

MINUTES - REGULAR MEETING

December 10, 2012

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

Absent: None

Also Present: Chief Cortright, Chief Davidson & Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes, and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes with the revision in place. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Barz moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - October 31, 2012	\$263,460.26
November Checks	(\$43,434.15)

Deposits for the Month of November 2012

Mondelez	Permits & Fees	\$42.00
Mondelez	Permits & Fees	\$497.00
Mondelez	Permits & Fees	\$497.00
Township of Hanover	False alarms	\$150.00
United JCC Metrowest	Permits & Fees	\$42.00
Pine Plaza	Permits & Fees	\$42.00
Bushes Garden center	Permits & Fees	\$42.00
Eagle Auto Body	Reimbursement for Materials	\$217.00
Blispak	Permits & Fees	\$42.00
Township of Hanover	Penalty 212	\$125.00
Township of Hanover	Penalty 212-A	\$125.00

<u>Balance on Hand, October 31, 2012</u>	<u>\$221,847.11</u>
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TD Bank Money Market

Balance on Hand November 30, 2012

\$2,831.01

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand November 30, 2012

\$748.38

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand November 30, 2012

\$685,575.47

Checks Submitted This Month's Meeting

\$108,398.70

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Barz and seconded by Comm. Cobane. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

Supplies, Equipment, and Maintenance

- New hydrant markers were purchased.
- New batteries were purchased for the portable radios.
- Office supplies were purchased at Staples.
- Absorbent materials were purchased to replace material used from Politi Auto Parts and Gen-el Safety Products.

Apparatus

- Engine 83 has a foam leak on the A tank waiting for parts.
- Air leak on Engine 81 was repaired.
- CF Services will be starting the yearly services this week. Chris will also perform a service to the backup generator in the station since it ran after the hurricane for 3 days straight.
- Cars 201 and 202 were serviced at Brunner's.
- Unit 85 had front end repaired at Brunner's.

Training

- No training for the month of December.
- Paul and I are working on next year's schedule and Brian Kelly will be assisting us with that also.

Purchases

- No requests for the month.

Fire Prevention

- (76) Inspections / re-inspections were conducted last month and \$1,162.00 dollars in permits were collected.

EMS

- (23) Calls were answered last month and we assisted with 2 transports.

Fire

- (70) Calls were answered last month.

Other Matters and Announcements

- The Bayer Pharmaceutical job is progressing rapidly and they are still on schedule for completion in March.
- The front building at 115 S. Jefferson Road should be coming down shortly.
- We should have the Firehouse inspection and reporting system at the start of the year.
- The Whippany Road Bridge should be finished by the end of December.
- Paperwork to BP has been filed to create an account so we can change gas stations for the fuel voucher program.
- Both the Whippany and Cedar Knolls Departments provided a landing zone for Atlantic Hospitals "Air One" helicopter at the Veterans field for the hospitals Family Fun Day at the Community Center.
- The Hanover Township OEM Department has met with FEMA regarding reimbursement from Hurricane Sandy.
- Al Latanzio is looking into why we have not heard anything from the insurance company regarding the air conditioning unit here at 434 Rt. 10.
- At the request of the Morris County Fire Coordinator, today we sent Rescue 80 with a crew of 4 to stand by in Chatham Borough while they attended a funeral for a member.
- I was speaking with Chief Davidson last week and they anticipate their new engine around the end of the year.
- At tomorrow's fire company meeting there will be an election for a new Lieutenant. The 2 members contending for the position are Joe Mihalko and Derrick Shearer. Both are fine members and candidates for the position and I am very confident that we will maintain our fine level of leadership here in Whippany.
- There will be a personnel meeting tomorrow evening. We have 2 members Matt Downey and John Goldberg going from junior members to probationary members and possibly one new junior member.

COMMUNICATIONS

- A letter from Hanover Park HS thanking everyone for their help restoring the roof after Hurricane Sandy.

COMMITTEE REPORTS

- Personnel:** One Junior member joining. Two juniors moving to Probie – J. Goldberg & Downey.
- Building:** Nothing at this time.
- Apparatus:** When working on Engine 83, replaced broken rotted out plastic piece for foam system. Tank A is out of service. 85 – Front end ball joints replaced. Cars were all serviced. Chris Foer will start on engines this week. He will also change oil in generator.
- Insurance:** New accident and Sickness policy starts January 1st. Still waiting to hear from Latanzio. \$13,500 in Township. \$9,000 in just Whippany.
- Dinner:** Nothing new at this time.
- First Aid:** It was reported that EMS responded to 23 calls this month, and 2 transports. Courses now being offered. Suggested cost sheet attached to these minutes. Discussion about charging just cost for local scouts and other people. Just charge them the cost for renting the equipment and enough to cover the payroll.

Cedar Knolls: There is a meeting on Dec. 13th – Joint Fire Prevention.

LIASIONS:

Town: George: Bridge is now due to be done in December.

At the Township Committee meeting on Thursday, Sam Moreale will be appearing to answer questions about what he's doing with the property behind the firehouse. He will be there around 9:00.

There is talk about bringing back Hanover Township Day and combining it with the Rotary Duck race in June.

George needs end of year report from the Chief.

FIRE COMPANY AND RELOCATION PART OF THE MEETING:

- **Contract is ready to be signed regarding the sale of this house to the fire company.** Needs signature of Henry and Cobane.
- They want \$25,000 in an escrow account. It's going from one non-profit to another nonprofit, so we don't pay taxes anyway.
- It's at our lawyers – just needs signing.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

At this time, the Chairman read the attached Budget. There will be a special meeting held this Friday for the second reading. The total is \$1,215,100 with \$900,000 to be raised by taxation.

A motion was made by Comm. M. Mihalko to approve the proposed budget. It was seconded by Comm. Barz and passed by the following roll call vote:

M. Mihalko – AYE, Barz – AYE, J.Mihalko – AYE, Cobane – AYE, Hansch - AYE

The town has the NIXL program to notify residents of events.

Soon, the Fire Company will have access to notify residents also.

A motion was made to approve the purchase of approximately 30 new pagers. This motion was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

A motion was made to pay \$7,600 to renew our current insurance for another 3 year contract. This motion was made by Comm. Barz and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

PUBLIC PART OF THE MEETING

Chief Davidson hopes to have our fire truck (82) back to us by the end of the year.

Comm. Cobane – asked Chief Davidson why his budget went up so much.

Chief Davidson replied that there was \$150,000 taken from Capital for a possible new roof. \$160,000 for other building improvements, and 2 Command vehicles. They also have the radio system upgrade to do.

Their tax rate only went up \$19,000.

It is approved to pull it out of Capital to the operating account. It's not being raised by taxes.

George Coppola asked Chief Davidson what kind of revenue the first aid Squad billing was generating. Chief Davidson welcomed anyone interested down to look at their books and speak to Comm. DeNigris. They'll be happy to discuss it.

The Fire in Madison – Still no idea what caused it.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

11/08/2012	5723	J C P & L	Utilities	-762.38
11/08/2012	5724	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-855.00
11/08/2012	5725	Finish Line Car Wash	Car Washes	-9.49
11/08/2012	5726	Home Depot Credit Services	Operating Materials & Supplies	-403.99
11/08/2012	5727	STAPLES CREDIT PLAN	Office Supplies	-159.92
11/08/2012	5728	Daily Record	Advertising	-50.08
11/15/2012	5729	Fire Fighters Equipment Company Inc.	Operating Materials & Supplies	-63.50
11/15/2012	5730	Joseph Cortright	Operating Materials & Supplies	-146.50
11/15/2012	5731	Shell Fleet	Fuel Vouchers	-922.47
11/15/2012	5732	Verizon Wireless	Utilities	-456.25
11/15/2012	5733	CDW Government	Operating Materials & Supplies	-131.96
11/15/2012	5734	Morristown Memorial	Medical	-1,117.00
11/15/2012	5735	ACE Com	Car 201	-82.50
11/15/2012	5736	Township of Hanover	Gasoline	-546.05
11/15/2012	5737	Gen-el Safety & Industrial Products	Haz-Mat	-540.00
11/15/2012	5738	Ronald Barz	Operating Materials & Supplies	-103.79
11/27/2012	5739	Board of Fire Commissioners	EMPLOYEE PAYROLL	-15,511.34
11/27/2012	5740	Board of Fire Commissioners	EMPLOYEE PAYROLL	-14,038.93
11/27/2012	5741	Standard Insurance Co	Life Insurance	-1,615.70
11/27/2012	5742	Township of Hanover	Gasoline	-504.29
11/27/2012	5743	Lil' Dan's Pizza	Operating Materials & Supplies	-182.30
11/27/2012	5744	ATM Inc.	Uniforms and Personal Equipment	-90.75
11/27/2012	5745	US Bank Equipment Finance	Copy Machine lease	-255.00
11/27/2012	5746	Liberty Mutual Insurance Group	Workers Compensation	-4,024.90
11/27/2012	5747	Batteries Plus	Batteries	-45.12
11/27/2012	5748	All Jersey Garage Doors	Building Maintenance	-125.00
11/27/2012	5749	Gen-el Safety & Industrial Products	Haz-Mat	-174.95
11/27/2012	5750	Witmer Associates, Inc	Helmets	-364.99
11/27/2012	5751	Morris County Public Safety Training Acad	Training and Education	-150.00
12/03/2012	5752	Brunners Garage	-SPLIT-	-119.00
12/03/2012	5753	Water and Sewer Specialties LLC	Hydrants	-1,067.50
12/03/2012	5754	Politi Auto Parts	Operating Materials & Supplies	-60.78
12/03/2012	5755	Home Depot Credit Services	Operating Materials & Supplies	-34.11
12/03/2012	5756	Township of Hanover	Diesel	-84.86
12/05/2012	5757	Joseph Cortright	Operating Materials & Supplies	-370.00
12/05/2012	5758	Rios' Engraving	Engraving	-20.00
12/05/2012	5759	Robert Cobane	Commissioner / Secretary	-2,600.00
12/05/2012	5760	Julie Mihalko	Commissioners	-2,000.00

12/05/2012	5761	Henry Hansch	Commissioner / Chairman	-2,600.00
12/05/2012	5762	Ronald Barz	Commissioners	-2,000.00
12/05/2012	5763	Michael Mihalko	Commissioner /; Treasurer	-2,600.00
12/05/2012	5764	Randy Polo	Training and Education	-600.00
12/05/2012	5765	Tom Rebyak	Training and Education	-600.00
12/05/2012	5766	George Adams	Reimbursement for Expenses/Loss	-422.00
12/05/2012	5767	Harrison Bamdas	Reimbursement for Expenses/Loss	-201.00
12/05/2012	5768	Ronald Barz	Reimbursement for Expenses/Loss	-686.00
12/05/2012	5769	Ben Bradley	Reimbursement for Expenses/Loss	-627.00
12/05/2012	5770	Fred Brunner	Reimbursement for Expenses/Loss	-236.00
12/05/2012	5771	Rob Cobane	Reimbursement for Expenses/Loss	-599.00
12/05/2012	5772	Robert Cobane	Reimbursement for Expenses/Loss	-253.00
12/05/2012	5773	Thomas Cobane	Reimbursement for Expenses/Loss	-599.00
12/05/2012	5774	Michael Cook	Reimbursement for Expenses/Loss	-553.00
12/05/2012	5775	Tim Cook	Reimbursement for Expenses/Loss	-370.00
12/05/2012	5776	Dale Cowley	Reimbursement for Expenses/Loss	-384.00
12/05/2012	5777	Michael Cowley	Reimbursement for Expenses/Loss	-517.00
12/05/2012	5778	Tim Culver	Reimbursement for Expenses/Loss	-486.00
12/05/2012	5779	Anthony Cunder	Reimbursement for Expenses/Loss	-1,070.00
12/05/2012	5780	Chris Gannon	Reimbursement for Expenses/Loss	-165.00
12/05/2012	5781	John Goldberg	Reimbursement for Expenses/Loss	-422.00
12/05/2012	5782	Michael Goldberg	Reimbursement for Expenses/Loss	-599.00
12/05/2012	5783	Jesse Graziano	Operating Materials & Supplies	-391.00
12/05/2012	5785	John Graziano	Reimbursement for Expenses/Loss	-289.00
12/05/2012	5784	Henry Hansch	Reimbursement for Expenses/Loss	-725.00
12/05/2012	5786	Pauline Heizmann	Reimbursement for Expenses/Loss	-271.00
12/05/2012	5787	Kevin Herbert	Reimbursement for Expenses/Loss	-599.00
12/05/2012	5788	Paul Janciewicz	Reimbursement for Expenses/Loss	-271.00
12/05/2012	5789	Robert Johnston	Reimbursement for Expenses/Loss	-260.00
12/05/2012	5790	Ken Jubinski	Reimbursement for Expenses/Loss	-961.00
12/05/2012	5791	John V. Keena	Reimbursement for Expenses/Loss	-503.00
12/05/2012	5792	Brian Kelly	Reimbursement for Expenses/Loss	-1,200.00
12/05/2012	5793	Jonathan Kelly	Reimbursement for Expenses/Loss	-824.00
12/05/2012	5794	Tim Kelly	Reimbursement for Expenses/Loss	-760.00
12/05/2012	5795	Jack Koba	Reimbursement for Expenses/Loss	-264.00
12/05/2012	5796	James Kralej	Reimbursement for Expenses/Loss	-373.00
12/05/2012	5797	Robert F Krygoski	Reimbursement for Expenses/Loss	-183.00
12/05/2012	5798	Tim Langdon	Reimbursement for Expenses/Loss	-507.00
12/05/2012	5799	Craig Leaman	Reimbursement for Expenses/Loss	-303.00
12/05/2012	5800	Anthony Lori	Reimbursement for Expenses/Loss	-1,500.00
12/05/2012	5801	Joseph Makowski	Reimbursement for Expenses/Loss	-1,380.00
12/05/2012	5802	Joseph Mihalko, Jr.	Reimbursement for Expenses/Loss	-1,098.00

12/05/2012	5803	Randy Polo	Reimbursement for Expenses/Loss	-753.00
12/05/2012	5804	Tom Rebyak	Reimbursement for Expenses/Loss	-693.00
12/05/2012	5805	Derrick Shearer	Reimbursement for Expenses/Loss	-778.00
12/05/2012	5806	Marc Sieka	Reimbursement for Expenses/Loss	-324.00
12/05/2012	5807	Nick Tseles	Reimbursement for Expenses/Loss	-306.00
12/05/2012	5808	Benjamen Willans	Reimbursement for Expenses/Loss	-162.00
12/05/2012	5809	Steve Willans	Reimbursement for Expenses/Loss	-458.00
12/05/2012	5810	Henry Winters	Reimbursement for Expenses/Loss	-718.00
12/05/2012	5811	kyle Wodynski	Reimbursement for Expenses/Loss	-391.00
12/05/2012	5812	Tom Wodinski	Reimbursement for Expenses/Loss	-338.00
12/05/2012	5813	William Wodynski	Reimbursement for Expenses/Loss	-891.00
12/05/2012	5814	Raymond Woytas	Reimbursement for Expenses/Loss	-334.00
12/05/2012	5816	Timothy Woytas	Reimbursement for Expenses/Loss	-208.00
12/05/2012	5815	Ricky Ziccarello	Reimbursement for Expenses/Loss	-271.00
12/10/2012	eft	State of New Jersey - Division of Pension	Medical Benefits	-14,281.22
12/10/2012	5817	Jonach Electronics	Radio Repair	-405.00
12/10/2012	5818	McNeil & Company	Insurance Premiums	-5,424.75
12/10/2012	5819	First Priority Emergency Vehicles	Engine 81	-176.09
12/10/2012	5820	State of New Jersey - Division of Pension	Pension Expense	-70.17
12/10/2012	5821	J C P & L	Utilities	-469.34
12/10/2012	5822	Brunners Garage	Utility 85	-1,144.65
12/10/2012	5823	Skylands Area Fire Equipment & Training	Turnout Gear	-605.00
12/10/2012	5824	Witmer Associates, Inc	Helmets	-106.00
12/10/2012	5825	Press Media Solutions	Advertising	-50.08
				-
				108,398.70

8:33: At this time, Chairman Hansch declared the meeting closed to the public and entered into a closed session to discuss a personnel matter.

8:47 – The Commissioners came out of closed session.

Comm. J. Mihalko made a motion to adjourn.

The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 9:05.

Respectfully submitted:

Janet Gant-Hammond, Board Assistant