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MINUTES - REGULAR MEETING

April 10, 2017

Vice - Chairman Kitchell called the meeting to order on the above mentioned date at 7:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners; Kitchell, Kraley, & Shearer

Absent: Polo & Mihalko

Also present: Chief Joseph Cortright and Township Liaison George Coppola

At this time the Vice-Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Vice -Chairman called for the acceptance of the pre-meeting minutes, the reorganization minutes and the regular minutes, from last month. Comm. Shearer made a motion to accept the minutes from the last meeting. The move was seconded by Comm. Kraley and it was carried by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo & Mihalko

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Commissioner Shearer made a motion to accept the report. Comm. Kraley seconded the move and it was carried by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo & Mihalko

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - February 28, 2017	\$110,314.32
March Checks	(\$84,184.25)

Deposits for the Month of March 2017

Jersey Mikes	Permits and Fees	\$42.00
Registration Fees		\$6,575.00
Whippany Actuation	Permits and Fees	\$42.00
State of New Jersey	2nd quarter rebate	\$5,339.43
McNeil & Company	Insurance Premiums	\$427.17

<u>Balance on Hand, March 31, 2017</u>	<u>\$38,555.67</u>
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Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand December 31, 2016

\$513,754.94

Checks Submitted this Month's Meeting

\$84,184.25

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

Supplies, Equipment, and Maintenance

- Supplies were purchased from Staples.
- Supplies were purchased from Batteries Plus.
- Supplies were purchased from Polity Auto Parts.
- Supplies and tools were purchased from Home Depot.

Apparatus

- I had to order a new Piston Intake Valve. The one for Engine 82 was inoperable.

Training

- Training for the month of March was:
 - Pump Operations
 - Extrication
- Training for the month of April will be:
 - Fire Academy Car Fire will be the topic
 - Water Rescue

Purchases

- No purchase requests this month.
- The Career Staff and I are looking to purchase a new Inspection Program and Incident Reporting Program. I would like to discuss this with you further at this time.

Fire Prevention

- (25) Inspections / re-inspections were conducted last month. \$84.00 in permit fees was collected.

EMS

- (35) Calls were answered last month with 0 transport assist.

Fire

- (34) Calls were answered last month.

Other Matters and Announcements

- We held an officers meeting during the month of March. Notes from the meeting are attached.
- The announcement for a Training Officer has been posted.
- On Thursday March 23, 2017 4 Special Needs Students along with 4 adults from Memorial Junior School will be visited the firehouse between the hours of 930-12 noon. We talked to them about fire safety and the equipment we use and first aid. Cedar Knolls came down with an ambulance and also the truck. We bought the kids lunch and they ate with the firefighters here at the station.
- The equipment that we posted for sale on Gov Deals has been sold. Most equipment has been picked up.
- Thank you for purchasing food during the past snow storm.
- An Engine Crew stood by in East Hanover on Saturday March 25th while they had their Annual Dinner.
- On Friday April 7th we stood by at the high school where they had a fund raiser with the Harlem Wizards.
- There will be an International Soccer Tournament at the Red Bulls facility in September. We have been invited to attend a Security and Planning Meeting to be held on April 21st.
- I picked up the plaque for Julie Mihalko.
- I received plans for a Hydrogen Refueling Station to review. They are interested in putting it at 715 Rt 10 next to Terry's Auto Body.
- I signed an MOU with the HTPD and CKFD to provide support to the Rescue Task Force for Hanover Township. I have provided Commissioner Shearer with a copy.

- There will be a personnel meeting tomorrow night at 1930 hours. David Paine will be joining as a Probation Member.
- Unit 84 would not start this morning and was towed to Brunner's Garage.
- We will be having our first apparatus meeting on April 19, 2017.

A motion to accept the Chief's report was made by Comm. Kraley and seconded by Comm. Shearer. It was passed by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo & Mihalko

NAYS: None

COMMUNICATIONS –

1. A thank you from Memorial Junior School Guidance Department for their Career Day that Paul Perrello attended.
2. Memorandum of Understanding to us from Chief Roddy outlining the Rescue Task Force for Active Shooter situations with the schools.

COMMITTEE REPORTS

Personnel: Nothing at this time

Apparatus: Had to order a new piston intake valve for 82. Going to put the new one on 83 when it comes in and then take the one from 83 and put that on 82. So the new one will be on our first due.

Insurance: Nothing at this time.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 35 calls this month and 0 transports.

Township: George Coppola reported:

Police force is reorganized and we're looking at hiring 2 new officers to get us up to 30.

Sunday, Fred Brunner took George on a tour of the new firehouse. Showed me some of the little things that are a problem. Some of this stuff, you can't understand how the contractor did it.

Ron and George are trying to work out the tax situation for us. Still trying to back off the prior years for us.

George is going to talk to Mike Winn and Sean Donnelly because if there's anything the town can do to help out, he's going to ask. We were told that it's under the attorneys purveyance. Some things we just can't do anything about till it's settled.

One point I want to make is that I'm going through a campaign. Every time I'm up for re-election, everyone comes out of the woodwork. Last time was 5 people. People come up to him all the time and ask about the firehouse. A lot of residents think the town has something to do with it. The pat answer is that it's a Catch-22, and there are issues. And until these litigation issues are resolved, we're just moving forward with whatever they can do now. That's it. Come to my face and say stuff because I've been hearing some things which I don't like. As I told you guys 9 years ago, I can take whatever you throw at me but you may not like it when it gets thrown back. I can't take another campaign like the last time with Sheridan. So, I've always been supportive of the fire companies, and the police. So if there's anything being said, Please, I'm supportive of that building across the street and I just want it on record that I'll do anything I can to help it get done. Okay? If anyone has something to say, please tell them to say it to my face.

Derrick – Social media is an issue – even with questions about the firehouse.

George – Facts – innuendos – Facebook

Derrick – People don't even understand the distinction between the district and the company. I've had to reach out a couple of times to straighten it out. Or I just forward it to Henry or someone on the relocation committee and say, Hey, you need to address this.

George – I feel bad. The contractor – You paid good money to get this stuff done and how someone can not do what they're supposed to... That's what's really annoying. Fred showed him some of the things. You guys spent good money.

Derrick – WE didn't – The company did

Derrick – Just trying to point out the company and commissioners and district thing.

George – It's all township money – all the same

Derrick – Just pointing out that the Company is paying for it. That's not town money.

George – The whole thing is paid through no taxpayer money?

Derrick - Yeah. Well, there's a little bit in there for like special things that have been voted on.

George – Look, the money's being spent and you guys deserve to get in there. There's no excuse for the stupidity of some of the stuff Fred showed him. Can't believe you can't this fixed till you get the TCO. And you Can't get the TCO till this is fixed.

James – He's got us.

George – I've asked if there's anything we can do. They said the same thing. Until they get the TCO, they can't go after anybody. If the firehouse gets sold, where do we go?

You have a place in mind?

Chief – 10 Troy Hills Road until you kick us out.

George – Brewery would be great there.

Everyone discussed the new houses on Park Avenue.

RELOCATION and FIRE COMPANY – Derrick on behalf of the company requested use of an apparatus for the Little League parade on April 29th.

A motion was made to accept the use of the apparatus for the parade. It was made by Comm. Kraley and seconded by Comm. Shearer.

It was passed by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo & Mihalko

NAYS: None

OLD BUSINESS

NEW BUSINESS

Derrick – Let's talk about the Fire Inspection software. He thinks it's something we should get before we renew our license for this year on the outdated software.

Did they mention how long for the implementation and everything? - A long time?

Chief – Less than a month to get it up and running.

They won't switch anything over till we're ready to go.

Josh will export it to allow them access.

Derrick – They'll probably export as excel and they'll line up the tables.

Chief – Another thing I didn't mention before is that the Emergency Reporting also has LOSAP in it so the way it works is that it's a lot easier than how Janet does it now – all by hand.

James Kraley – A lot less paperwork.

Chief – the whole systems mesh and bind together.

Jim Kitchell - It's a total system solution.

Chief – You can build your system and set your parameters for LOSAP and it will carry it over right into it. I think it's a no-brainer. I'm not looking at the price – just the process of it.

Derrick – Even with the price, it's a no-brainer. For a modern software package especially with unlimited user licensing, that's non-existent. How do you guys feel?

Kitchell – I agree.

Kraley – I agree too. Going from the Stone age to

Kitchell – What about recurring fees for upgrades, etc...

Chief – Upgrades are all included. So if they update in one area, they update the whole thing.

Derrick – That's what nice about a hosted system. If they update, it goes out to all the users.

Kraley – Unlimited memory?

Chief – Unlimited. They back it all up on their servers.

Kralej – So basically, once you set it up, it's just a monthly cost.

Chief - Yes – We're paying it in a yearly cost now only the new one will be more user friendly.

Kitchell – And there's no issues with our infrastructure – in terms of hardware and compatibility.

Josh Makowski – Biggest difference – with Firehouse, you needed an internet connection. With this one, as long as you have the app on your tablet, once you hit an internet area, it syncs right up.

A motion was made by Comm. Shearer to purchase both of the new systems. It was seconded by Comm. Kralej. It passed by the following vote:

AYES: Kitchell, Kralej & Shearer

ABSENT: Polo & Mihalko

NAYS: None

PUBLIC PART OF THE MEETING

No comments made.

BILLS

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. Kitchell and was carried by the following vote:

AYES: Kitchell, Kralej & Shearer

ABSENT: Polo & Mihalko

NAYS: None

03/13/2017	8080	Fast Signs	Operating Materials & Supplies	-225.00
03/15/2017	eft	Board of Fire Commissioners	employee payroll	15,847.09
03/16/2017	8081	Township of Hanover	gasoline / diesel	-582.83
03/20/2017	8082	PSE&G	Utilities	-618.86
03/20/2017	8083	Whippany Fire Company	Other Rentals	-9,000.00
03/20/2017	8084	US Bank Equipment Finance	Copy Machine lease	-255.00
03/20/2017	8085	SMCMUA	Utilities	-20.20
03/20/2017	8086	SMCMUA	Utilities	-209.73
03/20/2017	8087	SMCMUA	Utilities	-86.16
03/23/2017	8090	TJ's Sportswide	Recognitions	-49.75
03/23/2017	8091	Concern	Medical	-450.00
03/23/2017	8092	DC Express	Elections	-190.00
03/23/2017	8093	Northeast Communications, Inc.	Radios	-607.50
03/23/2017	8094	POSTMASTER	Office Supplies	-98.00
03/29/2017	8095	Verizon Wireless	Utilities	-152.04
03/29/2017	8096	Verizon Wireless	Utilities	-237.48
03/29/2017	8097	Home Depot Credit Services	Shop Supplies	-265.54
03/29/2017	8098	BP	Fuel Vouchers	-727.35
03/29/2017	8099	Fire Service Safety Testing	Ladder - Test	-500.05
03/29/2017	8100	Approved Fire Protection	Extinguisher - Test	-307.10
03/29/2017	8101	Fire Fighters Equipment Company Inc.	Recognitions	-696.00
03/29/2017	8102	Morristown Medical Group	Medical	-800.00
03/29/2017	8103	Joseph Cortright	Reimbursements	-14.04
03/29/2017	8104	Marino's Restaurant	Operating Materials & Supplies	-63.00
03/30/2017	eft	Board of Fire Commissioners	employee payroll	15,691.13
03/30/2017	8105	James Kitchell	Reimbursements	-114.20

03/30/2017	8106	Township of Hanover	gasoline / diesel	-274.92
03/30/2017	8107	Hanover Sewerage Authority	Utilities	-124.24
03/31/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-3,578.48
03/31/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-842.86
03/31/2017	8088	Standard Insurance Co	Life Insurance	-2,076.40
03/31/2017	8089	Gann Law Books	Membership Dues & Subscriptions	<u>-206.00</u>
				-
				84,184.25

At this time, Comm. Shearer made a motion to adjourn the meeting. The motion was seconded by Comm. Kitchell and passed by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo & Mihalko

NAYS: None

Meeting was adjourned.

Respectfully submitted:

Janet Gant Hammond, Board Assistant