

**MINUTES - REGULAR MEETING**

**April 11<sup>th</sup> 2016**

Chairman Polo called the meeting to order on the above mentioned date at 7:30 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

(Note: This will be the new starting time for the regular Commissioner's meeting unless approved by the commissioners in advance and so advertised.)

Commissioners present: Commissioners; Jim Kitchell, J. Mihalko, Polo & Shearer

Absent: M. Mihalko

Also Present: Chief Cortright & Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The Chairman called for the acceptance of the pre-meeting minutes, and the regular minutes, from last month. Comm. J. Mihalko made a motion to accept these minutes. The move was seconded by Comm. Shearer and it was carried by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. A motion was made by Comm. Shearer that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - February 29, 2016	<b>\$117,049.11</b>
March Checks	(\$57,149.51)

**Deposits for the Month of March 2016**

Registration Fees		\$2,750.00
Township of Hanover	False alarms - February	\$275.00
Hartz Mountain	Permits Fees	\$42.00

**Balance on Hand, March 31, 2016** **\$62,966.60**

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## **Active Assets Account #615 108684 107**

### **Morgan Stanley/Smith Barney**

Balance on Hand March 31, 2016

**\$511,196.89**

### **Provident Bank**

Balance on Hand March 31, 2016

**\$28,084.85**

Checks Submitted this Month's Meeting

**\$73,290.28**

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## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval. A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. Shearer. It was passed by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

### **Supplies, Equipment, and Maintenance**

- Supplies were purchased from Politi Auto Parts.
- Supplies were purchased from Home Depot.
- Office supplies were purchased from Home Depot

### **Apparatus**

- CF Services has ordered parts to make repairs to the apparatus that were noted while yearly service was being performed. Repairs are scheduled to take place this week.
  - Engine 81 Exhaust System, Belts, Rear Brake Chambers
  - Engine 82 Belts
  - Rescue 80 Exhaust System
- Engine 81 needs pump service and repairs. Scheduled to go Out of Service on the 18<sup>th</sup> to FF1 for repairs.

### **Training**

- Training for the month of March was:
  - Car Fires at the Academy
  - Ladders at an acquired structure
- Training for the month of April will be:
  - The 19<sup>th</sup> New C-Spine procedures
  - The 26<sup>th</sup> Truck Check Review

### **Purchases**

- FF1 will be down tomorrow night to fit members for boots.

### **Fire Prevention**

- (48) Inspections / re-inspections were conducted last month. \$42.00 in permit fees were collected.

### **EMS**

- (31) Calls were answered last month with 0 transport assists.

### **Fire**

- (37) Calls were answered last month.

### **Other Matters and Announcements**

- Paul Perrello has returned to full duty.

- The Life Insurance Claim for Ed Makowski has been paid. The insurance company mistakenly mailed the checks directly to Ed's three children. I did follow up with them and they were received.
- Last month I reported that we were going to assist with a Whippany River Clean Up. That has been postponed until October.
- 1 Plan Review was completed last month.
- On March 15<sup>th</sup> I attended a meet and greet at Town Hall with the store manager from Wegmans.
- We should be ready to start the on line auction with GovDeals.com within the next week.
- Old Unit 84 is officially Out of Service.
- Firefighter Rich Allocco will be attending Swift Water Rescue Technician Class next month.
- The Touch A Truck Program was postponed last weekend and will be rescheduled.
- Resolution supporting H.R. 343, The Emergency Responders Tax Deduction Act.
- Matt Gallo and Taylor Woytas were both selected to receive Scholarship Awards from the 200 Club of Morris County.

## **COMMUNICATIONS**

- Nothing at this time

## **COMMITTEE REPORTS**

**Personnel:** Nothing at this time

**Apparatus:** Nothing at this time

**Insurance:** Nothing at this time.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 31 calls this month and 0 transports. Our years to date responses are 105 EMS calls and 8 transports.

**Township:** George Coppola reported the following:

- The Police Dept has a new Chief – Mark Roddy. Paul Pilipie is the new Sergeant. There are 2 new patrolmen being sworn in on Thursday. We need a new Lieutenant.
- Quick Check is moving along, as is Wegman's.
- There are surveyors up and down Route 10. George was asked about them but no one seems to know what they're doing. George will look into it.
- Relocation: Nothing at this time
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**FIRE COMPANY** – A motion was made to allow the Company to use an apparatus for the annual Little League parade coming up. The motion was made by Comm. Shearer. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

## **OLD BUSINESS**

Nothing at this time.

## **NEW BUSINESS**

Comm. Shearer read the Resolution (attached) supporting Bill H.R. 343, which seeks to provide a charitable tax deduction for volunteer firefighters, and emergency rescue and medical personnel on their taxes.

A motion to sign the resolution to show our support was made by Comm. J. Mihalko. It was seconded by Comm. Kitchell and passed by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

Chief reported that repairs on Engine 81 will be made this week. It's going to Firefighter One on Monday for pump repairs. No purchase requests for this meeting.

## **PUBLIC PART OF THE MEETING**

There was 1 member of the public in attendance.

No comments at this time.

## **BILLS**

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

03/01/2016	7505	Verizon Wireless	Utilities	-227.80
03/01/2016	7506	Verizon Wireless	Utilities	-152.04
03/01/2016	7507	Politi Auto Parts	Auto Parts	-53.99
03/02/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,500.00
03/02/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-625.00
03/02/2016	7504	BP	Fuel Vouchers	-633.50
03/08/2016	7508	Northeast Communications, Inc.	Purchase of Assets	-2,096.00
03/08/2016	7509	Gann Law Books	Membership Dues & Subscriptions	-204.10
03/08/2016	7510	Coffee Lovers	Coffee	-492.15
03/08/2016	7511	US Assure Insurance Services of Fla, Inc.	Insurance Premiums	-1,075.00
03/08/2016	7512	Police & Firemen's Insurance Association	Police & Fire Insurance	-455.14
03/08/2016	7513	Parker Publications	Advertising	-76.18
03/08/2016	7514	Police & Firemen's Retirement System	Pension Expense	-68.06
03/08/2016	7515	Police & Firemen's Retirement System	Pension Expense	-11.61
03/08/2016	7516	DC Express	Elections	-190.00
03/08/2016	7517	Witmer Associates, Inc	Uniforms and Personal Equipment	-157.99
03/08/2016	7518	Morris County Public Safety Training Acad	Training and Education	-225.00
03/08/2016	7519	FF1 Professional Safety Services	SCBA	-487.70
03/08/2016	7520	Peter Abbondanzo	Reimbursements	-98.00
03/08/2016	7521	Nestle Pure Life Direct	Water	-66.02
03/08/2016	7522	J C P & L	Utilities	-601.00
03/08/2016	7523	Finish Line Car Wash	Car Washes	-23.94
03/11/2016	7524	NJ Advance Media	Advertising	-13.95
03/11/2016	7525	Recorder Community Newspaper	Membership Dues & Subscriptions	-37.00
03/14/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-766.55
03/14/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-3,438.48
03/14/2016	7526	Firehouse	Membership Dues & Subscriptions	-24.95
03/15/2016	eft	Board of Fire Commissioners	Employee Payroll	16,108.41
03/16/2016	7527	Township of Hanover	Gasoline / Diesel	-234.62
03/16/2016	7528	US Bank Equipment Finance	Copy Machine lease	-255.00
03/21/2016	7529	Standard Insurance Co	Life Insurance	-1,736.50
03/21/2016	7530	SMCMUA	Utilities	-19.52
03/21/2016	7531	SMCMUA	Utilities	-96.40
03/21/2016	7532	Morristown Medical Group	Medical	-335.00

03/21/2016	7533	NJ State Assoc of Fire Districts	Membership Dues & Subscriptions	-300.00
03/21/2016	7534	PSE&G	Utilities	-579.82
03/21/2016	7535	First Priority Emergency Vehicles	Engine 83	-1,457.99
03/21/2016	7536	Lifesavers, Inc.	CPR Training Expense	-600.00
03/21/2016	7537	Batteries Plus	Batteries	-26.40
03/23/2016	7538	Fire Service Safety Testing	Ladder - Test	-875.88
03/23/2016	7539	Finish Line Car Wash	Car Washes	-72.87
03/23/2016	7540	Finish Line Car Wash	New 84	-300.00
03/30/2016	eft	Board of Fire Commissioners	Employee Payroll	17,394.70
03/30/2016	7541	Rios' Engraving	Class A Uniforms	-50.00
03/30/2016	7542	FF1 Professional Safety Services	SCBA Repair	-223.70
03/30/2016	7543	Witmer Associates, Inc	Turnout Gear	-152.98
03/30/2016	7544	Optimum	Utilities	-253.99
03/30/2016	7545	Verizon Wireless	Utilities	-152.04
03/30/2016	7546	Verizon Wireless	Utilities	-228.04
03/30/2016	7547	Home Depot Credit Services	Shop Supplies	-397.00
03/30/2016	7548	BP	Fuel Vouchers	-497.50
04/01/2016	7549	Fastenal Company Morris County Public Safety Training Acad	New 84	-3.88
04/01/2016	7550	Politi Auto Parts	Training and Education	-100.00
04/01/2016	7551	Morris Cty Fire Prevention Assoc. Inc.	Auto Parts Membership Dues & Subscriptions	-75.45
04/01/2016	7552	Batteries Plus	Batteries	-26.40
04/01/2016	7553	Eagle Adjusting Services	New 84	-31.57
04/04/2016	7555	US Assure Insurance Services of Fla, Inc.	Insurance Premiums	-1,075.00
04/04/2016	7556	Township of Hanover	-SPLIT-	-230.43
04/04/2016	7557	Police & Firemen's Insurance Association	Police & Fire Insurance	-455.14
04/05/2016	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,657.86
04/06/2016	7558	Finish Line Car Wash	Car Washes	-7.98
04/06/2016	7559	STAPLES CREDIT PLAN	Office Supplies	-279.89
04/08/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-625.00
04/08/2016	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,500.00
04/08/2016	7560	AAA Auto Wreckers	Car 202	-40.00
04/08/2016	7561	Nestle Pure Life Direct	Water	-9.99
04/08/2016	7562	J C P & L	Utilities	-672.18
				-
				73,290.28

7:45 At this time, Comm. J. Mihalko made a motion to adjourn the public meeting The motion was seconded by Comm. Shearer and passed by the following vote:

AYES: Kitchell, J. Mihalko, Shearer & Polo

ABSENT: M. Mihalko

NAYS: None

Meeting was adjourned at 7:46.

Respectfully submitted:

*Janet Gant Hammond, Board Assistant*