

MINUTES - REGULAR MEETING

January 8, 2018

(Just before the public meeting, Ex-Commissioner Mike Mihalko stopped in and introduced the Board to the new Township Liaison, Brian Cahill. He was welcomed by the Board.)

Acting Chairman Shearer called the meeting to order on the above mentioned date at 7:00 pm, at the Fire Commissioner’s office at 434 Route 10, Whippany, NJ.

Commissioners present: Kitchell, Shearer, Kraley

Absent: Polo

Vacant: 1 seat

Also present: Chief Joseph Cortright & Township Committee Liaison, Brian Cahill

At this time the Acting Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: the Daily Record; and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Acting Chairman called for the acceptance of the pre-meeting minutes and the regular minutes, from last month. Chief Cortright pointed out 1 correction to be made. Comm. Kitchell made a motion to accept the minutes from the last meeting, with the correction made. The move was seconded by Comm. Kraley and it was carried by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo

NAYS: None

TREASURER’S REPORT

The following Treasurer’s report was submitted. Commissioner Kitchell made a motion to accept the report. Comm. Kraley seconded the move and it was carried by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - November 30, 2017	\$48,491.24
December Checks	(\$214,869.14)

Deposits for the Month of December 2017

Township of Hanover	False Alarms	\$50.00
	1st qtr Uniform Fire	
State of New Jersey	Safety	\$3,287.38
Bruce Brueche	Permits & Fees	\$54.00

Air Group	Permits & Fees	\$54.00
Mark Trece	Permits & Fees	\$54.00
Township of Hanover	District Taxes	\$183,853.33
Steris Corp	Permits & Fees	\$695.00
Tiffany Customer Fulfillment	Permits & Fees	\$54.00
Tiffany Customer Fulfillment	Permits & Fees	\$641.00
NJ Div. of Pensions & Benefits	Overpayment	\$1,643.50
BP	Overpayment	\$162.50
Void old check issued twice		\$5,586.05
<u>Balance on Hand, November 30, 2017</u>		<u>\$29,756.86</u>

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand December 31, 2017 **\$506,431.92**

Checks Submitted this Month's Meeting **\$243,046.03**

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

Supplies, Equipment, and Maintenance

- Supplies were purchased from Home Depot.
- Supplies were purchased from Batteries Plus.
- Supplies were purchased from Staples.
- Equipment was purchased from The Firestore.com.

Apparatus

- Yearly service was performed on all apparatus.
- Brunner's Garage repaired an antifreeze leak on Unit 84 and also did a service on it.

Training

- No training drills conducted in the month of December.
- Training for the month of January will be
 - 16th Blood Bourne, RTK, and Haz Mat Refresher
 - 23rd SCBA Refresher

Purchases

- I am requesting the purchase of 25 new safety harnesses and 25 bailout systems. The current systems are 10 years old and need to be replaced.
 - The price to replace these items will be \$18,765.00 which will include training.
- New cut off saw blades were purchased from FF 1 and new chains for the chain saws were purchased from Greenwood Tree Experts.

Fire Prevention

- (83) Inspections / re-inspections were conducted last month. \$857.00 in Permit fees were collected.

EMS

- (39) Calls were answered last month with 0 transports.

Fire

- (37) Calls were answered last month.

Other Matters and Announcements

- Two plan reviews were completed.
- An officers meeting was held last month.
- A new copier has been delivered.
- New light bar was installed on Unit 88.
- The radios that were approved to be purchased from Dover last month are here at the station.
- I signed up Derrick Shearer to take the Fire Instructor Level 1 class at the Fire Academy.
- I signed up Matthew Dill for Firefighter 1 class beginning at the end of the summer.
- Frank Tursi has completed and passed Firefighter 1.

The Chief has requested that we purchase new bailout systems and safety harnesses for the men. He explained that the ones we have now are 10 years old and need to be replaced. The price of \$18,765.00 will include training.

*A motion was made to replace the harnesses and bailout systems by Comm. Kraley. It was seconded by Comm. Kitchell and passed by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo

NAYS: None

COMMUNICATIONS - Nothing at this time

COMMITTEE REPORTS

Personnel: Nothing at this time.

Apparatus:

ELECTION - Election results from the December 30th Election were as follows:

30 Yes votes and 7 No votes

So, the result is that we can move out to bid on the purchase of a new apparatus.

We will need to speak to Mr. Braslow as to the best way to move forward on this and what needs to be done. There is also a meeting with Eric Trevena, the Pierce representative scheduled.

Insurance: New health insurance amounts have been entered into payroll.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 39 calls this month and 0 transports

Relocation: Nothing at this time except that the front apron has been paved.

Township: Welcome to Brian Cahill, our new township liaison.

Fire Company: Santa Detail went very well. The men involved spent 11 hours on their own time helping Santa greet the kids throughout the town.

OLD BUSINESS: Nothing at this time.

NEW BUSINESS

Comm. Derrick Shearer read a Resolution to accept an amendment to the 2018 budget. (attached). The amended budget would go from \$1,543,179 to \$1,502,521. There will be a special meeting on January 15th to formally adopt the new 2018 budget amount.

At the same time, Comm. Shearer read a resolution re-appointing Paul Perrello as the Training officer for the year 2018.

A motion was made by Comm. Kitchell, that we approve both of these Resolutions. The motion was seconded by Comm. Kraley and passed by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo

NAYS: None

Comm. Kraley asked if we have found a place for Engine 39. We are looking now and have considered maybe a carport in a parking area. Fred is working on it.

Comm. Kraley also asked if anyone has heard anything about the loan through the County.

Derrick said maybe we will hear more tomorrow at the Company meeting.

PUBLIC PART OF THE MEETING

3 members of the public attended.

BILLS

Comm. Kitchell moved that we accept the bills as written and moved to pay them. The motion was seconded by Comm. Kraley. It was carried by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo

NAYS: None

12/01/2017	eft	NJ Division of Pensions & Benefits	Medical Benefits	-9,648.43
12/03/2017	8532	Verizon Wireless	Utilities	-152.04
12/03/2017	8533	Home Depot Credit Services	Shop Supplies	-213.02
12/03/2017	8534	Technology Insurance Company	Workers Compensation	-4,084.31
12/03/2017	8535	Johnny's Pizza	Operating Materials & Supplies	-100.00
12/03/2017	8536	Whippany Diner	Operating Materials & Supplies	-290.50
12/03/2017	8537	Gogel Tire Company	Repairs & Maintenance	-1,826.80
12/03/2017	8540	Mihalko, Michael	Commissioners / Treasurer	-2,600.00
12/03/2017	8541	Kitchell, James	Commissioners	-2,000.00
12/03/2017	8542	Polo, Randy	Commissioner / Chairman	-2,600.00
12/03/2017	8543	Shearer, Derrick	Commissioner / Secretary	-2,600.00
12/03/2017	8544	Kraley, James	Commissioners	-2,000.00
12/03/2017	8545	Cobane, Rob	Assistant Chief	-600.00
12/03/2017	8546	Kelly, Brian	Deputy Chief	-600.00
12/03/2017	8538	Nestle Pure Life Direct	Water	-9.99
12/03/2017	8539	Emergency Reporting	Computers	-159.91
12/04/2017	8547	Brunners Garage	Car 88	-1,519.57
12/04/2017	8548	Whippany Fire Company	Other Rentals	-9,000.00
12/05/2017	8549	Allocco, Rich	Fuel Vouchers	-20.00
12/05/2017	8550	Barz, Ronald	Fuel Vouchers	-20.00
12/05/2017	8551	Bradley, Ben	Fuel Vouchers	-10.00

12/05/2017	8552	Cobane, Rob	Fuel Vouchers	-70.00
12/05/2017	8553	Cobane, Robert	Fuel Vouchers	-20.00
12/05/2017	8554	Cobane, Thomas	Fuel Vouchers	-30.00
12/05/2017	8555	Cowley, Dale	Fuel Vouchers	-30.00
12/05/2017	8556	Dill, Matthew	Fuel Vouchers	-10.00
12/05/2017	8557	Gethins, John	Fuel Vouchers	-30.00
12/05/2017	8558	Graziano, Jesse	Fuel Vouchers	-30.00
12/05/2017	8559	Jubinski, Ken	Fuel Vouchers	-20.00
12/05/2017	8560	Kelly, Brian	Fuel Vouchers	-70.00
12/05/2017	8561	Kelly, Eric	Fuel Vouchers	-30.00
12/05/2017	8562	Kelly, Jonathan	Fuel Vouchers	-30.00
12/05/2017	8563	Kelly, Tim	Fuel Vouchers	-20.00
12/05/2017	8564	Koba, Jack	Fuel Vouchers	-20.00
12/05/2017	8565	Kraley, James	Fuel Vouchers	-20.00
12/05/2017	8566	Lori, Anthony	Fuel Vouchers	-20.00
12/05/2017	8567	Makowski, Joseph	Fuel Vouchers	-20.00
12/05/2017	8568	Paine, David	Fuel Vouchers	-30.00
12/05/2017	8569	Rung, Michael	Fuel Vouchers	-20.00
12/05/2017	8570	Shearer, Derrick	Fuel Vouchers	-20.00
12/05/2017	8571	Wodynski, William	Fuel Vouchers	-30.00
12/05/2017	8572	Ziccarello, Ricky	Fuel Vouchers	-20.00
12/05/2017	8573	Tasc Fire Apparatus, Inc.	Hose Repair	-932.50
12/05/2017	8574	All Jersey Garage Doors	Building Maintenance	-215.00
12/05/2017	8575	PSE&G	Utilities	-527.87
12/05/2017	8576	Optimum	Utilities	-236.17
12/05/2017	8577	STAPLES CREDIT PLAN	Office Supplies	-128.14
12/05/2017	8578	FF1 Professional Safety Services	Engine 83	-10,868.32
12/07/2017	8579	Township of Hanover	gasoline / Diesel	-660.05
12/07/2017	8580	Witmer Associates, Inc	Helmets	-164.78
12/07/2017	8581	Cortright, Joseph	Reimbursements	-287.00
12/07/2017	8582	Fail Safe Testing	Hose - Test	-50.35
12/07/2017	8583	Witmer Associates, Inc	Operating Materials & Supplies	-26.97
12/07/2017	8584	Police & Firemen's Insurance Association	Police & Fire Insurance	-457.74
12/07/2017	8585	Auto Zone	Operating Materials & Supplies	-88.90
12/08/2017	8586	J C P & L	Utilities	-500.44
12/08/2017	8587	J C P & L	Utilities	-216.97
12/08/2017	8588	NJ Advance Media	Advertising	-83.70
12/08/2017	8589	Wodynski, William	Wildwood	-793.00
12/08/2017	8590	New Breed Fitness, LLC	Training and Education	-140.00
12/08/2017	8591	Allocco, Rich	Reimbursement for Expenses/Loss	-885.00
12/08/2017	8592	Barz, Ronald	Reimbursement for Expenses/Loss	-867.00
12/08/2017	8593	Bradley, Ben	Reimbursement for Expenses/Loss	-593.00
12/08/2017	8594	Cobane, Rob	Reimbursement for Expenses/Loss	-1,071.00
12/08/2017	8595	Cobane, Robert	Reimbursement for Expenses/Loss	-900.00
12/08/2017	8596	Cobane, Thomas	Reimbursement for Expenses/Loss	-853.00
12/08/2017	8597	Cook, Michael	Reimbursement for Expenses/Loss	-643.00
12/08/2017	8598	Cowley, Dale	Reimbursement for Expenses/Loss	-950.00
12/08/2017	8599	Gallo, Matt	Reimbursement for Expenses/Loss	-587.00
12/08/2017	8600	Gethins, John	Reimbursement for Expenses/Loss	-1,000.00

12/08/2017	8601	Graziano, Jesse	Reimbursement for Expenses/Loss	-923.00
12/08/2017	8602	Hansch, Henry	Reimbursement for Expenses/Loss	-597.00
12/08/2017	8603	Heizmann, Pauline	Reimbursement for Expenses/Loss	-568.00
12/08/2017	8604	Johnston, Robert	Reimbursement for Expenses/Loss	-683.00
12/08/2017	8605	Jubinski, Ken	Reimbursement for Expenses/Loss	-956.00
12/08/2017	8606	Kelly, Brian	Reimbursement for Expenses/Loss	-1,100.00
12/08/2017	8607	Kelly, Eric	Reimbursement for Expenses/Loss	-905.00
12/08/2017	8608	Kelly, Jonathan	Reimbursement for Expenses/Loss	-1,100.00
12/08/2017	8609	Kelly, Tim	Reimbursement for Expenses/Loss	-787.00
12/08/2017	8610	Kitchell, James	Reimbursement for Expenses/Loss	-499.00
12/08/2017	8611	Koba, Jack	Reimbursement for Expenses/Loss	-841.00
12/08/2017	8612	Kraley, James	Reimbursement for Expenses/Loss	-810.00
12/08/2017	8613	Lori, Anthony	Reimbursement for Expenses/Loss	-900.00
12/08/2017	8614	Makowski, Joseph	Reimbursement for Expenses/Loss	-900.00
12/08/2017	8615	Mihalko, Joey	Reimbursement for Expenses/Loss	-638.00
12/08/2017	8616	Mihalko, Joseph Jr.	Reimbursement for Expenses/Loss	-941.00
12/08/2017	8617	Rung, Cian	Reimbursement for Expenses/Loss	-600.00
12/08/2017	8618	Rung, Michael	Reimbursement for Expenses/Loss	-850.00
12/08/2017	8619	Shearer, Derrick	Reimbursement for Expenses/Loss	-1,109.00
12/08/2017	8620	Tursi, Frank	Reimbursement for Expenses/Loss	-503.00
12/08/2017	8621	Willans, Steve	Reimbursement for Expenses/Loss	-599.00
12/08/2017	8622	Winters, Henry	Reimbursement for Expenses/Loss	-499.00
12/08/2017	8623	Wodynski, William	Reimbursement for Expenses/Loss	-992.00
12/08/2017	8624	Woytas, Raymond	Reimbursement for Expenses/Loss	-543.00
12/08/2017	8625	Woytas, Tyler	Reimbursement for Expenses/Loss	-723.00
12/08/2017	8626	Ziccarello, Ricky	Reimbursement for Expenses/Loss	-668.00
12/08/2017	8627	Vitales	Promotion	-1,247.50
12/11/2017	8628	State Line Fire & Safety, Inc.	Testing	-626.50
12/11/2017	8629	Technical Fire Services, Inc	Pumps - Test	-350.00
12/11/2017	8630	Hanover Powersports	Repairs & Maintenance	-71.95
12/11/2017	8631	Wodynski, William	Fuel Vouchers	-100.00
12/13/2017	8632	Grabowski Construction, Inc.	Capital Projects Fund	0.00
12/15/2017	8633	Fire Safety USA	Operating Materials & Supplies	-3,240.00
12/15/2017	8634	NJ Fire Equipment Co.	Gloves	-2,501.00
12/15/2017	8635	Mihalko, Julie	Reimbursements	-237.40
12/15/2017	8636	Batteries Plus	Batteries	-79.20
12/15/2017	8637	First Responder Newspaper	Membership Dues & Subscriptions	-80.00
12/15/2017	8638	Whippany Fire Company	Capital Projects Fund	-32,650.00
12/15/2017	8639	PSE&G	Utilities	-549.46
12/15/2017	8640	Finish Line Car Wash	Car Washes	-40.15
12/15/2017	eft	Board of Fire Commissioners	Employee Payroll	-16,660.68
12/18/2017	8641	US Bank Equipment Finance	Copy Machine lease	-255.00
12/18/2017	8642	SMCMUA	Utilities	-32.78
12/30/2017	eft	Board of Fire Commissioners	Employee Payroll	-15,263.24
12/31/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-872.53
12/31/2017	eft	NJ Division of Pensions & Benefits	Pension Expense	-3,727.01
12/31/2017	8643	Standard Insurance Co	Life Insurance	-2,004.80
12/31/2017	8644	Daily Record	Advertising	-51.72
12/31/2017	8645	Cook, Jodi	Elections	-125.00

12/31/2017	8646	Joanna Harrington	Elections	-125.00
12/31/2017	8647	Heizmann, Pauline	Elections	-125.00
12/31/2017	8648	Whippany Diner	Elections	-54.25
12/31/2017	8649	Home Depot Credit Services	Shop Supplies	-777.16
12/31/2017	8650	Emerson Engraving	Recognitions	-117.00
12/31/2017	8651	Technical Fire Services, Inc	Pumps - Test	-175.00
12/31/2017	8652	Witmer Associates, Inc	Operating Materials & Supplies	-47.94
12/31/2017	8653	FF1 Professional Safety Services	Engine 83	-495.00
12/31/2017	8654	CDW Government	Computers	-761.40
12/31/2017	8655	Barz, Ronald	Fuel Vouchers	-20.00
12/31/2017	8656	Bradley, Ben	Fuel Vouchers	-10.00
12/31/2017	8657	Cobane, Rob	Fuel Vouchers	-70.00
12/31/2017	8658	Cobane, Robert	Fuel Vouchers	-20.00
12/31/2017	8659	Cobane, Thomas	Fuel Vouchers	-20.00
12/31/2017	8660	Cook, Michael	Fuel Vouchers	-20.00
12/31/2017	8661	Cowley, Dale	Fuel Vouchers	-20.00
12/31/2017	8662	Gallo, Matt	Fuel Vouchers	-20.00
12/31/2017	8663	Gethins, John	Fuel Vouchers	-30.00
12/31/2017	8664	Graziano, Jesse	Fuel Vouchers	-30.00
12/31/2017	8665	Jubinski, Ken	Fuel Vouchers	-20.00
12/31/2017	8666	Kelly, Brian	Fuel Vouchers	-70.00
12/31/2017	8667	Kelly, Eric	Fuel Vouchers	-30.00
12/31/2017	8668	Kelly, Jonathan	Fuel Vouchers	-20.00
12/31/2017	8669	Kelly, Tim	Fuel Vouchers	-20.00
12/31/2017	8670	Koba, Jack	Fuel Vouchers	-30.00
12/31/2017	8671	Kraley, James	Fuel Vouchers	-20.00
12/31/2017	8672	Lori, Anthony	Fuel Vouchers	-20.00
12/31/2017	8673	Makowski, Joseph	Fuel Vouchers	-20.00
12/31/2017	8674	Mihalko, Joseph Jr.	Fuel Vouchers	-30.00
12/31/2017	8675	Paine, David	Fuel Vouchers	-10.00
12/31/2017	8676	Rung, Michael	Fuel Vouchers	-30.00
12/31/2017	8677	Shearer, Derrick	Fuel Vouchers	-20.00
12/31/2017	8678	Wodynski, William	Fuel Vouchers	-30.00
12/31/2017	8679	Lincoln Financial	Employee Benefits-LOSAP	-43,890.00
12/31/2017	8680	Lincoln Financial	Employee Benefits-LOSAP	-1,300.00
01/08/2018	8681	WEX Fleet Universal	Gasoline	-151.00
01/08/2018	8682	Police & Firemen's Insurance Association	Police & Fire Insurance	-457.74
01/08/2018	8683	Cascade Subscription Service, Inc.	Membership Dues & Subscriptions	-1,197.00
01/08/2018	8684	Greenwood Power Equipment	Operating Materials & Supplies	-143.52
01/08/2018	8685	Coldstat Refrigeration	Operating Materials & Supplies	-3,220.00
01/08/2018	8686	Township of Hanover	Gasoline / Diesel	-469.07
01/08/2018	8687	J C P & L	Utilities	-691.71
01/08/2018	8688	J C P & L	Utilities	-285.49
01/08/2018	8689	CF Services	Repairs & Maintenance	-6,927.42
01/08/2018	8690	Optimum	Utilities	-239.88
01/08/2018	8691	PSE&G	Utilities	-866.73
01/08/2018	8692	STAPLES CREDIT PLAN	Office Supplies	-87.00
01/08/2018	8693	Morris County Public Safety Training Acad	Training and Education	-250.00
01/08/2018	8694	Technology Insurance Company	Workers Compensation	-4,084.31

01/08/2018	8695	Nestle Pure Life Direct	Water	-9.99
01/08/2018	8696	Emergency Reporting	Computers	-159.91
01/08/2018	8697	VFIS	Insurance Premiums	-7,144.00
01/08/2018	8698	SMCMUA	Utilities	-94.79
01/08/2018	8699	SMCMUA	Utilities	-32.78
01/08/2018	8700	Verizon Wireless	Utilities	-152.04
01/08/2018	8701	Verizon Wireless	Utilities	-238.24
01/08/2018	8702	Optimum	Utilities	-276.72
01/08/2018	8703	Hanover Sewerage Authority	Utilities	-454.99
01/08/2018	8704	SMCMUA	Utilities	-237.60
01/08/2018	8705	Hanover Sewerage Authority	Utilities	-237.60
01/08/2018	8706	SMCMUA	Utilities	<u>-67.36</u>
				-
				243,046.03

At this time, Comm. Kitchell made a motion to adjourn. The motion was seconded by Comm. Kraley and passed by the following vote:

AYES: Kitchell, Kraley & Shearer

ABSENT: Polo

NAYS: None

Meeting was adjourned at 7:45

. - Respectfully submitted:

Janet Gant Hammond, Board Assistant