

MINUTES - REGULAR MEETING

August 10, 2015

Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Polo, Barz, J. Mihalko, & Shearer

Absent: Mike Mihalko

Also Present: Chief Cortright

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. A correction needed to be made as to the dates of the Wildwood Convention. Comm. J. Mihalko made a motion to accept these minutes with the correction. The move was seconded by Comm. Shearer and it was carried by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. A motion was made by Comm. Polo that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - June 30, 2015

\$249,806.89

July Checks

(\$75,747.79)

Deposits for the Month of July 2015

Registration Fees		\$1,200.00
Township of Hanover	June false alarms	\$325.00
Township of Hanover	Permits & Fees	\$539.00
Township of Hanover	Permits & Fees	\$84.00
3-M	Permits & Fees	\$42.00
3-M	Permits & Fees	\$42.00
Cheer Pride All stars	Permits & Fees	\$42.00
Bee meadow Pool	Permits & Fees	\$42.00
Suburban Propane	Permits & Fees	\$42.00

Balance on Hand, July 31, 2015

\$176,417.10

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand July 31, 2015

\$395,624.45

Provident Bank

Balance on Hand July 31, 2015

\$78,084.85

Checks Submitted this Month's Meeting

\$109,624.83

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. A motion to accept this report was made by Comm. Shearer and seconded by Comm. Barz. It was passed by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Politi Auto Parts.
- Supplies were purchased from Home Depot.
- Office supplies were purchased from Staples.
- O2 sensor for a multi gas meter was purchased from the Firestore.com.
- Purchased 1 SCBA mask from FF1.
- Our hose was tested on July 22nd repairs have been made to the lengths that failed and will be retested tomorrow in Chatham Township.

Apparatus

- CF Services recharged the A/C on Engine 81.
- CF Services replaced the steering box on Engine 83.
- 1st Priority repaired a Water Flow Sensor on Engine 83.
- The Air Ratio Control Valve on Engine 83 needs to be replaced. We are awaiting a quote from 1st Priority.

Training

- Training for the month of July was:
 - The 21st wide area search.
 - The 28th pump operations.
- We have been invited by Parsippany Dist. 6 to attend a walk through at the Zimmer Corporation which has been the sight of 2 Haz Mat calls in the past year. The walk through is on August 12th. 3 members will be attending.

Purchases

- I am requesting to purchase 10 sets of gear from FF1:
 1. \$1,768.00 FF1

2. \$2,152.80 NJ State Contract #A80946

These prices are per set.

Fire Prevention

- (78) Inspections / re-inspections were conducted last month. We collected \$875.00 in permit fees.

EMS

- (35) Calls were answered last month with 4 transports assists.

Fire

- (50) Calls were answered last month.

Other Matters and Announcements

- Matt Gallo and Joey Mihalko will be finishing Junior Firefighter this week.
- Tyler Woytas will be starting Firefighter1 this week.
- Mike Rung has successfully completed and graduated from Firefighter 1.
- Matt Downey will be taking water rescue technician class this month.
- The air systems for the apparatus have been ordered.
- We are working on ordering the EMS equipment for the engine.
- I signed the contract with Bloomingdale Band for the Boonton Parade. The breakfast and lunch has been taken care of.
- I met with Whippany Park's Principal John Manning and new Principal Chris Kelly. John Manning retired July 31st. We went over our involvement with the school during the course of the year.
- The Hanover Township Bd. Of Education has a new interim Superintendent Robert Mooney. I sent him an email introducing myself.
- There is now a Morris Regional Water Incident Taskforce. This will encompass all disciplines of Water and Ice Rescues. We will be part of this task force. Finalized SOP's will be forthcoming.
- We assisted with lighting at the Summer Concert's.
- Hanover Township Day will be Saturday September 12th.
- Derrick has a copy of the attendance from the Morris County Caucus that was held 2 weeks ago.
- FF1 from Sparta is now the new local Scott SCBA dealer.
- The Life Insurance claim for John Zailo has been filed with Standard Insurance. Ken Schleifer has filed a claim with the NJ State Relief Association.
- The New Jersey State Assoc. of Fire Districts will be meeting on Friday September 18th 9:30 AM in Wildwood.
- I renewed the I Am Responding for the next 12 months.
- The County Communication Center would like to have their dispatchers who are not firefighters to attend a 4 hour Ride Along Program with a few departments. They asked if we could help out with this. They want their dispatchers to receive valuable training to see what we do and help them understand the fire service.

COMMUNICATIONS

- Caucus report for Convention was received.
- Copy of an invoice for the marching band for the Labor Day parade.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: Repairs have been made to Engines 81 & 83, as detailed in the Chief's report.

Insurance: Nothing at this time.

First Aid: It was reported that EMS responded to 35 calls this month and 4 transports.

Cedar Knolls: The next meeting is at Cedar Knolls on Sept. 17th. Most people will be in Wildwood but Derrick said he will be there.

Township: George Coppola not present tonight. Nothing at this time.

FIRE COMPANY / RELOCATION:

Someone shared a picture of the firehouse going up on Facebook. Everything is set for Labor Day – apparatus and food.

Julie asked about the Length of Service awards and if they will be presented that day. Someone said that Dale had made some up once.

Julie said that people like Bob Roworth want them.

OLD BUSINESS

Nothing at this Time.

NEW BUSINESS

*A motion was made that anyone seeking to obtain outside training paid for by the Board has to meet the posted guidelines and requirements. We are renewing our commitment to making sure these are followed.

This motion was made by Comm. J. Mihalko. It was seconded by Comm. Shearer and passed by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

A motion was made to purchase 10 sets of gear from Firefighter One at a cost of \$1768.00. Comm. Shearer made a motion to allow the purchase of up to 10 sets of gear. The motion was seconded by Comm. Barz and passed by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

Julie asked how many more sets will be needed in the future. Chief answered that they will continue to rotate them by purchasing 5-10 sets each year as needed.

Derrick asked if there was any chance of getting a multi-year contract with them to maybe get a discount. The Chief said that their price was pretty good compared to the State price so he didn't think so. Derrick suggested maybe we could get some free stuff instead.

A motion was made to purchase children's materials for Fire Prevention Week at the elementary school. It would cost up to \$1,300. The motion to allow this purchase was made by Comm. J. Mihalko and seconded by Comm. Barz. It passed by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

A motion was made to spend up to \$800 on giveaways for Hanover Township Day. This motion was made by Comm. Shearer and seconded by Comm. Polo and passed by the following vote;

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

Chief said that the town has a DODGE Durango that belonged to the Building Dept. It has a blown motor but has less than 30,000 miles on it. Car 84 is falling apart and he would like to have the Durango to replace it.

The town will give us the car for free. We would have to buy a motor, radios, lights, etc... It would probably come to about \$10,000. Mike had said it was a lot cheaper than a new vehicle. The town is only looking for a letter requesting the vehicle and they will give it to us.

Comm. Shearer made a motion that we write the letter to the town requesting their Dodge Durango for the Fire Department. This motion was seconded by Comm. Mihalko and passed by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

PUBLIC PART OF THE MEETING

There were 4 members of the public in attendance.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Shearer and was carried by the following vote:

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

07/01/2015	7132	Verizon Wireless	Utilities	-152.12
07/01/2015	7133	Brunners Garage	Repairs & Maintenance	-493.37
07/01/2015	7134	Home Depot Credit Services	Operating Materials & Supplies	-231.07
07/01/2015	7135	Politi Auto Parts	Operating Materials & Supplies	-19.58
07/03/2015	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,050.54
07/06/2015	7136	Nestle Pure Life Direct	Water	-70.67
07/09/2015	7137	PSE&G	Utilities	-11.17
07/09/2015	7138	J C P & L	Utilities	-1,690.58
07/09/2015	7139	Finish Line Car Wash	Car Washes	-26.00
07/09/2015	7140	STAPLES CREDIT PLAN	Office Supplies	-194.54
07/09/2015	7141	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
07/09/2015	7142	Morris County Transmissions	Car 202	-1,237.46
07/09/2015	7143	ERT Consultants	Training and Education	-385.00
07/09/2015	7144	Witmer Associates, Inc	Operating Materials & Supplies	-197.20
07/13/2015	7145	NJ State Assoc of Fire Districts	Membership Dues & Subscriptions	-300.00
07/13/2015	7146	FF1 Professional Safety Services	Training and Education	-975.00
07/13/2015	7147	Liberty Mutual Insurance Group	Workers Compensation	-3,718.03
07/15/2015	eft	PERS	Pension Expense	-1,943.29
07/15/2015	eft	PFRS	Pension Expense	-6,934.20
07/15/2015	eft	Board of Fire Commissioners	Employee Payroll	-14,107.65
07/20/2015	7148	Township of Hanover	Gasoline / Diesel	-472.12
07/20/2015	7149	US Bank Equipment Finance	Copy Machine lease	-255.00
07/20/2015	7150	FF1 Professional Safety Services	Operating Materials & Supplies	-362.20

07/20/2015	7151	Batteries Plus	Batteries	-15.95
07/23/2015	7152	Standard Insurance Co	Life Insurance	-1,719.40
07/23/2015	7153	Emergency Services MArketing Corp., Inc.	Membership Dues & Subscriptions	-800.00
07/27/2015	7154	First Priority Emergency Vehicles	Engine 83	-281.15
07/30/2015	eft	Board of Fire Commissioners	Employee Payroll	-14,431.25
07/30/2015	7155	Optimum	Utilities	-250.65
07/30/2015	7156	Joseph Cortright	Operating Materials & Supplies	-26.57
07/30/2015	7157	Home Depot Credit Services	Operating Materials & Supplies	-51.74
07/30/2015	7158	Whippany Fire Company	Other rentals / training	-14,300.00
07/30/2015	7159	BP	Fuel Vouchers	-590.01
08/01/2015	7160	Politi Auto Parts	Operating Materials & Supplies	-16.52
08/04/2015	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,050.54
08/10/2015	7161	J C P & L	Utilities	-1,830.95
08/10/2015	7162	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
08/10/2015	7163	Verizon Wireless	Utilities	-1,043.88
08/10/2015	7164	SMCMUA	Utilities	-138.42
08/10/2015	7165	STAPLES CREDIT PLAN	Office Supplies	-225.15
08/10/2015	7166	Morris County Public Safety Training Acad	Training and Education	-225.00
08/10/2015	7167	Witmer Associates, Inc	Operating Materials & Supplies	-270.30
08/10/2015	7168	Fire Apparatus	Membership Dues & Subscriptions	-35.00
08/10/2015	7169	County of Morris Treasurer	Joint Purchase Agreements	<u>-20,587.00</u>
				-
				109,624.83

At this time Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Shearer and passed by the following vote;

AYES: Polo, Barz, J. Mihalko, Shearer

ABSENT: M. Mihalko

NAYS: None

The meeting was adjourned at 8:15

Respectfully submitted:

Janet Gant Hammond, Board Assistant