

**MINUTES - REGULAR MEETING**

**June 8, 2015**

Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners M. Mihalko, Polo, Barz, J. Mihalko, & Shearer

Absent: None

Also Present: Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month with the correction that Chief Cortright was absent. Comm. J. Mihalko made a motion to accept these minutes. The move was seconded by Comm. Polo and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. A motion was made by Comm. Shearer that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - April 30, 2015

**\$188,551.62**

May checks

**(\$66,391.91)**

**Deposits for the Month of May 2015**

Registration Fees		\$500.00
Tiffany Customer Fulfillment	Permits & Fees	\$42.00
Tiffany Customer Fulfillment	Permits & Fees	\$42.00
Township of Hanover	False alarms - April	\$1,500.00
McNeil & Company	Insurance Claim - 201	\$2,500.60
Johnstone Supply	Permits & Fees	\$42.00
Johnstone Supply	Permits & Fees	\$42.00
Case Consulting Labs	Permits & Fees	\$497.00
Breeze Eastern	Permits & Fees	\$42.00

**Balance on Hand, May 31, 2015**

**\$127,367.31**

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**Active Assets Account #615 108684 107**

**Morgan Stanley/Smith Barney**

Balance on Hand May 31, 2015

**\$395,475.98**

**Provident Bank**

Balance on Hand May 31, 2015

**\$78,084.85**

Checks Submitted this Month's Meeting

**\$78,546.09**

Commissioner J. Mihalko had a question about why we paid Eagle a bill for \$1739.39. It was shown on the List of bills paid that McNeil Insurance paid us \$2500.60 toward the repair of the Chief's car and then we paid Eagle.

**CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval. No purchase requests at this time. A motion to accept this report was made by Comm. Shearer and seconded by Comm. M. Mihalko. It was passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

**Supplies, Equipment, and Maintenance**

- Supplies were purchased from Politi Auto Parts.
- Supplies were purchased from Home Depot.

**Apparatus**

- Unit 201 was repaired at Eagle and lettering installed by Fast Signs from East Hanover. This was paid from a claim submitted to the insurance company, minus our \$500.00 deductible.
- Brakes were replaced on Unit 85 by Brunner's Garage.
- CF Services repaired the air dryer on Rescue 80.
- We replaced lights under the pump panels on both 81 and 83 that were unrepairable. Lights were purchased from ACE COM and we installed them.

**Training**

- Training for the month of May was:
  - The 19th RIC classroom session.
  - The 26th we are scheduled to go to Chubb for fire alarm training.
- Training for the month of June will be:
  - The 16<sup>th</sup> water rescue
  - The 23<sup>rd</sup> possibly holding a mutual aid drill with East Hanover.
- We have reached out to Parsippany Dist. 1 to have a RIC drill with them.

**Purchases**

- At last month's meeting it was requested having Kussmaul Air Eject devices installed on the engines. I received quotes to install from 1st Priority each engine would be \$884.00.

**Fire Prevention**

- (62) Inspections / re-inspections were conducted last month. We collected \$623.00 in permit fees. The yearly Liquor License Inspections are in the process of being completed.

### **EMS**

- (34) Calls were answered last month with 9 transports assists.

### **Fire**

- (34) Calls were answered last month.

### **Other Matters and Announcements**

- I completed 1 plan review during the month of May.
- We completed 3 CPR Training Classes for the coaches from Hanover Township to approximately 40 people.
- No personnel meeting tomorrow evening.
- We had about 50 members participate in the Hanover Township Memorial Day Parade. As most of you know we had a banner made promoting the Whippany Fire Company's 100<sup>th</sup> Anniversary. It was carried in the parade by our member's kids.
- Rich Allocco will be starting FF 1 the end of June daytime class.
- Gallo and Mihalko will be taking Jr FF beginning the end of July also a daytime class.
- Saturday June 6th Rotary Duck Race.
- Friday June 12th there will be a program at the high school for all seniors and their parents called "After the Fire". This program is about the Seton Hall dormitory fire. They talk about their experience and dormitory safety. This is put on by 2 students who survived and were severely burned from that fire. All are invited. It will start at noon and will be over by 2pm at the latest.
- Monday June 15th Flag Retirement Ceremony at the Legion. Crew to stand by and also a Color Guard. Joe Mihalko will be getting a Color Guard and crew together to stand by.
- July 1st Fireworks at Veterans Field rain date of the 2<sup>nd</sup>. I am in the process of completing our Emergency Action Plan for this event.
- We have been asked to assist with lighting details for the Summer Concerts at the Brickyard's and the fire company can also sell 50/50 tickets as they have done so in the past. The dates are as follows: July 6, 13, 20, 27, and August 3.
- Jon Kelly took a water rescue tech class this past weekend.
- Derrick Shearer, Rich Allocco and Matt Downey will be taking a water rescue operations class at the end of June.

### **COMMUNICATIONS**

- A copy of the minutes from the NJ State Association of Fire Districts.
- A copy of the Resolution to accept the annual audit.

At this time, Commissioner Shearer read the entire Audit Resolution. He made a motion to accept the annual audit. That motion was seconded by Comm. J. Mihalko. It was passed by the following vote and was officially signed by all five Commissioners:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

- A letter from Paul Perrello, FMBA President advising the Board that their collective bargaining agreement will end on Dec. 31<sup>st</sup> and they would like to start discussions about said agreement. Enclosed were the PERC's (Public Employee Relations Commission) Chapter 16 dealing with arbitration and negotiations, and a letter of intent to commence negotiations.

Paul informed the Board that some meeting must take place at least 3 months before the agreement expires, which would be September.

Comm. M. Mihalko stated that we should start sooner rather than later and suggested a meeting on June 17<sup>th</sup> at 7 pm.

Paul said he would, upon request, provide a copy of the old contract for each Board member and Derrick stated that there was a copy on the website also.

## **COMMITTEE REPORTS**

**Personnel:** Nothing at this time.

**Apparatus:** Per the Chief's request on his Chief's Report, a motion was made by Comm. Shearer that we purchase and install three Kussmaul Air Eject devices for the 3 engines - with the Fire Inspectors overseeing the placement of the devices to ensure safety purposes. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

As for replacing Car 84 with a possible available vehicle that the town has, we will need more information and costs on that subject.

**Insurance:** We are looking into replacing our existing policy and have spoken to Chad DiGiorgio from police & Fireman's Insurance Co. We will also be looking into replacement costs on the policy we have now.

**First Aid:** It was reported that EMS responded to 35 calls this month and 9 transports.

**Cedar Knolls:** Nothing at this time – The joint meeting went well.

**Township:** George Coppola made the following report:

- Deer hunt scheduled for September with a limited amount of permits.
- Sidewalk construction from Memorial School is finished. Now they just have the landscaping to finish. They will be latching the curb line. George would like to see the sidewalk go all the way up to Quik Check. He is concerned for the kid's safety.
- Fireworks – Still up in the air. George tried again to get the High School field but they're not budging. Veterans Field, Malapardis – a number of places are being discussed.
- Met Life – a big poster going up so people can see the rendering.
- Education Foundation 5k is on Saturday. They have 301 runners. Some roads will be closed.
- Still advertising for a new police officer, which will bring our number to 30. Officer Grawher will go back into the schools.

**FIRE COMPANY / RELOCATION:** Comm. Barz stated that it still doesn't look like much is going on up there – they are working at a snail's pace. Henry Winters stated that all 5 Commissioners attended the relocation meeting last week so they are up to date on the progress. They almost have the foundation block in and there is a meeting up there every 2<sup>nd</sup> Wednesday, if any Commissioners want to attend.

Firefighter Cook stated the there has been a request from the town that we provide lighting for the Summer Concert series. A motion was made by Comm. Barz to provide that lighting. The motion was seconded by Comm. J. Mihalko and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

The town has also given us the okay to sell 50/50 tickets again.

Fire fighter Cook also asked for permission to use an apparatus or two at the Chatham Fourth of July parade if we are asked to participate. A motion was made to allow the use of a truck by Comm. J. Mihalko. It was seconded by Comm. Barz and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

## **OLD BUSINESS**

Nothing at this time

## **NEW BUSINESS**

The Commissioners discussed putting medical equipment on an engine. The Chief had spoken to the Firefighters and it seems like its working fine now, using the SUVs as medical vehicles.

Comm. Polo pointed out that there could be an instance where you were on a fire call and had to respond to an EMS call.

The Chief had gotten some pricing on equipping a truck. (Attached to these minutes). Ron said that to equip only 1 engine, it wouldn't be as much money. Randy said that technically, if we're on a fire call, and someone gets hurt, the SUV may not be there at the call. He thought it was worth the investment if we rotate the equipment on the first due engine.

Comm. Shearer said it was a small number which would be worth it to spend. If in 6 months, it's not used, we could always use the stuff for RIC.

Paul Perrello – Then maybe we should get two. What if the engine coming back isn't the one with the medical equipment on it?

Barz – now you're being too hypothetical.

Comm. Polo – said for \$670 we could double the backboard, immobilizer and straps.

Shearer – It's not intended to outfit 2 engines – it's to have backups if the ER keeps a backboard or something. This way, we have another one.

A motion to go ahead with the Chief's recommendation to purchase medical equipment for an engine for \$3,640 was made by Comm. Polo. It was seconded by Comm. Shearer and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

## **PUBLIC PART OF THE MEETING**

There were 4 members of the public in attendance.

## **BILLS**

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. M. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

05/01/2015	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,050.54
05/04/2015	7071	Morris County Public Safety Training Acad	Training and Education	-250.00
05/04/2015	7072	BP	Fuel Vouchers	0.00
05/04/2015	7073	Verizon Wireless	Utilities	-304.20
05/06/2015	7074	Politi Auto Parts	Operating Materials & Supplies	-7.96
05/06/2015	7075	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
05/06/2015	7076	STAPLES CREDIT PLAN	Office Supplies	-121.46
05/11/2015	7077	J C P & L	utilities	-1,300.15
05/11/2015	7078	Coffee Lovers	Coffee	-210.73
05/11/2015	7079	Chief Supply Corp.	Uniforms and Personal Equipment	-145.38
05/11/2015	7080	Batteries Plus	Batteries	-52.85
05/11/2015	7081	Witmer Associates, Inc	Operating Materials & Supplies	-300.58
05/11/2015	7082	Nestle Pure Life Direct	Water	-9.99
05/13/2015	7083	Township of Hanover	Diesel	-82.82
05/13/2015	7084	VM Associates, Inc.	Professional Services	-6,100.00

05/13/2015	7085	Liberty Mutual Insurance Group	Workers Compensation	10,067.00
05/15/2015	7086	PSE&G	utilities	-624.23
05/15/2015	eft	Board of Fire Commissioners	Employee Payroll	14,359.07
05/20/2015	7087	Witmer Associates, Inc	Operating Materials & Supplies	-305.00
05/20/2015	7088	Township of Hanover	Gasoline	-237.06
05/20/2015	7089	CF Services	Special Services-80	-373.13
05/20/2015	7090	Josh Makowski	Operating Materials & Supplies	-17.69
05/20/2015	7091	FF1 Professional Safety Services	Training and Education	-365.00
05/20/2015	7092	US Bank Equipment Finance	Copy Machine lease	-535.50
05/20/2015	7093	Lifesavers, Inc.	CPR Training Expense	-326.36
05/20/2015	7094	Do-It-Yourself, Inc.	Repairs & Maintenance	-59.99
05/20/2015	7095	Eagle Auto Body	Car 201	-1,739.39
05/20/2015	7096	Brunners Garage	Utility 85	-1,082.63
05/22/2015	7097	Standard Insurance Co	Life Insurance	-1,706.30
05/27/2015	7098	Township of Hanover	Diesel	-124.67
05/27/2015	7099	Optimum Morris County Public Safety Training	Utilities	-250.65
05/29/2015	7100	Acad	Training and Education	-75.00
05/29/2015	7101	BP	Fuel Vouchers	-933.80
05/30/2015	eft	Board of Fire Commissioners	Employee Payroll	14,818.50
06/01/2015	7102	Morristown Medical Group	Medical	-400.00
06/01/2015	7103	Chubb Services Corporation	Training and Education	-145.00
06/01/2015	7104	Home Depot Credit Services	Operating Materials & Supplies	-49.63
06/01/2015	7105	Politi Auto Parts	Operating Materials & Supplies	-86.09
06/03/2015	eft	NJ Division of Pensions & Benefits Morris County Public Safety Training	Medical Benefits	-9,050.54
06/08/2015	7106	Acad	Training and Education	-75.00
06/08/2015	7107	Daily Record	Advertising	-144.56
06/08/2015	7108	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
06/08/2015	7109	J C P & L	util	<u>-1,749.08</u>
				78,546.09

At 8:45, Comm. J. Mihalko made a motion to close the public meeting and go into Executive Session. The motion was seconded by Comm. Shearer and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

Back out of closed session at 8:59 - at this time, Comm. J. Mihalko made a motion to close the public meeting and go into Executive Session. The motion was seconded by Comm. Shearer and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

The meeting was adjourned at 9:00

Respectfully submitted:

*Janet Gant Hammond, Board Assistant*