

**MINUTES - REGULAR MEETING**

**January 13, 2014**

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

Absent: None

Also Present: Chief Cortright, Chief Davidson, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. M. Mihalko and it was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. J. Mihalko moved that we accept the Treasurer's Report. Comm. Barz seconded the move and it was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - November 30, 2013	<b>\$189,416.26</b>
December checks	(\$195,240.46)

**Deposits for the Month of December 2013**

Bruce Brueche	Permits & Fees	\$42.00
Alpha Pharma	Permits & Fees	\$42.00
Township of Hanover	District Taxes	\$150,000.00
Tiffany Customer Fulfillment	Permits & Fees	\$497.00
Tiffany Customer Fulfillment	Permits & Fees	\$42.00
Blispak	Permits & Fees	\$42.00

**Balance on Hand, December 31, 2013**

**\$144,840.80**

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## **TD Bank Money Market**

Balance on Hand December 31, 2013 **\$2,833.46**

## **Payroll Checking Account # 7859643251**

### **TD Bank**

Balance on Hand December 31, 2013 **\$747.75**

## **Active Assets Account #615 108684 107**

### **Morgan Stanley/Smith Barney**

Balance on Hand December 31, 2013 **\$816,893.19**

## **Provident Bank**

Balance on Hand December 31, 2013 **\$152,937.02**

Commissioner Mike Mihalko added that while going through the end of the year reports, he noticed the CPR classes were not only providing a service to the community but were covering their costs and making a small profit. He commended the men who provide this service.

## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Cobane and seconded by Comm. J. Mihalko. It was passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

### **Supplies, Equipment, and Maintenance**

- Office supplies were purchased from Staples.
- Firefighters repaired one SCBA pack.
- Supplies were purchased from Florham Park Hardware.
- Equipment was purchased from The Fire Store
- Batteries were purchased for all PASS Alarms, SCBA packs, flashlights, and Pac Trackers.

### **Apparatus**

- CF Services performed the yearly service on all of the apparatus except Engine 8.
- CF Services replaced the starter on Unit 85 and a relay for the block heater to help it start better in the cold weather.
- I am waiting for 2 companies to come and look at Engine 83 on board generator.

### **Training**

- No training during the month of December.
- Training for January will be the yearly mandatory training.

### **Purchases**

- No purchase requests for the month.

### **Fire Prevention**

- (78) Inspections / re-inspections were conducted last month. We collected \$126.00 in permit fees.

## **EMS**

- (35) Calls were answered last month and we assisted with 5 transports.

## **Fire**

- (42) Calls were answered last month.

## **COMMUNICATIONS**

- A request (attached) from the Fire relief Association to use the building at 434 for their meetings for the coming year. Meetings would be: Jan. 15, March 19, June 18, Sept. 24, & Nov. 19.
- A letter from The Daily Record, outlining their new rates for 2014.

## **COMMITTEE REPORTS**

**Personnel:** John Goldberg moves from probie to regular member.

**Building:** Chirping is gone.

**Apparatus:** Re: The engine with the cracked frame (81) – The Chief will take KME up on their offer to repair the truck by cutting part of the frame away. They will then warranty it.

**Insurance:** Reviewing our policies to see who is qualified and who isn't – Weeding through it.

**Dinner:** All good.

**First Aid:** It was reported that EMS responded to 35 calls this month, 5 transports.

Being as this is a new year, Ron has some good ideas. He would like to get the 2 Boards together and work on the first aid situation. There is no denying that there is a lot more building going on in town. We have the goal of having an ambulance over here in Whippany, as well as looking to add 24/7 coverage. We'd like to do it with Cedar Knolls as we know whatever we do, will affect their finances. We would like to work on that.

**Township:** Nothing at this time. George has been appointed liaison again this year.

## **FIRE COMPANY AND RELOCATION:**

Fred spoke about the firehouse property. Things are moving along and they are setting up dates. Hopefully, the next step will take place in late winter / spring.

Kevin Herbert has approached us with the idea of a 'Class B' uniform for the junior members – either a T-shirt, polo shirt, etc.. He is looking at it and then we can discuss costs and if the commissioners could offset some of it.

## **OLD BUSINESS**

Moving \$25,000 into Fire Prevention.

## **NEW BUSINESS**

TQ called in this week. He purchased an old Board of Ed landscape trailer to become a Mobile Command Center for the OEM. He approached Bayer to outfit it with a desk, map of the town, etc... Bayer is working with him on that. DPW has an old dump truck to tow it. It can also be towed by Cedar Knolls' 450. Good idea came up to check with Parsippany, who has one also. And to ask them what works best inside it. TQ is asking both departments to contribute money towards a radio for the vehicle. It would be \$600 each.

This Command Center would be used for such events as the fireworks, flooding, etc.. Cedar Knolls has already said yes to the contribution.

A motion was made by Comm. J. Mihalko to fund \$6,000 into the Fire Prevention account for purchase of a radio for the OEM. That motion was seconded by Comm. M. Mihalko and passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

A motion was made to allow the Relief Association to use the building at 434 for their meetings in 2014. Meeting schedule was mentioned in Communications. This motion was made by Comm. Cobane. It was seconded by Comm. J. Mihalko. It was passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

8:15

At this time, there was a public hearing on the budget.

Chief Davidson mentioned that our website needs updating. It will be looked into.

He asked about a LOSAP increase – We have not increased it as we are in the process of tightening our belt right now.

He also mentioned that we have \$100,000 in Capital Outlay. We are going with Vince's recommendations on that.

At 8:29, the public hearing on the budget was closed.

## **PUBLIC PART OF THE MEETING**

There were 7 members of the public in attendance. Chief Davidson asked for a copy of our budget. Comm. Cobane said no – that he would have to fill out the correct requests first.

## **BILLS**

Comm. M. Mihalko moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

12/02/2013	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,713.71
12/02/2013	6279	Verizon Wireless	Utilities	-215.72
12/02/2013	6280	BP	Fuel Vouchers	-489.00
12/02/2013	6281	Nestle Pure Life Direct	Water	-8.99
12/02/2013	6282	Politi Auto Parts	Operating Materials & Supplies	-16.12
12/02/2013	6283	Home Depot Credit Services	Operating Materials & Supplies	-51.18
12/02/2013	6284	Morris County Transmissions	#86	-1,003.14
12/02/2013	6285	Verizon Wireless	Utilities	-100.08
12/04/2013	6286	Lifesavers, Inc.	Training Income	-130.59
12/04/2013	6287	POSTMASTER	Office Supplies	-92.00
12/04/2013	6288	Township of Hanover	Gas / Diesel	-631.68
12/04/2013	6289	Joseph Cortright Morris County Public Safety Training	Operating Materials & Supplies	-340.00
12/04/2013	6290	Acad Morris County Public Safety Training	Training and Education	-150.00
12/04/2013	6291	Acad	Training and Education	-75.00
12/04/2013	6292	Ronald Barz	Commissioners	-2,000.00
12/04/2013	6293	Robert Cobane	Commissioners	-2,600.00

12/04/2013	6294	Henry Hansch	Commissioners	-2,600.00
12/04/2013	6295	Julie Mihalko	Commissioners	-2,000.00
12/04/2013	6296	Michael Mihalko	Commissioners	-2,600.00
12/04/2013	6297	Tom Rebyak	Training and Education	-600.00
12/04/2013	6298	Brian Kelly	Training and Education	-600.00
12/04/2013	6299	Whippany Fire Company	Other Rentals	-15,000.00
12/06/2013	6300	Walter Kruger	Wildwood	-599.00
12/06/2013	6301	Rios' Engraving	Engraving	-80.00
12/06/2013	6302	STAPLES CREDIT PLAN	Office Supplies	-243.17
12/06/2013	6303	Sam Carbis Services, LLC	Operating Materials & Supplies	-1,281.00
12/06/2013	6304	George Adams	Reimbursement for Expenses/Loss	-256.00
12/06/2013	6305	Ronald Barz	Reimbursement for Expenses/Loss	-987.00
12/06/2013	6306	Ben Bradley	Reimbursement for Expenses/Loss	-466.00
12/06/2013	6307	Fred Brunner	Reimbursement for Expenses/Loss	-165.00
12/06/2013	6308	Anthony Cannillo	Reimbursement for Expenses/Loss	-270.00
12/06/2013	6309	Rob Cobane	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6310	Robert Cobane	Reimbursement for Expenses/Loss	-324.00
12/06/2013	6311	Thomas Cobane	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6312	Michael Cook	Reimbursement for Expenses/Loss	-644.00
12/06/2013	6313	Tim Cook	Reimbursement for Expenses/Loss	-274.00
12/06/2013	6314	Dale Cowley	Reimbursement for Expenses/Loss	-535.00
12/06/2013	6315	Michael Cowley	Reimbursement for Expenses/Loss	-558.00
12/06/2013	6316	Tim Culver	Reimbursement for Expenses/Loss	-462.00
12/06/2013	6317	Anthony Cunder	Reimbursement for Expenses/Loss	-567.00
12/06/2013	6318	Matt Downey	Reimbursement for Expenses/Loss	-452.00
12/06/2013	6319	Chris Gannon	Reimbursement for Expenses/Loss	-242.00
12/06/2013	6320	John Goldberg	Reimbursement for Expenses/Loss	-411.00
12/06/2013	6321	Michael Goldberg	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6322	Jesse Graziano	Reimbursement for Expenses/Loss	-544.00
12/06/2013	6323	John Graziano	Reimbursement for Expenses/Loss	-366.00
12/06/2013	6324	Henry Hansch	Reimbursement for Expenses/Loss	-425.00
12/06/2013	6325	Pauline Heizmann	Reimbursement for Expenses/Loss	-224.00
12/06/2013	6326	Kevin Herbert	Reimbursement for Expenses/Loss	-951.00
12/06/2013	6327	Robert Johnston	Reimbursement for Expenses/Loss	-260.00
12/06/2013	6328	Ken Jubinski	Reimbursement for Expenses/Loss	-1,088.00
12/06/2013	6329	Brian Kelly	Reimbursement for Expenses/Loss	-996.00
12/06/2013	6330	Jonathan Kelly	Reimbursement for Expenses/Loss	-1,060.00
12/06/2013	6331	Tim Kelly	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6332	Jack Koba	Reimbursement for Expenses/Loss	-315.00
12/06/2013	6333	James Kralej	Reimbursement for Expenses/Loss	-535.00
12/06/2013	6334	Robert F Krygoski	Reimbursement for Expenses/Loss	-174.00
12/06/2013	6335	Tim Langdon	Reimbursement for Expenses/Loss	-434.00

12/06/2013	6336	Craig Leaman	Reimbursement for Expenses/Loss	-183.00
12/06/2013	6337	Anthony Lori	Reimbursement for Expenses/Loss	-1,732.00
12/06/2013	6338	Joseph Makowski	Reimbursement for Expenses/Loss	-1,627.00
12/06/2013	6339	Joseph Mihalko, Jr.	Reimbursement for Expenses/Loss	-1,033.00
12/06/2013	6340	Randy Polo	Reimbursement for Expenses/Loss	-498.00
12/06/2013	6341	Tom Rebyak	Reimbursement for Expenses/Loss	-777.00
12/06/2013	6342	Cian Rung	Reimbursement for Expenses/Loss	-402.00
12/06/2013	6343	Derrick Shearer	Reimbursement for Expenses/Loss	-859.00
12/06/2013	6344	Marc Sieka	Reimbursement for Expenses/Loss	-178.00
12/06/2013	6345	Benjamen Willans	Reimbursement for Expenses/Loss	-356.00
12/06/2013	6346	Steve Willans	Reimbursement for Expenses/Loss	-503.00
12/06/2013	6347	Henry Winters	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6348	Thomas Wodynski	Reimbursement for Expenses/Loss	-238.00
12/06/2013	6349	William Wodynski	Reimbursement for Expenses/Loss	-992.00
12/06/2013	6350	Raymond Woytas	Reimbursement for Expenses/Loss	-251.00
12/06/2013	6351	Timothy Woytas	Reimbursement for Expenses/Loss	-160.00
12/06/2013	6352	Ricky Ziccarello	Reimbursement for Expenses/Loss	-548.00
12/09/2013	6353	Batteries Plus	Batteries	-78.93
12/09/2013	6354	J C P & L	Utilities	-654.72
12/09/2013	6355	Water and Sewer Specialties LLC	Hydrants	-850.60
12/09/2013	6356	Finish Line Car Wash	Car Washes	-6.50
12/09/2013	6357	Liberty Mutual Insurance Group	Workers Compensation	-4,668.47
12/13/2013	6358	J C P & L	Utilities	-3.25
12/13/2013	6359	First Priority Emergency Vehicles	Special Services-80	-794.12
12/13/2013	6360	Batteries Plus	Batteries	-336.00
12/13/2013	6361	ESRI Environmental Systems Research Inst.	Membership Dues & Subscriptions	-100.00
12/13/2013	6362	Batteries Plus	Batteries	-25.92
12/13/2013	6363	Clean Air Company	Operating Materials & Supplies	-235.20
12/13/2013	eft	Board of Fire Commissioners	Employee Payroll	-13,906.46
12/16/2013	6364	Minerva Cleaners	Gear Cleaning	-142.50
12/16/2013	6365	Absolute Fire Protection Co.	Operating Materials & Supplies	-75.00
12/16/2013	6366	Township of Hanover	Diesel	-151.67
12/16/2013	6367	NJMVC	Membership Dues & Subscriptions	-150.00
12/16/2013	6368	PSE&G	Utilities	-543.37
12/16/2013	6369	VFIS	Insurance Premiums	-7,594.00
12/16/2013	6370	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
12/16/2013	6371	American Trade Mark	Operating Materials & Supplies	-302.48
12/16/2013	6372	Clean Air Company	Operating Materials & Supplies	-81.22
12/16/2013	6373	Affiliated Computer Services	Office Supplies	-2,994.00
12/23/2013	6374	US Bank Equipment Finance	Copy Machine lease	-255.00
12/23/2013	6375	Witmer Associates, Inc	Gear Cleaning	-1,416.03
12/23/2013	6376	Fail Safe, Inc.	Hose	-136.50
12/23/2013	6377	SMCMUA	Utilities	-217.63
12/23/2013	6378	Clean Air Company	Building Maintenance	-140.80
12/23/2013	6379	Assured Doors	Building Maintenance	-535.00
12/23/2013	6380	Township of Hanover	Gasoline	-276.42

12/26/2013	6381	Cablevision	Utilities	-242.82
12/26/2013	6382	Verizon Wireless	Utilities	-215.74
12/26/2013	6383	Standard Insurance Co	Life Insurance	-1,736.50
12/26/2013	6384	Witmer Associates, Inc	Gear Cleaning	-233.94
12/31/2013	eft	Board of Fire Commissioners	employee payroll	-13,840.80
12/31/2013	6396	CF Services	repairs and maintenance	-3,175.25
12/31/2013	est	Lincoln Financial	Employee Benefits-LOSAP	-46,426.00
12/31/2013	est	Lincoln Financial	Employee Benefits-LOSAP	-1,275.00
01/02/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-8,311.03
01/02/2014	6385	Coffee Lovers	Coffee	-192.10
01/02/2014	6386	Home Depot Credit Services	Operating Materials & Supplies	-43.03
01/02/2014	6387	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-1,165.50
01/02/2014	6388	Hanover Sewerage Authority	Utilities	-152.00
01/02/2014	6389	Hanover Sewerage Authority	Utilities	-111.08
01/02/2014	6390	Verizon Wireless	Utilities	-114.05
01/07/2014	6391	Whippany Fire Company	Other Rentals	-6,300.00
01/07/2014	6392	Nestle Pure Life Direct	Water	-17.98
01/07/2014	6393	J C P & L	Utilities	-798.79
01/07/2014	6394	STAPLES CREDIT PLAN	Office Supplies	-137.71
01/07/2014	6395	BP	Fuel Vouchers	-718.71
01/10/2014	6397	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
01/10/2014	6398	Township of Hanover	Gasoline	-186.99
01/10/2014	6399	PSE&G	Utilities	-424.00
01/13/2014	6400	Liberty Mutual Insurance Group	Workers Compensation	-4,668.21
01/13/2014	6401	Concern	Membership Dues & Subscriptions	-500.00
01/13/2014	6402	Township of Hanover	Diesel	-226.84
01/13/2014	6403	About Me	Uniforms and Personal Equipment	-105.00
01/13/2014	6404	Firefighter One, LLC	Uniforms and Personal Equipment	-114.93
01/13/2014	6405	Parker Publications	Advertising	-38.14
				-
				197,587.79

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. M. Mihalko and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

The meeting was adjourned at 8:30.

Respectfully submitted: Janet Gant Hammond, Board Assistant