

**MINUTES - REGULAR MEETING**

**June 13<sup>th</sup> 2016**

Chairman Polo called the meeting to order on the above mentioned date at 7:30 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

(Note: This will be the new starting time for the regular Commissioner's meeting unless approved by the commissioners in advance and so advertised.)

Commissioners present: Commissioners; M. Mihalko, J. Mihalko, Polo & Shearer

Absent: Kitchell

Also Present: Chief Cortright

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The Chairman called for the acceptance of the pre-meeting minutes, and the regular minutes, from last month. Comm. M. Mihalko made a motion to accept these minutes. The move was seconded by Comm. J. Mihalko and it was carried by the following vote:

AYES: M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: Kitchell

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. A motion was made by Comm. Shearer that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: Kitchell

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - April 30, 2016	<b>\$114,514.20</b>
May checks	(\$116,532.70)

**Deposits for the Month of May 2016**

Township of Hanover	False Alarms - April	\$100.00
Lexis Nexis	Record Request	\$5.00
Tiffany Customer Fulfillment	Permits & Fees	\$84.00
United Jewish Communities	Permits & Fees	\$42.00
Township of Hanover	Permits & Fees	\$623.00
State of New Jersey	Uniform Fire Safety Act	\$6,778.53

**Balance on Hand, May 30, 2016** **\$5,614.03**

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## **Active Assets Account #615 108684 107**

### **Morgan Stanley/Smith Barney**

Balance on Hand May 31, 2016 \$511,899.71

### **Provident Bank**

Balance on Hand May 31, 2016 \$2,084.85

Checks Submitted this Month's Meeting **\$127,976.36**

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## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval. A motion to accept this report was made by Comm. Polo and seconded by Comm. M. Mihalko. It was passed by the following vote:

AYES: M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: Kitchell

NAYS: None

- Supplies were purchased from Politi Auto Parts.
- Supplies were purchased from Home Depot.

### **Apparatus**

- CF Services replace the AC Compressor and belt on Rescue 80.
- Brunner's Garage serviced Units 85 and 87.

### **Training**

- Training for the month of May was:
  - Solar Panels
  - Class A burn at the Fire Academy
- Training for the month of June will be on the:
  - 21<sup>st</sup> Collapse Drill
  - 28<sup>th</sup> SCBA Refresher

### **Purchases**

- No purchase requests.

### **Fire Prevention**

- (52) Inspections / re-inspections were conducted last month. \$126.00 in permit fees was collected.

### **EMS**

- (35) Calls were answered last month with 0 transport assists.

### **Fire**

- (55) Calls were answered last month.

## **Other Matters and Announcements**

- The Life Insurance claim Robert Kasiski Sr. has been filed by both myself on behalf of the Board and Ken Schleifer filed the claim through the NJ State Firemen's Association.
- The boat motors are being serviced at Morris County Marine.
- We participated at the Met Life Safety Fair on Wednesday May 11, 2016.
- Pump Testing was completed on all 3 engines with no major problems.

- We provided CPR/First Aid Training to the HTSACC employees on May 19th and 25<sup>th</sup>.
- Myself and Ian attended school safety meetings to go over their Crisis Plans for the K-8 schools.
- We conducted a Fire Prevention detail at Kings Kids Daycare.
- Tomorrow will be the After the Fire Program at the high school.
- The Morris County Caucus for the State Convention will be held on Thursday July 28, 2016 at the Wharton firehouse.
- Wednesday June 15, 2016 there will be an Exempt Meeting here at 434 Route 10.
- Fireworks this year will take place on Wednesday June 29, 2016 with a rain date of Thursday June 30, 2016. They will take place at Veteran's Field. Garden State Fireworks received the bid again this year. Ian is the Inspector working them this year. He is in the process of getting the paperwork squared away with the Recreation Department and also Garden State.
- Peter Abbondonzo will be joining as a probationary member at tomorrow's meeting.
- John Gethins and David Paine will be starting Junior FF 1 at the end of June.
- Peter Abbondonzo will be starting FF 1 at the end of June.

## **COMMUNICATIONS**

- Nothing at this time

## **COMMITTEE REPORTS**

**Personnel:** Nothing at this time

**Apparatus:** A few repairs were done on the generators and the Compressor on the Rescue.

**Insurance:** Nothing at this time.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 35 calls this month and 0 transports.

**Township:** Nothing at this time.

**FIRE COMPANY** – Mike Cook asked for permission to use an apparatus or two in the Fourth of July parade in Chatham. A motion to approve this request was made by Comm. J. Mihalko. It was seconded by Comm. M. Mihalko and passed by the following vote:

AYES: M. Mihalko, J. Mihalko, Shearer & Polo

ABSENT: Kitchell

NAYS: None

**RELOCATION** – Henry Winters reported that a punch list has been given to the builder. They want him to get the m=work done and move on. They hope to see it done in 2 weeks. NO more money will be given to that guy until it is finished.

We need a TCO in order to close out the bank loan. Once we get that, we don't have to pay any more taxes on the property. The Bank needs to see the TCO.

The outside is looking good.

We have a second offer on the sale of the firehouse which the Company has elected to accept.

They have a Letter of Intent from a well funded company.

We could even have a bidding war if the first party is interested.

The second buyer offered proof of funds and is ready to move on it.

All approvals have to go through with the town first.

No contingencies were made with the sale of Whippany Village – not our concern.

We're still looking at a year.

Derrick – A load of sheetrock was just delivered to finish the bathroom.

Mike Mihalko – The bar at Craig Leaman's – He's been storing it for us, but it's in his way. We should really get it out of there. Suggested that we get it professionally cut and then it can be put back together later. It's going to be hard to get it up the stairs – this way it would be a little easier. We need to at least get it out of Craig's way.

Chief suggested we can put it downstairs for now. It doesn't have to go up right away. There's room to store it.

## **OLD BUSINESS**

At this time, the current Board congratulated past Deputy Chief Rebyak and past Commissioner Hansch on their service. They were photographed and presented with plaques. The outgoing Commissioner and Deputy Chief's badges are not in yet, but they will be given out as soon as they arrive.

Robert Cobane was not present but will be given his at the next meeting, if not before.

Chapter 330 – We didn't have a document or a mention in any past minutes stating that we were enrolled in Chapter 330. We sent the State a Resolution saying we supported it. A woman received it and called us saying that we have been enrolled in it since 1998. Randy asked her to send us proof and a copy of the document to show that we are enrolled.

Mike – We still need to confirm Ian's. We have to find out what his eligibility is. Can we copy what Cedar Knolls is doing for Frank? He's in the same position.

Randy will follow up on getting her to send the document and also ask her about PERS and how that one works for Ian.

## **NEW BUSINESS**

There is a new commercial gear washer being ordered. It is a small unit but can wash 2 sets of gear in an hour. It will enable everyone to wash gear more frequently and disinfect it so everyone doesn't smell as much and it preserves the investment we have in the gear.

It was suggested that we research prices on a new attorney and get proposals from some of them on their pricing. We are going to send a letter to our current attorney expressing our displeasure with his service.

## **PUBLIC PART OF THE MEETING**

There were 7 members of the public in attendance.

No comments at this time.

## **BILLS**

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, J. Mihalko, Shearer & Polo

ABSENT: Kitchell

NAYS: None

05/02/2016	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,657.86
05/02/2016	7581	FF1 Professional Safety Services	Operating Materials & Supplies	-3,529.56
05/02/2016	7582	Home Depot Credit Services	Shop Supplies	-159.43
05/04/2016	7584	Fast Signs	Operating Materials & Supplies	-15.00
05/04/2016	7585	Nestle Pure Life Direct	Water	-9.99
05/04/2016	7586	Morristown Medical Group	Medical	-675.00
05/04/2016	7587	Whippany Fire Company	Other Rentals	-24,000.00
05/06/2016	7588	STAPLES CREDIT PLAN	Office Supplies	-148.16
05/06/2016	7589	Brunners Garage	repairs & Maintenance	-212.45
05/06/2016	7590	Police & Firemen's Insurance Association	Police & Fire Insurance	-455.14
05/06/2016	7591	FF1 Professional Safety Services	Boots	-4,200.00
05/06/2016	7592	J C P & L	Utilities	-601.14

05/09/2016	7593	FF1 Professional Safety Services	Operating Materials & Supplies	0.00
05/09/2016	7594	McNeil & Company	Insurance Premiums	-6,689.25
05/09/2016	7595	NJ Advance Media	Advertising	-96.60
05/09/2016	7596	Board of Fire Commissioners	Capital Projects Fund	-4,000.00
05/09/2016	7597	Finish Line Car Wash	Car Washes	-39.90
05/11/2016	7598	Julie Mihalko	Reimbursements	-46.30
05/11/2016	7599	PSE&G	Utilities	-489.46
05/11/2016	7600	Coffee Lovers	Coffee	-279.85
05/11/2016	7601	Witmer Associates, Inc	Uniforms and Personal Equipment	-157.99
05/11/2016	7602	Turnout - Little Falls	Uniforms and Personal Equipment	-947.16
05/13/2016	7603	Moore Medical	Medical Supplies	-343.68
05/13/2016	eft	Board of Fire Commissioners	Employee Payroll	-15,503.64
05/13/2016	7608	Technology Insurance Company	Workers Compensation	-10,420.00
05/19/2016	7604	Batteries Plus	Batteries	-102.75
05/19/2016	7605	FF1 Professional Safety Services	Operating Materials & Supplies	-3,412.50
05/19/2016	7606	Chief Supply Corp.	Operating Materials & Supplies	-54.19
05/19/2016	7607	US Bank Equipment Finance	Copy Machine lease	-255.00
05/24/2016	7609	Standard Insurance Co	Life Insurance	-1,751.60
05/24/2016	7610	O'Toole, Couch, & Della Revere	Legal	-3,832.50
05/24/2016	7611	Township of Hanover	Gasoline / Diesel	-404.31
05/27/2016	7612	FF1 Professional Safety Services	Boots	-525.00
05/27/2016	7613	Optimum	Utilities	-253.99
05/27/2016	7614	Turnout - Little Falls	Uniforms and Personal Equipment	-188.97
05/27/2016	7615	Verizon Wireless	Utilities	-227.80
05/27/2016	7616	Whippany Fire Company	Other Rentals	-8,000.00
05/27/2016	eft	Board of Fire Commissioners	Employee Payroll	-14,846.53
06/01/2016	7617	FF1 Professional Safety Services	Training and Education	-350.00
06/01/2016	7618	Politi Auto Parts	Auto Parts	-25.48
06/01/2016	7619	BP	Fuel Vouchers	-975.00
06/01/2016	7620	Batteries Plus	Batteries	-7.95
06/06/2016	7621	Morristown Medical Group	professional Services	-465.00
06/06/2016	7622	Police & Firemen's Insurance Association	Police & Fire Insurance	-455.14
06/06/2016	7623	Home Depot Credit Services	Shop Supplies	-365.30
06/06/2016	7624	Verizon Wireless	Utilities	-152.04
06/06/2016	7625	Turnout - Little Falls	Uniforms and Personal Equipment	-218.97
06/08/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-625.00
06/08/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,500.00
06/08/2016	7626	J C P & L	Utilities	-696.09
06/08/2016	7627	PSE&G	Utilities	-10.82
06/08/2016	7628	Finish Line Car Wash	Car Washes	-47.88
06/08/2016	7629	Morristown Lumber	Operating Materials & Supplies	-271.49
06/10/2016	7630	CF Services	repairs & Maintenance	-2,859.42
06/10/2016	7631	Morris County Public Safety Training Acad	Training and Education	-100.00
06/10/2016	7632	David Paine	Reimbursements	-70.00
06/10/2016	7633	Emergency Services MArketing Corp., Inc.	Membership Dues & Subscriptions	-810.00
06/10/2016	7634	Township of Hanover	Gasoline / Diesel	-438.08
				-
				127,976.36

Comm. M. Mihalko made a motion that we move \$4000 from our Main account into Provident bank and that we subsequently pay the Fire Company \$30,000 out of the Provident account. A motion to move this money and make the payment was made by Comm. M. Mihalko. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Kitchell, M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: None

NAYS: None

At this time, Comm. J. Mihalko made a motion to adjourn the public meeting. The motion was seconded by Comm. Shearer and passed by the following vote:

AYES: M. Mihalko , J. Mihalko, Shearer & Polo

ABSENT: Kitchell

NAYS: None

Meeting was adjourned at 7:54.

Respectfully submitted:

*Janet Gant Hammond, Board Assistant*