

MINUTES - REGULAR MEETING

May 9th, 2011

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

Also Present: Chief Cortright & Township Committee Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Barz seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

| | |
|----------------------------------|---------------------|
| Balance On Hand - March 31, 2011 | \$117,224.97 |
| April Checks | (\$51,726.10) |

Deposits for the Month of April 2011

| | | |
|----------------------|----------------|---------|
| Eagle Adjusting | Record Request | \$3.00 |
| Breeze eastern | Permits & Fees | \$42.00 |
| Terrys Auto body | Permits & Fees | \$42.00 |
| United Metrowest Jcc | Permits & Fees | \$42.00 |

| | |
|-------------------|------------|
| Registration Fees | \$1,025.00 |
|-------------------|------------|

| | |
|---|---------------------------|
| <u>Balance on Hand, April 30, 2011</u> | <u>\$66,652.87</u> |
|---|---------------------------|

TD Bank Money Market

| | |
|--------------------------------|--------------------------|
| Balance on Hand April 30, 2011 | <u>\$2,826.14</u> |
|--------------------------------|--------------------------|

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand April 30, 2011

\$747.12

Active Assets Account #615 108684 107
Morgan Stanley/Smith Barney

Balance on Hand April 30, 2011

\$705,751.53

Checks Submitted This Month's Meeting

\$68,438.52

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Fire Fighters repaired one SCBA Pack and 2 sets of boots were purchased for new members.
- Minerva Cleaners cleaned and repaired 1 set of gear and repaired 2 Bail Out bags.
- Rope and Webbing were purchased from Fire Fighter 1 and distributed to members who needed the equipment.

Apparatus

- Everything is ok.

Training

- Training for May will be on the:
 - 17th Hose Line Advancement
 - 24th We are going to the Fire Academy
 - 31st Water Rescue

Purchases

- No requests

Fire Prevention

- Forty five (45) inspections / re-inspections were conducted last month and \$126.00 dollars in permits were collected.

EMS

- Thirty nine (39) calls were answered last month.

Fire

- For the month of April we responded to forty-three (43) emergencies.

Other Matters and Announcements

- As of May 6th we had 205 of 225 Non-LHU businesses have paid their bills. We have 20 outstanding businesses that have not paid. Totaling \$1,700.00 still to be collected.
- Chief Davidson and I met with a consultant from Wireless Communications regarding upgrades that will need to be made to the radio system when and if we have to Narrowband. We supplied him with makes and models of all radio equipment and he also looked at our repeaters. He will be getting back to us with prices for any new equipment and also reprogramming of any existing equipment. At the time of this report I did not have any further information for you. As soon as I get a report I will forward it to all Commissioners.
- I recognized a problem with communication while we were responding to the chimney fire in Cedar Knolls two weeks ago. There were missed messages and assignments coming from the Incident Commander to incoming/arriving apparatus. In an effort to resolve these issues we are looking into a head set system for the apparatus that would be tied into our radios. Further information will be here for next month's meeting.
- Tom Brueno from Eden Landscaping is taking care of our lawn free of charge again this year.
- I met with the new general contractor at the Crestwood Nursing Home. They are in the process of completely gutting the entire structure and are planning on completing Phase 1 of the project before the end of the year.

- The final Phase of the Sterling Wood project (the old Rowe Manufacturing site) will be starting soon. They have remediated all ground water contamination, and will be putting up the final 20 residential houses.
- Michael Cowley was injured at the Oak Ridge fire on April 9th. He is back to work. He will be going for knee surgery in June.
- Memorial Day will start with a breakfast at the Community Center 7-8:15 a ceremony at Town Hall at 8:30 and parade starting at 9:30.
- Four members went exempt this year.

A motion was made to accept the above Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. J. Mihalko and was seconded by Comm. Cobane. It was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

COMMUNICATIONS

- Nothing at this meeting.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Comm. Barz checked the Air conditioning unit and it works.

Apparatus: Everything is good.

Insurance: Being looked into.

Dinner: Nothing at this time.

Mementos: Nothing at this time.

First Aid: Comm. Barz reported that EMS responded to 39 calls this month. Twenty of those calls were in the first week of this month.

Cedar Knolls: Nothing to report as yet.

LIASIONS:

Township: George Coppola - The JCC reported that they have made a donation to the township of \$10,000. Not sure how the money will be disseminated. There was some sent now and the rest will come later when they build another group of units. Dorsey has worked it out so it comes to the township –then we'll figure out how to get it to you. It can't go 'directly' to the fire departments.

George would like to keep it in writing that every 5 years, it will be reevaluated. This way, if someone leaves the board, it will be there in writing.

It was mentioned that the Cedar Knolls ambulance squad was getting the money. George said to have faith – that we will be getting some also.

A discussion took place about the Lucent property. George said that there is nothing in place yet. It will be July or August before we know more. Bayer was interested and over here; they could customize it and make it their World Headquarters. They are also looking in Mount Olive.

There is a Meet and Greet for the new DARE officer at Town Hall this week.

County Dispatch: George and Joe Giorgio are going to meet with John Bonanni to talk about it. He might be able to save us some money on radios.

For the minutes: Sam Moreale called George up the other day and asked him what was happening with the sign for the bank he's putting in. George said "What's happening with the firehouse" and Sam hung up on him. He called back and said it was a bad connection, and he told George he was waiting for information from the Fire Company.

There is a breakfast and Memorial Service this Memorial Day. Breakfast is from 7:00-8:15, followed by the Memorial Service and then the parade.

FIRE COMPANY / RELOCATION PART OF THE MEETING

The Fire Company requested the use of the apparatus for the Memorial Day parade. A motion was made to grant this request by Comm. Cobane. It was seconded by Comm. Hansch and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

OLD BUSINESS

- There was a meeting at town hall about communications.
- Training for the Salamander Accessibility System will be provided by a grant from the Black Meadow Association.

NEW BUSINESS

At this time, Awards were presented by Chairman Hansch to the 4 men involved in the apprehension of dangerous fugitives during a township bank robbery.

Ian Bell, Rob Cobane, Robert Cobane, and Paul Perrello were the recipients of these awards and were honored for their service to the community.

The Board thanked the members and the Chief and Chairman presented them with the awards.

Note: Rob Cobane could not attend tonight and will be presented his tomorrow at the Member meeting.

PUBLIC PART OF THE MEETING

George Coppola stated that the 200 Club dinner was very nice.

There were 7 members of the public present.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

| | | | | |
|------------|------|--------------------------------------|------------------------|---------|
| 04/04/2011 | 4824 | Hanover Sewerage Authority | Utilities | -304.95 |
| 04/04/2011 | 4825 | Paul Perrelo | Medical Benefits | -5.00 |
| 04/04/2011 | 4826 | Verizon Wireless | Utilities | -481.67 |
| 04/04/2011 | 4827 | Morris County Public Safety Training | Training and Education | -150.00 |

Acad

| | | | | |
|------------|------|--|---------------------------------|-----------|
| 04/04/2011 | 4828 | Egnis, LLC | Operating Materials & Supplies | -264.15 |
| 04/04/2011 | 4829 | Daily Record | Advertising | -56.06 |
| 04/04/2011 | 4830 | Police & Firemen's Insurance Association | Police & Fire Insurance | -216.29 |
| 04/04/2011 | 4831 | PSE&G | Utilities | -561.00 |
| 04/04/2011 | 4832 | Politi Auto Parts | Other | -113.38 |
| 04/04/2011 | 4833 | Finish Line Car Wash | Car Washes | -32.50 |
| 04/11/2011 | 4834 | Suburban Propane | Station | 0.00 |
| 04/11/2011 | 4835 | State Line Fire & Safety, Inc. | Other | -187.60 |
| 04/11/2011 | 4836 | CONFINED SPACE SERVICES | Training and Education | -1,000.00 |
| 04/11/2011 | 4837 | PSE&G | Utilities | -114.67 |
| 04/11/2011 | 4838 | Rios' Engraving | Engraving | -49.50 |
| 04/11/2011 | 4839 | Township of Hanover | Gas/Diesel | -706.95 |
| 04/11/2011 | 4840 | Brunners Garage | #84 | -403.20 |
| 04/11/2011 | 4841 | Morris Sign Company | Operating Materials & Supplies | -125.00 |
| 04/11/2011 | 4842 | Warnock Fleet & Leasing | Operating Materials & Supplies | -173.48 |
| 04/11/2011 | 4843 | Paul Perrele | Medical Benefits | -10.00 |
| 04/11/2011 | 4844 | STAPLES CREDIT PLAN | Office Supplies | -265.31 |
| 04/11/2011 | 4845 | J C P & L | Utilities | -862.73 |
| 04/15/2011 | eft | Board of Fire Commissioners | Payroll | 14,898.42 |
| 04/20/2011 | 4846 | Morristown Memorial | Medical | -753.00 |
| 04/20/2011 | 4847 | Mr. Auto Glass | Car 202 | -225.00 |
| 04/20/2011 | 4848 | Warnock Fleet & Leasing | Repairs & Maintenance | -130.40 |
| 04/20/2011 | 4849 | Township of Hanover | Gas/Diesel | -603.33 |
| 04/20/2011 | 4850 | J C P & L | Utilities | -44.90 |
| 04/26/2011 | 4851 | Permadur Industries / Sissco | Other | -285.00 |
| 04/26/2011 | 4852 | Parker Publications | Advertising | -22.32 |
| 04/26/2011 | 4853 | Cablevision | Utilities | -244.02 |
| 04/26/2011 | 4854 | State Line Fire & Safety, Inc. | Other | -381.70 |
| 04/26/2011 | 4855 | Office Equipment Finance Services | Copy Machine lease | -255.00 |
| 04/26/2011 | 4856 | Firefighter One, LLC | Operating Materials & Supplies | -480.95 |
| 04/26/2011 | 4857 | ACE Com | Repairs & Maintenance | -673.50 |
| 04/26/2011 | 4858 | First Priority Emergency Vehicles | Engine 81 | -2,468.32 |
| 04/26/2011 | 4859 | Horizon Blue Cross & Blue Shield of NJ | Dental | -447.30 |
| 04/26/2011 | 4860 | Standard Insurance Co | Life Insurance | -1,570.40 |
| 04/26/2011 | 4861 | Oxford Health Plan | Medical Benefits | -7,511.79 |
| 04/26/2011 | 4862 | Whippany Rotary Club | Membership Dues & Subscriptions | -238.00 |
| 04/30/2011 | eft | Board of Fire Commissioners | Payroll | 14,409.31 |
| 05/02/2011 | 4863 | McNeil & Company | Insurance Premiums | -4,824.75 |
| 05/02/2011 | 4864 | Shell Fleet | Fuel Vouchers | -866.07 |
| 05/02/2011 | 4865 | ACE Com | #84 | -114.00 |
| 05/02/2011 | 4866 | Verizon Wireless | Utilities | -432.39 |
| 05/06/2011 | 4867 | Coffee Lovers | Coffee | -165.49 |
| 05/06/2011 | 4868 | Morristown Lumber | Operating Materials & Supplies | -103.98 |
| 05/06/2011 | 4869 | Hartman Office Furniture | Operating Materials & Supplies | -13.50 |
| 05/06/2011 | 4870 | Police & Firemen's Insurance Association | Police & Fire Insurance | -216.29 |
| 05/06/2011 | 4871 | PSE&G | Utilities | -561.00 |
| 05/09/2011 | 4872 | Liberty Mutual Insurance Group | Workers Compensation | -7,995.00 |
| 05/09/2011 | 4873 | Fire Fighters Equipment Company Inc. | Operating Materials & Supplies | -358.80 |

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|------------|------|---------------------|------------------|---------------|
| 05/09/2011 | 4874 | Township of Hanover | Gas/Diesel | -884.48 |
| 05/09/2011 | 4875 | J C P & L | Utilities | -3.25 |
| 05/09/2011 | 4876 | ACE Com | Car 201 | -93.50 |
| 05/09/2011 | 4877 | STAPLES CREDIT PLAN | Office Supplies | -54.92 |
| 05/09/2011 | 4878 | Paul Perrelo | Medical Benefits | <u>-25.00</u> |
| | | | | - |
| | | | | 68,438.52 |

Comm. J. Mihalko made a motion to .adjourn. It was seconded by Comm. Cobane and passed by the following vote:

AYES: M. Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 8:17.

Respectfully submitted,
Janet Gant-Hammond, Board Assistant