fuel agreement with the Township. It is a 5 year agreement providing gasoline and diesel fuel for the district. A motion was made to accept the resolution by Comm. Ehrich. It was seconded by Comm. Cobane and passed by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

Comm. Cobane then read a required resolution establishing the compensation for the Commissioners on the Board. He made a motion to accept the resolutions and it was seconded by Comm. Willans and passed by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

November 7th will be the new budget meeting for the year 2023. Chief will put it on a zoom video as Janet will be away.

Comm. Willans said that in the past, the Board had bought job shirts for member if their team made all their crew calls for the year. It would be an incentive program for the crew calls. We could begin it on Jan 1st, 2023. If the whole crew made every call, they would get a job shirt at the expense of the Commissioners. It would also be open for members to purchase their own at their own costs too, at that time. The shirts are about \$50-\$75 each.

It could be \$2500 if everyone made their calls – We would need to find that in the budget. Maybe sweatshirts? They would be half the price.

It will be discussed at the next officer's meeting – what would the members like better?

PUBLIC PART OF THE MEETING 11 members of the public attended.

FF Joe Mihalko, Sr asked a question about merging – “Where do the Boards stand on the issue?”

Comm. Cobane answered that previous boards voted to move forward with an investigation into it and do an exploratory review. That is where we are now.

Joe – My concern is the COST. As a citizen, a past Commissioner and past Chief, and as a resident, that is the biggest concern.

Cobane: The more details we get into, the more accurate the costs will be.

Chief explained some of the redundancy and the savings that would happen – 5 commissioners instead of 10, 1 Chief, legal costs, etc....

Joe – Mike Mihalko had recommended that out board put aside money for a vehicle replacement program. Is that being done?

Cobane – Yes – We have just over \$900,000 put aside for Capital improvements.

Joe – So, you're following the practice of vehicle replacement?

Cobane – Yes, we are.

Joe – I see 5 Commissioners here – where are the other 2?

Cobane – One on vacation and one had to work.

Joe – That's no excuse – (joking). I respect Ian and the Chief and we agree to disagree on many things, but I respect them.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Willans and was carried by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

09/02/2022	12223	Ultimate Alphabet	Purchase of Assets	-2,040.00
09/02/2022	12224	Mike Cowley	Reimbursements	-153.20
09/02/2022	12225	Verizon 838	Utilities	-183.39

09/02/2022	12226	Verizon Wireless 884	Utilities	-152.04
09/02/2022	12227	Cobane, Sam	Reimbursements	-44.13
09/02/2022	12228	Amazon Business	Operating Materials & Supplies	-73.81
09/02/2022	12229	ESO	Membership Dues & Subscriptions	-246.40
09/06/2022	eft	NJ Division of Pensions & Benefits Health	Medical Benefits	-10,787.46
09/07/2022	12230	JCP&L 10 Troy	Utilities	-2,163.87
09/07/2022	12231	Optimum 10 Troy	Utilities	-409.71
09/07/2022	12232	Township of Hanover	-SPLIT-	-1,201.29
09/07/2022	12233	STAPLES CREDIT PLAN	Office Supplies	-202.93
09/07/2022	12234	Finish Line Car Wash	Equipment	-48.00
09/07/2022	12235	Police & Firemen's Insurance Association	Police & Fire Insurance	-586.01
09/07/2022	12236	NJ Fire Equipment Co.	Operating Materials & Supplies	-414.90
09/07/2022	12237	Braslow, Richard M. Esq	Legal	-330.00
09/07/2022	12238	Cobane, Rob	Fuel Vouchers	-25.00
09/07/2022	12239	Cowley, Dale	Fuel Vouchers	-40.00
09/07/2022	12240	Cusmano, Gaetano	Fuel Vouchers	-40.00
09/07/2022	12241	Danus, James	Fuel Vouchers	-40.00
09/07/2022	12242	Danus, Joshua	Fuel Vouchers	-40.00
09/07/2022	12243	Desien, Marc	Fuel Vouchers	-40.00
09/07/2022	12244	Jake Dodson	Fuel Vouchers	-25.00
09/07/2022	12245	Gallo, Matt	Fuel Vouchers	-40.00
09/07/2022	12246	Gethins, John	Fuel Vouchers	-40.00
09/07/2022	12247	Hansch, Henry	Fuel Vouchers	-25.00
09/07/2022	12248	Heizmann, Pauline	Fuel Vouchers	-25.00
09/07/2022	12249	Jubinski, Ken	Fuel Vouchers	-40.00
09/07/2022	12250	Kelly, Brian	Fuel Vouchers	-75.00
09/07/2022	12251	Kelly, Eric	Fuel Vouchers	-40.00
09/07/2022	12252	Koba, Jack	Fuel Vouchers	-40.00
09/07/2022	12253	LaSota, Matthew	Fuel Vouchers	-40.00
09/07/2022	12254	Mihalko, Joseph Jr.	Fuel Vouchers	-25.00
09/07/2022	12255	Mihalko, Marianna	Fuel Vouchers	-15.00
09/07/2022	12256	Santini, Anthony	Fuel Vouchers	-40.00
09/07/2022	12257	Santini, Joseph	Fuel Vouchers	-40.00
09/07/2022	12258	Shearer, Derrick	Fuel Vouchers	-75.00
09/07/2022	12259	Tursi, Frank	Fuel Vouchers	-40.00
09/07/2022	12260	Van Seggern, Steven	Fuel Vouchers	-25.00
09/07/2022	12261	Wodynski, William	Fuel Vouchers	-25.00
09/07/2022	12262	Ziccarello, Ricky	Fuel Vouchers	-25.00
09/09/2022	12263	Gear Wash	Gear Cleaning	-379.00
09/09/2022	12264	Technical Fire Services, Inc	Pumps - Test	-675.00
09/09/2022	12265	PSE&G 10 Troy	Utilities	-81.30
09/09/2022	12266	Wegman's	Operating Materials & Supplies	-53.33
09/09/2022	12267	NJ Fire Equipment Co.	Operating Materials & Supplies	-346.50
09/12/2022	12268	JCP&L Fieldstone	Utilities	-15.00
09/12/2022	12269	Amtrust North America	Insurance Premiums	-6,610.00
09/12/2022	12270	Morris County Public Safety Training Acad	Training and Education	-250.00
09/12/2022	12271	Auto Zone	Repairs & Maintenance	-111.62
09/12/2022	12272	Medwin, Vincent	Reimbursements	-44.13
09/12/2022	12273	Eastern Janitorial	Building Maintenance	-605.00

09/12/2022	12274	CF Services	-SPLIT-	-1,732.64
09/15/2022	eft	Board of Fire Commissioners	-SPLIT-	-20,070.61
09/16/2022	12275	Johnny's Pizza	Promotion	-135.00
09/16/2022	12276	South Park & District Pipe Band	Promotion	-1,000.00
09/16/2022	12277	Positive Promotions	Promotion	-205.95
09/16/2022	12278	Morristown Medical Group	Medical	-463.00
09/16/2022	12279	Mo Co Bd of Chosen Freeholders	Insurance Premiums	-200.00
09/22/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-700.00
09/22/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,000.00
09/23/2022	12280	Custom Bandag, Inc.	Engine 81	-4,239.38
09/23/2022	12281	Power DMS	Computers	-4,672.40
09/23/2022	12282	Standard Insurance Co	Life Insurance	-1,736.30
09/23/2022	12283	Township of Hanover	-SPLIT-	-208.51
09/26/2022	12284	Shearer, Derrick	Reimbursements	-852.15
09/30/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-1,038.83
09/30/2022	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,489.28
09/30/2022	eft	Board of Fire Commissioners	-SPLIT-	-21,897.36
10/01/2022	12285	Verizon Wireless 884	Utilities	-152.04
10/01/2022	12286	State of NJ / Dept of Labor	Medical Benefits	-12.00
10/01/2022	12287	Home Depot Credit Services	Shop Supplies	-349.13
10/01/2022	12288	US Bank Equipment Finance	Copy Machine lease	-258.83
10/01/2022	12289	Alert-all Corporation	Promotion	-2,381.00
10/01/2022	12290	Verizon 838	Utilities	-183.07
10/01/2022	12291	Lifesavers, Inc.	CPR Training Expense	-208.00
10/01/2022	12292	SMCMUA 10 Troy	Utilities Membership Dues & Subscriptions	-413.08
10/03/2022	12293	ESO	Subscriptions	-246.40
10/03/2022	12294	County of Morris Treasurer	Dispatching Services	-22,329.00
10/03/2022	12295	Finish Line Car Wash	Equipment	-48.00
10/03/2022	12296	Braslow, Richard M. Esq	Legal	-90.00
	12297	Void		0.00
10/03/2022	12298	Cobane, Rob	Fuel Vouchers	-25.00
10/03/2022	12299	Cowley, Dale	Fuel Vouchers	-40.00
10/03/2022	12300	Cusmano, Gaetano	Fuel Vouchers	-15.00
10/03/2022	12301	Danus, James	Fuel Vouchers	-25.00
10/03/2022	12302	Desien, Marc	Fuel Vouchers	-40.00
10/03/2022	12303	Jake Dodson	Fuel Vouchers	-25.00
10/03/2022	12304	Gallo, Matt	Fuel Vouchers	-25.00
10/03/2022	12305	Gethins, John	Fuel Vouchers	-25.00
10/03/2022	12306	Graziano, Jesse	Fuel Vouchers	-25.00
10/03/2022	12307	Jubinski, Ken	Fuel Vouchers	-15.00
10/03/2022	12308	Kelly, Brian	Fuel Vouchers	-75.00
10/03/2022	12309	Kelly, Eric	Fuel Vouchers	-40.00
10/03/2022	12310	LaSota, Matthew	Fuel Vouchers	-40.00
10/03/2022	12311	Mihalko, Joseph Jr.	Fuel Vouchers	-40.00
10/03/2022	12312	Mihalko, Marianna	Fuel Vouchers	-40.00
10/03/2022	12313	Santini, Anthony	Fuel Vouchers	-25.00
10/03/2022	12314	Santini, Joseph	Fuel Vouchers	-25.00
10/03/2022	12315	Shearer, Derrick	Fuel Vouchers	-75.00
10/03/2022	12316	Tursi, Frank	Fuel Vouchers	-15.00

10/03/2022	12317	Van Seggern, Steven	Fuel Vouchers	-40.00
10/03/2022	12318	Wodynski, William	Fuel Vouchers	-25.00
10/03/2022	12319	Ziccarello, Ricky	Fuel Vouchers	-25.00
10/03/2022	12320	Koba, Jack	Fuel Vouchers	-40.00
10/03/2022	12321	Cowley, Michael	Reimbursements	-74.63
10/07/2022	12322	Castle Fire Protection	Building Maintenance	-3,600.00
10/07/2022	12323	Reliable Fire Protection	Building Maintenance	-338.64
10/07/2022	12324	PSE&G 10 Troy	Utilities	-78.06
10/07/2022	12325	Optimum 10 Troy	Utilities	-408.15
10/07/2022	12326	Eastern Janitorial	Building Maintenance	-605.00
10/07/2022	12327	STAPLES CREDIT PLAN	Office Supplies	-169.97
10/07/2022	12328	Hanover sewer	Utilities	-1,436.80
10/07/2022	12329	JCP&L 10 Troy	Utilities	-1,639.30
10/07/2022	12330	Air Group	Building Maintenance	-221.85
10/07/2022	12331	Police & Firemen's Insurance Association	Police & Fire Insurance	-586.01
10/07/2022	12332	SMCMUA 10 Troy	Utilities	-458.04
10/10/2022	12333	Rescue Products International	Purchase of Assets	<u>-2,946.00</u>
				-
				136,772.43

At 8:29 Comm. Ehrich made a motion to adjourn the meeting. The motion was seconded by Comm. Willans and passed by the following vote:

AYES: Cobane, Willans, Ehrich

ABSENT: Gethins, Quinn

NAYS: None

Meeting was adjourned at 8:30

Respectfully submitted,

Janet Hammond

