

MINUTES - REGULAR MEETING

June 9, 2014

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, Hansch, J. Mihalko, & Cobane

Absent: M. Mihalko

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - April 30, 2014	\$146,819.20
May Checks	(\$56,428.23)

Deposits for the Month of May 2014

Registration Fees	May	\$750.00
State of NJ	Uniform Fire Safety Act	\$8,978.46
J&R Tobacco	Permits & Fees	\$42.00
Township of Hanover	False Alarms	\$500.00
American Legion / T&I Catering	Permits & Fees	\$42.00
McNeil & Company	Claim settlement	\$302.50
McNeil & Company	Claim settlement	\$787.50
Bayer Pharmaceuticals	Permits & Fees	\$42.00
In Thyme Food Service	Permits & Fees	\$42.00
Tiffany Fulfillment Center	Permits & Fees	\$42.00
Tiffany Fulfillment Center	Permits & Fees	\$42.00

Balance on Hand, May 31, 2014 **\$101,961.43**

TD Bank Money Market

Balance on Hand May 31, 2014 **\$2,833.46**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand May 31, 2014 **\$747.75**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand May 31, 2014 **\$818,299.36**

Provident Bank

Balance on Hand May 31, 2014 **\$109,601.85**

Checks Submitted this Month's Meeting **\$77,365.54**

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. Hansch. It was passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Fire Fighters repaired 3 SCBA bottles.

Apparatus

- Brunner's Garage serviced Unit 85 and replaced both batteries (warranty).
- Brunner's Garage serviced Unit 201. Also replaced one exhaust manifold which was warped. Replace all 4 shocks and front and rear brakes.
- Morris County Transmissions replaced a front CV Joint on Unit 86.
- I spoke to KME regarding the frame situation on Engine 83. They reviewed the pictures and advised us to do the following: Scrape the loose corrosion from the affected area. Spray the corrosion with a rust converter (find the converter at an auto parts store or paint distributor). Finally, apply petroleum based under coating. We purchased the items that we were told to get. When we have a few nice days to do this task we will and we will document with pictures of all the steps.
- Fire and Safety came out and looked at Engine 81 regarding the water leaks and also at the generator on Engine 83. Paul spoke to the service advisor on Thursday and the mechanic just

turned in his paperwork in order for him to work up an estimate on both items for us. Unfortunately the estimate is not ready in time for this month's meeting. I would like to be authorized to proceed with the repairs using the best price from the estimates that we have and will be receiving.

Training

- Training during the month of May was Chubb Institute in Whitehouse Station for fire protection systems. We are also scheduled to go up to the fire academy.
- Training for the month of June will be: the 17th going to the Fire Academy. The 21st Bail Out training/refresher. The 24th will be Pump Operations.

Purchases

- No purchase requests this month.

Fire Prevention

- (49) Inspections / re-inspections were conducted last month. We collected \$252.00 in permit fees.

EMS

- (37) Calls were answered last month and we assisted with 2 transports.

Fire

- (48) Calls were answered last month.
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Other Matters and Announcements

- There will be personnel meeting tomorrow night. Mike Rung will be joining as an Associate Member. Also Ben Willans will be joining as a probationary member; he is currently a junior member.
- Fire Fighter Tim Langdon resigned from the company. He graduated from college last month and took a job with Verizon in Tampa Florida.
- The resolution has been turned into the County for our participation in the County ID program.
- Our antiques will be at Bayer for their Family Day on this Saturday June 14, 2014.
- Bob Krygoski took the 1939 GMC to the Railroad Museum for a function they had this past Saturday and he also had it at the Antique Truck Show at Automatic Switch in Florham Park this past Sunday.
- This past Saturday we assisted at the Rotary Duck Race.
- July 2nd is the fireworks with a rain date of the 3rd at the high school.
- The Fire Company participated at the Substance Abuse Council volleyball night at the high school last month.
- Our CPR Instructors conducted a class for 14 Girl Scout leaders from town.
- The Fire Company will be looking to use apparatus for the July 4th Parade in Chatham.
- Anthony Rapa completed and passed the Fire Fighter 1 class at the Fire Academy.
- There are 3 members at the Fire Academy tonight taking makeup exams for Fire Fighter 1.

COMMUNICATIONS

- Minutes from the NJ State Association of Fire Districts
- A letter from the Dept. of Health asking us for the name of someone to be appointed as our Right To Know Coordinator.
- A packet from the State re: Traffic Light control relocation when the new firehouse is built.
- Bayer - A check for \$12,000 to be used for the purchase of a new Thermal Imaging camera.

COMMITTEE REPORTS

Personnel: New member tomorrow - Mike Rung. Ben Willans moving from junior to Probie.

Building: Nothing at this time.

Apparatus: Chris Foer has been working on the engines. A little work has been done on everything. Two engines have issues. 83 has a frame issue. KME advised us on how to handle it. We will be following their instructions to the tee. Engine 81 - Fire & Safety looked at the engine and will get us a quote on repairs. The Chief suggested that we make a motion to approve the repairs up to a certain amount so that we're ready to go when the quote comes in. Other quotes he has gotten were \$6276 from First Priority for the water leak and \$3900 from KME to repair the generator.

A motion was made by Commissioner Barz that we give the Chief the go-ahead to authorize these repairs, using the best price that comes in. The motion was seconded by Commissioner Cobane and passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

Insurance: Nothing at this time.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 37 calls this month and 2 transports. A letter was sent to District No. 3. We are pushing for their help with ideas on how to best serve the town. We have room for and would like an ambulance in our new firehouse. We want to work with them but are also looking at other options. The ball is in their court. We will follow up with them in the beginning of July after they've had time to look at the letter and discuss it. We plan on moving forward in any case and are not going to just sit on this anymore.

- **Township:** George reported that they are working on a new sign ordinance. Garage sales, Open houses for realtors and political signs should be taken down in a timely fashion.
- They are swearing in a new police officer this week and another one in September.
- The Brickyard concerts will start the first Monday in July.

RELOCATION: Nothing at this time

FIRE COMPANY

A request was made to use an apparatus for the 4th of July Parade coming up.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

A resolution was read regarding moving the traffic light controls to the corner of Route 10 and Troy Hills Rd. A motion was made to approve the attached resolution. That motion was made by Comm. Barz and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

A motion was made to use another \$650 from the Fire Prevention account for the purchase of a new radio for the OEM trailer. This one will be suitable for their needs. The motion was made by Comm. J. Mihalko and seconded by Comm. Hansch. It passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

A motion was made to allow the Company the use of the apparatus for the Fourth of July Parade. This motion was made by Comm. J. Mihalko and seconded by Comm. Hansch. It passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

The Chief requested the purchase of some equipment for the new radios, including some batteries, antennas, lapel mikes, and a bank charger. The cost will come to \$427.00. A motion to approve this purchase was made by Comm. Hansch and seconded by Comm. Barz. It passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

A motion was made to send an apparatus to the Brickyard for the Concerts in July. This motion was made by Comm. Hansch and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

There is Bail-Out Training on June 21st. Chief asked to buy lunch for the guys. It was approved by the Board.

July 16th is the Golf Outing. Sponsors and Donations are needed.

PUBLIC PART OF THE MEETING

There were 6 members of the public in attendance. . No comments at this time.

Commissioner Hansch thanked the men who participated at the Duck Race and also the Hanover township substance Awareness Council volleyball game with the kids.

BILLS

Comm. Hansch moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane & Hansch

ABSENT: M. Mihalko

NAYS: None

05/02/2014	6539	Home Depot Credit Services	Operating Materials & Supplies	-450.39
05/02/2014	6540	Verizon Wireless	Utilities	-114.03
05/02/2014	6541	Fire Engineering	Membership Dues & Subscriptions	-51.00
05/02/2014	6542	Fire Safety USA	Operating Materials & Supplies	-975.00
05/02/2014	6543	ACE Com	Engine 83	-758.00
05/02/2014	6544	CF Services	Engine 81	-2,669.29
05/02/2014	6545	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-20.00
05/02/2014	6546	BP	Fuel Vouchers	-807.00
05/05/2014	6547	McNeil & Company	Insurance Premiums	-5,729.00
05/09/2014	6548	Politi Auto Parts	Operating Materials & Supplies	-70.66
05/09/2014	6549	STAPLES CREDIT PLAN	Office Supplies	-228.41
05/09/2014	6550	J C P & L	ut	-660.96
05/09/2014	6551	ACE Com	Operating Materials & Supplies	-138.50
05/09/2014	6552	Township of Hanover	Diesel	-107.02

05/09/2014	6553	Alpha Tech Consulting Services	Repairs & Maintenance	-195.00
05/09/2014	6554	Nestle Pure Life Direct	Water	-8.99
05/12/2014	6555	Township of Hanover	Gasoline	-427.49
05/13/2014	6556	PSE&G	Utilities	-483.00
05/13/2014	6557	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
05/15/2014	eft	Board of Fire Commissioners	Employee Payroll	13,944.61
05/21/2014	6558	PC Mall Gov	Computers	-399.84
05/21/2014	6559	CDW Government	Operating Materials & Supplies	-291.49
05/21/2014	6560	Morris County Transmissions	#86	-332.11
05/21/2014	6561	CF Services	Engine 83	-1,975.30
05/21/2014	6562	Chubb Services Corporation	Training and Education	-200.00
05/21/2014	6563	Gogel Tire Company	Operating Materials & Supplies	0.00
05/23/2014	6564	US Bank Equipment Finance	Copy Machine lease	-255.00
05/23/2014	6565	PSE&G	Utilities	-61.44
05/23/2014	6566	East Hanover Auto/ Van Rentals	Training and Education	-315.00
05/28/2014	6567	Whippany Fire Company	Other Rentals	-6,000.00
05/28/2014	6568	Verizon Wireless	Utilities	-216.04
05/28/2014	6569	Home Depot Credit Services	Operating Materials & Supplies	-20.83
05/28/2014	6570	Cablevision	Utilities	-247.83
05/28/2014	6571	Brunners Garage	Car 201	-2,006.16
05/28/2014	6572	Do-It-Yourself, Inc.	Operating Materials & Supplies	-60.00
05/28/2014	6573	BP	Fuel Vouchers	-643.50
05/30/2014	eft	Board of Fire Commissioners	Employee Payroll	15,112.10
06/02/2014	6574	Verizon Wireless	Utilities	-155.86
06/02/2014	6575	Township of Hanover	gasoline / diesel	-436.14
06/02/2014	6576	Fire Fighters Equipment Company Inc. Morris County Public Safety Training Acad	SCBA	-2,049.19
06/02/2014	6577		Training and Education	-210.00
06/02/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-8,311.03
06/02/2014	6578	Brunners Garage	Utility 85	-138.54
06/02/2014	6579	Whippany Fire Company	Other Rentals	-6,000.00
06/05/2014	6580	J C P & L	utilities	-712.84
06/05/2014	6581	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-152.15
06/05/2014	6582	Nestle Pure Life Direct	Water	-8.99
06/09/2014	6583	STAPLES CREDIT PLAN	Office Supplies	-52.57
06/09/2014	6584	Kevin Herbert	Operating Materials & Supplies	-87.50
06/09/2014	6585	Joseph Makowski	Operating Materials & Supplies	-87.50
06/09/2014	6586	Northeast Communications, Inc.	Radios	<u>-2,535.00</u>
				-
				77,365.54

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Hansch and passed by the following vote;
 AYES: Barz, J. Mihalko, Cobane & Hansch
 ABSENT: M. Mihalko
 NAYS: None

The meeting was adjourned at 8:30.
 Respectfully submitted:

Janet Gant Hammond,
Board Assistant