

MINUTES - REGULAR MEETING

March 10, 2014

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, M. Mihalko, Hansch J. Mihalko, & Cobane

Absent: None

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

Chairman Hansch congratulated Julie Mihalko on her re-election to the Board of Fire Commissioners. The official Oath of Office was taken by Julie and she took her seat as Commissioner.

ELECTION RESULTS:

Julie Mihalko – 39 votes

The budget with \$968,000.00 being raised by taxation passed with 34 votes for and 8 against.

The Board determined that they would keep the board positions the same.

Chairman: Henry Hansch

Vice-Chairman – Ronald Barz

Treasurer – Michael Mihalko

Secretary – Robert Cobane

MINUTES OF THE LAST MEETING

The Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. Cobane made a motion to accept last month's minutes. The move was seconded by Comm. J. Mihalko and it was carried by the following vote:

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. J. Mihalko moved that we accept the Treasurer's Report. Comm. Cobane seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - January 31, 2014

\$78,967.59

February Checks

(\$60,876.91)

Deposits for the Month of February 2014

Registration Fees

February

\$11,425.00

Halo Pharmaceuticals	Permits & Fees	\$42.00
Halo Pharmaceuticals	Permits & Fees	\$42.00
Halo Pharmaceuticals	Permits & Fees	\$497.00
Township of Hanover	District Taxes	\$161,333.34
Township of Hanover	CPR Income	\$130.59
Matt's Fine Jewelry	Permits & Fees	\$42.00
Jersey Mike's	Permits & Fees	\$42.00

Balance on Hand, February 28, 2014 **\$191,644.61**

TD Bank Money Market

Balance on Hand February 28, 2014 **\$2,833.46**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand February 28, 2014 **\$747.75**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand February 28, 2104 **\$817,288.18**

Provident Bank

Balance on Hand February 28, 2014 **\$136,207.50**

Checks Submitted this Month's Meeting **\$64,424.60**

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Supplies were purchased from Politi Auto Parts.

Apparatus

- Unit 85 was towed to Brunner's Garage and repaired. It had a broken brake line.
- I spoke with KME the repairs have been made to 81. They are in the process of road testing the truck. They want to put a couple of hundred miles on it and make sure it is fine. They will call when it is ready to be picked up.

- Rescue 80 had a rear outside flat tire upon arriving back at the station from a call. The tire was replaced. I submitted a claim to the insurance company and they are covering the \$838.00 bill in full. They waived the deductible.

Training

- Training for the month of February was pump operations.
- Training for the month of March is ventilation and mask confidence.
- Paul conducted fire extinguisher training at Mondelez for their employees.

Purchases

- We should replace the rest of the tires on the Rescue so we have even wear on them. The price to replace the remaining tires is \$3428.78.

Fire Prevention

- (53) Inspections / re-inspections were conducted last month. We collected \$707.00 in permit fees.

EMS

- (44) Calls were answered last month and we assisted with 5 transports.

Fire

- (43) Calls were answered last month.

Other Matters and Announcements

- I completed a grant application with Bayer for the purchase of a new Thermal Imaging Camera. We have been approved they asked us for a letter from the IRS regarding our tax exempt status. Janet contacted the IRS regarding a letter and we are waiting for that to arrive.
- I have provided to you an update regarding the radio system for your review and discussion. This will hopefully be the topic of conversation at the Bureau meeting next week.
- The Life Insurance claim for Herman Kurz has been sent in.
- We conducted a fire watch at the Whippany Park for the Spring Musical.
- The career staff and volunteers all did a great job clearing hydrants of snow and also keeping the station accessible. The DPW also assisted us with a loader when it was needed.
- Junior members Cian Rung and Derrick Pillion both signed up for Junior FF1 for the summer. Anthony Rapa is currently taking FF1.
- No new members for this month.

COMMUNICATIONS

- Nothing at this time. .

COMMITTEE REPORTS

Personnel: Two guys will be going to Firefighter One in the summer.

Building: Nothing at this time.

Apparatus: Engine 81 – Repairs have been made and they are testing it now. Should be back in a week or two. Engine 83 – had a blowout. We also need to look at a new generator for engine 83.

A claim was filed with insurance for the tire that blew out and was replaced. We will be fully reimbursed the \$838 for the tire.

Insurance: Nothing at this time.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 44 calls this month and 5 transports. Cedar Knolls and Whippany met recently and they are working together on the concerns about the growth on both sides of town and how best to serve the people of Hanover Township. There is a joint Fire Prevention Meeting on the 20th at 6:30 pm in Cedar Knolls.

Township: George reported that he was very proud of all the police and firefighters who turned out for Kutz for Katelyn and raised money for the little girl with cancer in town. The town raised \$34,000. He added the Company's Pancake fundraiser to his email list.

April 3rd – there is a Status of Hanover meeting conducted by the mayor. He will explain everything going on in town. A lot of it is positive right now – new ratables. It's very interesting and worth coming out for.

The Chief asked about the realignment of Parsippany Road and Whippany road. George said it is still in litigation, but almost done. There is talk about moving road through to Algonquin which would help traffic flow.

There was a rumor that there was discussion about the two departments merging again. George said that yes, it gets brought up sometimes, and he tells people what they have to do, but so far, nothing's come of it.

FIRE COMPANY AND RELOCATION:

There is a report on the insurance and delinquent members that needs to be looked at.

There is a request for the use of an apparatus at the St. Patrick's Day Parade this Saturday.

There are only 10 days till the closing on the new property.

The adjustments to the Fire Service Agreement were made.

A week after the closing, there will be a Relocation meeting to bring everyone up to date – probably Monday.

Company is closing their PO box.

Also, need use of an apparatus for the Fishing Contest.

OLD BUSINESS

Radio conversation continued. The options are bleak, cost-wise. The conversation will be continued at the Joint meeting with Cedar Knolls as we will both be paying for it.

The Chief put together the attached report outlining the three options.

George – The Comp Center is very interesting. He recommended a visit up there.

One County Concern – that it's not local – they don't know the streets or areas.

To counter that, the Chief said: But they have great maps. They can pinpoint a location and also locate hydrants for us ahead of time. It's a learning curve that needs adaptability. It works and there's a place to go to if there's a problem with anything.

If we choose County – we can be on in 2 weeks.

If we go the other routes – maybe 3-5 months.

We're running on backup now. If that goes, we're in trouble.

Mike Mihalko – Would like to narrow down some of these other costs for the other options. There is an \$80,000 gap in the estimate. \$150,000 - \$230,000.

Chief Davidson: We would need someone to climb the tower and check it all out. It's very expensive.

Any new radios and pagers that we buy are still good. If we go to County, the only cost right now is \$40,000. The trucks already have radios in them. We really need to fix this now.

Mike – Let's get a call in to get someone to do the tower.

Davidson – I'd go on County, at least temporarily and then get a climber in better weather and then you can see your options.

Mike – There are huge variables, even if we use microwave. Won't know how it's working till at least 6 months out. We have a short term issue AND a long term issue. In House would be the best long term.

In 10 years, we would only have the maintenance of our system to pay for. With County, in 10 years, it's \$400,000 out of our pockets.

As far as the other options, it's easier to say yes to a plan that's \$150,000 and not so easy if its \$230,000. Would really like to narrow that down.

One of the Chiefs will put in a call to see how much it would be to climb the tower.

Hansch – If the Police Desk goes to County, then we HAVE to go. The current Police Chief could retire and the next one would vote to go for County.

Davidson – thinks that in 10 years, everyone will be on County Dispatch. Each system has to have text 911 capability. And that will keep being upgraded. That's what keeps local systems going to County.

NEW BUSINESS

A motion was made by Commissioner M. Mihalko that we purchase 3 new tires for Engine 83 for a total not to exceed \$3,500. This motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

A motion was made for the record, that the Fire Company has the Board of Fire Commissioner's full support in regards to the relocation project, including the purchase of the property at 6-8-10 Troy Hills Road and the sale of the current firehouse. This motion was made by Commissioner Hansch and seconded by Commissioner M. Mihalko. It passed unanimously by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

A motion was made to amend the address in the Fire Service Agreement to read 6-8-10 Troy Hills Road as the current address. This motion was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

A motion was made to allow use of an apparatus for the St. Patrick's Parade in Morristown this weekend. The motion was made by Comm. Barz and seconded by Comm. Cobane. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

A motion was made to all use of an apparatus for the annual Fishing Contest. The motion was made by Comm. J. Mihalko and seconded by Comm. Cobane. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane , & Hansch

ABSENT: None

NAYS: None

RESOLUTIONS

At this time, the Secretary, Comm. Cobane, read the resolutions for the coming year. They are attached to these minutes. They were all voted on and accepted, as follows:

A Resolution naming the meeting schedule for the year 2014-2015. Meeting dates will be: April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8 of 2014 and January 12, February 9, and March 9th of 2015.

A Resolution naming the Hanover Eagle and/or the Daily record as the official newspapers of the Board for 2014-2015.

A Resolution naming Vince Montenino as the auditor for the Board for 2014-2015.

A Resolution naming TD Bank as the official depository of the Board for 2014-2015.

A Resolution naming Joseph O'Toole, Counselor-at-Law, for our legal services for the year 2014-2015

If, in the future we decide to switch any of the above, for example, a new attorney or newspaper, it may be done with a motion and vote.

The motion to accept all the above resolutions was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

PUBLIC PART OF THE MEETING

There were 6 members of the public in attendance. No comments at this time.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>
02/03/2014	6432	Joseph Cortright	Operating Materials & Supplies	-27.11
02/03/2014	6433	Chief Supply Corp.	Uniforms and Personal Equipment	-266.27
02/11/2014	6434	Coffee Lovers	Coffee	-241.15
02/11/2014	6435	Township of Hanover	Diesel	-312.17
02/11/2014	6436	PSE&G	Utilities	-483.00
02/11/2014	6437	McNeil & Company	Insurance Premiums	-5,729.00
02/11/2014	6438	J C P & L	utilities	-695.69
02/11/2014	6439	ACE Com	Radio Repair	-561.25
02/11/2014	6440	Daily Record	Advertising	-163.08
02/11/2014	6441	STAPLES CREDIT PLAN	Office Supplies	-391.70
02/11/2014	6442	Politi Auto Parts	Operating Materials & Supplies	-179.18
02/11/2014	6443	Approved Fire Protection	Extinguishers	-749.70
02/11/2014	6444	Jonathan Rudnick, Esq.	Legal	-600.00
02/11/2014	6445	Nestle Pure Life Direct	Water Membership Dues &	-60.41
02/12/2014	6446	NJ Career Chiefs Association	Subscriptions	-375.00
02/12/2014	6447	Whippany Fire Company	Other Rentals	-6,000.00

02/14/2014	EFT	Board of Fire Commissioners	Employee Payroll	14,284.32
02/15/2014	6448	Patricia Cobane	Elections	-125.00
02/15/2014	6449	Sharon Ferraiuolo	Elections	-125.00
02/15/2014	6450	Stephen M. Goldblatt	Elections	-175.00
02/15/2014	6451	Joseph Makowski	Elections	-125.00
02/18/2014	6452	PSE&G	Utilities	-295.70
02/18/2014	6453	Morristown Lumber	Operating Materials & Supplies	-7.37
02/18/2014	6454	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
02/18/2014	6455	US Bank Equipment Finance	Copy Machine lease	-255.00
02/18/2014	6456	Standard Insurance Co	Life Insurance	-1,721.40
02/25/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-8,311.03
02/25/2014	6457	Township of Hanover	Gasoline / Diesel	-678.91
02/25/2014	6458	Coffee Lovers	Coffee	-266.49
02/25/2014	6459	CF Services	Repairs & Maintenance	-445.83
02/25/2014	6460	West Chester Machinery & Supply Co	Repairs & Maintenance	-128.96
02/25/2014	6461	Marino's Restaurant	Operating Materials & Supplies	-57.57
02/25/2014	6462	Whippany Diner	Operating Materials & Supplies	-126.90
02/25/2014	6463	Cascade Subscription Service, Inc.	Membership Dues & Subscriptions	-142.00
02/25/2014	6464	Brunners Garage	Utility 85	-320.44
02/25/2014	6465	American Trade Mark	Operating Materials & Supplies	-92.85
02/25/2014	6466	Eagle Auto Body	Utility 85	-45.00
02/25/2014	6467	Cablevision	Utilities	-247.83
02/25/2014	6468	Morristown Medical Group	Medical	-870.00
02/25/2014	6469	Lifesavers, Inc.	CPR Training Expense	-15.00
02/28/2014	eft	Board of Fire Commissioners	Employee Payroll	14,275.87
02/28/2014	6470	Township of Hanover	Diesel	-234.53
02/28/2014	6471	Verizon Wireless	Utilities	-215.96
03/03/2014	6472	Verizon Wireless	Utilities	-114.03
03/03/2014	6473	Home Depot Credit Services	Operating Materials & Supplies	-129.31
03/03/2014	6474	BP	Fuel Vouchers	-604.01
03/03/2014	6475	Politi Auto Parts	Operating Materials & Supplies	-40.91
03/05/2014	6476	J C P & L	Util	-656.90
03/05/2014	6477	STAPLES CREDIT PLAN	Office Supplies	-271.58
03/05/2014	6478	Township of Hanover	Gasoline	-286.84
03/10/2014	6479	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
03/10/2014	6480	J C P & L	Utilities	-3.25
03/10/2014	6481	PSE&G	Utilities	-483.00
03/10/2014	6482	Nestle Pure Life Direct	Water	-8.99
03/10/2014	6483	Recorder Community Newspaper	Membership Dues & Subscriptions	-69.00
03/10/2014	6484	Morristown Lumber	Operating Materials & Supplies	-426.63
				-
				64,424.60

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

The meeting was adjourned at 8:45.

Respectfully submitted:

Janet Gant Hammond, Board Assistant