

MINUTES - REGULAR MEETING

July 13, 2015

Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners M. Mihalko, Polo, Barz, J. Mihalko, & Shearer

Absent: None

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

A Moment of Silence was held in honor of:

John J. Zailo

Jan. 15, 1922 – July 9, 2015

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept these minutes. The move was seconded by Comm. Polo and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. A motion was made by Comm. Shearer that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

At this time, Treasurer Mike Mihalko made a motion to transfer & return \$25,000 from the operating account back into the Morgan Stanley account. The motion was seconded by Commissioner J Mihalko and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - May 31 2015	\$127,367.31
June checks	(\$63,435.95)

Deposits for the Month of June 2015

Registration Fees	\$2,350.00
Hanover Sewerage Authority	Training Income \$672.00
J & R Tobacco	Permits & Fees \$42.00
Township of Hanover	False alarms - May \$1,625.00
Steris Corp	Permits & Fees \$42.00
Township of Hanover	District Taxes # 3 \$169,193.83
State of New Jersey	Uniform Fire Safety Act \$10,842.00
Bayer Pharmaceuticals	Permits & Fees \$539.00
Board of Fire Commissioners - Dist #3	CPR Training Income \$569.70

<u>Balance on Hand, June 30, 2015</u>	<u>\$249,806.89</u>
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Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand June 30, 2015	<u>\$395,556.82</u>
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Provident Bank

Balance on Hand June 30, 2015	<u>\$78,084.85</u>
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CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. No purchase requests at this time. A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. Shearer. It was passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Politi Auto Parts.
- Supplies were purchased from Home Depot.
- Office supplies were purchased from Staples.
- O2 sensor for a multi gas meter was purchased from the Firestore.com.

Apparatus

- Service was performed on Units 84, 86, and 202. Unit 202 also had the electric cooling fan replaced. All repairs were performed at Brunner's Garage.
- Morris County Transmission rebuilt the rear in Unit 202.
- CF Services recharged the A/C on Engine 83.

Training

- Training for the month of June was:
 - The 16th water rescue
 - The 23rd possibly holding a mutual aid drill with East Hanover.
- Training for the month of July will be:
 - The 21st wide area search.
 - The 28th pump operations.

Purchases

- No requests.

Fire Prevention

- (37) Inspections / re-inspections were conducted last month. We collected \$623.00 in permit fees.

EMS

- (40) Calls were answered last month with 1 transport assists.

Fire

- (40) Calls were answered last month.

Other Matters and Announcements

- Matt Gallo and Joey Mihalko will be starting Jr FF next Monday at the Fire Academy. This is a daytime class.
- On Friday June 12th the program "After the Fire" was presented to the seniors at both high schools. I feel that it was a very good program and we should bring it back to the schools in the future.
- Tuesday June 16th was the Flag Retirement Ceremony at the Legion. Due to storms on Monday the 15th the Legion cancelled the ceremony. They requested us to stand by the following night so they could properly retire the flags.
- The Township Fireworks display took place on July 1st. The event was a success and it appears that the town will be holding them at Veteran's Field each year instead of the high school.
- We have been asked to assist with lighting details for the Summer Concerts at the Brickyard's and the fire company can also sell 50/50 tickets as they have done so in the past. The dates are as follows: July 6,13,20,27, and August 3.

- Derrick Shearer, Rich Allocco and Matt Downey completed a water rescue operations class at the end of June.
- The air systems for the apparatus have been ordered.
- We are working on ordering the EMS equipment for the engine.
- I started to work on the Govdeals paperwork. It wasn't clear exactly which option for pricing you decided to use. I just need clarification to proceed.
- Inspection Day is coming up at the end of August. Do you want to the same as we have done in the past?

COMMUNICATIONS

A letter from the Hanover Twp. Board of Recreation thanking the Fire department for providing First Aid and CPR training for the coaches and others in the town who work with the kids in the summer programs. They thanked them for doing it free of charge - clarified to mean that they paid for the equipment and cards only and Cedar Knolls split the hourly wage costs with us.

The Chief mentioned that we are doing CPR classes for the CITs (Counselors in Training) next week. There will be 8-10 kids there.

We also trained the Hanover Sewerage Authority. This training program made \$1200 in one month.

COMMITTEE REPORTS

Personnel: John Zailo's funeral was yesterday. Ron said a great job was done by the members. The Chief said he spoke to the family and they were pleased. He will be starting paperwork for insurance.

Apparatus: Air shocks have been ordered. CAFS system on 83 was fixed.

Insurance: Mike Mihalko reported that we're getting quotes for an additional Accident policy. He received an email back from Al Latanzio that was vague at best. Looking for a policy that would be somewhat similar to Chad's - would cover the guys 24/7 and not just on the job. Al said it could run between \$1000 - \$2000 per person - he didn't know. We still have some time. This current policy goes through December. Al said rates should be similar to usual, with a small percentage increase - just as Workers' Comp will be. Insurance companies don't like to quote too early. Derrick said they sometimes do a 3 month average and analyze what we do.

First Aid: It was reported that EMS responded to 40 calls this month and 1 transport.

Cedar Knolls: The issue with the generator at Fieldstone has been resolved. If we shut the site down, we'd lose our licensing for it - so we keep it running.

Township: George Coppola not present tonight.

FIRE COMPANY / RELOCATION:

- Scaffolding and some block are up.
- Julie said the Town did a good job of honoring the Company's anniversary but she wishes there was an actual proclamation to frame.
- Julie mentioned getting the Years Of Service Awards to the men who have earned it. It used to be done at the dinner dance. Those awards could be given out at the Labor Day Inspection Day. The Chief said to mention that to Fred Brunner.

The Chief asked the Board if they wanted to do their usual Labor Day donation of paying for a Continental breakfast for the members, and a lunch afterwards. The motion to approve this request was made by Comm. J. Mihalko and seconded by Comm. Polo. It passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

OLD BUSINESS

Chief stated the After the Fire program was well received at the high School. Educators and parents came up to him to say what a good program and all the students were talking about it. Should be used again in the future.

A motion was made to approve the B-3 choice for payments for GovDeals. The buyer would pay 10% and we (the seller) would pay 2.5% when selling items. This motion to approve this choice was made by Comm. M. Mihalko. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

NEW BUSINESS Nothing at this time

PUBLIC PART OF THE MEETING

There were 3 members of the public in attendance.

The Morris County Caucus is July 30th.

Hanover Twp Day is Sept. 12th.

Wildwood Convention is weekend of Sept 17th.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Polo and was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

06/01/2015	7102	Morristown Medical Group	Medical	-400.00
06/01/2015	7103	Chubb Services Corporation	Training and Education	-145.00
06/01/2015	7104	Home Depot Credit Services	Operating Materials & Supplies	-49.63
06/01/2015	7105	Politi Auto Parts	Operating Materials & Supplies	-86.09
06/03/2015	eft	NJ Division of Pensions & Benefits Morris County Public Safety Training	Medical Benefits	-9,050.54
06/08/2015	7106	Acad	Training and Education	-75.00
06/08/2015	7107	Daily Record	Advertising	-144.56
06/08/2015	7108	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
06/08/2015	7109	J C P & L	Utilities	-1,749.08
06/08/2015	7110	Whippany Fire Company	Other Rentals	14,000.00
06/10/2015	7111	J C P & L	Utilities	-12.00
06/10/2015	7112	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-300.00
06/10/2015	7113	Township of Hanover	Gasoline	-307.56
06/15/2015	eft	Board of Fire Commissioners	Employee Payroll	14,307.33
06/18/2015	7114	Batteries Plus	Batteries	-28.86
06/18/2015	7115	PSE&G	Utilities	-562.42
06/18/2015	7116	CDW Government	Operating Materials & Supplies	-68.56

06/18/2015	7117	US Bank Equipment Finance	Copy Machine lease	-255.00
06/18/2015	7118	Hanover Sewerage Authority	Utilities	-133.15
06/18/2015	7119	Hanover Sewerage Authority	Utilities	-174.30
06/18/2015	7120	SMCMUA	Utilities	-19.13
06/18/2015	7121	Liberty Mutual Insurance Group	Workers Compensation	-2,750.78
06/22/2015	7122	Standard Insurance Co	Life Insurance	-1,738.50
06/22/2015	7123	ACE Com	Operating Materials & Supplies	-316.00
06/22/2015	7124	East Hanover Auto/ Van Rentals	Training and Education	-260.00
06/22/2015	7125	CF Services	Engine 83	-387.40
06/25/2015	7126	Township of Hanover	Gasoline / Diesel	-406.81
06/25/2015	7127	Batteries Plus	Batteries	-9.99
06/25/2015	7128	Fire Apparatus	Membership Dues & Subscriptions	-35.00
06/29/2015	7129	Verizon Wireless	Utilities	-228.60
06/29/2015	7130	Optimum	Utilities	-250.65
06/29/2015	7131	BP	Fuel Vouchers	-620.60
06/30/2015	eft	Board of Fire Commissioners	Employee Payroll	14,109.13
07/01/2015	7132	Verizon Wireless	Utilities	-152.12
07/01/2015	7133	Brunners Garage	Repairs & Maintenance	-493.37
07/01/2015	7134	Home Depot Credit Services	Operating Materials & Supplies	-231.07
07/01/2015	7135	Politi Auto Parts	Operating Materials & Supplies	-19.58
07/03/2015	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,050.54
07/06/2015	7136	Nestle Pure Life Direct	Water	-70.67
07/09/2015	7137	PSE&G	Utilities	-11.17
07/09/2015	7138	J C P & L	Utilities	-1,690.58
07/09/2015	7139	Finish Line Car Wash	Car Washes	-26.00
07/09/2015	7140	STAPLES CREDIT PLAN	Office Supplies	-194.54
07/09/2015	7141	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
07/09/2015	7142	Morris County Transmissions	Car 202	-1,237.46
07/09/2015	7143	ERT Consultants	Training and Education	-385.00
07/09/2015	7144	Witmer Associates, Inc	Operating Materials & Supplies	-197.20
07/13/2015	7145	NJ State Assoc of Fire Districts	Membership Dues & Subscriptions	-300.00
07/13/2015	7146	FF1 Professional Safety Services	Training and Education	-975.00
07/13/2015	7147	Liberty Mutual Insurance Group	Workers Compensation	<u>-3,718.03</u>
				-
				82,642.56

8:24 At this time, Chairman Barz adjourned the Public meeting and convened a private meeting to discuss salaries.

At 9:20, the closed meeting was ended and Comm. made a motion to adjourn. The motion was seconded by Comm. Shearer and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

The meeting was adjourned at 9:21

Respectfully submitted:

Janet Gant Hammond, Board Assistant

