

MINUTES - REGULAR MEETING

July 8, 2019

Commissioner Ray Woytas called the meeting to order on the above mentioned date at 7:30 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Woytas, Kitchell, & Willans

Absent: Kralej, Polo

Also present: Chief Joseph Cortright

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the regular minutes from last month. Comm. Kitchell made a motion to accept the minutes. The move was seconded by Comm. Willans and it was carried by the following vote:

AYES: Woytas, Kitchell & Willans

ABSENT: Kralej, Kitchell

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Commissioner Willans made a motion to accept the report. Comm. Kitchell seconded the move and it was carried by the following vote:

AYES: Woytas, Kitchell & Willans

ABSENT: Kralej, Kitchell

NAYS: None

Balance On Hand - May 31, 2019	\$276,495.73
June checks	(\$48,387.78)

Deposits for the Month of June 2019

Care One Management	Penalty	\$500.00
Pearly Whites	Permits & Fees	\$54.00
State of NJ Law & Public Safety	Permits & Fees	\$54.00
Township of Hanover	May false alarms	\$100.00
Barclays Capital	Permits & Fees	\$54.00
Steris Corp	Permits & Fees	\$54.00
Stephen Gould	Permits & Fees	\$54.00
Township of Hanover	District Taxes	\$259,299.00
J&R tobacco	Permits & Fees	\$54.00
Case Consulting	Permits & Fees	\$641.00
Registration Fees		\$75.00

Checks Submitted this Month's Meeting

\$58,171.32

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted.

Supplies, Equipment, and Maintenance

- Supplies were purchased from Home Depot.
- Supplies were purchased from Staples.
- Supplies were purchased from Wegman's.
- Supplies were purchased from Auto Zone.

Apparatus

- Brunner's Garage did a service and brake job on Unit 84.
- Engine 81 is moving along in production. Pierce wants us to come out for the final inspection in early August. We have scheduled the 6th-8th.

Training

- Training for the month of June was:
 - 18th Extrication
 - 25th Water Rescue
- Training for the month of July will be:
 - 16th Search and Rescue
 - 23rd TBA
 - 30th Water Rescue

Purchases

- No purchase requests for the month.

Fire Prevention

- (54) Inspections / re-inspections were conducted last month. \$911.00 were collected in permit fees.

EMS

- (55) Calls were answered last month. 0 transports.

Fire

- (44) Calls were answered last month.

Other Matters and Announcements

- Multiple Spec Reviews were completed.
- Hose testing was completed on June 19th.
- The Public Safety Academy began today. It runs from July 8-19 at the Recreation Center 9am-3pm. If you are around and want to stop by, please do so.
- I attended a Crisis Meeting for the Hanover Township School system.
- There was an officers meeting in June.
- I signed the 2019 agreement with I Am Responding.
- Conducted a complaint inspection at Barclays.
- Eric Kelly participated in the open training session on June 11th at the Fire Academy.
- We had a crew and Color Guard at the Flag Retirement Ceremony at the Legion on June 17th.
- We assisted the Rotary Club with their Duck Race.
- Our RIC Team was requested by Parsippany Dist 5.

- Both Thermal Imaging Cameras were repaired by MSA. Unfortunately, while we were cleaning up and leaving from a fire at UniFirst on June 27th the camera from Rescue 80 fell from the officer's seat while a crew member was stowing his gear. The Rescue ran over the camera. A claim has been started with the insurance to get a replacement camera. We have received a check over this past weekend from the insurance company for a replacement camera which has been ordered.
- I signed a contract with the Sharp Shooters Band for the Boonton Parade. I also contacted Bloomingdale that we will not be using them this year.
- I received information over the weekend that we will be having an ISO evaluation over the next month or so.
- Upcoming events:
 - July 8th-19th Public Safety Academy
 - End of August maintenance drills.
 - August 31st Inspection Day/Boonton Parade

Chief Cortright went over his report with the Board.

The new band will cost about \$50 more but was recommended and we'll give them a try. They're about 40 members strong.

The new bottles came in and are in use already.

No purchases requested this month.

A motion was made by Comm. Kitchell to accept the Chief's report. It was seconded by Comm.

Willans and passed by the following vote:

AYES: Woytas, Kitchell & Willans

ABSENT: Kralej, Kitchell

NAYS: None

COMMUNICATIONS -

1. Notice from ready Refresh by Nestle: The price of water went up to \$2.00 / bottle.

COMMITTEE REPORTS

Personnel: We welcome Michael Cowley to the Career Staff.

Apparatus: Chief reported on the new truck's progress. We will be switching tires on 81 and 83.

The Chief and others will be going out for a final inspection of the new truck sometime in August.

Insurance: Workers Comp audit in progress.

Dinner: Nothing at this time.

First Aid: We responded to 55 calls and 0 transports.

Township: Nothing at this time.

FIRE CO: Labor Day parade is coming up.

Relocation: The resolution has been read. A special election has been scheduled for August 10th with a question and Answer session scheduled for August 7th. They are working on the agreement between the Commissioners and the Company. We are kind of waiting on Mr. Braslow for that. Randy will follow up with him.

Tom Braviak stated that Whippany Village plans are being heard by the Township Committee on July 23rd. Our developer is scheduled to be at the meeting after that. It should be a one and done deal at this point.

Chief – Whippany Village – Chad did the review for it. He hasn't seen the plans for this property yet.

Tom will send some correspondence to the town expressing our support for the developer – provided it doesn't negatively affect our developer's access. He will need that access to complete our deal.

OLD BUSINESS – Comm. Willans asked if we ever notified Cian Rung that we were not going to be paying for his class. Answer was that he hasn't been down here to tell him. If he is here, it would just be a courtesy to let him know.

NEW BUSINESS – The election is in the works.

Comm. Willans was asked by a member - When the college kids are away at college, shouldn't they pay for their own insurance during that time?

Chief answered No. They have breaks, Thanksgiving and weekends home and still respond when they are home.

PUBLIC PART OF THE MEETING

4 members of the public attended. No comments were made.

BILLS

Comm. Kitchell moved that the following bills be paid. The move was seconded by Comm. Willans and was carried by the following vote:

AYES: Woytas, Kitchell & Willans

ABSENT: Kraley, Kitchell

NAYS: None

06/03/2019	9851	Optimum 10 Troy	Utilities	-255.26
06/03/2019	9852	Turnout Fire & Safety - Little Falls	Uniforms and Personal Equipment	-1,180.89
06/03/2019	9853	Verizon	Utilities	-238.48
06/03/2019	9854	Home Depot Credit Services	Shop Supplies	-173.75
06/03/2019	9855	Verizon Wireless	Utilities	-152.04
06/03/2019	9856	Emergency Reporting	Computers	-159.91
06/03/2019	9857	Cobane, Rob	Fuel Vouchers	-70.00
06/03/2019	9858	Cowley, Dale	Fuel Vouchers	-20.00
06/03/2019	9859	Gethins, John	Fuel Vouchers	-20.00
06/03/2019	9860	Graziano, Jesse	Fuel Vouchers	-30.00
06/03/2019	9861	Kelly, Eric	Fuel Vouchers	-30.00
06/03/2019	9862	Kelly, Tim	Fuel Vouchers	-30.00
06/03/2019	9863	Koba, Jack	Fuel Vouchers	-20.00
06/03/2019	9864	Lori, Anthony	Fuel Vouchers	-20.00
06/03/2019	9865	Makowski, Joseph	Fuel Vouchers	-20.00
06/03/2019	9866	Mihalko, Joseph Jr.	Fuel Vouchers	-20.00
06/03/2019	9867	Rung, Michael	Fuel Vouchers	-20.00
06/03/2019	9868	Shearer, Derrick	Fuel Vouchers	-70.00
06/03/2019	9869	Tursi, Frank	Fuel Vouchers	-20.00
06/03/2019	9870	Wittenberg, John	Fuel Vouchers	-20.00
06/03/2019	9871	Wodynski, William	Fuel Vouchers	-30.00
06/03/2019	9872	Woytas, Tyler	Fuel Vouchers	-20.00
06/03/2019	9873	Ziccarello, Ricky	Fuel Vouchers	-20.00
06/03/2019	9874	Paul Perrello	Reimbursements	-52.37
06/10/2019	9875	JCP&L 10 Troy	Utilities	-171.03
06/10/2019	9876	PSE&G 10 Troy	Utilities	-68.90
06/10/2019	9877	JCP&L	Utilities	-701.40

06/10/2019	9878	WEX Fleet Universal	Gasoline	-174.63
06/10/2019	9879	Nestle Pure Life Direct	Water	-98.85
06/10/2019	9880	STAPLES CREDIT PLAN	Office Supplies	-342.08
06/10/2019	9881	Auto Zone	Operating Materials & Supplies	-16.47
06/10/2019	9882	Finish Line Car Wash	Car Washes	-36.12
06/10/2019	9883	Police & Firemen's Insurance Association	Police & Fire Insurance	-552.65
06/10/2019	9884	Township of Hanover	Gasoline	-259.10
06/10/2019	9885	Wither Associates, Inc	Uniforms and Personal Equipment	-319.00
06/11/2019	9886	Richard M. Braslow, Esq	Legal	-570.00
06/13/2019	9887	Palermo's Pizza	Promotion	-42.25
06/13/2019	9888	HMC Design Studio	Uniforms and Personal Equipment	-140.00
06/13/2019	9889	Palermo's Pizza	Promotion	-143.50
06/13/2019	9890	Brunners Garage	New 84	-968.63
06/13/2019	9891	Bradley, Ben	Reimbursements	-247.94
06/14/2019	eft	NJ Division of Pensions & Benefits Health	Medical Benefits	-9,879.96
06/15/2019	eft	Board of Fire Commissioners	employee payroll	19,204.80
06/17/2019	9892	PSE&G	Utilities	-278.05
06/20/2019	9893	Daily Record	Advertising	-51.34
06/20/2019	9894	SMCMUA 10 Troy	Utilities	-93.15
06/20/2019	9895	US Bank Equipment Finance	Copy Machine lease	-280.50
06/20/2019	9896	SMCMUA	Utilities	-334.45
06/20/2019	9897	Tyler Technologies	Computers	-4,855.00
06/25/2019	9898	State of NJ / Dept of Labor	Medical Benefits	-10.59
06/25/2019	9899	POSTMASTER	Office Supplies	-110.00
06/25/2019	9900	Optimum	Utilities	-279.40
06/25/2019	9901	Standard Insurance Co	Life Insurance	-1,915.30
06/25/2019	9902	Emergency Services Marketing Corp., Inc.	Computers	-810.00
06/25/2019	9903	Fail Safe Testing	Hose - Test	-2,020.00
06/25/2019	9904	FF1 Firefighter One, LLC	SCBA	-361.00
06/25/2019	9905	Township of Hanover	Gasoline	-358.99
07/02/2019	9906	Verizon Wireless	Utilities	-152.04
07/02/2019	9907	Home Depot Credit Services	Shop Supplies	-126.56
07/02/2019	9908	Emergency Reporting	Computers	-159.91
07/02/2019	9909	Wegman's	Operating Materials & Supplies	-39.95
07/02/2019	9910	Richard M. Braslow, Esq	Legal	-690.00
07/02/2019	9911	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-175.00
07/02/2019	9912	Verizon	Utilities	-238.48
07/02/2019	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-784.55
07/02/2019	eft	NJ Division of Pension & Benefits-Pension	Pension Expense	-4,338.49
07/02/2019	9913	Cobane, Rob	Fuel Vouchers	-70.00
07/02/2019	9914	Cowley, Dale	Fuel Vouchers	-30.00
07/02/2019	9915	Gallo, Matt	Fuel Vouchers	-20.00
07/02/2019	9916	Gethins, John	Fuel Vouchers	-20.00
07/02/2019	9917	Graziano, Jesse	Fuel Vouchers	-30.00
07/02/2019	9918	Kelly, Brian	Fuel Vouchers	-20.00
07/02/2019	9919	Kelly, Eric	Fuel Vouchers	-20.00
07/02/2019	9920	Kelly, Tim	Fuel Vouchers	-30.00

07/02/2019	9921	Koba, Jack	Fuel Vouchers	-30.00
07/02/2019	9922	Lori, Anthony	Fuel Vouchers	-20.00
07/02/2019	9923	Makowski, Joseph	Fuel Vouchers	-20.00
07/02/2019	9924	Mihalko, Joseph Jr.	Fuel Vouchers	-20.00
07/02/2019	9925	Rung, Michael	Fuel Vouchers	-20.00
07/02/2019	9926	Shearer, Derrick	Fuel Vouchers	-50.00
07/02/2019	9927	Tursi, Frank	Fuel Vouchers	-10.00
07/02/2019	9928	Winkler, Sean	Fuel Vouchers	-10.00
07/02/2019	9929	Wittnebert, John	Fuel Vouchers	-10.00
07/02/2019	9930	Wodynski, William	Fuel Vouchers	-20.00
07/02/2019	9931	Woytas, Tyler	Fuel Vouchers	-10.00
07/02/2019	9932	Zicarello, Ricky	Fuel Vouchers	-20.00
07/08/2019	9933	WEX Fleet Universal	Gasoline	-62.55
07/08/2019	9934	Nestle Pure Life Direct	Water	-88.86
07/08/2019	9935	PSE&G 10 Troy	Utilities	-15.46
07/08/2019	9936	Optimum 10 Troy	Utilities	-256.26
07/08/2019	9937	JCP&L	Utilities	-705.28
07/08/2019	9938	SMCMUA 10 Troy	Utilities	-100.70
07/08/2019	9939	Police & Firemen's Insurance Association	Police & Fire Insurance	-552.65
07/08/2019	9940	JCP&L 10 Troy	Utilities	-142.20
07/08/2019	9941	STAPLES CREDIT PLAN	Office Supplies	-263.17
07/08/2019	9942	Witmer Associates, Inc	Uniforms and Personal Equipment	-141.00
07/08/2019	9943	A C & R, Inc.	Repairs & Maintenance	<u>-270.43</u>
				-
				58,171.32

At this time, Comm. Kitchell made a motion to adjourn the meeting. The motion was seconded by Comm. Willans and passed by the following vote:

AYES: Woytas, Kitchell & Willans

ABSENT: Kraley, Kitchell

NAYS: None

Meeting was adjourned at 7:45.

Respectfully submitted:

Janet Gant Hammond, Board Assistant