

MINUTES - REGULAR MEETING

April 8, 2013

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

Absent: None

Also Present: Chief Cortright & Chief Davidson & Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

General Checking Account		
#7859643244		
TD Bank		
Balance On Hand - February 28, 2013		\$529,632.57
March Checks		(\$455,321.68)
Deposits for the Month of March 2013		
Township of Hanover	False Alarms - Feb	\$400.00
Hartz Mt Industries	Permits & Fees	\$42.00
T Amaducci	Permits & Fees	\$42.00
Chef Jon's	Penalty 212	\$250.00
Chef Jon's	Penalty 212-A	\$250.00
Police & Fire	Overpayment	\$17.68
Lincoln Financial	rebate - T Roy	\$1,243.19
Registration Fees		\$3,550.00
Interest	TD Bank	\$33.61
Balance on Hand, March 31, 2013		<u>\$80,139.37</u>

TD Bank Money Market		
Balance on Hand March 31, 2013		<u>\$2,832.95</u>
Payroll Checking Account # 7859643251		
TD Bank		
Balance on Hand March 31, 2013		<u>\$747.62</u>
Active Assets Account #615 108684 107		
Morgan Stanley/Smith Barney		
Balance on Hand March 31, 2013		<u>\$1,015,210.65</u>
Checks Submitted This Month's Meeting		\$473,784.41

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Barz and seconded by Comm. Cobane. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Equipment was purchased from the Firestore.com.
- Office supplies were purchased at Staples.
- Battery pack for one of the defibrillation units was replaced.
- Two battery packs for the sawzall were replaced.

Apparatus

- The frame on Engine 81 is cracked. I am waiting to hear from the manufacturer.

Training

- Training topics for the month of March were metering, water rescue and RIC.
- Training topics for the month of April will be CAFS. We will be having Chief Lou DeRosa from Madison will be coming out to do two classes. One inside and one outside. This will be a good refresher class for all operators.

Purchases

- I would like to purchase 2 mobile licenses for the new dispatch system for \$1700.00 each which is the initial fee after that there is a \$200.00 yearly maintenance cost for each license. Also we would need to purchase 1 wireless access service from Verizon at \$40.00 per month.

Fire Prevention

- (87) Inspections / re-inspections were conducted last month and \$126.00 dollars in permits were collected.

EMS

- (26) Calls were answered last month and we assisted with 3 transport.

Fire

- (37) Calls were answered last month.

Other Matters and Announcements

- Joe Mihalko, Ken Jubinski and Kevin Herbert will be attending the Firefighter Safety and Survival/RIC Weekend in April.
- Dispatch desk upgrade is has been completed. We are still trying to get it smoothed out.
- Bayer should be opening Phase 1 of the project sometime in late May or early June. We are going to do a walk through on May 7th. I would like to invite Mike and Julie to attend with us if you are interested. We will be starting at 6:30 pm.
- I attended a meeting two weeks ago at town hall with the person from Bayer who handles all donations that they make to the police, fire department, and first aid squads in the towns that they are located in.
- Next week I will be attending a planning meeting with Bayer who will be doing a cleanup of the Whippany River from Whippany Road to Algonquin Parkway. We might be asked to stand by for water rescue. I will keep you advised.
- On Thursday of this week and Tuesday of next week we will be conducting a fire extinguisher class for employees at Garden State Urology 16 Eden Lane.
- I have been contacted by 3M here in town to sit down with them and discuss fire extinguisher training and also CPR/AED training for their employees.
- At the end of April and beginning of May we will be conducting training classes for the Hanover Township DPW. The topics will be CPR/AED and Basic First Aid.
- ISO will be coming to our station on Wednesday April 24th to complete an evaluation of the fire district. The last time they were here was 17 years ago.
- The radio system upgrading and Narrow Banding is moving forward.
- Josh and I completed an online class from the Division of Fire Safety. They are changing the registration process for all Life Hazard Use facilities in the state.

COMMUNICATIONS

- Letter from ISO – Insurance Services Organization – They will provide a rating for us. They were last here 17 years ago. We were an 05 rating and are hoping to go to an 04. They do a survey each year but this is their first visit in a long time.
- State of NJ Fire District minutes
- Letter from a presumed resident of Cedar Knolls concerning the First Aid letter that was received. It was considered a veiled threat and sent on to the town.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: New clock.

Apparatus: Engine 81 - Frame is cracked. This will be followed up with.

Insurance: Nothing new at this time.

Dinner: getting 3 prices – Moving along.

First Aid: It was reported that EMS responded to 26 calls this month, and 3 transports.

Cedar Knolls: Nothing at this time.

LIASIONS:

TOWN – George reported the following:

April 13th is Little League opening day. 10:00 parade and 1000 hot dogs.

The Rotary Duck race and Hanover Township Day are September 7th.

The 27th – Shredding at Employment Horizons

Memorial Day Parade – May 27th

July 2nd - Fireworks

Quick Check should be in by the end of the month.

Bayer is moving their first phase in shortly.

Wegmans and Lowes have submitted their applications.

Shop Rite is starting up also.

Chariman Hansch had questions for Mr. Coppola:

- Regarding complaint letters like the one received. Just forward to town? *George said yes.*
- In 2010, a resolution was passed stating that Cedar Knolls would be the official EMS for the ENTIRE town, and all residents would be soft-billed. Now Whippany residents are to be treated differently. Did the town seek to see what Cedar Knolls was charging us versus what other companies charge? *George said the town's attorney checked and everything was done legally.*
- Is Cedar Knolls charging us the best rate? Did it go out to bid? Are they the lowest bid?
- Did Cedar Knolls approach the town and ask for the \$30,000 that they have received in the past or did they not even ask for it?
- There are rumors that seniors would no longer be charged above their insurance payment. Is that age discrimination? Why the seniors and not other residents? *Chief Davidson answered that was Medicare where they have to take what is paid)*
- Cedar Knolls VOLUNTEER First Aid Squad – Will they still be asking Whippany residents for donations?
- Do we have a final number of how much money the First Aid squad is making for Cedar Knolls?

George will get back to Henry with the answers to these questions.

FIRE COMPANY AND RELOCATION:

Firefighter Michael Cook requested the use of an apparatus for Little League Opening Day.

A motion was made by Comm. Cobane to allow the use of the truck. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

Relocation - Fred says – “As Submitted”.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

The Chief has requested a purchase of 2 mobile licenses. This goes along with the new police desk system. We're not taking advantage of the new system if we don't buy these. One would go in Car 201 and the other on the first truck out. This makes Enforsys work for us and not just the town.

*At this time, a motion was made to act on the Chief's request that we purchase 2 mobile licenses @ \$1700 each. After that there will be a \$200 yearly maintenance cost for each license. We would also need to purchase 1 wireless access service from Verizon at \$40 / month. Comm. Hansch made a motion to purchase the above licenses. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

M Mihalko – If Cedar Knolls is billing Whippany residents, should we be billing them when we help them out? We had 3 transports this month.

Henry Hansch – Once George gets back to us and we get all the information, we will have to look at that. Some of our residents will get billed and some won't?

Chief Davidson responded that with Medicare and Medicaid, the squad accepts what they pay. They have a contract with them and it says they have to accept their payments. They have no other contracts with any other insurance carriers.

Some of the Commissioners were invited on a walk-through of the Bayer facility. Commissioners Mihalko & Mihalko will be going.

The chief is still looking for an EMT course that will fit into his schedule.

The Nicastro family's donation – We are looking into the Rope system to purchase with that money. It comes to about \$808.

PUBLIC PART OF THE MEETING

There were 8 members of the public in attendance.

BILLS

Comm. M. Mihalko moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

03/01/2013	5947	Township of Hanover	Diesel	-99.05
03/01/2013	5948	Cablevision	Utilities	-242.82
03/01/2013	5949	Witmer Associates, Inc	Boots	-446.92
03/01/2013	5950	Chief Supply Corp.	Operating Materials & Supplies	-256.78
03/01/2013	5951	NJ State Assoc of Fire Districts	Membership Dues & Subscriptions	-300.00
03/01/2013	5952	Politi Auto Parts	Operating Materials & Supplies	-46.95
03/04/2013	5953	CF Services	Repairs & Maintenance	-3,007.13
03/04/2013	5954	Home Depot Credit Services	Operating Materials & Supplies	-113.58
03/04/2013	5955	Verizon Wireless	Utilities	-456.03
03/07/2013	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,713.71
03/07/2013	5956	Lexis-Nexis	Membership Dues & Subscriptions	-211.00
03/07/2013	5957	Firefighter One, LLC	Operating Materials & Supplies	-198.00
03/07/2013	5958	Police & Firemen's Insurance Association	Police & Fire Insurance	-452.72
03/07/2013	5959	STAPLES CREDIT PLAN	Office Supplies	-402.11
03/07/2013	5960	PSE&G	Utilities	-367.00
03/07/2013	5961	DC Express	Elections	-95.00
03/11/2013	5962	J C P & L	Utilities	-747.53
03/15/2013	5963	Final Round Boxing	Registration Fees	-150.00
03/15/2013	5964	Robert Cobane	Elections	-8.55
03/15/2013	5965	BP	Fuel Vouchers	-749.15
03/15/2013	5966	Batteries Plus	Batteries	-807.00
03/15/2013	5967	Shell Fleet	Fuel Vouchers	-40.00
03/15/2013	5968	Township of Hanover	Gasoline	-363.49
03/15/2013	5969	Morgan Stanley	Morgan Stanley/Smith Barney	330,000.00
03/15/2013	eft	Board of Fire Commissioners	employee Payroll	-14,016.66
03/15/2013	5984	Tasc Fire Apparatus, Inc.	Hoses	-860.30
03/15/2013	5985	US Bank Equipment Finance	Copy Machine lease	-255.00

03/15/2013	5986	Fire Fighters Equipment Company Inc.	Meters	-181.00
03/15/2013	5987	Beyer-Warnock Fleet	Operating Materials & Supplies	-29.79
03/18/2013	5970	Coffee Lovers	Coffee	-241.15
03/18/2013	5971	Paul Perrello	Operating Materials & Supplies	-45.00
03/18/2013	5972	J C P & L	Utilities	-6.50
03/21/2013	5973	Concern	Professional Services	-450.00
03/21/2013	5974	Township of Hanover	Diesel	-92.42
03/21/2013	5975	Nestle Pure Life Direct	Water	-8.99
03/21/2013	5976	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-165.00
03/21/2013	5977	J C P & L	Utilities	-214.23
03/21/2013	5978	Standard Insurance Co	Life Insurance	-1,751.40
03/21/2013	5979	Daily Record	Advertising	-56.84
03/21/2013	5980	SMCMUA	Utilities	-112.85
03/21/2013	5981	Batteries Plus	Batteries	-133.90
03/21/2013	eft	PERS	Pension Expense	-7,510.00
03/21/2013	eft	PFRS	Pension Expense	-55,816.00
03/21/2013	5982	Liberty Mutual Insurance Group	Workers Compensation	-12,061.00
03/21/2013	5983	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-74.60
03/27/2013	5988	Cablevision	Utilities	-242.82
03/31/2013	eft	Board of Fire Commissioners	Emplolyee payroll	-13,721.71
04/01/2013	5989	BP	Fuel Vouchers	-547.50
04/01/2013	5990	Parker Publications	Advertising	-27.44
04/01/2013	5991	Firefighter One, LLC	Training and Education	-600.00
04/01/2013	5992	Fire Service Safety Testing	Ladder	-613.95
04/01/2013	5993	Township of Hanover	Gasoline / Diesel	-594.89
04/01/2013	5994	Township of Hanover	Repairs & Maintenance	-249.44
04/01/2013	5995	POSTMASTER	Office Supplies	-92.00
04/05/2013	5996	Nestle Pure Life Direct	Water	-60.17
04/05/2013	5997	STAPLES CREDIT PLAN	Office Supplies	-109.99
04/05/2013	5998	Verizon Wireless	Utilities	-456.03
04/05/2013	5999	Rios' Engraving	Engraving	-20.00
04/05/2013	6000	Lifesavers, Inc.	Medical Supplies	-126.00
04/05/2013	6001	Whippany Fire Company	Other rentals	-5,000.00
04/05/2013	6002	Hanover Sewerage Authority	Utilities	-110.06
04/05/2013	6003	Witmer Associates, Inc	Turnout Gear	-333.98
04/05/2013	6004	Police & Firemen's Insurance Association	Police & Fire Insurance	-452.72
04/05/2013	EFT	NJ Division of Pensions & Benefits	Medical Benefits	-7,713.71
04/08/2013	6005	J C P & L	Utilities	-552.01
04/08/2013	6006	Whippany Rotary Club	Membership Dues & Subscriptions	-220.00
04/08/2013	6007	Gen-el Safety & Industrial Products	Meters	-500.00
04/08/2013	6008	NJ Press / Media Solutions	Advertising	-56.84
04/08/2013	6009	Finish Line Car Wash	Car Washes	-26.00
				-
				473,784.41

Comm. J. Mihalko made a motion to adjourn.

The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

The meeting was adjourned at 8:30. Respectfully submitted: Janet Gant Hammond, Board Assistant