

MINUTES - REGULAR MEETING

March 12, 2012

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane, & Hansch

Absent: None

Also Present: Chief Cortright, Township Committee Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

ELECTION RESULTS

The election results were as follows:

Elections were held on February 18th, 2012. Polls were open from 2-9 p.m.

There were 116 votes cast, as well as 14 absentee votes.

The two unopposed candidates re-elected were Henry Hansch with 65 votes and Bob Cobane with 96.

The budget of \$879,100.00 passed by a vote of 67 FOR and 25 AGAINST.

No changes in Officers or duties were made.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Barz moved that we accept the Treasurer's Report. Comm. Cobane seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - January 31, 2012

\$71,814.99

February Checks

(\$74,877.39)

Deposits for the Month of February 2012

Township of Hanover	False Alarms - Jan.	\$1,150.00
Township of Hanover	Permits & Fees	\$42.00
Jersey Mikes	Permits & Fees	\$42.00
Uncle Vinny's	Permits & Fees	\$42.00
Verizon	Permits & Fees	\$497.00
Registration Fees	Reg. Fee	\$5,950.00

Interest TD Bank \$4.47

Balance on Hand, February 29, 2012 **\$4,665.07**

TD Bank Money Market

Balance on Hand February 29, 2012 **\$2,828.89**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand February 29, 2012 **\$747.84**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand February 29, 2012 **\$705,729.44**

Checks Submitted This Month's Meeting **\$79,536.08**

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Two 150 gallon containment pools that are used at fuel spills were purchased from Spill 911.
- Fire Fighters repaired one SCBA pack.
- Clean Air Company performed the last complimentary preventive maintenance on the vehicle exhaust system.
- Minerva Cleaners cleaned and repaired one set of gear.

Apparatus

- The engines had their yearly pump service performed.
- Engine 83 had the packing replaced on the pump.

Training

- Training topics for the month of February were:
 - Blood Bourne/Hazardous Communication
 - Solar Panels
- Last Tuesday the department went to the Care One facility for a walk through and familiarization tour of the facility.
- On February 23rd Ian attended a Swift Water Rescue Awareness class in Dover Given by Fire Fighter One. He said it was a very good class and he recommends that we send any members to the upcoming classes that will be held in our area.

Purchases

- I am requesting to purchase 3 new computers to replace the ones used by Paul, Ian and myself. The price includes the computer and battery backup.

1. Micromax 3@ \$584.99 \$1,754.97
each
2. Staples 3@ \$2,369.94
\$789.98 each

Quotes are on file in the Chief's office.

- The Drager equipment that was approved last month has been ordered.

Fire Prevention

- (83) inspections / re-inspections were conducted last month and \$623.00 dollars in permits were collected.
- A local Cub Scout troop requested a tour of the firehouse and fire fighter Joe Mihalko Jr. did an excellent job. The scouts appeared to have a lot of fun.

EMS

- (22) calls were answered last month and we transported 4 times.

Fire

- (34) calls and drills were answered last month.

Other Matters and Announcements

- I have been in contact with Progressive Insurance who is handling the claim from the accident on New Year's Day. We still have not been reimbursed.
- The replacement of the Whippany Road Bridge at Route 10 will be starting on Monday March 1^{2th} and should be completed by December 2012.
- I met with the water authority regarding their 2012 water main replacement project. They will be replacing the water mains on the following streets: Vincent, Emerson, Ertman, Karla, Joan, Leo, Thea, Warren, Perry, Regina and Harriett. Each year the water authority replaces approximately 10,000 feet of water mains including hydrants.
- On Friday February 17th there was an unfortunate accident at the high school resulting in one girl being thrown from a car and another being run over. In speaking with Mr. Manning just the other day, asked me to pass along a thank you to everyone who was there and was very pleased to see how professionally and quickly the incident was handled.
- JP Morgan Chase is vacating the front building on their property. They are looking for new tenants to move into the facility. The front building is scheduled to be knocked down. In the mean time they have come up with a plan to keep the fire service in place in the event of as fire. They will be purchasing specific hose, nozzles and equipment to be placed in the stair towers for us to use if there is a fire. When the building gets knocked down they will be donating all of the equipment to the fire department.
- The town hired a contractor to clean up the debris alongside and in the Whippany River.
- On Friday February 24th the Morris County Health Dept. in conjunction with the Hanover Township Health Dept. conducted a table top exercise for a "White Powder incident at the Dunkin Donuts here in town.
- The Whippany and Cedar Knolls Fire Departments conducted fire extinguisher training at town hall for any interested employee. We had about 10 people attend. We used the simulator that we received through the Regional Grant that we received in 2009.
- We will be conducting a CPR class for the police dispatchers and a couple of officers during the month of March. Fire fighter Makowski will be conducting the training.

A motion was made to accept the above Chief's Report. This motion was made by Comm. Cobane and was seconded by J. Mihalko. It was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

COMMUNICATIONS

- The final report from Kramer Associates is in.
- State Association of Fire Districts minutes were given to each commissioner.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Nothing at this time.

Apparatus: Nothing at this time.

Insurance: We have switched over to the state plan which saves us \$2,100 / month.

Dinner: All set.

First Aid: It was reported that EMS responded to 22 calls this month, and 4 transportations.

LIASIONS:

Cedar Knolls: Ron reported: The 3rd and final draft of the Kramer report is in. It needs to be gone through as it has many mistakes in it. We will go to a joint meeting and if the 10 commissioners want to adopt it as a public document, it will get put out there.

As far as we're concerned, it is a study tool.

Henry Hansch – March 22nd is the Fire Prevention Bureau meeting. By then all the commissioners will have looked at it and we can discuss it.

Ron – Once it goes public, people will be able to comment on it and come back to a committee.

George Coppola – asked “What are the next steps?”

Henry – We have to review it and pick out the good things and bad things. Then we talk about it on the 22nd at the meeting. The report recommends many things – we may not adopt them all. Some we will like and some we won't.

Town: George announced that the 21st is Opening Day for Little League.

Morris Street and Convent Station Post Offices are closing. George will call in to Frelinghuysen to see if the one in Whippany will be re-opening.

Board of Education election will be April 17th.

Only 9 districts decided to keep their elections in April. All the other ones will move theirs to November. Our High School election will be in November now.

Final papers have been signed with Bayer. Glimmer of light with all the things going on in the township. Bayer will move in in 2013.

George congratulated the commissioners re-elected to their new terms and the men who will be awarded the valor awards.

Fire Company & Relocation: Fred reported that things are status quo.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

A motion was made to purchase 3 computers. The lowest price is from Micromax for \$584.00 each. The motion was made to purchase them when the money is available. This motion was made by Comm. Mihalko and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

A motion was made to deposit \$10,000 into the Fire Prevention account to pay for the Kramer study. The motion to do so when money is available was made by Comm. J. Mihalko and seconded by Comm. Barz. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

At this time, the Secretary, Comm. Cobane handed in the resolutions for the coming year. They are attached to these minutes. They were all voted on and accepted, as follows:

A Resolution naming the meeting schedule for the year 2012-2013. Meeting dates will be: April 9, May 14, June 11, July 09, August 13, September 10, October 08, November 12, December 10 of 2012 and January 14, February 11, and March 11th of 2013.

A Resolution naming the Hanover Eagle and/or the Daily record as the official newspapers of the Board for 2012-2013.

A Resolution naming Vince Montenino as the auditor for the Board for 2012-2013.

A Resolution naming TD Bank as the official depository of the Board for 2012-2013.

A Resolution naming Joseph O'Toole, Counselor-at-Law, for our legal services for the year 2012-2013.

The motion to accept all the above resolutions was made by Comm. J. Mihalko and seconded by Comm. Barz. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

Congratulations were extended on behalf of the Board to the Valor Award winners and a photo was taken.

PUBLIC PART OF THE MEETING

Gary Keyser of Cedar Knolls asked if the Whippany Fire Comp. is going to build a new building. Where do the commissioners fall in this project? He asked about new taxpayer money going to the new firehouse.

Chairman Hansch answered that the rent that's paid now by the Commissioners will be paid to the company.

Gary then asked if we are going to discuss the Kramer report at the meeting on 3-22. Comm. Barz answered Yes – and that there are a lot of mistakes in it.

There were 11 members of the public present.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

01/02/2012	5307	Lakeland Divers	Water	-42.00
01/02/2012	5308	Verizon Wireless	Utilities	-531.92
01/03/2012	5317	Home Depot Credit Services	Operating Materials & Supplies	-542.40
01/09/2012	5319	Liberty Mutual Insurance Group	Workers Compensation	-2,990.00
01/09/2012	5320	J C P & L	Utilities	-273.40
01/09/2012	5321	STAPLES CREDIT PLAN	Office Supplies	-216.52
01/09/2012	5322	First Responder Newspaper	Membership Dues & Subscriptions	-80.00
01/09/2012	5323	Jonach Electronics	Operating Materials & Supplies	-80.00

01/10/2012	5324	Police & Firemen's Insurance Association	Police & Fire Insurance	-217.06
01/10/2012	5325	PSE&G	Utilities	-446.00
01/10/2012	5326	Cy Drake	Building	-101.00
01/13/2012	5330	Fire Fighters Equipment Company Inc.	Repairs & Maint	-942.42
01/13/2012	eft	Board of Fire Commissioners	Employee Payroll	14,387.07
01/13/2012	5331	Gann Law Books	Membership Dues & Subscriptions	-165.00
01/13/2012	5332	Whippany Rotary Club	Membership Dues & Subscriptions	-224.00
01/13/2012	5333	Morris County Power Equipment	Other	-114.40
01/13/2012	5334	Shell Fleet	Fuel Vouchers	-797.06
01/13/2012	5335	Black Meadows Mutual Aid Association	Membership Dues & Subscriptions	-100.00
01/13/2012	5336	Batteries Plus	Batteries	-341.07
01/17/2012	5337	Parker Publications	Advertising	-95.80
01/17/2012	5338	PSE&G	Utilities	-121.42
01/17/2012	5339	Lifesavers, Inc.	Medical Supplies	-157.00
01/18/2012	5340	Township of Hanover	Gasoline	-467.86
01/18/2012	5341	Steve Willans	Promotion	-93.36
01/18/2012	5342	Oxford Health Plan	Medical Benefits	-9,148.44
01/18/2012	5343	Janet Gant-Hammond	Office Supplies	-24.99
01/20/2012	5344	ACE Com	Radios	-175.00
01/20/2012	5345	Brunners Garage	Car 202	-230.20
01/20/2012	5346	Fire Fighters Equipment Company Inc.	Repairs & Maint	-779.32
01/20/2012	5348	US Bank Equipment Finance	Copy Machine lease	-255.00
01/20/2012	5349	Teacher's Pension and Annuity Fund	Pension Expense	-33.08
01/24/2012	5351	Gann Law Books	Membership Dues & Subscriptions	-8.00
01/24/2012	5350	Standard Insurance Co	Life Insurance	-1,630.80
01/24/2012	5352	Witmer Associates, Inc	Gear	-1,065.54
01/26/2012	5354	Brunners Garage	Car 201	-103.17
01/26/2012	5353	Batteries Plus	Batteries	-83.00
01/26/2012	5355	Lincoln Financial	Employee Benefits-LOSAP	-642.00
01/30/2012	5356	Joseph Cortright	Operating Materials & Supplies	-24.92
01/30/2012	5357	Lil' Dan's Pizza	Operating Materials & Supplies	-80.00
01/30/2012	eft	PERS	Pension Expense	-88.75
01/31/2012	eft	Board of Fire Commissioners	Employee Payroll	14,481.51
02/01/2012	5358	Home Depot Credit Services	Operating Materials & Supplies	-222.36
02/01/2012	5359	Firefighter One, LLC	Training and Education	-425.00
02/01/2012	5360	Florham Park Hardware	Operating Materials & Supplies	-12.60
02/01/2012	5361	All Jersey Garage Doors	Building Maintenance	-775.00
02/01/2012	5362	Township of Hanover	Diesel	-423.30
02/01/2012	5363	Office Scapes	Office Supplies	-59.50
02/01/2012	5364	Witmer Associates, Inc	Helmets	-114.00
02/01/2012	5365	Fire Fighters Equipment Company Inc.	Packs	-676.98
02/01/2012	5366	Verizon Wireless	Utilities	-496.34
02/01/2012	5367	J C P & L	Utilities	-698.05
02/01/2012	5368	POSTMASTER	Office Supplies	-180.00
02/07/2012	5369	Morris Cty Fire Prevention Assoc. Inc.	Membership Dues & Subscriptions	-210.00
02/07/2012	5370	STAPLES CREDIT PLAN	Office Supplies	-558.53
02/07/2012	5371	Cablevision	Utilities	-244.02
02/07/2012	5372	PSE&G	Utilities	-446.00

02/07/2012	5373	J C P & L	Utilities	-111.92
02/07/2012	5374	McNeil & Company	Insurance Premiums	-5,018.00
02/07/2012	5376	Finish Line Car Wash	Car Washes	-15.99
02/08/2012	5377	Lifesavers, Inc.	Operating Materials & Supplies	-9.00
02/08/2012	5378	Concern	Membership Dues & Subscriptions	-500.00
02/08/2012	5379	Max Finkelstein, Inc.	Repairs & Maintenance	-1,373.84
02/08/2012	5381	Black Meadows Mutual Aid Association	Membership Dues & Subscriptions	-100.00
02/08/2012	5380	Robert Cobane	Elections	-7.84
02/08/2012	5382	Morristown Memorial	Medical	-443.00
02/09/2012	5383	ACE Com	Pager Repair	-193.50
02/09/2012	5384	Robert F Krygoski	Building Maintenance	<u>-1,150.00</u>
				-
				66,845.25

Comm. J. Mihalko then made a motion to adjourn. It was seconded by Comm. Barz and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Hansch & Cobane

NAYS: None

The meeting was adjourned at 8:20

Respectfully submitted: Janet Gant-Hammond, Board Assistant