

MINUTES - REGULAR MEETING

March 9, 2015

Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners M. Mihalko, Polo, Barz, J. Mihalko, & Shearer

Absent: None

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

Chairman Barz then congratulated the two new Commissioners and thanked the departing two for all the hard work they did while in office. A round of applause was given.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month, as well as the minutes from the reorganization meeting. A change will be made to the reorganization minutes to reflect the correct election results. Comm. J. Mihalko made a motion to accept these minutes. The move was seconded by Comm. M. Mihalko and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

TREASURER'S REPORT

Comm. M. Mihalko remarked that we have not received our next tax payment from the town yet. He made a motion to transfer funds from our Morgan Stanley account into our TD account to cover us in case we run short before the tax money comes in. The amount requested to transfer was – up to \$25,000, which will be replaced once we have the funds. The motion was seconded by Comm. Shearer and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

The following Treasurer's report was submitted. A motion was made by Comm. J. Mihalko that we accept the Treasurer's Report. Comm. Shearer seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - January 31, 2015

\$88,538.99

February Checks

(\$71,955.19)

Deposits for the Month of February 2015

Registration Fees		\$9,600.00
Halo Pharmaceutical	Permits & Fees	\$42.00
Halo Pharmaceutical	Permits & Fees	\$42.00
Halo Pharmaceutical	Permits & Fees	\$497.00
Township of Hanover	False Alarms	\$225.00

Balance on Hand, February 28, 2015 **\$26,989.80**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand February 28, 2015 **\$420,281.57**

Provident Bank

Balance on Hand February 28, 2015 **\$78,084.85**

Checks Submitted this Month's Meeting **\$96,040.98**

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. No purchase requests at this time. A motion to accept this report was made by Comm. M. Mihalko and seconded by Comm. Polo. It was passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Supplies were purchased from Politi Auto Parts.
- Fire Fighters Equipment repaired one SCBA.
- 2 sets of gear were cleaned and repaired by Minerva Cleaners.
- Do It Yourself repaired the snow blower.
- Adult and Pediatric AED Pads were purchased from Lifesavers Inc.
- All ladders were tested by Fire Service Safety Testing Inc. All ladders passed.

Apparatus

- 1st Priority is working on the foam system on Engine 81.

- The battery in Car 201 was replaced at Brunner's Garage.

Training

- Training for the month of February was building construction.
- Training for the month of March:
 - 17th SCBA Refresher
 - 24th Mutual Aid drill with Cedar Knolls
 - 31st Transportation vehicle awareness and safety

Purchases

- No purchase requests.

Fire Prevention

- (48) Inspections / re-inspections were conducted last month. We collected \$581.00 in permit fees.

EMS

- (29) Calls were answered last month with 4 transports.

Fire

- (43) Calls were answered last month.
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Other Matters and Announcements

- Our RIC Team responded to Morristown during the month of February.
- Yearend percentages were completed and turned into the Hanover Township Relief Association to be submitted to the State. Once they are received back from the State Association they will be posted in the station.
- In May we want to go to the Chubb Institute in Whitehouse Station for Fire Alarm System training. Two years ago we went down there for Fire Suppression System Training. I would like to rent vans to transport the members attending as we did in the past.
- The Water Rescue committee in the County is putting together task forces within the County to respond to different types of emergencies water, ice, dive and swift water. We will be participating in this program.
- I completed a plan review for a proposed hotel to be built on Route 10 at the old Minnisink Oil property next to Suburban Propane.
- I put out recruitment fliers at Paulie G's Pizzeria.
- Care One will be having a disaster drill next Monday.
- On Sunday April 12th the HT Recreation Department will be holding a Touch a Truck Program at Bee Meadow Pool from 1pm-3pm. We have been asked to bring a piece of apparatus and we can also do some recruiting for members. Derrick Shearer will be in charge of this activity.
- There are no new members joining this month.

COMMUNICATIONS

- Letter from the State giving us signed approvals for the control of the traffic signal at Route 10 and Troy Hills Road.
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COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: Nothing at this time.

Insurance: A meeting with a representative from LOSAP took place earlier tonight.

First Aid: It was reported that EMS responded to 29 calls this month and 2 transports.

The date of the Bureau meeting has been changed to the 19th at 6:30. Both Commissioners Barz and J. Mihalko will not be able to attend on the new date.

Mike from Cedar Knolls will run the meeting one more time and Ron will take over at the next one.

Julie added that she would be willing to be Treasurer again.

Township: George Coppola congratulated Randy & Derrick on being elected and thanked Henry and Bob for all their hard work.

- April 18th will be Little League Opening Day.
- Deer hunt scheduled for September with a limited amount of permits.
- Township Committee will be addressing the Shop Rite liquor request.
- George noted that there was a problem with our voting machine on election day and mentioned that other towns order 2 in order to have a backup. It's not that expensive and in a close election, could come in handy.
- The Township budget was approved with no increase, as was the County Budget. Hopefully, that trend will continue.
- Quick-check is in the process of getting things going.
- Planning Board meeting is tomorrow – discussing the Park Ave corner.

FIRE COMPANY / RELOCATION: Fred Brunner on the progress being made on the new firehouse.

- There is a letter of intent signed and turned over to our broker, who gave it to the buyer.
- They have been in communication with our attorney, Arnold George.
- They will start digging on Monday for the footings and foundations.
- We have the building permits for the entire building – not just the footings and foundation.
- Braviak and Newell went to Iselin and met with Provident Bank and went over the mortgage application process. We have to use a certain percentage of our money to theirs. We have been able to show them almost \$400,000 of invoices spent to date, so they're happy. They went over what we have to do in the future.
- Question was asked if Fred was keeping track of the Commissioner's commitment. He said yes, he was. This refers to the monetary amount the Commissioners have put in so far toward the new firehouse.
- We have an offer to purchase both buildings – just waiting for the contract to come. It is rumored to be another bank. The developer wanted a site near Chase Bank as his client is a competitor. There is also a rumor of a coffee shop of some kind, going in. They will level both buildings.
- Trustees are starting to put in place a routine for these buildings that we can transfer over to the new building so it won't be a surprise to them.
- Frank Minerowicz is going to chisel out the old cornerstone and to try and drill out the diamond in the parapet. These can be used in the new building on the sign or somewhere else.
- Phase 1 MAY be finished by Labor Day.

OLD BUSINESS

Nothing at this time,

NEW BUSINESS

Chief went over his report.

- Year end percentages went down to the state.
- In May, Chief would like to go to the Chub Institute for a training. We had done a Fire Suppression one before. This one would be Fire Alarm Systems training. He would be looking into renting 2 vans to get all the guys down there.
- Water Rescue Task Force has been developed. We are a part of it. Consists of Dive Rescue, Swift Water rescue, Ice rescue.

- Chief looked at a plan review for a hotel over behind Suburban Propane.
- Paulie G's recruitment flyers – some went out. He will replace them.
- April 12th – Touch a Truck from 1-3 pm. They said we could have a table for recruitment there also. Good place to also sign up runners and volunteers for the 5k.
- The town is in a quandary with the fireworks. The High School is not allowing them to be held there this year because their field will be under construction. They will be held at Veteran's Field this year if the property owner behind it approves. As for the High School in the future, once their turf field is in, we should be able to move our shoot and will work with them.
- Spoke to TQ – Recreation Dept is looking to institute training for their coaches. The town purchased AEDs for the fields. They would like to use our guys for training jointly with Cedar Knolls.

George suggested that Batteries Plus would let us put recruitment flyers out there.

RESOLUTIONS: Secretary, Derrick Shearer now read the resolutions for the coming year. They are attached to these minutes. They were all voted on and accepted, as follows:

A Resolution naming the meeting schedule for the year 2015-2016. Meeting dates will be: April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14 of 2015 and January 11, February 8, and March 14th of 2016. This schedule will be entered into the newspapers.

A Resolution naming the Hanover Eagle and/or the Daily record as the official newspapers of the Board for 2015-2016.

A Resolution naming Vince Montenino as the auditor for the Board for 2015-2016.

A Resolution naming TD Bank as the official depository of the Board for 2015-2016.

If, in the future we decide to switch any of the above, for example, a new attorney or newspaper, it may be done with a motion and vote.

A motion to accept all the above resolutions was made by Comm. J. Mihalko and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

It was decided to table the resolution naming our attorney for the coming year. Mike will reach out to Joseph O'Toole and see what his interest is. He has not returned phone calls and we have a pending matter with him already that he has not responded to.

PUBLIC PART OF THE MEETING

There were 10 members of the public in attendance.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Polo and was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

02/02/2015	6963	Politi Auto Parts	Operating Materials & Supplies	-59.37
02/02/2015	6964	Verizon Wireless	2 accounts	-378.18
02/02/2015	6965	Batteries Plus	Batteries	-43.94
02/02/2015	6966	FF1 Professional Safety Services	Repairs & Maintenance	-2,290.00
02/02/2015	6967	Home Depot Credit Services	Operating Materials & Supplies	-14.24
02/02/2015	6968	McNeil & Company	Insurance Premiums	-6,156.75
02/02/2015	6969	Daily Record	Advertising	-46.00
02/02/2015	6970	US Assure Insurance Services of Fla, Inc.	Insurance Premiums	-1,111.43
02/04/2015	6971	Whippany Fire Company	Other Rentals	-7,000.00
02/04/2015	6972	Nestle Pure Life Direct	Water	-21.73
02/04/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-9,050.54
02/11/2015	6973	Daily Record	Advertising	-46.00
02/11/2015	6974	STAPLES CREDIT PLAN	Office Supplies	-342.01
02/11/2015	6975	US Assure Insurance Services of Fla, Inc.	Insurance Premiums	-1,075.00
02/11/2015	6976	Parker Publications	Advertising	-43.14
02/11/2015	6977	Gann Law Books	Membership Dues & Subscriptions	-191.00
02/11/2015	6978	Fire Fighters Equipment Company Inc.	SCBA	-402.51
02/11/2015	6979	Firehouse	Membership Dues & Subscriptions	-29.95
02/11/2015	6980	J C P & L	Utilities	-772.52
02/11/2015	6981	Batteries Plus	Batteries	-158.40
02/11/2015	6982	Minerva Cleaners	Gear Cleaning	-873.75
02/11/2015	6983	FF1 Professional Safety Services	-SPLIT-	-4,575.56
02/11/2015	eft	Board of Fire Commissioners	-SPLIT-	-19,499.34
02/13/2015	6984	NJ Press / Media Solutions	Advertising	-106.28
02/13/2015	6985	PSE&G	Utilities	-778.70
02/13/2015	6986	US Bank Equipment Finance	Copy Machine lease	-255.00
02/13/2015	6987	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
02/13/2015	6988	Parker Publications	Advertising	0.00
02/16/2015	6989	Township of Hanover	Gasoline	-460.93
02/18/2015	6990	Morris Cty Fire Prevention Assoc. Inc.	Membership Dues & Subscriptions	-210.00
02/18/2015	6991	CF Services	Repairs & Maintenance	-7,636.17
02/18/2015	6992	Jodi Cook	Elections	-125.00
02/18/2015	6993	Sharon Ferraiuolo	Elections	-125.00
02/18/2015	6994	Joyce Kruger	Elections	-125.00
02/18/2015	6995	Javier Chaparo	Elections	-175.00
02/18/2015	6996	Standard Insurance Co	Life Insurance	-1,721.40
02/25/2015	6997	First Priority Emergency Vehicles	Special Services-80	-3,240.27
02/25/2015	6998	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-263.83
02/25/2015	6999	Approved Fire Protection	Extinguishers	-507.90
02/25/2015	7000	Cablevision	Utilities	-250.66
02/25/2015	7001	Robert Cobane	Elections	-51.83
02/25/2015	7002	Paul T. Dansbach	Training and Education	-500.00
02/25/2015	7003	Minerva Cleaners	Gear Cleaning	-370.00
02/25/2015	7004	Brunners Garage	Car 201	-185.95
02/27/2015	7005	Township of Hanover	Diesel	-230.63
03/02/2015	7006	BP	Fuel Vouchers	-522.96
03/02/2015	7007	Politi Auto Parts	Operating Materials & Supplies	-57.82
03/02/2015	7008	Verizon Wireless	Utilities	-378.16

03/02/2015	7009	Daily Record	Advertising	-42.48
03/02/2015	7010	Hi-Viz Safety Wear, LLC	Uniforms and Personal Equipment	-59.90
03/02/2015	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,050.24
03/04/2015	eft	PERS	Pension Expense	-1,319.48
03/04/2015	eft	PFRS	Pension Expense	-4,622.88
03/04/2015	eft	Board of Fire Commissioners	Employee Payroll	-15,132.31
03/09/2015	7011	J C P & L	Utilities	-820.17
03/09/2015	7012	Lifesavers, Inc.	CPR Training Expense	-583.04
03/09/2015	7013	Parker Publications	Advertising	-88.82
03/09/2015	7014	Township of Hanover	Gasoline	-119.20
03/09/2015	7015	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
03/09/2015	7016	Coffee Lovers	Coffee	-422.30
03/09/2015	7017	STAPLES CREDIT PLAN	Office Supplies	-357.41
03/09/2015	7018	First Priority Emergency Vehicles	Special Services-80	-95.00
03/09/2015	7019	Nestle Pure Life Direct	Water	-9.99
03/09/2015	7020	First Priority Emergency Vehicles	Engine 83	<u>-32.89</u>
				-
				106,124.52

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. M. Mihalko and passed by the following vote;
 AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer
 ABSENT: None
 NAYS: None

The meeting was adjourned at 8:38.
 Respectfully submitted:

Janet Gant Hammond, Board Assistant