

## MINUTES - REGULAR MEETING

August 13th, 2012

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane, & Hansch

Absent: None

Also Present: Chief Cortright, & Chief Davidson. Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

### MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes with the revision in place. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

### TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Barz seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

### **General Checking Account #7859643244**

#### **TD Bank**

Balance On Hand - June 30, 2012	<b>\$184,776.14</b>
July Checks	(\$87,571.42)

#### **Deposits for the Month of July 2012**

Registration Fees	Reg Fees	\$150.00
Township of Hanover	False Alarms - June	\$100.00
Township of Hanover - Bee Meadow Pool	Permits & Fees	\$539.00
J & R Tobacco	Permits & Fees	\$42.00
Hartz Mountain	Penalty 212 -A	\$250.00
Hartz Mountain	Penalty 212	\$250.00
Bayer	Permits & Fees	\$42.00
Cobra Auto	Permits & Fees	\$331.00
Gannett News	Refund - overpayment	\$192.92
State of New Jersey - 3rd Quarter	Uniform Fire Safety Act	\$8,904.99
Township of Hanover	CPR class income	\$71.00
Township of Hanover - Half of 3rd quarter	District Taxes	\$109,887.50
Home Depot	Refund - overpayment	\$19.53
Ukranian Cultural Center	Permits & Fees	\$42.00

3-M	Permits & Fees	\$84.00
TD Bank - June	Interest Income	\$5.29
TD Bank - July	Interest Income	\$18.12
<b><u>Balance on Hand, July 31, 2012</u></b>		<b><u>\$218,134.07</u></b>

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### **TD Bank Money Market**

Balance on Hand July 31, 2012 **\$2,830.07**

### **Payroll Checking Account # 7859643251**

#### **TD Bank**

Balance on Hand July 31, 2012 **\$748.14**

### **Active Assets Account #615 108684 107**

#### **Morgan Stanley/Smith Barney**

Balance on Hand July 31, 2012 **\$685,552.24**

Checks Submitted This Month's Meeting **\$97,973.63**

## **CHIEF'S / FIRE OFFICIAL REPORT**

### **Supplies, Equipment, and Maintenance**

- Fire Fighters repaired one air cylinder and two SCBA packs.
- The Piston Intake Valve from E-82 was rebuilt.
- All ground ladders were tested, repaired and put back in service.

### **Apparatus**

- The AC bracket in Engine 83 broke. CF Services is in the process of fabricating a new one.
- Brunner's Garage replaced the brakes on 202.

### **Training**

- Training for the month of July will be wide area search, boat ops, pumping, and refresher training of the bailout systems and Gemtor Harnesses System.
- Training topics for the month of July were:
  - Wide Area Search
  - Boat Operations
  - Pumping
  - Gemtor Harness Systems and bail out systems.

### **Purchases**

- We need to purchase fire prevention materials for the school kids. Helmets and activity books, 500 each. Total will be \$1,310.00 from Alert-All.

### **Fire Prevention**

- (41) inspections / re-inspections were conducted last month and \$625.00 dollars in permits were collected.

### **EMS**

- (34) calls were answered last month and we assisted with 1 transport.

### **Fire**

- (27) calls were answered last month.

### **Other Matters and Announcements**

- The narrow banding project is still in progress. The paperwork has been filed with the FCC we are waiting for their response. Chief Davidson and I met with Chief Gallagher and he agreed to give us the old police channel. This would give us 2 repeated channels and in the overall narrow banding plan it will hopefully help us keep the cost of equipment down. An agreement between the town and the HT Fire Prevention Bureau will be drawn up and signed into place of them giving us the channel.
- I spoke with Jersey Central about abandoning the sirens. We are still waiting for the one at the pool to be disconnected.
- The Township was selected by the County to participate in a program known as COOP/COG (Continuation of Operations/ Continuation of Government). This program helps in the planning of keep our department operating during a time of crisis either natural or manmade.
- Over the past couple of years on 9/11 there has been an opportunity to get pictures taken of apparatus in Jersey City with the lights from the Twin Towers in the background. A few members requested this year they be allowed to bring an engine to Jersey City to get pictures taken. I don't have a problem with sending an engine.
- Ian Bell taught a CPR class for two members of the HTPD.
- Junior Firefighters Chris Gannon, Jesse Graziano, and John Goldberg completed the Junior Fire Class at the Fire Academy this past July. Harrison Bamdas is currently taking the class.
- The completion date of the Whippany Road Bridge has been pushed back until November.
- We have the Labor Day Parade / Inspection Day coming up. Do you want to do the same thing as in the past, a light breakfast here and then sandwiches for lunch in Boonton? I think the men enjoy it this way. Please let me know so I can make the arrangements.
- Junior firefighter Dylan Gregg has resigned. There will be a Personnel Meeting tomorrow before the Company Meeting. The Kelly boys will be joining as Probationary Members.

A motion was made to accept the above Chief's Report. This motion was made by Comm. Cobane and was seconded by Comm. Barz. It was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

### **COMMUNICATIONS**

- A letter from Fire prevention lawyer Braslow citing court cases where fire districts have merged.

### **COMMITTEE REPORTS**

**Personnel:** Nothing at this time.

**Building:** A/C not great. Joe called the insurance adjustor. The A/C unit was damaged and underwater during the flood. The adjustor should get back to him on Monday about covering the damage. We had it cleaned but it may need a replacement instead. He'll let us know this week.

**Apparatus:** All good.

**Insurance:** We had a glitch but we're working on it. Worker's Comp is up 20k. We pointed it out to our agent and we're trying to straighten it out. We ARE covered. We know it will be higher, but shouldn't be that much.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 34 calls this month, and 1 transports.

### **LIASIONS:**

**Town:** Nothing at this time.

**Cedar Knolls:** Fire Prevention lawyer Braslow sent a letter showing 2 court cases about merging for us to look at. There is a joint meeting coming Sept. 27<sup>th</sup>.

Comm. Cobane asked Chief Davidson if Mr. Keyser was still having that meeting at the library. Chief Davidson replied that as far as he knew – Yes.

### **FIRE COMPANY AND RELOCATION PART OF THE MEETING:**

Fred Brunner is not happy. He spoke to Arnold George about the paperwork to purchase this property. The bank paperwork is also being taken care of.

Once the mortgage is secured, and the money is in our account, Tony will have 6 months to move out. So, nothing is moving above ground, but things are moving below.

### **OLD BUSINESS**

10 sets of gear have been ordered.

### **NEW BUSINESS**

The Fire department is marching in the Labor Day parade. They have requested that we pay for the band, like we do every year. A motion to hire the band was made by Comm. Barz and seconded by Comm. Hansch. It was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

A motion was made by Julie Mihalko that we also pay for the food for the parade day, as we have done in the past. That motion was seconded by Comm. Hansch and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

A motion was made by Comm. Mike Mihalko to transfer money from Operating Materials and Supplies into Repairs and Maintenance. The amount to be transferred is \$10,000. The motion was seconded by Comm. Cobane who called for a roll call vote.

The motion passed by the following roll call vote:

M. Mihalko – AYE, Barz – AYE, J. Mihalko – AYE, Cobane – AYE & Hansch – AYE

A motion was made to approve Chief's request for the purchase of Fire Prevention materials for the kids for the upcoming year. The amount is \$1,310 from Alert-All Company. The motion was made by Comm. Barz and seconded by Comm. Cobane. The motion was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

### **PUBLIC PART OF THE MEETING**

George: Bayer is looking to do small area jobs to help out the town.

He doubts the Post Office will reopen. He keeps getting no answer when he asks about it.

Members of the Board were saying that we need more PO boxes on this side of town.

George complimented Ian Bell for his service as part of the medical team in yesterday's triathlon.

There were 5 members of the public present.

### **BILLS**

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. M. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

07/02/2012	5557	Nestle Pure Life Direct	Water	-67.20
07/02/2012	5558	Batteries Plus	Batteries	-95.35
07/02/2012	5559	Turnout Fire & Safety	Boots	-100.58
07/02/2012	5560	Verizon Wireless	Utilities	-456.13
07/02/2012	5561	Hanover Sewerage Authority	Utilities	-94.00
07/02/2012	5562	Whippany Fire Company	Training and rentals	-5,800.00
07/05/2012	5563	Liberty Mutual Insurance Group	Workers Compensation	-4,398.56
07/15/2012	EFT	PFRS	Pension Expense	-6,161.00
07/15/2012	EFT	PERS	Pension Expense	-1,703.42
07/15/2012	EFT	State of New Jersey - Division of Pension	Medical Benefits	-7,140.61
07/16/2012	eft	Board of Fire Commissioners	employee payroll	14,784.26
07/16/2012	5564	ACE Com	Pager Repair	-164.00
07/16/2012	5565	Mr. Auto Glass	Car 201	-247.95
07/16/2012	5566	POSTMASTER	Office Supplies	-100.00
07/16/2012	5567	Fire Fighters Equipment Company Inc.	-SPLIT-	-1,417.20
07/16/2012	5568	J C P & L	Utilities	-1,243.47
07/16/2012	5569	STAPLES CREDIT PLAN	Office Supplies	-271.72
07/16/2012	5570	Township of Hanover	Gasoline	-540.73
07/16/2012	5571	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-165.00
07/16/2012	5572	Cablevision	Utilities	-237.82
07/16/2012	5573	Batteries Plus	Batteries	-101.51
07/16/2012	5574	Morristown Memorial	Medical	-1,801.00
07/16/2012	5575	Morristown Lumber	Operating Materials & Supplies	-67.42
07/16/2012	5576	Parker Publications	Advertising	-66.96
07/16/2012	5578	Police & Firemen's Insurance Association	Police & Fire Insurance	-440.78
07/16/2012	5577	Shell Fleet	Fuel Vouchers	-736.80
07/16/2012	5579	First Priority Emergency Vehicles	repairs and maintenance	-6,214.15
07/16/2012	5580	Gen-el Safety & Industrial Products	Haz-Mat	-420.00
07/16/2012	5581	Atlantic Training Center	Training and Education	-1,500.00
07/16/2012	5582	Coffee Lovers	Coffee	-244.64
07/16/2012	5584	Liberty Mutual Insurance Group	Workers Compensation Membership Dues & Subscriptions	-96.00
07/19/2012	5585	Whippany Rotary Club	Membership Dues & Subscriptions	-238.00
07/19/2012	5587	John Goldberg	Operating Materials & Supplies	-39.00
07/23/2012	5588	US Bank Equipment Finance	Copy Machine lease	-255.00
07/23/2012	5589	Township of Hanover	Diesel	-349.82
07/23/2012	5590	Rios' Engraving	Engraving	-20.00
07/23/2012	5591	Standard Insurance Co	Life Insurance	-1,661.00
07/23/2012	5592	Brunners Garage	Car 202 Uniforms and Personal Equipment	-1,271.11
07/23/2012	5593	Chief Supply Corp.	Equipment	-350.00
07/27/2012	5594	Cablevision	Utilities	-475.64
07/27/2012	5595	Firefighter One, LLC	Turnout Gear	-99.95
07/27/2012	5596	James Kralej	Training and Education	-36.00
07/27/2012	5597	Liberty Mutual Insurance Group	Workers Compensation	-1,924.00
07/27/2012	5598	Liberty Mutual Insurance Group	Workers Compensation	-4,980.56
07/27/2012	5600	Bureau of Fire Prevention	Joint Purchase Agreements	-5,000.00
07/27/2012	eft	Board of Fire Commissioners	employee payroll	13,993.08

08/01/2012	5599	Lil' Dan's Pizza	Operating Materials & Supplies	-170.00
08/01/2012	5601	Toshiba Business Solutions	Operating Materials & Supplies	-55.79
08/01/2012	5602	Politi Auto Parts	Operating Materials & Supplies	-87.84
08/13/2012	eft	State of New Jersey - Division of Pension	Medical Benefits	-7,140.61
08/13/2012	5603	STAPLES CREDIT PLAN	Office Supplies	-300.95
08/13/2012	5604	Township of Hanover	gasoline	-899.93
08/13/2012	5605	J C P & L	Utilities	-982.46
08/13/2012	5606	Batteries Plus	Batteries	-19.98
08/13/2012	5607	Jesse Graziano	Operating Materials & Supplies	-39.00
08/13/2012	5608	Finish Line Car Wash	Car Washes	-6.50
08/13/2012	5609	Verizon Wireless	Utilities	-699.15
				<u>-</u>
				97,973.63

8:18 at this time, Comm. Hansch declared the public part of the meeting closed and the Board went into Executive Session.

8:43 – At this time, Comm. Cobane made a motion to adjourn this meeting. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Hansch & Cobane

NAYS: None

The meeting was adjourned at 8:43

Respectfully submitted: Janet Gant-Hammond, Board Assistant