

MINUTES - REGULAR MEETING

January 10, 2011

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Barz, J Mihalko, & Hansch

Absent: Commissioners M. Mihalko & Cobane

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Hansch and it was carried by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Barz moved that we accept the Treasurer's Report. Comm. Hansch seconded the move and it was carried by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

General Checking Account #7859643244

TD Bank

Balance On Hand - November 30, 2010	\$267,579.84
December Checks	(\$136,504.08)

Deposits for the Month of December 2010

Johnstone Supply	Permits & Fees	\$497.00
John Fitzsimmons	Permits & Fees	\$42.00
Tiffany Fulfillment	Permits & Fees	\$42.00
Tiffany Fulfillment	Permits & Fees	\$497.00
Breeze-Eastern	Permits & Fees	\$42.00
Testpak	Permits & Fees	\$42.00
Stephen Gould Assoc	Permits & Fees	\$42.00
Void Check 4113	Losap	\$1,234.00
Void Check 4112	Losap	\$926.00
Township of Hanover	False alarms - November	\$725.00

<u>Balance on Hand, December 31, 2010</u>	<u>\$135,164.76</u>
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TD Bank Money Market

Balance on Hand December 31, 2010 **\$2,824.74**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand December 31, 2010 **\$746.64**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand December 31, 2010 **\$780,647.24**

Following the Treasurer's report, a motion was made to reallocate funds in the budget. Comm. Hansch made a motion to move \$14,600 from Operating Materials and Supplies and to reallocate it as follows:

- \$5,800 to Salaries: Fire Inspectors
- \$2,445 to promotion
- \$ 855 to Membership Dues & Subscriptions
- \$5,500 to Training and Education

In the same motion, Comm. Hansch requested that we reallocate \$32,895.95 from Other Income and move it into Repairs and Maintenance: Truck #83. This is the insurance check we received for the damage to Engine 83 and will go against the actual bill we received for towing & repairs.

The motion to perform the above reallocations was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Minerva Cleaners cleaned and repaired 2 coats and 2 pair of pants.
- Batteries were purchased from Batteries Plus.
- Office supplies were purchased from Staples.
- I purchased 20 hydrant markers.
- Fire Fighters recharged 2 extinguishers and 1 pair of boots were purchased.

Apparatus

- Engine 83 is in service. The lettering has been completed by Ed May. The batteries and alternator belts were not covered by the insurance company.
- Engine 81 needed to have the batteries replaced.

- While on the Santa detail on Sunday December 19, 2010 Rescue 80 hit a parked car. A police report was filled and quotes have been obtained for repairs. Do you want to submit this to our insurance company or pay it out of pocket? Copies of the estimates have been submitted.

Training

- No training for the month of December.
- Training for January
 - 18th will be Blood Bourne/Right to Know.
 - 25th SCBA refresher.
 - 27th CPR refresher

Purchases

- No purchase requests.
- The saw that was approved last month has been received and is in service.

Fire Prevention

- One hundred and sixteen (116) inspections / re-inspections were conducted last month and \$665.00 dollars in permits were collected.

EMS

- Forty-two (42) calls were answered last month. Total for the year is 564 up 199 from 2009.

Fire

- For the month of December we responded to 57 emergencies. Total for the year was 448 up 34 calls from 2009.

Other Matters and Announcements

- 2 OPRA Requests were completed.
- The new exhaust system was serviced by the Clean Air Company. We receive 2 free yearly services. One is still remaining.
- Derrick Shearer has completed and passed FF1.
- Last month Jack Koba went from junior membership to probationary membership, Joe Mihalko Jr. became a regular member, and we got a new member Ken Jubinski.
- Over the year 2010 I handed out 14 applications and 6 people joined. Two juniors and four probationary members. Three members went from junior to probationary membership. One member went from probationary to regular membership. We had 4 members complete and pass FF1.
- Michael Cowley will be having his surgery on Friday January 14, 2011.
- I received a check this past week from the State of NJ for \$1,420.63. This was a reimbursement from the March Nor'easter. We were reimbursed for equipment, food, and direct administrative costs. I had filled out paperwork with FEMA back in June to receive reimbursement. We did not get reimbursed for volunteer labor. We received 75% of the claim and the State should have paid the other 25%, but they choose not to.
- Attached is a yearend report that Committeeman Coppola requested from us so he could report on our activities at the Township Reorganization meeting.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Hansch and was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

COMMUNICATIONS

- Nothing at this time

COMMITTEE REPORTS

Personnel: Nothing at this time

Building: Nothing at this time

Apparatus: A flat tire was repaired today.

Insurance: Nothing at this time.

Dinner: Nothing

Mementos: Nothing

First Aid: 42 calls this month. 564 for the year, which is 199 more than last year.

LIASIONS:

Township: County dispatch. Henry looked at it. We still have more questions to be asked. Next Wed., there is a meeting up at the County Dispatch.

George Coppola: They're still working out the details, but it's worth looking at.

The Board congratulated George on his reappointment as liaison to the Fire Departments again for the year 2011.

George: The township works well together. The town's restructuring meeting went well. Mr. Francioli is back in and things should move. The old CVS is occupied already.

FIRE COMPANY PART OF THE MEETING / Relocation report also

Pre-Bid meeting is Wed., February 19th.

The Fire Company has the agreement for our perusal.

OLD BUSINESS

Comm. Barz mentioned that the church was looking to us for some CPR training. The Chief said they were looking into what to charge to cover the costs of salaries, renting the mannequins, etc.. We need to come up with a break-even price. It is being evaluated.

NEW BUSINESS

Comm. Hansch did a reading of the budget. The budget is \$1,661,350.00 with \$884,350 to be raised by taxation.

The election is the 3rd Saturday of February.

Comm. J. Mihalko made a motion to accept the reading of the budget. It was seconded by Comm.

Hansch and passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

A motion was made by Comm. Hansch to approve the service agreement between the Whippany Fire Company and the Board of Fire Commissioners, District No. 2. That agreement is attached to these minutes. The motion was seconded by Comm. Barz and passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

A motion was made to accept the memorandum to the contractual agreement for the changes in the medical & health plan for the paid men – covering all reimbursements that would have been covered by the old agreement. The motion was made by Comm. Hansch and seconded by Comm. J. Mihalko.

It passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

A letter to Cedar Knolls Fire District No. 3 was approved by the Board, agreeing to pay them 2 payments in 2011 totaling \$35,000.

A letter to send to local businesses was also approved – moving forward with the registration fee. This will be a new revenue stream to offset the inspection costs.

The Board thanked the Chief and Paul Perrello for the need of the year summary report (enclosed). Mr. Coppola will pass that on to the Township Committee also.

There were 1012 calls altogether for the year.

PUBLIC PART OF THE MEETING

Mike Goldberg asked if the Board will pay for CEU training for the EMTs even if they are employed. Comm. Barz said he sees no problem with it. We're still training our own guys.

Hanover Township Firemen's Relief Association has requested the use of our building to hold their meetings for 2011. The dates requested are January 12th, March 9th, June 8th, September 28th and November 9th. A motion was made by Comm. Hansch, to let the Association hold their meetings here on those dates. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

There were 9 members of the public present.

BILLS

Comm. Barz moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

12/07/2010	4583	Turnout Fire & Safety	Operating Materials & Supplies	-158.38
12/07/2010	4584	Exxon Fleet	Gasoline	-957.31
12/07/2010	4585	Joseph Cortright	Operating Materials & Supplies	-97.02
12/07/2010	4586	Politi Auto Parts	Repairs & Maintenance	-79.97
12/07/2010	4587	Verizon Wireless	Utilities	-469.11
12/07/2010	4588	STAPLES CREDIT PLAN	Office Supplies	-216.92
12/07/2010	4589	Brunners Garage	Utility 85	-163.32
12/07/2010	4590	Brunners Garage	Repairs & Maintenance	-170.25
12/07/2010	4591	CF Services	Engine 83	-979.56

12/07/2010	4592	Alan W. Latanzio Insurance Agency, Inc.	Insurance Premiums	-7,348.00
12/07/2010	4593	George Adams	Reimbursement for Expenses/Loss	-399.20
12/07/2010	4594	Ben Bradley	Reimbursement for Expenses/Loss	-399.20
12/07/2010	4595	Jason Brault	Reimbursement for Expenses/Loss	-204.59
12/07/2010	4596	Thomas Braviak	Reimbursement for Expenses/Loss	-124.75
12/07/2010	4597	Fred Brunner	Reimbursement for Expenses/Loss	-409.18
12/07/2010	4598	Rob Cobane	Reimbursement for Expenses/Loss	-598.00
12/07/2010	4599	Robert Cobane	Reimbursement for Expenses/Loss	-399.20
12/07/2010	4600	Thomas Cobane	Reimbursement for Expenses/Loss	-1,017.96
12/07/2010	4601	Mark Colantoni	Reimbursement for Expenses/Loss	-489.02
12/07/2010	4602	Michael Cook	Reimbursement for Expenses/Loss	-653.69
12/07/2010	4603	Tim Cook	Reimbursement for Expenses/Loss	-249.50
12/07/2010	4604	Dale Cowley	Reimbursement for Expenses/Loss	-568.86
12/07/2010	4605	Michael Cowley	Reimbursement for Expenses/Loss	-888.22
12/07/2010	4606	Tim Culver	Reimbursement for Expenses/Loss	-633.73
12/07/2010	4607	Anthony Cunder	Reimbursement for Expenses/Loss	-1,182.63
12/07/2010	4608	Frank DeMaio	Reimbursement for Expenses/Loss	-199.60
12/07/2010	4609	Alex Fidalgo	Reimbursement for Expenses/Loss	-548.90
12/07/2010	4610	Michael Goldberg	Reimbursement for Expenses/Loss	-763.47
12/07/2010	4611	John Graziano	Reimbursement for Expenses/Loss	-743.51
12/07/2010	4612	Henry Hansch	Reimbursement for Expenses/Loss	-543.91
12/07/2010	4613	Pauline Heizmann	Reimbursement for Expenses/Loss	-184.63
12/07/2010	4614	Robert Johnston	Reimbursement for Expenses/Loss	-314.37
12/07/2010	4615	John V. Keena	Reimbursement for Expenses/Loss	-598.00
12/07/2010	4616	Brian Kelly	Reimbursement for Expenses/Loss	-598.00
12/07/2010	4617	Jonathan Kelly	Reimbursement for Expenses/Loss	-169.66
12/07/2010	4618	Tim Kelly	Reimbursement for Expenses/Loss	-169.66
12/07/2010	4619	Jack Koba	Reimbursement for Expenses/Loss	-289.42
12/07/2010	4620	Robert F Krygoski	Reimbursement for Expenses/Loss	-374.25
12/07/2010	4621	Tim Langdon	Training and Education	-743.51
12/07/2010	4622	Craig Leaman	Reimbursement for Expenses/Loss	-314.37
12/07/2010	4623	Anthony Lori	Reimbursement for Expenses/Loss	-1,711.57
12/07/2010	4624	Joseph Makowski	Reimbursement for Expenses/Loss	-763.47
12/07/2010	4625	Joseph Mihalko, Jr.	Reimbursement for Expenses/Loss	-1,212.57
12/07/2010	4626	Glen Molchan	Reimbursement for Expenses/Loss	-234.53
12/07/2010	4627	Blair Musarra	Reimbursement for Expenses/Loss	-224.55
12/07/2010	4628	Randy Polo	Reimbursement for Expenses/Loss	-1,227.54
12/07/2010	4629	Tom Rebyak	Reimbursement for Expenses/Loss	-763.47
12/07/2010	4630	Travis Roy	Reimbursement for Expenses/Loss	-563.87
12/07/2010	4631	Derrick Shearer	Reimbursement for Expenses/Loss	-903.19
12/07/2010	4632	Marc Sieka	Reimbursement for Expenses/Loss	-369.26

12/07/2010	4633	Nick Tseles	Reimbursement for Expenses/Loss	-803.39
12/07/2010	4634	Steve Willans	Reimbursement for Expenses/Loss	-598.00
12/07/2010	4635	Henry Winters	Reimbursement for Expenses/Loss	-528.94
12/07/2010	4636	kyle Wodynski	Reimbursement for Expenses/Loss	-793.41
12/07/2010	4637	Tom Wodinski	Reimbursement for Expenses/Loss	-169.66
12/07/2010	4638	William Wodynski	Reimbursement for Expenses/Loss	-1,022.95
12/07/2010	4639	Raymond Woytas	Reimbursement for Expenses/Loss	-279.44
12/07/2010	4640	Timothy Woytas	Reimbursement for Expenses/Loss	-214.57
12/07/2010	4641	Ronald Barz	Reimbursement for Expenses/Loss	-598.00
12/07/2010	4642	Tom Rebyak	Reimbursement for Expenses/Loss	-600.00
12/07/2010	4643	Randy Polo	Reimbursement for Expenses/Loss	-600.00
12/07/2010	4644	POSTMASTER	Office Supplies	-132.00
12/08/2010	4645	Mr. Auto Glass	Engine 81	-150.00
12/08/2010	4646	Police & Firemen's Insurance Association	Police & Fire Insurance	-216.29
12/08/2010	4647	J C P & L	Utilities	-6.50
12/08/2010	4648	PSE&G	utilities	-559.91
12/08/2010	4649	Zep Manufacturing Co	Building Maintenance	-91.81
12/08/2010	4650	Firefighter One, LLC	Operating Materials & Supplies	-212.50
12/08/2010	4651	McNeil & Company	Insurance Premiums	-359.71
12/08/2010	4652	Concern	Medical	-450.00
12/08/2010	4653	Whippany Fire Company	Payroll	-5,800.00
12/13/2010	4654	Minerva Cleaners	Gear Cleaning	-209.25
12/13/2010	4655	Morristown Memorial	Medical	-673.00
12/13/2010	4656	J C P & L	utilities	-837.09
12/13/2010	4657	Liberty Mutual Insurance Group Morris County Public Safety Training	Workers Compensation	-3,740.00
12/13/2010	4658	Acad	Training and Education	-200.00
12/13/2010	4662	SMCMUA	Utilities	-188.27
12/13/2010	4663	Shell Fleet	Fuel Vouchers	-618.62
12/14/2010	4659	State of New Jersey - Division of Pension	Pension Expense	-50.30
12/14/2010	4660	Fire Fighters Equipment Company Inc.	Fire Extinguishers	-83.00
12/14/2010	4661	Joseph Cortright	Operating Materials & Supplies	-300.00
12/14/2010	eft	Board of Fire Commissioners	payroll	-13,429.12
12/20/2010	4664	Technical Fire Services, Inc	Engine 83	-225.00
12/20/2010	4665	Kovatch Mobile Equipment	Engine 83	-30,277.70
12/20/2010	4666	Oxford Health Plan	Medical Benefits	-7,850.34
12/20/2010	4667	Township of Hanover	Gasoline	-666.11
12/20/2010	eft	PFRS	Pension Expense	-4,717.50
12/27/2010	4668	Minerva Cleaners	Gear Cleaning	-134.50
12/27/2010	4669	Ed May's Pinstripping	Engine 83	-1,050.00
12/27/2010	4670	Fire Fighters Equipment Company Inc.	Repairs & Maintenance	-334.00
12/27/2010	4671	CF Services	Repairs & Maintenance	-2,940.00
12/27/2010	4672	Standard Insurance Co	Life Insurance	-1,525.10
12/27/2010	4673	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
12/31/2010	eft	PERS	Pension Expense	-1,465.87
12/31/2010	eft	Board of Fire Commissioners	payroll	-13,017.48
12/31/2010	4674	Witmer Associates, Inc	Work Clothing	-31.49
12/31/2010	4675	Verizon Wireless	Utilities	-438.49

12/31/2010	4676	Water and Sewer Specialties LLC	Hydrants	-534.50
12/31/2010	4677	NFPA/National Fire Protection Assoc	Membership Dues & Subscriptions	-832.50
12/31/2010	4678	Robert F Krygoski	Building Maintenance	-113.92
12/31/2010	4679	SMCMUA	Utilities	-17.52
12/31/2010	4680	Office Equipment Finance Services	Copy Machine lease	-666.93
12/31/2010	4682	STAPLES CREDIT PLAN	Office Supplies	-263.17
12/31/2010	4683	CF Services	Engine 81	-849.00
12/31/2010	4684	Politi Auto Parts	Repairs & Maintenance	-23.92
12/31/2010	4685	Finish Line Car Wash	Car Washes	-13.00
12/31/2010	4686	Morristown Lumber	Operating Materials & Supplies	-16.99
12/31/2010	4687	Morris County Public Safety Training Acad	Training and Education	-30.00
12/31/2010	4688	Township of Hanover	Gasoline	-119.17
01/03/2011	4681	Cablevision	Utilities	-486.58
01/10/2011	4689	J C P & L	Utilities	-834.13
01/10/2011	4690	Paul Perrelo	Medical Benefits	-5.00
01/10/2011	4691	Concern	Membership Dues & Subscriptions	-500.00
01/10/2011	4692	PSE&G	Utilities	-465.00
01/10/2011	4693	Hanover Sewerage Authority	Utilities	-101.65
01/10/2011	4694	Ian Bell	Recognitions	-79.59
01/10/2011	4695	Township of Hanover	gasoline	-782.53
01/10/2011	4696	Gann Law Books	Membership Dues & Subscriptions	-166.50
01/10/2011	4697	Moore Medical	Medical Supplies	<u>-37.93</u>
				-
				139,962.99

Comm. Hansch made a motion to .adjourn. It was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

The regular meeting was adjourned at 8:29.

At 8:30, Comm. Hansch opened a Public Hearing on the Budget and read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

A moment of silence was observed for the shooting victims in Arizona, including a federal judge and a Congresswoman.

Comm. Hansch read the budget out loud again and then opened up the floor for comments and concerns from the public.

There were no comments at this time.

Comm. J. Mihalko made a motion to accept this reading of the budget. The motion was seconded by Comm. Hansch and approved by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

At this time, the public hearing was closed and Comm. J. Mihalko made a motion to .adjourn. It was seconded by Comm. Hansch and passed by the following vote:

AYES: Barz, J Mihalko, & Hansch

NAYS: None

ABSENT: M. Mihalko, Cobane

Meeting ended at 8:38

Respectfully submitted,
Janet Gant-Hammond, Board Assistant