

**MINUTES - REGULAR MEETING**

**July 14, 2014**

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, Hansch, M. Mihalko, & Cobane

Absent: J. Mihalko

Also Present: Chief Cortright, & Chief Davidson

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. Cobane made a motion to accept last month's minutes. The move was seconded by Comm. M. Mihalko and it was carried by the following vote:

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Hansch seconded the move and it was carried by the following vote:

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - May 31, 2014

**\$101,961.43**

June Checks

**(\$69,269.33)**

**Deposits for the Month of June 2014**

Registration Fees	June	\$400.00
Hanover Girl Scouts	Training Income	\$560.00
Township of Hanover	False alarms - may	\$1,250.00
Case Consulting Labs	Permits & Fees	\$497.00
Bayer Pharmaceuticals	Other Income	\$12,000.00
Breeze-Eastern	Permits & Fees	\$42.00
Lexis-Nexis	record Request	\$5.00
J&R Tobacco	Permits & Fees	\$42.00
Steris Corp	Permits & Fees	\$42.00
Township of Hanover	District Taxes	\$161,333.33
Township of Hanover	Permits & Fees	\$539.00
Hanover Twp Bureau of Fire Prevention	Joint Purchase Agreements	\$12,500.00

Cobra Auto	Permits & Fees	\$331.00
State of New Jersey	Uniform Fire Safety Act	\$10,871.25
<b><u>Balance on Hand, May 31, 2014</u></b>		<b><u>\$233,104.68</u></b>

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### **TD Bank Money Market**

Balance on Hand June 30, 2014 **\$2,833.46**

### **Payroll Checking Account # 7859643251**

#### **TD Bank**

Balance on Hand June 30, 2014 **\$747.75**

### **Active Assets Account #615 108684 107**

#### **Morgan Stanley/Smith Barney**

Balance on Hand June 30, 2014 **\$818,551.09**

### **Provident Bank**

Balance on Hand June 30, 2014 **\$109,601.85**

Checks Submitted this Month's Meeting **\$93,166.48**

## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Hansch and seconded by Comm. Cobane. It was passed by the following vote:

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

### **Supplies, Equipment, and Maintenance**

- Office supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Supplies were purchased from Politi Auto Parts.
- Fire Fighters repaired 1 SCBA bottle.

### **Apparatus**

- Brunner's Garage replaced both alternators and belt on Unit 85.
- Brunner's Garage serviced Unit 86 and replaced the front brakes.
- CF Services recharged the Air Conditioning on Engine 81.
- Paul performed the process the KME recommended for the frame repair. The process was documented with pictures and is on file. A copy will be sent to KME for their records.

### **Training**

- Training for the month of June was live burn at the Fire Academy, Bail Out training/refresher and Gemtor Harness training/refresher, and Pump Operations.

- Training for the month of July we will be using the houses on Troy Hills Road for covering different topics. There will also be a water rescue drill at the end of the month.

### **Purchases**

- We will need to purchase materials for the school kids to be used during Fire Prevention Week. \$1330.00 from a single source provider.
- I would like to recommend that we sign up for a 1 year contract with I Am Responding for \$800.00 and a onetime set up fee for \$50.00. Total \$850.00.

### **Fire Prevention**

- (68) Inspections / re-inspections were conducted last month. We collected \$954.00 in permit fees.

### **EMS**

- (28) Calls were answered last month and we assisted with 3 transports.

### **Fire**

- (43) Calls were answered last month.

### **Other Matters and Announcements**

- Two water rescue suits were purchased. Older ones were sent out for repairs and will be distributed as needed.
- The new Thermal Imaging Camera has been placed into service on Engine 83. The older was put onto Engine 82.
- Mike Rung joined as an Associate Member. Ben Willans is now a probationary member and also an interior firefighter he had completed FF 1 last summer.
- Fire Fighter Harrison Bamdas resigned from the company.
- After 2 rain outs the fireworks were held Wednesday July 9<sup>th</sup>. There was great turn out and support from the members for the stand by.
- Derrick Pillion is currently attending the Junior FF class at the fire academy. Cian Rung will be starting the same class in a couple of weeks.
- We will be having our yearly inspection on Labor Day weekend which is also the Boonton Parade. Does the board want to continue to have a breakfast here at the station after Inspection and then lunch for the department in Boonton, as we have in the past?
- Lou Pepe has been appointed to be the County Fire Coordinator and also in charge of the Fire Academy replacing Jack Alderton.
- Hose testing will take place next week.

### **COMMUNICATIONS**

- Copy of the Member list from the State. It is posted at the Firehouse also.

### **COMMITTEE REPORTS**

**Personnel:** Harrison Bamdas has moved so he is out. Mike Rung has joined as an Associate Member and Ben Willans has moved from Junior to Probie.

**Building:** Nothing at this time.

**Apparatus:** 81 & 83 – Fred worked on both trucks. We will be looking forward to getting new apparatus sometime in the future, as well as replacing Chief vehicles. Should be thinking about that.

**Insurance:** Workers Comp Audit was today.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 28 calls this month and 3 transports. The Chief and Comm. Barz met with Chief Davidson and Mike and discussed improving the EMS situation. We have to keep working on this and see what direction we want to move in.

We have 3 options – 1. Walk away and forget it. 2. Enhance the First Response program or 3. Contact Midlantic and pay for service.

We have to make decisions and then make changes. And soon.  
All Commissioners were given a Preliminary Report. They should all read it this month and be ready to discuss it at next month's meeting.

**Township:** George absent tonight

**RELOCATION:** Nothing at this time

**FIRE COMPANY:** Nothing at this time

### **OLD BUSINESS**

The price to repair Engine 81 went up when service to the CAF system was added to it. From Fire & Safety – estimate was \$7,986 with a 2 week delay.

From First Priority – estimate was \$7,151 with a 4-6 week delay.

Chief said we could wait a few weeks and save \$800.

### **NEW BUSINESS**

There are 2 Purchase Requests from the Chief's report.

A motion was made to approve the purchase of materials for the school kids in town to be used during Fire Prevention week. That motion was made by Comm. Barz and seconded by Comm. Cobane. It passed by the following vote:

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

A motion was made to continue the I AM RESPONDING system with a 1 year contract. Cost is \$800 and a \$50 set-up fee. The motion was made by Comm. Hansch and seconded by Comm. M. Mihalko. It passed by the following vote:

AYES: Barz, M. Mihalko, & Hansch

ABSENT: J. Mihalko

NAYS: Cobane

A motion was made to provide breakfast and lunch for Inspection Day, and the parade in Boonton as well as approve the use of a band, and the apparatus for that event. All of the same things we do every year for this program. This motion was made by Comm. Cobane and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

### **PUBLIC PART OF THE MEETING**

There were 2 members of the public in attendance. . No comments at this time.

Commissioner Hansch thanked the men who participated at the Duck Race and also the Hanover township substance Awareness Council volleyball game with the kids.

### **BILLS**

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Hansch and was carried by the following vote:

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

06/02/2014	6574	Verizon Wireless	Utilities	-155.86
06/02/2014	6575	Township of Hanover	-SPLIT-	-436.14
06/02/2014	6576	Fire Fighters Equipment Company Inc.	SCBA	-2,049.19
06/02/2014	6577	Morris County Public Safety Training Acad	Training and Education	-210.00
06/02/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-8,311.03
06/02/2014	6578	Brunners Garage	Utility 85	-138.54
06/02/2014	6579	Whippany Fire Company	Other Rentals	-6,000.00
06/05/2014	6580	J C P & L	utilities	-712.84
06/05/2014	6581	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-152.15
06/05/2014	6582	Nestle Pure Life Direct	Water	-8.99
06/09/2014	6583	STAPLES CREDIT PLAN	Office Supplies	-52.57
06/09/2014	6584	Kevin Herbert	Operating Materials & Supplies	-87.50
06/09/2014	6585	Joseph Makowski	Operating Materials & Supplies	-87.50
06/09/2014	6586	Northeast Communications, Inc.	Radios	-2,535.00
06/09/2014	6587	Parker Publications	Advertising	-89.75
06/09/2014	6588	J C P & L	Utilities	-3.25
06/09/2014	6589	Liberty Mutual Insurance Group	Workers Compensation	-4,816.04
06/11/2014	6590	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
06/11/2014	6591	PSE&G	Utilities	-483.00
06/15/2014	eft	Board of Fire Commissioners	-SPLIT-	15,301.34
06/16/2014	6592	Do-It-Yourself, Inc.	Repairs & Maintenance	-61.25
06/16/2014	6593	Township of Hanover	gasoline / diesel	-637.87
06/16/2014	6594	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-43.00
06/16/2014	6595	Lifesavers, Inc.	CPR Training Expense	-188.18
06/16/2014	6596	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-165.00
06/19/2014	6597	Morristown Medical Group	Medical	-520.00
06/19/2014	6598	Northeast Communications, Inc.	Radios	-405.00
06/19/2014	6599	NJ State Assoc of Fire Districts	Membership Dues & Subscriptions	-300.00
06/23/2014	6600	SMCMUA	Utilities	-150.65
06/23/2014	6601	Standard Insurance Co	Life Insurance	-1,706.30
06/23/2014	6602	US Bank Equipment Finance	Copy Machine lease	-255.00
06/23/2014	6603	PSE&G	Utilities	-14.21
06/25/2014	6604	Morris County Public Safety Training Acad	Training and Education	-75.00
06/25/2014	6605	Brunners Garage	Utility 85	-778.86
06/25/2014	6606	Marino's Restaurant	Operating Materials & Supplies	-210.00
06/25/2014	6607	CF Services	Engine 81	-327.93
06/30/2014	eft	Board of Fire Commissioners	Employee Payroll	15,368.35
06/30/2014	6608	Home Depot Credit Services	Operating Materials & Supplies	-155.02
06/30/2014	6609	Verizon Wireless	utilities	-368.12
06/30/2014	6610	Fire Apparatus	Membership Dues & Subscriptions	-35.00
06/30/2014	6611	Batteries Plus	Batteries	-333.83
06/30/2014	6612	Township of Hanover	Diesel	-223.34
06/30/2014	6613	Minerva Cleaners	Gear Cleaning	-74.75
06/30/2014	6614	Brunners Garage	#86	-766.14
06/30/2014	6615	Morristown Medical Group	Medical	0.00
06/30/2014	6616	State of NJ / Dept of Labor	Pension Expense	-7.50
06/30/2014	6617	BP	Fuel Vouchers	-443.00

06/30/2014	6618	FF1 Professional Safety Services	Water	-3,190.00
06/30/2014	6619	Morristown Medical Group	Medical	-75.00
06/30/2014	6620	Coffee Lovers	Coffee	-307.10
07/02/2014	6621	ACE Com	Pager Repair	-2,456.00
07/02/2014	6622	Morristown Medical Group	Medical	-425.00
07/02/2014	6623	Brunners Garage	#84	-380.70
07/02/2014	6624	Politi Auto Parts	Operating Materials & Supplies	-39.08
07/07/2014	6625	US Postal Service	Office Supplies	-53.00
07/07/2014	6626	STAPLES CREDIT PLAN	Office Supplies	-63.98
07/07/2014	6627	Police & Firemen's Retirement System	Pension Expense	-39.48
07/07/2014	6628	Minerva Cleaners	Gear Cleaning	-612.73
07/07/2014	6629	FF1 Professional Safety Services	Training and Education	10,354.20
07/07/2014	6630	Paul Perrello	Radios	-255.97
07/07/2014	6631	Cablevision	Utilities	-247.83
07/07/2014	6632	Hanover Sewerage Authority	Utilities	-110.10
07/07/2014	6633	Hanover Sewerage Authority	Utilities	-152.00
07/07/2014	6634	Motorola Solutions, Inc.	Radios	-1,728.00
07/11/2014	6635	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
07/11/2014	6636	Whippany Fire Company	other rentals / training	-6,300.00
07/11/2014	6637	Nestle Pure Life Direct	Water	-53.55
07/11/2014	6638	Batteries Plus	Batteries	-19.49
07/11/2014	6639	FF1 Professional Safety Services	Operating Materials & Supplies	<u>-152.80</u>
				-
				93,166.48

At this time, Comm. Cobane made a motion to adjourn. The motion was seconded by Comm. Hansch and passed by the following vote;

AYES: Barz, M. Mihalko, Cobane & Hansch

ABSENT: J. Mihalko

NAYS: None

The meeting was adjourned at 8:15.

Respectfully submitted:

*Janet Gant Hammond,*

*Board Assistant*