

.

**MINUTES - REGULAR MEETING**

**August 14, 2017**

Chairman Polo called the meeting to order on the above mentioned date at 7:34 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners; Kitchell, Kraley, Polo, Shearer & Mihalko

Absent: None

Also present: Chief Joseph Cortright and Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

A moment of silence was shared in remembrance of:

**John V. Keena**  
1929 - 2017

**MINUTES OF THE LAST MEETING**

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes, from last month. Comm. Shearer made a motion to accept the minutes from the last meeting. The move was seconded by Comm. Kraley and it was carried by the following vote:

AYES: Kitchell, Kraley, Polo, Mihalko, Shearer

ABSENT: None

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. Commissioner Kitchell made a motion to accept the report. Comm. Shearer seconded the move and it was carried by the following vote:

AYES: Kitchell, Kraley, Polo, Mihalko, Shearer

ABSENT: None

NAYS: None

<b>General Checking Account #7859643244</b>		
<b>TD Bank</b>		
Balance On Hand - June 30, 2017		<b>\$134,750.64</b>
July Checks		(\$101,757.71)
<b><u>Deposits for the Month of July 2017</u></b>		
Registration Fees		\$400.00
Stephen Gould Corp	Permits and Fees	\$42.00
Whippany Actuation Systems	Permits and Fees	\$42.00
Whippany Actuation Systems	Permits and Fees	\$42.00
CasaBlanca	Permits and Fees	\$42.00
NFPA	Refund / Overpayment	\$25.00
<b><u>Balance on Hand, July 31, 2017</u></b>		<b><u>\$33,585.93</u></b>
<b>Active Assets Account #615 108684 107</b>		
<b>Morgan Stanley/Smith Barney</b>		
Balance on Hand July 31, 2017		<b><u>\$505,039.75</u></b>
Checks Submitted this Month's Meeting		<b><u>\$133,190.76</u></b>

## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval.

### **Supplies, Equipment, and Maintenance**

- Supplies were purchased from Staples.
- Equipment was purchased from FF1.
- We had warranty repairs made to 5 of our Multi Gas Meters.
- FF1 repaired one SCBA cylinder.
- Supplies were purchased from Home Depot.
- Northeast Communications reprogrammed our portable radios with voice commands.
- Supplies were purchased from Auto Zone.

### **Apparatus**

- Cars 84 and 87 went to Nielsen Dodge for Air Bag recalls.

### **Training**

- Training for the month of July were:
  - Fire Alarm Systems
  - Haz Mat Decon set up

### **Purchases**

- I am requesting the purchase of 5 sets of turnout gear:

1.	FF 1	\$10,328.40
2.	State Contract	\$11,009.00

- I am requesting to purchase Fire Prevention Material for the school kids from Alert-all \$1,841.00.

## **Fire Prevention**

- (21) Inspections / re-inspections were conducted last month. We collected \$168.00 in permit fees.

## **EMS**

- (18) Calls were answered last month with 0 transports.

## **Fire**

- (39) Calls were answered last month.

## **Other Matters and Announcements**

- There was an Officers Meeting last month. We are in the process of making changes to our Run Cards.
- We responded mutual aid into East Hanover once and twice into Morris Plains.
- The Apparatus Committee went to Dover to look at both Dover and Wharton's new Pierce Engines. Paul and I also went to Morris Township to look at their new engine that just went into service. Once Pierce has a demo in the area they will schedule to bring it to the station.
- On July 10<sup>th</sup> Jim Caughy from the HTDPW discovered an unexploded shell from the fireworks at Veterans Field in the weeds while he was cutting the grass. The shell was safely secured. Garden State Fireworks were notified and responded to pick up the shell.
- On August 1 2017. We responded to East Hanover behind the FedEx facility on Melanie Lane for 2 rail cars on fire in the woods. Once the fire was extinguished the rail cars were brought to 14 Troy Hills Rd. for overhaul and investigation. Once this was completed the cars were moved to the Railroad Museum for further investigation. NYPD responded with cadaver dogs to search the cars. The County also brought out their Arson dog for investigation. We used approximately 50 gallons of foam and 6,000 gallons of water during the overhaul period. I have ordered and received foam to restock our apparatus. I will be forwarding the bill to the Railroad Insurance Co. for reimbursement. We assisted with the investigation here in town.
- Thank you to the commissioners for buying us food during the rail car. Wegmans donated all the food the other night.
- With the assistance from Janet we now have a charge account at Wegmans.
- We had training on the new Inspection Program and started to use it. I will be submitting reports from both the new and old programs until we are finished with the old one.
- Danone the parent company of Dannon will be hosting a youth soccer tournament the September 22-23 at the Red Bulls Training Facility. The final game will be Sunday the 24<sup>th</sup> in Harrison. There will be 500 kids between the ages of 10-12 both boys and girls from 32 different countries. The County is organizing everything for police, fire and ems. We will have a significant role here in town. Once plans are finalized we will go over them. The kids will be staying at the Sheraton Tara Hotel in Parsippany. The County of Morris will be taking the lead for coordination of this event since it will take place in 2 different towns here in Morris County. I attended a meeting at the County EOC on Monday August 7, 2017. All entities that are involved with this detail were in attendance including the Harrison PD.
- Paul submitted with his report a first draft for your review and comments regarding training requirements.
- We had a big turnout for the Wake and Funeral details for John Keena.
- I have all of the Life Insurance paperwork ready for Sue Keena. We also contacted Lincoln Financial for the LOSAP paperwork. I will be meeting with the family this week to get everything signed and ready for submittal.
  
- Chief Kevin Rongo from Morris Plains FD has requested the use of Old 81 for the funeral of a member this Wednesday. Bob Krygoski will take care of this. I made President Brunner aware of this request. Chief Rongo also requested our assistance in covering Morris Plains from 8am-5pm the day of the funeral.
- Maintenance for Inspection Day/Boonton Parade will be:  
August 22-24  
August 28 until completed. In the past, on the last drill night the commissioners have done a barbeque. Do you want to do this again?

- Please advise me regarding breakfast and lunch for the Inspection Day/Boonton Parade. Do you want to do the same as last year?
- During the Wildwood weekend we will be doing a triple dispatch with Cedar Knolls and Morris Plains again.
- On September 28, 2017 Bayer is hosting a table top exercise for a white powder substance in their mail room.
- Hanover Township Day is on Saturday September 9<sup>th</sup>.
- There are now 67 Butane Railcars here in town. I am in the process of updating our plan and run cards.

The Chief went over the items in his report and also stated that there are now 67 butane Rail cars in town. He is looking to update his plan and run cards.

Tim Gallo and Eric Kelly finished their Junior FF course.

At this time the Chief requested to make 2 purchases:

1. 5 sets of turnout gear from FF1 at a cost of \$10,328.40.
2. The annual program materials for the schoolchildren in town – from Alert-All for \$1841.00

A motion was made by Comm. Mihalko that the 2 purchases be approved. The motion was seconded by Comm. Kralej and passed by the following vote:

AYES: Kitchell, Kralej, Polo, Mihalko, Shearer

ABSENT: None

The Chief remarked that he would like to see a demo on a PPV fan. It would be useful to have one.

He submitted a chart that shows the busiest and slowest times of day for calls.

A motion to accept the Chief's report was made by Comm. Shearer and seconded by Comm. Mihalko. It was passed by the following vote:

AYES: Kitchell, Kralej, Polo, Mihalko, Shearer

ABSENT: None

## **COMMUNICATIONS**

A beautifully written letter was received from the grandson of John V. Keena thanking the company for their tributes and recognition of John. (attached)

## **COMMITTEE REPORTS**

**Personnel:** Nothing at this time.

**Apparatus:** 84 was out one day with a dead battery, which was fixed. The Apparatus Committee went to Dover to see trucks from Dover and Wharton. They took Dover's for a ride. The Pierce salesman was there also. Morris Township just got a Saber cab from Pierce. Dover got a different model. Comm. Shearer said that there is a definite distinction between the demo of Pierce and the demo of the Ferrara. The E-1 was noisy and had a loud motor. Question is whether one truck is built more solidly or just that there was a lot of equipment in there which is sound-deadening.

Pierce is the #1 manufacturer in the country. They are all around us. East Hanover has one from 1987 and Wharton has one from the 70's. Both still run. Shows the same kind of craftsmanship from years ago.

Quote – You get what you spec. Have to think about all the little details. Example: An extra gasket needed on an external storage compartment to make it waterproof.

Also, some complaints you hear about certain trucks are not because there is something actually wrong with them – it's that people don't like change and it may be as simple as a tool isn't kept where it always used to be.

Comm. Kraley said that you get what you pay for also.

**Insurance:** Nothing at this time.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 18 calls this month and 0 transports.

**RELOCATION** - There is a meeting Wednesday. At this point, an offer has been made on the building, which we have accepted. A Letter of Intent (LOI) has been signed and sent back. Until there is a contract, anyone can still back out.

Comm. Shearer stated that the best case scenarios is 8-10 months till closing.

Mike said that once the contract is signed, THEN we're locked in. The price is where the market is pushing it. If someone comes in tomorrow we can still pursue other offers – up until that contract is signed.

The Company is in arbitration with the builder. It's not binding. The builder may still say he doesn't like what the arbiter says and we may go to court anyway. The builder has relinquished the site and now we can at least move forward.

Shearer – Would still like a definitive list from the town on what we need for a TCO.

Mihalko – The Company also brought in another builder to look at the building and put costs to what needs to be fixed.

Kraley – They town should have an idea of what we need to do. Do we need a whole parking lot or just part?

George Coppola – With all the issues going on, you'd think Sean could just tell you what you need.

Mihalko – It has to do with inspections. The builder says he had things inspected, but won't provide proof.

The retention basins are almost done. The trusses are another issue. They need to be certified. The paving and curbing need to be done.

Eden Landscaping cut the weeds and sprayed.

**Township:** George reported:

- There is a DWI push for August- September so be aware. It's a good thing to cut down on distracted driving also.
- A monument is being erected for Slattery near town hall.
- After hard work by the Landmark Commission, the Whippany Burial Yard is getting a grant back from the county to restore and repair the stones there. It is the oldest historic site in Morris County. The ones that can't be restored will get brass plaques at about \$5000 apiece.
- There was a good showing for the Two Kids car show.
- Shop Rite got their approval for alcohol consumption. This will stop the lawsuits.

**FIRE COMPANY**– Nothing at this time except for what is in the relocation report.

## **OLD BUSINESS**

Chief Cortright and Comm. Polo went over the insurance and both Frank DeMaio and Mike Vogt have been removed from insurance. Nothing has been heard from either of them after notification was sent to them regarding this matter.

The joint meeting has been pushed back to September 28<sup>th</sup> at Cedar Knolls.

## **NEW BUSINESS**

Nothing at this time. The Chief's purchase requests were approved earlier in the meeting.

## **PUBLIC PART OF THE MEETING**

4 members of the public attended.

No comments made.

## BILLS

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. Kitchell and was carried by the following vote:

AYES: Kitchell, Kraley, Polo, Shearer & Mihalko

ABSENT: None

NAYS: None

07/05/2017	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,648.43
07/05/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-842.86
07/05/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,097.16
07/10/2017	8212	BP	Fuel Vouchers	-721.51
07/10/2017	8213	PSE&G	Utilities	-12.39
07/10/2017	8214	Optimum	Utilities	-237.85
07/10/2017	8215	Police & Firemen's Insurance Association	Police & Fire Insurance	-456.18
07/10/2017	8216	FF1 Professional Safety Services	SCBA	-7,162.35
07/10/2017	8217	Xerox Corporation	Computers	-2,994.00
07/10/2017	8218	Electronic Measurement Labs	Meters	-84.43
07/10/2017	8219	HMC Design Studio	Operating Materials & Supplies	-720.00
07/10/2017	8220	Custom Advertising	Engine 81	-195.25
07/10/2017	8221	Finish Line Car Wash	Car Washes	-8.03
07/10/2017	8222	J C P & L	Utilities	-45.58
07/10/2017	8223	PC Mall Gov	Computers	-978.98
07/11/2017	8224	SMCMUA	-SPLIT-	-331.68
07/15/2017	eft	Board of Fire Commissioners	-SPLIT-	-18,257.53
07/18/2017	8225	Nestle Pure Life Direct	Water	-7.99
07/18/2017	8226	State of NJ / Dept of Labor	Medical Benefits	-7.50
07/18/2017	8227	Whippany Diner	Operating Materials & Supplies	-33.00
07/18/2017	8228	PSE&G	Utilities	-861.17
07/18/2017	8229	BP	Fuel Vouchers	-646.51
07/18/2017	8230	Hanover Sewerage Authority	Utilities	-124.24
07/24/2017	8231	J C P & L	Utilities	-652.23
07/24/2017	8232	Technology Insurance Company	Workers Compensation	-2,692.00
07/24/2017	8233	POSTMASTER	Office Supplies	-98.00
07/24/2017	8234	Batteries Plus	Batteries	-4.25
07/24/2017	8235	US Bank Equipment Finance	Copy Machine lease	-255.00
07/24/2017	8236	Trade Master, Inc.	Computers	-11,040.00
07/24/2017	8237	CF Services	Repairs & Maintenance	-2,991.63
07/24/2017	8238	Morris Plains Small Engine	Equipment	-78.14
07/24/2017	8239	Palermo's Pizza	Operating Materials & Supplies	-118.25
07/24/2017	8240	Brunners Garage	#86	-636.36
07/24/2017	8241	Township of Hanover	Gasoline / Diesel	-372.81
07/30/2017	eft	Board of Fire Commissioners	Employee Payroll	-16,221.18
07/30/2017	8252	Lifesavers, Inc.	CPR Training Expense	-583.04
07/31/2017	8242	Emergency Reporting	Computers	-159.91
07/31/2017	8243	Morris County Public Safety Training Acad	Training & Education	-650.00
07/31/2017	8244	Technology Insurance Company	Workers Compensation	-4,084.31
07/31/2017	8245	Standard Insurance Co	Life Insurance	-4,152.80

07/31/2017	8246	Home Depot Credit Services	Shop Supplies	-127.07
07/31/2017	8247	Verizon Wireless	Utilities	-152.04
07/31/2017	8248	Optimum	Utilities	-276.27
07/31/2017	8249	Morristown Medical Group	Medical	-400.00
07/31/2017	8250	Verizon Wireless	Utilities	-237.80
07/31/2017	8251	Whippany Fire Company	Other Rentals / training	-9,300.00
08/02/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-3,000.00
08/02/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-625.00
08/02/2017	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,648.43
08/02/2017	8253	Peter Abbondanzo	Fuel Vouchers	-30.00
08/02/2017	8254	Allocco, Rich	Fuel Vouchers	-20.00
08/02/2017	8255	Barz, Ronald	Fuel Vouchers	-20.00
08/02/2017	8256	Bradley, Ben	Fuel Vouchers	-10.00
08/02/2017	8257	Cobane, Rob	Fuel Vouchers	-70.00
08/02/2017	8258	Cobane, Robert	Fuel Vouchers	-20.00
08/02/2017	8259	Cobane, Thomas	Fuel Vouchers	-10.00
08/02/2017	8260	Cowley, Dale	Fuel Vouchers	-30.00
08/02/2017	8261	Matthew Dill	Fuel Vouchers	-10.00
08/02/2017	8262	Matthew Gallo	Fuel Vouchers	-10.00
08/02/2017	8263	Gethins, John	Fuel Vouchers	-30.00
08/02/2017	8264	Michael Goldberg	Fuel Vouchers	-10.00
08/02/2017	8265	Graziano, Jesse	Fuel Vouchers	-30.00
08/02/2017	8266	Johnston, Robert	Fuel Vouchers	-20.00
08/02/2017	8267	Jubinski, Ken	Fuel Vouchers	-30.00
08/02/2017	8268	Juliano, Mark	Fuel Vouchers	-10.00
08/02/2017	8269	Kelly, Brian	Fuel Vouchers	-70.00
08/02/2017	8270	Eric Kelly	Fuel Vouchers	-30.00
08/02/2017	8271	Kelly, Jonathan	Fuel Vouchers	-20.00
08/02/2017	8272	Kelly, Tim	Fuel Vouchers	-30.00
08/02/2017	8273	Jack Koba	Fuel Vouchers	-30.00
08/02/2017	8274	Kraley, James	Fuel Vouchers	-20.00
08/02/2017	8275	Lori, Anthony	Fuel Vouchers	-20.00
08/02/2017	8276	Makowski, Joseph	Fuel Vouchers	-20.00
08/02/2017	8277	Mihalko, Joseph Jr.	Fuel Vouchers	-30.00
08/02/2017	8278	Mihalko, Joey	Fuel Vouchers	-30.00
08/02/2017	8279	Cian Rung	Fuel Vouchers	-20.00
08/02/2017	8280	Michael Rung	Fuel Vouchers	-30.00
08/02/2017	8281	Shearer, Derrick	Fuel Vouchers	-20.00
08/02/2017	8282	Frank Tursi	Fuel Vouchers	-30.00
08/02/2017	8283	Wodynski, William	Fuel Vouchers	-30.00
08/02/2017	8284	Woytas, Raymond	Fuel Vouchers	-20.00
08/02/2017	8285	Woytas, Tyler	Fuel Vouchers	-10.00
08/02/2017	8286	Batteries Plus	Batteries	-104.33
08/04/2017	8287	Township of Hanover	Gasoline / Diesel	-322.59
08/04/2017	8288	BP	Fuel Vouchers	-995.33
08/04/2017	8289	Optimum	Utilities	-237.85
08/08/2017	8290	Whippany Fire Company	Other Rentals	-9,000.00
08/08/2017	8291	Northeast Communications, Inc.	Radios	-2,984.84
08/08/2017	8292	J C P & L	Utilities	-42.23
08/08/2017	8293	J C P & L	Utilities	-614.42

08/08/2017	8294	Finish Line Car Wash	Car Washes	-24.09
08/08/2017	8295	STAPLES CREDIT PLAN	Office Supplies	-200.75
08/08/2017	8296	Police & Firemen's Insurance Association	Police & Fire Insurance	-456.18
08/08/2017	8297	FF1 Professional Safety Services	SCBA Repair	-84.75
08/08/2017	8298	PSE&G	Utilities	-114.39
08/08/2017	8299	SmartDraw Software	Computers	-197.00
08/08/2017	8300	PSE&G	Utilities	-12.39
08/08/2017	8301	Nestle Pure Life Direct	Water	-93.85
08/14/2017	8302	Batteries Plus	Batteries	-18.15
08/14/2017	8303	New Breed Fitness	Training and Education	-580.00
08/14/2017	8304	Palermo's Pizza	Operating Materials & Supplies	-121.01
08/14/2017	8305	PSE&G	Utilities	-975.56
08/14/2017	8306	Emergency Reporting	Computers	-159.91

-  
133,190.76

At this time, Comm. Mihalko made a motion to adjourn. The motion was seconded by Comm. Kitchell and passed by the following vote:

AYES: Kitchell, Kralej, Polo, Shearer & Mihalko

ABSENT: None

NAYS: None

Meeting was adjourned at 8:01. - Respectfully submitted: *Janet Gant Hammond, Board Assistant*