

MINUTES - REGULAR MEETING

December 14, 2015

Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Mike Mihalko, Barz, J. Mihalko, & Shearer

Absent: Polo

Also Present: Chief Cortright & later, Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. Shearer made a motion to accept these minutes. The move was seconded by Comm. J. Mihalko and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. A motion was made by Comm. J. Mihalko that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - October 31, 2015

\$300,624.52

November Checks

(\$104,587.19)

Deposits for the Month of November 2015

| | | |
|----------------------|----------------|----------|
| Dosch King | Permits & Fees | \$42.00 |
| Dosch King | Permits & Fees | \$497.00 |
| Township of Hanover | False Alarms | \$325.00 |
| Mechanical Solutions | Permits & Fees | \$42.00 |
| Blispak, Inc. | Permits & Fees | \$42.00 |
| Township of Hanover | CPR Training | \$680.00 |
| Mark Trece, Inc. | Permits & Fees | \$42.00 |
| Dasco | Permits & Fees | \$42.00 |
| Bushes Garden Center | Permits & Fees | \$42.00 |
| Bushes Garden Center | Donation | \$8.00 |

Balance on Hand, November 30, 2015

\$197,799.33

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand November 30, 2015

\$395,868.99

Provident Bank

Balance on Hand November 30, 2015

\$28,084.85

Checks Submitted this Month's Meeting

\$182,470.15

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. A motion to accept this report was made by Comm. Barz and seconded by Comm. J. Mihalko. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Home Depot.

Apparatus

- Car 87 had a knock sensor replaced by Nielsen Dodge.
- Car 87 had the water pump replaced and a service performed by Brunner's Garage.
- New 84 had the engine replaced by the Engine Exchange. The vehicle was cleaned and detailed at Finish Line Car Wash, and the lettering installed by Fast Signs. Bischoff Cabinetry is building a new cabinet for the back and lights have been ordered.
- State Line Fire and Safety performed yearly testing on the Hurst Equipment.
- Yearly Services on the apparatus will be performed within the next two weeks.

Training

- Training for the month of November was:
 - The 17th Haz Mat
 - The 24th we will be going to Arden Courts. They have a program on how to assist patients with Alzheimer's.
- No training for the month of December.

Purchases

- Water Rescue Equipment/Ice Rescue Equipment has been ordered. Some of the equipment has been received.
- New gear is in and was delivered to the members.
- Engine 81 needs to have tires replaced:
 1. Custom Bandag: 6 Tires and Labor \$3,326.86. State Contract Pricing.

Fire Prevention

- (34) Inspections / re-inspections were conducted last month. We collected \$749.00 in permit fees.

EMS

- (34) Calls were answered last month with 3 transport assists.

Fire

- (45) Calls were answered last month.

Other Matters and Announcements

- One Plan Review was completed. This Plan Review was for PG Chambers School in Cedar Knolls. Chief Digiorgio had to recuse himself due to the location of the project to his residence.
- AJ Cunder and Kevin Cortright resigned from the Fire Company last week.
- Peter Abbondanzo joined the Fire Company last week as a junior member.
- We assisted with a helicopter landing at Veteran's Park last month for Atlantic Health's Family Fun Day.
- We assisted with 3 Santa details over the past couple of weeks.
- The Morris County Public Safety Academy has purchased and installed a Class A burn building. They are in the process of training their own Instructors and we will have at a minimum 2 opportunities in 2016 to use the facility.
- We are providing CPR Training this week to teachers and employees of the Hanover Township School District. I have also offered this training to the Hanover Park Regional High School District.
- Ken Jubinski was elected to 3rd Lieutenant at last week's Fire Company Meeting.

COMMUNICATIONS

Nothing at this time.

COMMITTEE REPORTS

Personnel: Two men resigned and 1 new member joined – Pete Abbondanzo.

Apparatus: Engine 81 needs new tires.

Insurance: Nothing at this time

First Aid: It was reported that EMS responded to 34 calls this month and 3 transports. For the year so far, it's 398 EMS calls and 40 transports.

Ian Bell reported that the Town Board of Health gave out free flu shots and they're working on giving free Hepatitis B shots also. For members only.

Cedar Knolls: They had a Bureau meeting with them – not much happening right now.

Township: George Coppola reported that there have been 3.6 miles of roads paved.

All appointments to the town are finished and all Committee liaisons stayed the same.

There is a budget meeting in February – we will have to tighten our belts this year..

2017 should be better with Met life and Wegman's. Wegman's will be 140,000 sq. feet and looks nice.

George took the opportunity to wish everyone present a very merry Christmas and a happy blessed New Year. He appreciates everything we do.

RELOCATION:

It's moving along. They say they'll be closed in soon. They had mentioned a date a ways back but the garage doors are not in yet. The carpenters are finishing the dormers. Some windows have gone in the back. Plumbing is also going in.

FIRE COMPANY - On behalf of the Company, Mike Cook thanked the Board for the Christmas party. Everyone thanked Ron and Julie for doing such a great job organizing everything.

OLD BUSINESS

Derrick Shearer – The contract with Local FMBA 109 has been finalized. He has signed copies and will get them to the Career Staff and down to Trenton.

NEW BUSINESS

At this time Derrick did the second reading of the Budget for 2016. It has come back certified by the state. The amount of the budget will be \$1,414,040.00 with \$1,066.040 to be raised by taxation. The rate is 4.6 cents per \$100.

A motion was made by Commissioner Barz that we accept the reading of the 2016 budget. This motion was seconded by Comm. Ron Barz and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

Chief's Purchases:

A motion was made to replace the tires on Engine 81. The lowest quote was from Custom Bandag for \$3,326.80. The motion was made by Comm. M. Mihalko and seconded by Comm. Shearer. It passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

A motion was made by Comm. Mike Mihalko that we transfer \$100,000 from our operating account back into our Morgan Stanley account. This motion was seconded by Comm. Barz. It passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

PUBLIC PART OF THE MEETING

There were 5 members of the public in attendance.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Shearer and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Split</u> | <u>Amount</u> |
|-------------|------------|---|--------------------|---------------|
| 11/02/2015 | 7281 | Walter Kruger | Wildwood | -579.00 |
| 11/02/2015 | 7282 | Verizon Wireless | Utilities | -152.04 |
| 11/02/2015 | eft | State of New Jersey - Division of Pension | Medical Benefits | -9,050.54 |
| 11/04/2015 | 7283 | Daily Record | Advertising | -43.80 |
| 11/04/2015 | 7284 | McNeil & Company | Insurance Premiums | -6,689.25 |
| 11/04/2015 | 7285 | Skylands Area Fire Equipment & Training | Ropes | -602.00 |
| 11/04/2015 | 7286 | State Line Fire & Safety, Inc. | Computers | -530.00 |
| 11/04/2015 | 7287 | Batteries Plus | Batteries | -45.12 |
| 11/04/2015 | eft | NJ Division of Pensions & Benefits | Pension Expense | -656.76 |

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|------------|------|---|---------------------------------|------------|
| 11/06/2015 | 7288 | STAPLES CREDIT PLAN | Office Supplies | -125.96 |
| 11/06/2015 | 7289 | Police & Firemen's Insurance Association | Police & Fire Insurance | -454.28 |
| 11/09/2015 | 7290 | J C P & L | Utilities | -683.76 |
| 11/09/2015 | 7291 | PSE&G | Utilities | -417.10 |
| 11/11/2015 | 7292 | The Engine Exchange | #84 | -4,250.00 |
| 11/11/2015 | 7293 | Morris County Public Safety Training Acad | Training and Education | -450.00 |
| 11/11/2015 | 7294 | State Line Fire & Safety, Inc. | Hurst | -409.20 |
| 11/11/2015 | 7295 | Witmer Associates, Inc | Turnout Gear | -158.15 |
| 11/11/2015 | 7296 | Whippany Fire Company | Operating Materials & Supplies | -25,294.00 |
| 11/11/2015 | 7297 | Julie Mihalko | Reimbursements | -58.31 |
| 11/11/2015 | 7298 | Moore Medical | Medical Supplies | -2,039.63 |
| 11/15/2015 | eft | Board of Fire Commissioners | Employee Payroll | -14,842.17 |
| 11/16/2015 | 7299 | US Bank Equipment Finance | Copy Machine lease | -255.00 |
| 11/16/2015 | 7300 | Morris County Public Safety Training Acad | Training and Education | -100.00 |
| 11/18/2015 | 7301 | Matthew Bender & Co. | Membership Dues & Subscriptions | -208.89 |
| 11/20/2015 | 7302 | Moore Medical | Medical Supplies | -706.00 |
| 11/23/2015 | 7303 | Standard Insurance Co | Life Insurance | -1,736.50 |
| 11/23/2015 | 7304 | Parker Publications | Advertising | -7.44 |
| 11/30/2015 | 7305 | Verizon Wireless | Utilities | -249.81 |
| 11/30/2015 | 7306 | POSTMASTER | Office Supplies | -98.00 |
| 11/30/2015 | 7307 | Daily Record | Advertising | -175.80 |
| 11/30/2015 | 7308 | Optimum | Utilities | -250.66 |
| 11/30/2015 | 7309 | BP | Fuel Vouchers | -506.50 |
| 11/30/2015 | 7310 | Home Depot Credit Services | Shop Supplies | -349.29 |
| 11/30/2015 | 7311 | ACS Affiliated Computer Services | Office Supplies | -2,994.00 |
| 11/30/2015 | 7312 | Township of Hanover | Diesel / Gasoline | -343.92 |
| 11/30/2015 | 7313 | Morris County Transmissions | Car 201 | -519.10 |
| 11/30/2015 | 7314 | FF1 Professional Safety Services | Turnout Gear | -14,144.00 |
| 11/30/2015 | 7315 | Chad DiGiorgio | Reimbursements | -121.24 |
| 11/30/2015 | 7316 | SAFE-T Skylands Area Fire Equip & Trning | Water/ Ice Rescue | -602.00 |
| 11/30/2015 | eft | Board of Fire Commissioners | Employee Payroll | -13,687.97 |
| 12/02/2015 | eft | NJ Division of Pensions & Benefits | Medical Benefits | -9,050.54 |
| 12/02/2015 | 7317 | Brunners Garage | #84 | -160.95 |
| 12/02/2015 | 7318 | The Engine Exchange | #84 | -1,550.00 |
| 12/02/2015 | 7319 | Eagle Auto Body | #84 | -110.00 |
| 12/02/2015 | 7320 | Verizon Wireless | Utilities | -152.04 |
| 12/02/2015 | 7321 | Brian Kelly | Salaries | -600.00 |
| 12/02/2015 | 7322 | Tom Rebyak | Salaries | -600.00 |
| 12/02/2015 | 7323 | Ronald Barz | Comm/Chairman | -2,600.00 |
| 12/02/2015 | 7324 | Derrick Shearer | Comm . Secretary | -2,600.00 |
| 12/02/2015 | 7325 | Julie Mihalko | Commissioners | -2,000.00 |
| 12/02/2015 | 7326 | Randy Polo | Commissioners | -2,000.00 |
| 12/02/2015 | 7327 | Michael Mihalko | Comm / Treasurer | -2,600.00 |
| 12/04/2015 | 7328 | Rich Allocco | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7329 | Ronald Barz | Reimbursement for Expenses/Loss | -1,286.00 |
| 12/04/2015 | 7330 | Ben Bradley | Reimbursement for Expenses/Loss | -336.00 |
| 12/04/2015 | 7331 | Fred Brunner | Reimbursement for Expenses/Loss | -224.00 |
| 12/04/2015 | 7332 | Anthony Cannillo | Reimbursement for Expenses/Loss | -301.00 |

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|------------|------|--|---------------------------------|-----------|
| 12/04/2015 | 7333 | Rob Cobane | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7334 | Robert Cobane | Reimbursement for Expenses/Loss | -1,215.00 |
| 12/04/2015 | 7335 | Thomas Cobane | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7336 | Michael Cook | Reimbursement for Expenses/Loss | -749.00 |
| 12/04/2015 | 7337 | Tim Cook | Reimbursement for Expenses/Loss | -242.00 |
| 12/04/2015 | 7338 | Dale Cowley | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7339 | Matt Downey | Reimbursement for Expenses/Loss | -484.00 |
| 12/04/2015 | 7340 | Matthew Gallo | Reimbursement for Expenses/Loss | -537.00 |
| 12/04/2015 | 7341 | John Gethins | Reimbursement for Expenses/Loss | -230.00 |
| 12/04/2015 | 7342 | Jesse Graziano | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7343 | John Graziano | Reimbursement for Expenses/Loss | -519.00 |
| 12/04/2015 | 7344 | Henry Hansch | Reimbursement for Expenses/Loss | -543.00 |
| 12/04/2015 | 7345 | Pauline Heizmann | Reimbursement for Expenses/Loss | -507.00 |
| 12/04/2015 | 7346 | Robert Johnston | Reimbursement for Expenses/Loss | -289.00 |
| 12/04/2015 | 7347 | Ken Jubinski | Reimbursement for Expenses/Loss | -897.00 |
| 12/04/2015 | 7348 | Brian Kelly | Reimbursement for Expenses/Loss | -1,145.00 |
| 12/04/2015 | 7349 | Jonathan Kelly | Reimbursement for Expenses/Loss | -1,652.00 |
| 12/04/2015 | 7350 | Tim Kelly | Reimbursement for Expenses/Loss | -596.00 |
| 12/04/2015 | 7351 | Jack Koba | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7352 | James Kraley | Reimbursement for Expenses/Loss | -1,015.00 |
| 12/04/2015 | 7353 | Robert F Krygoski | Reimbursement for Expenses/Loss | -207.00 |
| 12/04/2015 | 7354 | Craig Leaman | Reimbursement for Expenses/Loss | -313.00 |
| 12/04/2015 | 7355 | Anthony Lori | Reimbursement for Expenses/Loss | -1,864.00 |
| 12/04/2015 | 7356 | Joseph Makowski | Reimbursement for Expenses/Loss | -1,953.00 |
| 12/04/2015 | 7357 | Joseph Mihalko, Jr. | Reimbursement for Expenses/Loss | -1,174.00 |
| 12/04/2015 | 7373 | Joey Mihalko | Operating Materials & Supplies | -531.00 |
| 12/04/2015 | 7359 | Randy Polo | Reimbursement for Expenses/Loss | -413.00 |
| 12/04/2015 | 7360 | Anthony Rapa | Reimbursement for Expenses/Loss | -490.00 |
| 12/04/2015 | 7361 | Tom Rebyak | Reimbursement for Expenses/Loss | -625.00 |
| 12/04/2015 | 7362 | Cian Rung | Reimbursement for Expenses/Loss | -336.00 |
| 12/04/2015 | 7363 | Michael Rung | Reimbursement for Expenses/Loss | -599.00 |
| 12/04/2015 | 7364 | Derrick Shearer | Reimbursement for Expenses/Loss | -974.00 |
| 12/04/2015 | 7365 | Steve Willans | Reimbursement for Expenses/Loss | -378.00 |
| 12/04/2015 | 7366 | Henry Winters | Reimbursement for Expenses/Loss | -366.00 |
| 12/04/2015 | 7367 | William Wodynski | Reimbursement for Expenses/Loss | -1,038.00 |
| 12/04/2015 | 7368 | Raymond Woytas | Reimbursement for Expenses/Loss | -307.00 |
| 12/04/2015 | 7369 | Tyler Woytas | Reimbursement for Expenses/Loss | -301.00 |
| 12/04/2015 | 7370 | Ricky Ziccarello | Reimbursement for Expenses/Loss | -572.00 |
| 12/04/2015 | 7371 | James Kitchell | Reimbursement for Expenses/Loss | -212.00 |
| 12/07/2015 | 7372 | Police & Firemen's Insurance Association | Police & Fire Insurance | -455.14 |
| 12/09/2015 | 7374 | Vitales | Promotion | -1,200.00 |

| | | | | |
|------------|------|---|---------------------------------|-------------------|
| 12/10/2015 | 7375 | Township of Hanover | Diesel | -100.95 |
| 12/10/2015 | 7376 | Brunners Garage | Car 201 | -422.23 |
| 12/10/2015 | 7377 | Batteries Plus | Batteries | -178.54 |
| 12/10/2015 | 7378 | Morris County Public Safety Training Acad | Training and Education | -1,725.00 |
| 12/10/2015 | 7379 | NFPA/National Fire Protection Assoc | Membership Dues & Subscriptions | -1,305.00 |
| 12/10/2015 | 7380 | Liberty Mutual Insurance Group | Insurance Premiums | -3,718.06 |
| 12/10/2015 | 7381 | First Responder Newspaper | Membership Dues & Subscriptions | -80.00 |
| 12/10/2015 | 7382 | STAPLES CREDIT PLAN | Office Supplies | -166.85 |
| 12/10/2015 | 7383 | J C P & L | Utilities | -607.38 |
| 12/14/2015 | 7384 | Julie Mihalko | Reimbursements | -166.20 |
| 12/14/2015 | 7385 | PSE&G | Utilities | -475.24 |
| 12/14/2015 | 7386 | Township of Hanover | Diesel / Gasoline | -244.84 |
| 12/14/2015 | 7387 | Whippany Fire Company | Other Rentals | <u>-14,000.00</u> |
| | | | | - |
| | | | | 182,470.15 |

8:20 At this time, Comm. J. Mihalko made a motion to adjourn the public meeting and go into Closed Session to discuss the Chief's contract. The motion was seconded by Comm. M. Mihalko and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

At 9:05, the Board came out of Closed Session. A meeting to adjourn was made by Comm. J Mihalko.

It was seconded by Comm. Barz and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Shearer

ABSENT: Polo

NAYS: None

Meeting was adjourned at 9:08

Respectfully submitted:

Janet Gant Hammond, Board Assistant