

MINUTES - REGULAR MEETING

November 9, 2015

Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Mike Mihalko, Polo, Barz, J. Mihalko, & Shearer

Absent: None

Also Present: Chief Cortright & later, Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional Weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept these minutes. The move was seconded by Comm. Shearer and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. A motion was made by Comm. Shearer that we accept the Treasurer's Report. Comm. J. Polo seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - September 30, 2015	\$216,549.43
October Checks	(\$85,442.74)

Deposits for the Month of October 2015

Tiffany Customer Fulfillment	Permits & Fees	\$42.00
Aphena Pharma Solutions	Permits & Fees	\$42.00
Township of Hanover	District Taxes	\$169,193.83
Voided Check - # 7225		\$240.00

Balance on Hand, October 31, 2015 **\$300,624.52**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand October 31, 2015 **\$395,777.39**

Provident Bank

Balance on Hand October 31, 2015 **\$28,084.85**

Checks Submitted this Month's Meeting **\$104,815.59**

At this time the Budget for 2016 was introduced and gone over. A motion was made by Commissioner Shearer that we accept the 2016 budget and send it in. The motion was seconded by Comm. Ron Barz and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

The Final reading will be at the next Commissioner's Meeting on December 14th.

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval. A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It was passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Home Depot.
- Office supplies were purchased from Staples.
- Batteries were purchased from Batteries plus.
- Sand Bags were purchased from Grainger.
- Gear bags and extrication gloves were purchased from the Firestore.com

Apparatus

- CF Services repaired corroded wires on Engine 83.
- Prices for the replacement of the engine in new 84:
 - The Engine Exchange: \$5,800.00
 - Brunner's Garage: \$7,800.00
- Prices for lights and console for new 84:
 - Northeast Communications: \$7,400.00. I am getting another quote but I would like approval to use the best price.

Training

- Training for the month of October was:
 - The 20th and 27th at the fire academy.
 - The 22nd we participated in a Mutual Aid drill with Morris Plains, Pars. Dist1, and Cedar Knolls.
- Training for the month of November we will be:

- The 17th Haz Mat
- The 24th we will be going to Arden Courts. They have a program on how to assist patients with Alzheimer's. They have a virtual presentation for the members to participate with. Dinner will be served.
- No training in the month of December.

Purchases

- Water Rescue Equipment. (See Attached spread sheet with pricing)
- New gear is in and will be delivered tomorrow evening.
- EMS equipment for the engines is in. We are in the process of trying to mount the equipment. We asked Bischoff Cabinetry to help us with the mounting of backboards and splints in the cab of the engines.

Fire Prevention

- (26) Inspections / re-inspections were conducted last month. We collected \$623.00 in permit fees.

EMS

- (45) Calls were answered last month with 3 transports assists.

Fire

- (38) Calls were answered last month.

Other Matters and Announcements

- I am recommending that Brian Kelly be appointed to Deputy Chief and Rob Cobane be appointed to Assistant Chief of the fire department for the year 2016.
- Two Plan Reviews were completed.
- Vouchers for Wildwood have been signed and checks were made out and distributed to the members.
- We conducted 11 Fire Prevention classes for the local school children with a total of 586 kids.
- This Saturday November 14th Atlantic Medical Center will be hosting a Family Fun Day at the Community Center. As in the past they are bringing in one of their helicopters and have asked us to provide an engine to a landing zone.
- We conducted CPR/Basic First Aid Training to employees of the Hanover Marriott.
- I participated in a table top drill at 3M for their yearly disaster training.
- M&E Railroad contacted me last week regarding what they intend to use the new railroad siding located on Troy Hills Road next to #14. They are looking to off load Butane from rail cars into trucks. I contacted Joe Giorgio regarding this and the township was unaware of their intentions. The township will be discussing this with the railroad. I will keep you updated on this matter.
- The department along with the assistance of mutual aid departments did a great job at last week's house fire. Due to the conditions of the house there were additional mutual aid units that responded. One firefighter was transported to the hospital and was released within a few hours. The homeowner was transported to the hospital and was admitted. I have reached out to follow up with both people.
- Bill Lopata's Life Insurance Claim has been filed with Standard Insurance.
- I am in the process of updating all members' insurance beneficiary information.

COMMUNICATIONS

Nothing at this time.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus: Nothing at this time 83 is back.

Insurance: Nothing at this time

First Aid: It was reported that EMS responded to 45 calls this month and 3 transports.

Cedar Knolls: Nothing at this time

Township: George Coppola reported that there are road closures in the town. By December most roadwork should be finished.

- They are putting sidewalks on Eden Lane.
- Mt. Pleasant Avenue will be milled and repaved.
- There is a petition from residents on Cedar Knolls Rd. about putting sidewalks in. It was determined that most occurrences happened nearer to the Bank, the Yield, and the Ball field. It will be looked into.
- George complimented the Breakfast for the Veterans. The Legion has one also on the 29th from 8-12.
- Thursday is the Township Committee meeting – They will be honoring the VFW, The American Legion and the Marine Corps League at that meeting.
- The Chief added that there will be flu shots available tomorrow at the firehouse.

FIRE COMPANY / RELOCATION:

Henry Winter reported that the trusses are going up on the new building. It is moving along and most of the brick has been done in the back of the building.

A motion was made to allow the use of an apparatus for the Santa Details coming up. The motion was made by Comm. J. Mihalko and seconded by Comm. Shearer. It was passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

Derrick mentioned that they may do a ride-around again this year or something like it. It is still in the works.

OLD BUSINESS

Nothing at this time

NEW BUSINESS

Chief's Purchases:

A motion was made to replace the engine on the new 84. The lowest quote was from The Engine exchange for \$5,800. The motion was made by Comm. M. Mihalko and seconded by Comm. J.

Mihalko. It passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

A motion was made to purchase the lights and console for new 84 also. This motion was made by Comm. Shearer and seconded by Comm. J. Mihalko. It passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

A motion was made to purchase the lettering for the same vehicle from Frontline – clean it and letter it and get it road-worthy. Should cost about \$1,500. The motion to approve this purchase was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

A price sheet is attached to these minutes with the prices of water rescue equipment. The Chief got 3 quotes. The best is Package #3 which includes 2 new suits and the sled, as well as other updates and equipment. He recommended that purchase option.

Comm. Barz opined that he didn't think we need the rescue sled.

Other opinions stated that we should get one because we have water in town and may need it someday.

A motion was made to purchase the water rescue equipment outlined in Package #3. This motion was made by Comm. M. Mihalko and seconded by Comm. Polo. It passed by the following vote:

AYES: M. Mihalko, Polo, J. Mihalko, Shearer

ABSENT: None

NAYS: Barz

The Chief reported that the new gear gets delivered tomorrow. And that the EMS equipment is in and is in the process of being mounted.

At this time, the Chief recommended that all the volunteer chiefs move up. Brian Kelly will become the Deputy Chief and Rob Cobane will become the Assistant Chief for the year 2016. The motion to approve this recommendation was made by Comm. J. Mihalko and seconded by Comm. Shearer. It passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

The Chief said that M&E railroad wants to offload butane in town. He turned the matter over to Joe Giorgio and they will look at it.

Ron mentioned that he reported to the Company, that the Board will be paying for the Oil Separator for the new building in this year's budget, but will not be paying for anything else until our budget is finalized.

The Bill for the Oil Separator is in now. A motion was made by Comm. J. Mihalko that we go ahead and pay this bill. It was seconded by Comm. Shearer and passed by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

A motion was made that the Board pay for the food at the annual Fire officer's meeting as we've always done. The motion was made by Comm. Polo and seconded by Comm. M. Mihalko and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

PUBLIC PART OF THE MEETING

There were 5 members of the public in attendance.

BILLS

Comm. Shearer moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

10/04/2015	7231	Liberty Mutual Insurance Group	Insurance Premiums	-2,191.55
10/04/2015	7232	SMCMUA	Utilities	-19.13
10/04/2015	7233	Home Depot Credit Services	Shop Supplies	-291.29
10/04/2015	7234	Verizon Wireless	Utilities	-152.04
10/04/2015	7235	Lifesavers, Inc.	CPR Training Expense	-134.00
10/04/2015	7236	Brunners Garage	Car 202	-215.08
10/04/2015	7237	Nestle Pure Life Direct	Water	-9.99
10/04/2015	7238	BP	Fuel Vouchers	-380.10
10/04/2015	7239	Politi Auto Parts	Auto Parts	-74.40
10/04/2015	7240	Hanover Sewerage Authority	Utilities	-174.30
10/04/2015	7241	Hanover Sewerage Authority	Utilities	-133.15
10/04/2015	7242	Whippany Fire Company	Other Rentals / training	-7,300.00
10/05/2015	7243	J C P & L	Utilities	-1,091.61
10/05/2015	7244	Batteries Plus	Batteries	-29.15
10/05/2015	7245	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
10/09/2015	7246	Clean Air Company	Hoses	-27.20
10/09/2015	7247	PSE&G	Utilities	-416.59
10/12/2015	7248	Liberty Mutual Insurance Group	Workers Compensation	-7,436.06
10/12/2015	7249	Do-It-Yourself, Inc.	Repairs & Maintenance	-42.45
10/14/2015	7250	Police & Firemen's Retirement System	Pension Expense	-49.44
10/15/2015	eft	Board of Fire Commissioners	Employee Payroll	-13,610.21
10/15/2015	7251	US Bank Equipment Finance	Copy Machine lease	-306.00
10/19/2015	7252	Township of Hanover	Gasoline / Diesel	-365.54
10/22/2015	7253	Morristown Medical Group	Medical	-65.00
10/22/2015	7254	Lifesavers, Inc.	CPR Training Expense	-685.18
10/22/2015	7255	Standard Insurance Co	Life Insurance	-1,827.10
10/26/2015	7256	Optimum	Utilities	-250.65
10/26/2015	7257	Lifesavers, Inc.	CPR Training Expense	0.00
10/26/2015	7258	Batteries Plus	Batteries	-15.95
10/26/2015	7259	GRAINGER	Shop Supplies	-115.40
10/26/2015	7260	Morris County Public Safety Training Acad	Training & Education Out of Pocket reimbursements	-325.00 -48.89
10/26/2015	7261	Joseph Cortright	Coffee	-288.18
10/26/2015	7262	Coffee Lovers	Coffee	-288.18
10/26/2015	7263	Lifesavers, Inc.	CPR Training Expense	-123.59
10/26/2015	7264	Bloomingtondale Cornet Band	Promotion	-1,150.00
10/26/2015	7265	Township of Hanover SAFE-T Skylands Area Fire Equip & Trning	Gasoline	-97.21
10/26/2015	7266		Oper. Mat & Supplies	-1,589.79
10/27/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-6,934.20
10/27/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,311.40
10/27/2015		NJ Division of Pensions & Benefits	Pension Expense	-1,971.26
10/27/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-656.76
10/27/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-2,311.40
10/27/2015	eft	NJ Division of Pensions & Benefits	Pension Expense	-623.79
10/28/2015	7267	Home Depot Credit Services	Shop Supplies	-138.10
10/28/2015	7268	Verizon Wireless	Utilities	-227.32
10/28/2015	7269	BP	Fuel Vouchers	-568.00
10/28/2015	7270	CDW Government	Computers	-164.02

10/28/2015	7271	NJ Division of Pensions & Benefits	Medical Benefits	-9,050.54
10/28/2015	7272	Raymond Woytas	Wildwood	-679.00
10/28/2015	7273	Ken Schleifer	Wildwood	-679.00
10/28/2015	7274	Julie Mihalko	Wildwood	-289.50
10/28/2015	7275	Fred Brunner	Wildwood	-679.00
10/28/2015	7276	Joseph Cortright	Wildwood	-679.00
10/28/2015	7277	William Dixon	Wildwood	-579.00
10/28/2015	7278	Robert Cobane	Wildwood	-679.00
10/28/2015	7280	Township of Hanover	Diesel	-105.83
10/30/2015	eft	Board of Fire Commissioners	Employee Payroll	-14,631.12
11/02/2015	7281	Walter Kruger	Wildwood	-579.00
11/02/2015	7282	Verizon Wireless	Utilities	-152.04
11/02/2015	eft	State of New Jersey - Division of Pension	Medical Benefits	-9,050.54
11/04/2015	7283	Daily Record	Advertising	-43.80
11/04/2015	7284	McNeil & Company	Insurance Premiums	-6,689.25
11/04/2015	7285	Skylands Area Fire Equipment & Training	Ropes	-602.00
11/04/2015	7286	State Line Fire & Safety, Inc.	Computers	-530.00
11/04/2015	7287	Batteries Plus	Batteries	-45.12
11/06/2015	7288	STAPLES CREDIT PLAN	Office Supplies	-125.96
11/06/2015	7289	Police & Firemen's Insurance Association	Police & Fire Insurance	-454.28
11/09/2015	7290	J C P & L	Utilities	-683.76
11/09/2015	7291	PSE&G	Utilities	-417.10
				-
				104,815.59

At this time, Comm. J. Mihalko made a motion to adjourn the public meeting. The motion was seconded by Comm. Barz and passed by the following vote;

AYES: M. Mihalko, Polo, Barz, J. Mihalko, Shearer

ABSENT: None

NAYS: None

Meeting was adjourned at 8:35

Respectfully submitted:

Janet Gant Hammond, Board Assistant