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MINUTES - REGULAR MEETING

July 10, 2017

Chairman Polo called the meeting to order on the above mentioned date at 7:30 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners; Kitchell, Kraley, Polo, Shearer & Mihalko

Absent: None

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes, from last month. Comm. Mihalko made a motion to accept the minutes from the last meeting. The move was seconded by Comm. Kitchell and it was carried by the following vote:

AYES: Kitchell, Kraley, Polo, Mihalko, Shearer

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Commissioner Kitchell made a motion to accept the report. Comm. Mihalko seconded the move and it was carried by the following vote:

AYES: Kitchell, Kraley, Polo, Mihalko, Shearer

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - May 31, 2017	\$22,907.78
June Checks	(\$86,295.47)

Deposits for the Month of June 2017

Registration Fees		\$1,525.00
Tiffany Customer Fulfillment	Permits and Fees	\$42.00
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Township of Hanover	District Taxes	\$183,853.33
Steris Corp	Permits and Fees	\$42.00
State of New Jersey	Uniform Fire Safety Act	\$9,672.00
Technology Insurance	Rebate after Audit	\$2,962.00

<u>Balance on Hand, June 30, 2017</u>	<u>\$134,750.64</u>
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Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand June 30, 2017	<u>\$504,472.27</u>
Checks Submitted this Month's Meeting	<u>\$111,521.49</u>

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

Supplies, Equipment, and Maintenance

- Supplies were purchased from Staples.
- Equipment was purchased from FF1
- AED supplies were purchased from Lifesavers
- FF1 Flow tested all of our SCBA packs and made minor repairs.
- Supplies were purchased from Home Depot

Apparatus

- No repairs needed this month.

Training

- Trainings for the month of May were:
 - SCBA Refresher. We will be playing dodge ball again this year at MJS and we invited Cedar Knolls to join us.
 - Water Rescue boat operations
 - Training for the month of July will be:
 - Fire Alarm Systems.
 - Haz Mat Decon set up

Purchases

- No purchase requests this month.

Fire Prevention

- (19) Inspections / re-inspections were conducted last month. \$126.00 in permit fees was collected.

EMS

- (30) Calls were answered last month with 1 transport assist.

Fire

- (37) Calls were answered last month.

Other Matters and Announcements

- There was an Officer's Meeting last month.
- Frank Tursi dropped out of the Ff1 class being held this summer and will attend the fall evening class.
- Cedar Knolls FD and Morris Plains FD trucks are out of service for repairs. East Hanover will be responding with their truck for all reported residential; and commercial structure fires until further notice.
- On June 13th the After The Fire program presentation took place at Whippany park HS.
- Cedar Knolls invited us for a walk through at the Wegman's store. The Career Staff, along with some volunteers attended.
- The fireworks were held on June 29th at Veterans Field.
- This month we held the first Youth Public Safety Academy Class at the rec Center. It was attended by 17 youths from town who are entering 8th and 9th grade next year. Paul Perrello and Mike Bellott from CKFD were the lead instructors and were assisted by Jim Grawher from HTPD. The kids had a great time and we intend to so this program again next year. I would also like to add Rich Allocco was in attendance for the two week class volunteering his time to help out with the program. There is going to be a graduation ceremony this Thursday at the Town Council meeting. Attached is a copy of the topics and schedule that were covered.
- The Rescue has an intermittent air leak. CF Services will be in today to replace this faulty part.
- Our RIC team responded twice into East Hanover in June.
- We will begin training on the new Inspection program Tuesday and Wednesday of this week. The officers were invited to attend on Wednesday so they can see the preplan information.
- The Apparatus Committee will be going to Dover on Thursday evening to look at both Wharton and Dover's new Pierce engines.

A motion to accept the Chief's report was made by Comm. Shearer and seconded by Comm. Mihalko. It was passed by the following vote:

AYES: Kitchell, Kralej, Polo, Mihalko, Shearer

ABSENT: None

COMMUNICATIONS

A certified letter was received stating that precision has placed a mechanic's lien on the property. It was addressed to Jim Kraley and the Chief got one too. It was passed on to Fred.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: The Committee is moving ahead.

Insurance: Nothing at this time.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 30 calls this month and 1 transport.

RELOCATION - There is a meeting next Wednesday after the golf outing at 7:00 pm. Litigation and mediation will be discussed. Architect did a walk-through with the lawyer. He brought a trusted contractor in also for his opinion.

Township: George asked the Chief for a mid-year report for the Township Committee, which was given to him. He was not in attendance tonight.

FIRE COMPANY– The Chief spoke to Mike Cook. Labor Day is coming up. Comm. Shearer asked if we were still using the same band. The Chief said he was looking around. He had checked with the High School band but it didn't work with their schedule. The current band's ranks have thinned. They haven't contacted the Chief yet with a contract, which they usually do.

Use of the apparatus was approved for Labor Day.

Derrick is looking into bands also.

OLD BUSINESS

Derrick reported that Kyle has started his fitness program and it's going well. About 6 people are regulars with some others attending occasionally? It's about an hour and a half. There are good exercises. Everything is tied to fire training using hoses, tires, etc... It's Thursdays at 7. He's always all setup and ready to go on time. Derrick will talk it up at the company meeting also.

NEW BUSINESS

Chief held the first Public Safety Youth Academy at the rec Center for kids entering 8th or 9th grade. There were 5 boys and 12 girls who attended. They visited Police, Fire, EMS, jail, etc. The State Police brought in a helicopter. They were at the fireworks. They were taught the flag salute, how to march, etc... They all became certified in CPR and did First Aid training. They even stepped up at a nose bleed situation at the fireworks and helped someone. There is a graduation ceremony for them this week. Paul, Richie, Grawher and Belott were the leaders of the classes. It was a great class overall and they hope to do it again next year.

The Chief presented a 6 month chart showing the daytime response for volunteers. We're getting two or 3 guys for a daytime call just in our district. 6-6

He's thinking we maybe need more staffing here during the day. When the college kids are around, they work and they're not always down here. We also have trained guys who now go to other towns and other states.

Polo – Is there an interest in hiring per diem current members?

Chief – That would have to be union and you'd have to negotiate with them. Just something to think about.

PUBLIC PART OF THE MEETING

3 members of the public attended.

No comments made.

BILLS

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. Kitchell and was carried by the following vote:

AYES: Kitchell, Kraley, Polo, Shearer & Mihalko

ABSENT: None

NAYS: None

06/15/2017	8194	Palermo's Pizza	Operating Materials & Supplies	0.00
06/20/2017	8196	US Bank Equipment Finance	Copy Machine lease	-280.50
06/20/2017	eft	Board of Fire Commissioners	Employee Payroll	-16,230.75
06/27/2017	8197	Randy Polo	Reimbursements	-141.24
06/27/2017	8198	SMCMUA	Utilities	-86.16
06/27/2017	8199	Stewart-Morris, Inc.	Operating Materials & Supplies	-246.39
06/27/2017	8200	FF1 Professional Safety Services	Operating Materials & Supplies	-120.75
06/27/2017	8201	Township of Hanover	Gasoline / Diesel	-392.19
06/27/2017	8202	Morris Plains Small Engine	Equipment	-28.07
06/27/2017	8203	SMCMUA	Utilities	-136.39
06/27/2017	8204	Coffee Lovers	Coffee	-194.55
06/27/2017	8205	Verizon Wireless	Utilities	-237.68
06/27/2017	8206	Optimum	Utilities	-276.35
06/27/2017	8207	Emergency Reporting	Computers	-159.91
06/27/2017	8208	Whippany Fire Company	Rentals/ Training	-27,300.00
06/30/2017	eft	Board of Fire Commissioners	-SPLIT-	-15,648.24
06/30/2017	8209	Standard Insurance Co	Employee Payroll	-4,152.80
06/30/2017	8210	Verizon Wireless	Utilities	-152.04
06/30/2017	8211	Technology Insurance Company	Workers Compensation	-1,122.31
07/05/2017	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,648.43
07/05/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-842.86
07/05/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,097.16
07/10/2017	8212	BP	Fuel Vouchers	-721.51
07/10/2017	8213	PSE&G	Utilities	-12.39
07/10/2017	8214	Optimum	Utilities	-237.85
07/10/2017	8215	Police & Firemen's Insurance Association	Police & Fire Insurance	-456.18
07/10/2017	8216	FF1 Professional Safety Services	SCBA	-7,162.35
07/10/2017	8217	Xerox Corporation	Computers	-2,994.00
07/10/2017	8218	Electronic Measurement Labs	Meters	-84.43
07/10/2017	8219	HMC Design Studio	Operating Materials & Supplies	-720.00
07/10/2017	8220	Custom Advertising	Engine 81	-195.25
07/10/2017	8221	Finish Line Car Wash	Car Washes	-8.03
07/10/2017	8222	J C P & L	Utilities	-45.58
				<u>-</u>
				111,521.49

At this time, Comm. Mihalko made a motion to adjourn. The motion was seconded by Comm. Kitchell and passed by the following vote:

AYES: Kitchell, Kraley, Polo, Shearer & Mihalko

ABSENT: None

NAYS: None

Meeting was adjourned at 7:50. - Respectfully submitted: *Janet Gant Hammond, Board Assistant*