

MINUTES - REGULAR MEETING

February 16, 2015

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, Hansch, J. Mihalko, & Cobane

Absent: Michael Mihalko

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Hansch and it was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - December 31, 2014	\$150,015.02
January Checks	(\$68,007.24)

Deposits for the Month of January 2015

Township of Hanover	False alarms / December	\$1,375.00
Mondelez	Permits & Fees	\$42.00
Mondelez	Permits & Fees	\$497.00
Mondelez	Permits & Fees	\$497.00
Steris Corp.	Permits & Fees	\$42.00
Steris Corp.	Permits & Fees	\$497.00
Closed 2 Old TD accounts		\$3,581.21

<u>Balance on Hand, December 31, 2014</u>	<u>\$88,538.99</u>
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TD Bank Money Market

Closed Account

\$0.00

Payroll Checking Account # 7859643251

TD Bank

Closed Account

\$0.00

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand January 31, 2015

\$420,176.60

Provident Bank

Balance on Hand January 31, 2015

\$78,084.85

Checks Submitted this Month's Meeting

\$96,040.98

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. No purchase requests at this time. A motion to accept this report was made by Comm. Cobane and seconded by Comm. Hansch. It was passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Supplies were purchased from Batteries Plus Bulbs.
- Supplies were purchased from Politi Auto Parts.
- FF1 Hydrostatically tested 54 SCBA cylinders.
- 1 O2 sensor was purchased from FF1 to repair a multi gas meter.
- Fire Fighters Equipment repaired one SCBA.
- All fire extinguishers were tested and repaired if needed by Approved Fire Protection.

Apparatus

- The light tower on the Rescue was repaired. It was more than what was quoted they thought the seals only needed to be replaced but, the bushings also needed to be replaced. The original quote was for \$1471.73 additional work was \$1710.00 for a total of \$3690.27. They ended up giving us a \$450.00 discount bringing the new total for the repair to \$3240.27.
- Batteries were replaced in the apparatus.

Training

- Training for the month of January was Blood Bourne/ Global Harmonization.
- We sent 8 members to Ice Rescue Training they are now certified Technicians.
- Training for the month of February we will be having a 2 classroom session on building construction. Paul Dansbach the Rutherford Fire Official will be coming to teach the class.

Purchases

- No purchase requests.
- All turnout gear that was ordered has been delivered.

Fire Prevention

- (53) Inspections / re-inspections were conducted last month. We collected \$1,575.00 in permit fees.
- The yearly Registration Fee invoices were sent out and checks are starting to come in.

EMS

- (37) Calls were answered last month with 2 transports.

Fire

- (47) Calls were answered last month.

Other Matters and Announcements

- Our RIC Team responded to Parsippany Fire District 5 during the month of January.
- I made an announcement at the Company Meeting last week regarding our means for communication of messages throughout the Department. A letter will be sent to all members regarding this new policy.
- I worked on the clothing allowance distribution over the past month. We discussed the possibility of distributing clothing allowance with a fixed dollar amount per call based upon your qualifications here in the department. I feel that this process will not be the most efficient way of distributing the clothing allowance. I will recommend that we come up with other ideas at this time. It is now almost 3 months into the clothing allowance cycle since we use December from the previous to November of the current year.
- Our ladders are scheduled to be tested this month.
- During the fire at 197 Ridgedale Avenue on Friday February 6th someone hit Car 201 in the parking lot. I did not notice it until Sunday when I washed the car. I spoke to Al Latanzio regarding this he advised me to get estimates for the repairs and send him a copy of the call sheet.
- There are no new members joining this month.

Attached to this report are:

- Time Sheets
- Correspondences
- Monthly percentage sheets
- EMS monthly times and progress report
- Inspection Reports

COMMUNICATIONS

- Letter from Frelinghuysen stating that volunteer firefighters are not considered employees by the state so they do not have to be covered under the Affordable Care Act.

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COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Nothing at this time.

Apparatus: Light tower was repaired on Rescue 80

Insurance: Nothing at this time.

Dinner: Nothing at this time

First Aid: It was reported that EMS responded to 37 calls this month and 2 transports.

Township: George reported that the voting machines will be delivered on Thursday. Some people asked a question about what to do if people hadn't received their absentee ballots yet. George said it would probably be too late to get them back in on time, but you could call the County to try to track them down. Other people in the room said they had received theirs with no problems.

Question was asked if you can get the ballot on line. You can get the REQUEST for a ballot online but the actual ballot has to be mailed to you. A list of who got an absentee ballot goes to the Chief and then entered into the journal so no one can vote twice. They get opened the Monday after the election.

The town budget is done. No tax increase and the County has no increase this year also. The town is still debating the liquor license for Shop-Rite and the property on the corner of Park Avenue. Wegman's is knocking down trees. They may have an exit from Route 287. We could use a Lowe's in there.

Bow hunting for deer will be approved in September. There are a lot of deer in the Trailwood section. There are coyotes there too and they can also be hunted. Met Life has been approved and a hotel may be built there too. Groundbreaking for fire department was nice. They are trying to hire another cop – to bring us up to 30. There is a great DVD on the Whippany River cleanup. George will try to get a copy for us.

FIRE COMPANY- There is a Special meeting tomorrow night at 7:00.

Mike Cook made a request to use the apparatus at the St. Patrick's Day parade on March 14th. A motion was made to allow this by Comm. J. Mihalko and seconded by Comm. Hansch. It passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

OLD BUSINESS

Ron questioned the Chief about his EMT status. He is still working on it.

NEW BUSINESS

If there is ever another State of Emergency, it was requested that the Chief reach out to the Board if possible before hiring the guys at overtime. The Chief will send out a letter (enclosed) that will give everyone access to a Company e-mail so EVERYONE will get any future notifications.

Everyone wished Henry Good Luck as this was his last meeting as Commissioner.

Fire election is Saturday from 9-2 pm at the Firehouse.

PUBLIC PART OF THE MEETING

There were 6 members of the public in attendance. Janet thanked the Board for allowing the use of the firehouse for the Girl Scout Cookie delivery on March 16th.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

01/07/2015	6925	Nestle Pure Life Direct	Water	-34.82
01/07/2015	6926	PSE&G	Utilities	-482.00
01/07/2015	6927	Whippany Fire Company	other rentals / Training	-7,300.00
01/07/2015	6928	J C P & L	utilities	-671.03
01/07/2015	6929	Fire Engineering	Membership Dues & Subscriptions	-29.00

01/07/2015	6930	Hanover Sewerage Authority	Utilities	-174.30
01/07/2015	6931	Hanover Sewerage Authority	Utilities	-134.20
01/07/2015	6932	Verizon Wireless	Utilities	-152.06
01/07/2015	6933	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
01/07/2015	6934	VFIS	Insurance Premiums	-7,603.00
01/07/2015	6937	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-1,255.50
01/08/2015	6938	ESRI Environmental Systems Research Inst.	Membership Dues & Subscriptions	-100.00
01/09/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-9,050.54
01/12/2015	6941	Liberty Mutual Insurance Group	Workers Compensation	-4,826.10
01/15/2015	eft	Board of Fire Commissioners	Employee Payroll	14,247.22
01/16/2015	6942	PSE&G	Utilities	-163.11
01/16/2015	6943	Police & Firemen's Retirement System	Pension Expense	-12.56
01/16/2015	6944	FF1 Professional Safety Services	Operating Materials & Supplies	-152.80
01/16/2015	6945	Concern	Membership Dues & Subscriptions	-500.00
01/16/2015	6946	Chief Supply Corp.	Uniforms and Personal Equipment	-86.99
01/16/2015	6947	Apollo Battery & Tire	Utility 85	-725.88
01/21/2015	6948	NJ Career Chiefs Association	Membership Dues & Subscriptions	-375.00
01/21/2015	6949	MCAAFC	Membership Dues & Subscriptions	-25.00
01/21/2015	6950	POSTMASTER	Office Supplies	-98.00
01/21/2015	6951	Standard Insurance Co	Life Insurance	-1,721.40
01/21/2015	6952	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-165.00
01/23/2015	6953	Township of Hanover	Diesel	-57.09
01/26/2015	6954	Lakeland Divers	Operating Materials & Supplies	-65.95
01/26/2015	6955	Jonathan Kelly	Training & education	-107.90
01/26/2015	6956	Parker Publications	Advertising	-303.93
01/29/2015	6957	BP	Fuel Vouchers	-603.00
01/29/2015	6958	Cablevision	Utilities	-250.66
01/29/2015	6959	Township of Hanover	Gasoline	-208.51
01/29/2015	6960	Fire Fighters Equipment Company Inc.	SCBA	-378.19
01/29/2015	6961	Morristown Medical Group	Medical	-65.00
01/29/2015	6962	FF1 Professional Safety Services	Oper. Mat & Supp / SCBA	-374.00
01/30/2015	eft	Board of Fire Commissioners	Employee Payroll	15,053.22
02/02/2015	6963	Politi Auto Parts	Operating Materials & Supplies	-59.37
02/02/2015	6964	Verizon Wireless	utilities	-378.18
02/02/2015	6965	Batteries Plus	Batteries	-43.94
02/02/2015	6966	FF1 Professional Safety Services	Operating Materials 7 Supplies	-2,290.00
02/02/2015	6967	Home Depot Credit Services	Operating Materials & Supplies	-14.24
02/02/2015	6968	McNeil & Company	Insurance Premiums	-6,156.75
02/02/2015	6969	Daily Record	Advertising	-46.00
02/02/2015	6970	US Assure Insurance Services of Fla, Inc.	Insurance Premiums	-1,111.43
02/04/2015	6971	Whippany Fire Company	Other Rentals	-7,000.00
02/04/2015	6972	Nestle Pure Life Direct	Water	-21.73
02/11/2015	6973	Daily Record	Advertising	-46.00
02/11/2015	6974	STAPLES CREDIT PLAN	Office Supplies	-342.01
02/11/2015	6975	US Assure Insurance Services of Fla, Inc.	Insurance Premiums	-1,075.00
02/11/2015	6976	Parker Publications	Advertising	-43.14
02/11/2015	6977	Gann Law Books	Membership Dues & Subscriptions	-191.00

02/11/2015	6978	Fire Fighters Equipment Company Inc.	SCBA	-402.51
02/11/2015	6979	Firehouse	Membership Dues & Subscriptions	-29.95
02/11/2015	6980	J C P & L	utilities	-772.52
02/11/2015	6981	Batteries Plus	Batteries	-158.40
02/11/2015	6982	Minerva Cleaners	Gear Cleaning	-873.75
02/11/2015	6983	FF1 Professional Safety Services	Operating Mat. & supplies	-4,575.56
02/13/2015	6984	NJ Press / Media Solutions	Advertising	-106.28
02/13/2015	6985	PSE&G	utilities	-778.70
02/13/2015	6986	US Bank Equipment Finance	Copy Machine lease	-255.00
02/13/2015	6987	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
02/13/2015	6988	Parker Publications	Advertising	-347.07
02/16/2015	6989	Township of Hanover	Gasoline / Diesel	<u>-460.93</u>
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				96,040.98

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Cobane and passed by the following vote;
 AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch
 ABSENT: None
 NAYS: None

The meeting was adjourned at 8:27.
 Respectfully submitted:

Janet Gant Hammond, Board Assistant