

MINUTES - REGULAR MEETING

February 10, 2014

Vice Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, J. Mihalko, & Cobane

Absent: M. Mihalko & Hansch

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Vice-Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The Vice-Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. J. Mihalko moved that we accept the Treasurer's Report. Comm. Cobane seconded the move and it was carried by the following vote:

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - December 31, 2013	\$144,840.80
January Checks	(\$63,830.89)

Deposits for the Month of January 2014

State of NJ - Uniform Fire Safety Act	1st Quarter rebate	\$10,405.21
Mechanical Solutions	Permits & Fees	\$42.00
Dasco	Permits & Fees	\$42.00
Z&Z Supply	Permits & Fees	\$42.00
Z&Z Supply	Permits & Fees	\$497.00
Lincoln Financial	Refund / Tseles	\$716.99
Steris Corp.	Permits & Fees	\$42.00
Steris Corp.	Permits & Fees	\$497.00
United Healthcare / Oxford	Rebate for 2012	\$680.88

Balance on Hand, January 31, 2014

\$93,974.99

TD Bank Money Market

Balance on Hand December 31, 2013

\$2,833.46

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand December 31, 2013

\$747.75

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand December 31, 2013

\$816,893.19

Provident Bank

Balance on Hand December 31, 2013

\$152,937.02

Checks Submitted this Month's Meeting

\$63,830.89

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Cobane and seconded by Comm. Barz. It was passed by the following vote:

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Supplies were purchased from Politi Auto Parts.
- All fire extinguishers were serviced by Approved Fire Protection.

Apparatus

- 1st Priority repaired air leaks on Engines 81 and 83. They also looked at the light tower on the Rescue 80 we were having problems with it not going up and down properly. When the mechanic was here the light tower functioned fine. Mechanic showed us how to manually override the light tower to operate it. He also ordered lubricant for it so we can service it monthly.
- The transfer case on Car 84 was replaced by Morris County Transmission. The vehicle broke down on the roadway coming back from a call. It was towed by Eagle.
- Engine 81 is out at KME having the frame work completed. The truck went into the shop on Friday to start repairs.
- I am waiting to hear from KME regarding a quote to fix the generator on Engine 83.

Training

- Training for January will held SCBA refresher and Blood Borne/Hazardous Communications.
- Training for the month of February will be pump operations and ropes and knots.

- We have started to schedule our drills in conjunction with Cedar Knolls. By doing this our topics for the monthly schedules for the most part will be the same. This will give members extra opportunities to make monthly drills. Cedar Knolls has their training drills on Monday evenings.

Purchases

- No purchase requests for the month.

Fire Prevention

- (18) Inspections / re-inspections were conducted last month. We collected \$1,120.00 in permit fees. The yearly local registration fee bills went out two weeks ago and businesses have been mailing in their checks.

EMS

- (26) Calls were answered last month and we assisted with 2 transports.

Fire

- (67) Calls were answered last month.

Other Matters and Announcements

- I completed a grant application with Bayer for the purchase of a new Thermal Imaging Camera. We have been approved they asked us for a letter from the IRS regarding our tax exempt status. Janet contacted the IRS regarding a letter and we are waiting for that to arrive.
- We hit a road block regarding the upgrade to the radio system. Attached is a memo outlining where we stand.
- The EMT Class that I signed up for in Bergen County is full they neglected to tell me that I was on a waiting list. I have since signed up for a class at the Essex County Community College which is taught by Atlantic Ambulance. It starts on March 19th and ends May 14th. This class runs Monday-Thursday 9-5.
- No significant incidents occurred during the Super Bowl that I am aware of here in Morris County. In Bergen County they had a few "White Powder" incidents involving the mail. No teams from Morris County were called in.
- I met with Denise from Recreation last week to assist her with the fireworks bid for the town. They are still hoping to have them at the high school if possible.
- I attended a Mutual Aid meeting at the Boonton FD on January 26th.
- This past month we hosted the Black Meadows Mutual Aid meeting.
- Jack Alderton has stepped down as the Chief of the Public Safety Academy for the Fire Division. As of now he will remain the Fire Coordinator for Morris County.
- Our Water Rescue Team assisted in Long Hill Township to search for the missing resident.
- The town is running very low on salt and they advised me that they could not salt our parking lot for us. We have gone out and purchased salt.

COMMUNICATIONS

- Nothing at this time. .

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Nothing at this time.

Apparatus: Nothing at this time.

Insurance: Nothing at this time.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 26 calls this month, 2 transports.

Township: George reported that the Town Budget has been done and taxes are not going up?? Bayer is up in the air.

FIRE COMPANY AND RELOCATION:

Nothing at this time.

OLD BUSINESS

Comm. Cobane made a motion to pay the lawyer (Rudnick) who gave us advice on the KME issue.

The move was seconded by Commissioner J. Mihalko and passed by the following vote:

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

NEW BUSINESS

Commissioner Barz made a motion that any mail coming into the Firehouse goes to the person whose name is on the letter. This motion was seconded by Commissioner J. Mihalko and passed by the following vote:

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

Reminder that the election is February 15th from 2 pm to 9 pm at the firehouse.

A discussion took place about the radios and the raise in cost. (Chief's Memo attached.)

PUBLIC PART OF THE MEETING

There were 6 members of the public in attendance. No comments at this time.

BILLS

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Cobane and was carried by the following vote:

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

01/07/2013	5861	Concern	Membership Dues & Subscriptions	-500.00
01/07/2013	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,140.61
01/11/2013	5866	ACE Com	Engine 83	-217.75
01/11/2013	5867	Gann Law Books	Membership Dues & Subscriptions	-178.00
01/11/2013	5869	Daily Record	Advertising	-43.58
01/11/2013	5870	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-479.60
01/11/2013	5875	Police & Firemen's Insurance Association	Police & Fire Insurance	-470.40
01/11/2013	5876	First Responder Newspaper	Membership Dues & Subscriptions	-130.00
01/11/2013	5877	Whippany Rotary Club	Membership Dues & Subscriptions	-237.00
01/11/2013	5878	SMCMUA	Utilities	-17.52
01/11/2013	5879	Hanover Sewerage Authority	Utilities	-112.16
01/11/2013	5880	Cablevision	Utilities	-475.64
01/11/2013	5882	Parker Publications	Advertising	-140.45
01/11/2013	5881	J C P & L	Utilities	-52.49
01/14/2013	5883	Morristown Memorial	Medical	-424.00
01/14/2013	5887	Township of Hanover	Gasoline	-369.50
01/14/2013	eft	NJ Division of Pensions & Benefits	Medical	-575.26
01/15/2013	eft	Board of Fire Commissioners	Employee Payroll	14,240.20

01/17/2013	5888	Shell Fleet	Fuel Vouchers	-1,421.65
01/17/2013	5889	Township of Hanover	Diesel	-48.97
01/17/2013	5890	BP	Fuel Vouchers	-132.00
01/23/2013	5892	US Bank Equipment Finance	Copy Machine lease	-255.00
01/23/2013	5891	Standard Insurance Co	Life Insurance	-1,796.90
01/23/2013	5893	Liberty Mutual Insurance Group	Workers Compensation	-4,023.36
01/23/2013	5894	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-413.22
01/23/2013	5895	First Priority Emergency Vehicles	Special Services-80	-289.15
01/23/2013	5896	Witmer Associates, Inc	Operating Materials & Supplies	-459.97
01/25/2013	5897	Fire Fighters Equipment Company Inc.	Repairs & Maintenance	-234.50
01/25/2013	5898	Cablevision	Utilities	-242.82
01/25/2013	5899	National Safety Council	Training and Education	-1,027.59
01/25/2013	5900	POSTMASTER	Office Supplies	-90.00
01/25/2013	5901	Police & Firemen's Insurance Association	Police & Fire Insurance	-440.78
01/29/2013	5902	ESRI Environmental Systems Research Inst.	Membership Dues & Subscriptions	-100.00
01/29/2013	5903	Fire Fighters Equipment Company Inc.	SCBA	-815.80
01/29/2013	5904	Brunners Garage	Car 202	-383.30
01/29/2013	5905	Whippany Diner	Operating Materials & Supplies	-275.00
01/29/2013	5906	Township of Hanover	Diesel	-264.42
01/30/2013	5907	Morris County Police & Fire Training Acad	Training and Education	-75.00
01/30/2013	5908	Verizon Wireless	Utilities	-456.03
01/31/2013	eft	Board of Fire Commissioners	Employee Payroll	15,208.62
01/31/2013	eft	State of New Jersey - Division of Pension	Medical	-7,713.71
02/01/2013	5909	Home Depot Credit Services	Operating Materials & Supplies	-211.90
02/01/2013	5910	Black Meadows Mutual Aid Association	Membership Dues & Subscriptions	-100.00
02/01/2013	5911	Politi Auto Parts	Operating Materials & Supplies	-53.01
02/01/2013	5912	Florham Park Hardware	Operating Materials & Supplies	-74.93
02/01/2013	5913	McNeil & Company	Insurance Premiums	-5,424.75
02/04/2013	5914	Finish Line Car Wash	Car Washes	-13.00
02/04/2013	5915	All Jersey Garage Doors	Building Maintenance	-425.00
02/04/2013	5916	Witmer Associates, Inc	Operating Materials & Supplies	-615.43
02/04/2013	5917	Whippany Fire Company	Rentals / training	-5,300.00
02/04/2013	5918	STAPLES CREDIT PLAN	Office Supplies	-1,425.93
02/04/2013	5919	Witmer Associates, Inc	Hoses	-129.49
02/07/2013	5920	Police & Firemen's Insurance Association	Police & Fire Insurance	-470.40
02/07/2013	5921	Lil' Dan's Pizza	Operating Materials & Supplies	-120.00
02/07/2013	5922	J C P & L	Utilities	-710.38
02/07/2013	5923	PSE&G	Utilities	-367.00
				-
				77,413.17

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: Barz, J. Mihalko, & Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

The meeting was adjourned at 8:20.

Respectfully submitted: Janet Gant Hammond, Board Assistant