

MINUTES - REGULAR MEETING

July 11th 2016

Chairman Polo called the meeting to order on the above mentioned date at 7:30 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

(Note: This will be the new starting time for the regular Commissioner's meeting unless approved by the commissioners in advance and so advertised.)

Commissioners present: Commissioners; M. Mihalko, Kitchell, J. Mihalko, Polo & Shearer

Absent: None

Also Present: Chief Cortright and Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes, and the regular minutes, from last month. Comm. M. Mihalko made a motion to accept these minutes. The move was seconded by Comm. Shearer and it was carried by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. A motion was made by Comm. Shearer that we accept the Treasurer's Report. Comm. Kitchell seconded the move and it was carried by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - May 30, 2016	\$5,614.03
June Checks	(\$65,101.81)

Deposits for the Month of June 2016

J&R Tobacco	Permits & Fees	\$42.00
Spectrum Door & Window	Permits & Fees	\$42.00
Township of Hanover	False Alarms - May	\$700.00
Registration Fees		\$125.00
State of NJ	3rd quarter rebate	\$10,530.00
Township of Hanover	District Taxes	\$179,208.00
Steris Corporation	Permits & Fees	\$42.00
Bayer Pharmaceuticals	Permits & Fees	\$42.00
Bayer Pharmaceuticals	Permits & Fees	\$497.00

Breeze-Eastern

Permits & Fees

\$42.00

Balance on Hand, June 30, 2016

\$131,782.22

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand June 30, 2016

\$512,129.94

Provident Bank

Balance on Hand June 30, 2016

\$2,084.85

Checks Submitted this Month's Meeting

\$81,830.60

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. A motion to accept this report was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It was passed by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Politi Auto Parts.
- Supplies were purchased from Home Depot.
- Supplies were purchased from The Firestore.com
- Clean Air Company performed the yearly service on the exhaust system and replaced 2 elbows.
- One pager was repaired by Northeast Communications.

Apparatus

- CF Services replaced a fuel line on Engine 83 and recharged the AC System on Engine 81.

Training

- Training for the month of June was:
 - Collapse Drill
- Training for the month of July will be on the:
 - 19th Water Rescue
 - 26th SCBA Refresher

Purchases

- No purchase requests.

Fire Prevention

- (48) Inspections / re-inspections were conducted last month. \$1,080.00 in permit fees was collected.

EMS

- (45) Calls were answered last month with 2 transport assists.

Fire

- (54) Calls were answered last month.

Other Matters and Announcements

- The Life Insurance claim Robert Kaminski Sr. has been completed and checks have been delivered.
- Hanover Power Sports serviced all of the portable generators.
- The fireworks went off on Wednesday June 29, 2016. There were no incidents to report. Members and apparatus were on standby for the event.
- The Summer Concerts at the Brickyards begin tonight. We will be there for all 3 concerts.
- SCBA packs had their yearly flow test completed by FF1.
- John Gethins and David Paine started Junior FF 1.
- Peter Abbondonzo started FF 1.
- Derrick Shearer completed FF 2.
- A new member will be joining tomorrow night. Rodney Shank is the prospective new member. He will be joining as an Associate Member. He works in town and will be moving into town over the next month. He was a member in Somerset County and has FF 1 training. Personnel meeting at 7:30pm.
- I contacted 2 lawyers during the month and passed along the information to Chairman Polo for your discussion.
- The gear washing machine that was approved by the Joint Boards at last month's meeting will be delivered and installed this week in Cedar Knolls.

COMMUNICATIONS

- State sent copy of the budget back to us.
- Letter received stating that we have had Chapter 330 in place for PFRS – Pension Benefits since 1998. Still looking into PERS.
- A copy of the executed contract from the County for the Radio System.
- Audited Financial Statements ending 12-31-2015 came back. There are 3 copies of each synopsis. We need to publish a copy of that synopsis and send that to the state.

*All Commissioners should read the synopsis, especially the section they identify as important, and next month we will pass a resolution stating that they have done so. A copy of that Resolution will be sent to the Local Finance Board.

George asked about the service from the County Dispatch and how we liked it. Chief responded that it seems to be fine – no real problems.

COMMITTEE REPORTS

Personnel: Nothing at this time

Apparatus: Derrick recommended that the airline on 82 be checked. It's not getting a charge and could be a compression issue.

Insurance: Audit will take place tomorrow for our new Workers Comp policy.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 45 calls this month and 2 transports.

Township: George reported that there are new police appointments - A new lieutenant and a new Sergeant also. They will also be hiring a new officer.

FIRE COMPANY – Nothing at this time.

RELOCATION – Fred Brunner sent an email tonight with updates. Mike said we need to look at some of the things needed for the new firehouse, that we will be contributing to. Mentioned the Exhaust System. Chief said he has a guy that will come look at it.

Data Link phone line – Who pays for that?

Fred had asked that we talk to our IT guy to get it wired.

Chief said that he and Josh had laid out all the ports already. It will be \$3000 - \$5000 to move the system up there to new location. If we are forced to move in there before the upstairs is done, we may have to reconfigure some phone lines.

Fred was trying to prepare us for some of the expenses coming up. The more notice we can get, the better. A couple of thousand here and there can start to add up. He will try to let us know way in advance. We could be up there within a year, theoretically. Fred is staying on our lawyer to keep it moving.

Derrick brought up the generator. It is still there on the premises. Apparently the insurance companies and lawyers are talking about it still.

We need a generator to move in and get a TCO - For Life Hazard.

Derrick suggested we reach out to the insurance agency to get the thing gone. It is a reminder every day of a tragic accident and the men shouldn't have to look at it. Can we send a letter from the Commissioners also – not just the company?

Mike – Townspeople are always asking why it is still there.

Chief – They may be fighting over who's at fault.

Derrick – It's just sitting there.

Chief – Maybe send the letter to our lawyer and he can forward it. It's a reminder of what happened and needs to be gone.

George – Are there going to be criminal charges?

Mike – Haven't heard of any.

OLD BUSINESS

- Our Attorney – The Chief spoke to two attorneys.

1. Braslow – he was part of the consolidation talks with Cedar Knolls. He works for them. His fee is \$200 an hour. He represents 65 Fire Districts in South Jersey and is the State Fire District Attorney. He's out of Toms River and he bills monthly. He would be happy to represent us when needed.

2. Fred Semerow – The township attorney. He said if we ever have a problem to call him. He also gave us a reference for a new lawyer for the Fire District. He's in government and business and is located in the Somerset area. We're not sure what he charges per hour.

As for ours – Mike suggested we could just send him the check and never call him again, instead of sending him a letter.

Derrick reminded the Board that we will need a Resolution to change attorneys.

Mike asked if we were done with the Woytas case and this lawyer. Is there anything outstanding that he's still taking care of?

Julie – The life insurance from Standard still isn't settled. She offered to stop in and see him and find out the status of that. She will also “express our displeasure at his lack of business acumen”.

If we get a price from the township recommended guy, that will help make our decision.

Braslow is \$200, O'Toole was \$175. If the new guy is \$350, we'll know.

Derrick suggested we could mention what our past legal issues were and ask them how they would deal with them. See if they ready answers – as to Woytas or the pensions.

Mike – That was part of the problem. Our guy wasn't a Fire District guy. It took him X amount of hours to find things out that someone else might be familiar with. A new guy might have had a quicker and better answer to some of these things.

- The insurance check went to Mrs. Kasiski – Julie and the Chief delivered it.
- Badges still coming. They are backordered. Robert Cobane still didn't get his plaque yet.

NEW BUSINESS

Bob Krygoski was asked by the PBA to use the second floor for their monthly meeting. Since there is no air up there, can they use the first floor day room?

Randy suggested they can use 434 building but now there's no air in there either.

That decision has to go to the Fire Company for approval, since they own 434. There are some guys that hang out in the day room.

It would be 2 weeks from now – third Thursday of the month.

Mike suggested a sign can be put up ahead of time stating that this area will be reserved on that date from X to X.

Randy will tell Bob to mention it at the Company meeting, or they can just use this building with no air.

PUBLIC PART OF THE MEETING

There were 6 members of the public in attendance.

Fireworks went off great as usual. George said there were no private donations made, as far as he knew. It was in the budget this year.

BILLS

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. Kitchell and was carried by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

06/01/2016	7617	FF1 Professional Safety Services	Training and Education	-350.00
06/01/2016	7618	Politi Auto Parts	Auto Parts	-25.48
06/01/2016	7619	BP	Fuel Vouchers	-975.00
06/01/2016	7620	Batteries Plus	Batteries	-7.95
06/06/2016	7621	Morristown Medical Group	Professional Services	-465.00
06/06/2016	7622	Police & Firemen's Insurance Association	Police & Fire Insurance	-455.14
06/06/2016	7623	Home Depot Credit Services	Shop Supplies	-365.30
06/06/2016	7624	Verizon Wireless	Utilities	-152.04
06/06/2016	7625	Turnout - Little Falls	Uniforms and Personal Equipment	-218.97
06/08/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-625.00
06/08/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,500.00
06/08/2016	7626	J C P & L	Utilities	-696.09
06/08/2016	7627	PSE&G	Utilities	-10.82
06/08/2016	7628	Finish Line Car Wash	Car Washes	-47.88
06/08/2016	7629	Morristown Lumber	Operating Materials & Supplies	-271.49
06/10/2016	7630	CF Services	Repairs & Maintenance	-2,859.42
06/10/2016	7631	Morris County Public Safety Training Acad	Training and Education	-100.00
06/10/2016	7632	David Paine	Reimbursements	-70.00
06/10/2016	7633	Emergency Services MArketing Corp., Inc.	Membership Dues & Subscriptions	-810.00
06/10/2016	7634	Township of Hanover	gasoline / Diesel	-438.08
06/13/2016	7635	SMCMUA	Utilities	-19.52
06/13/2016	7636	SMCMUA	Utilities	-109.21
06/13/2016	7637	US Bank Equipment Finance	Copy Machine lease	-255.00
06/13/2016	7638	Hanover Sewerage Authority	Utilities	-151.92
06/13/2016	7639	Hanover Sewerage Authority	Utilities	-118.30
06/15/2016	eft	Board of Fire Commissioners	Employee Payroll	15,613.30
06/17/2016	7640	SMCMUA	Utilities	-86.64
06/17/2016	7641	PSE&G	Utilities	-448.14
06/17/2016	7642	Brunners Garage	Car 87	-328.75
06/17/2016	7643	Derrick Shearer	Recognitions	-143.25
06/17/2016	7644	FF1 Professional Safety Services	Operating Materials & Supplies	-41.46
06/17/2016	7645	J C P & L	Utilities	-17.00

06/21/2016	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,657.86
06/22/2016	7646	Standard Insurance Co	Life Insurance	-1,721.40
06/23/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-766.55
06/23/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-4,364.28
06/27/2016	7647	NJ Motor Vehicle Commission	Membership Dues & Subscriptions	-150.00
06/27/2016	7648	Witmer Associates, Inc	Repairs & Maintenance	-355.20
06/27/2016	7649	FF1 Professional Safety Services	SCBA Repair	-1,323.84
06/30/2016	7650	Verizon Wireless	Utilities	-152.04
06/30/2016	7651	Verizon Wireless	Utilities	-627.79
06/30/2016	7652	Home Depot Credit Services	Shop Supplies	-135.60
06/30/2016	7653	Optimum	Utilities	-253.99
06/30/2016	eft	Board of Fire Commissioners	Employee Payroll	15,255.43
06/30/2016	7665	CF Services	Repairs & Maintenance	-821.68
06/30/2016	7666	Morristown Medical Group	Medical	-740.00
07/05/2016	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,657.86
07/06/2016	7654	Election Graphics, Inc. Morris County Public Safety Training	Elections	-475.00
07/06/2016	7655	Acad	Training and Education	-250.00
07/06/2016	7656	Witmer Associates, Inc	Gloves	-149.98
07/06/2016	7657	Chief Supply Corp.	Operating Materials & Supplies	-158.49
07/06/2016	7658	Technology Insurance Company	Workers Compensation	-3,907.53
07/06/2016	7659	Police & Firemen's Insurance Association	Police & Fire Insurance	-455.14
07/06/2016	7660	Finish Line Car Wash	Car Washes	-7.98
07/06/2016	7661	J C P & L	Utilities	-682.31
07/06/2016	7662	BP	Fuel Vouchers	-863.48
07/06/2016	7663	Politi Auto Parts	Auto Parts	-36.33
07/06/2016	7664	Nestle Pure Life Direct	Water	-84.69
				-
				81,830.60

Comm. M. Mihalko made a motion that we pay the balance of what we had promised the Fire Company earmarked for the generator to them. The amount will be \$25,000. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

Mike asked to review the Fire Service Agreement between the Company and the Commissioners.
Janet will provide a copy.

At this time, Comm. J. Mihalko made a motion to adjourn the public meeting. The motion was seconded by Comm. Kitchell and passed by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

Meeting was adjourned at 8:06.

Respectfully submitted:

Janet Gant Hammond, Board Assistant