

MINUTES - REGULAR MEETING

October 10th, 2011

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Barz, Cobane, J Mihalko, M Mihalko & Hansch

Absent: None

Also Present: Chief Cortright, Township Committee Liaison George Coppola, Bill Kramer, consultant

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: Cobane, J Mihalko, M Mihalko, & Hansch

NAYS: None

ABSENT: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Hansch seconded the move and it was carried by the following vote:

AYES: Barz, Cobane, J Mihalko, M Mihalko, & Hansch

NAYS: None

ABSENT: None

General Checking Account #7859643244

TD Bank

| | |
|-----------------------------------|--------------------|
| Balance On Hand - August 31, 2011 | \$69,021.05 |
| September Checks | (\$81,270.61) |

Deposits for the Month of September 2011

| | | |
|--------------------------------|------------------------|--------------|
| Registration Fees | Registration Fees | \$50.00 |
| Tiffany & Co. | Permits & Fees | \$42.00 |
| Township of Hanover | 3rd Qtr District Taxes | \$208,587.50 |
| Morris Co. Power equipment | Permits & Fees | \$42.00 |
| Township of Hanover | false alarms | \$500.00 |
| Collabera | Permits & Fees | \$42.00 |
| Abundant Life House of Worship | Permits & Fees | \$42.00 |
| A&A Auto | Permits & Fees | \$331.00 |
| Cobra Auto | Permits & Fees | \$331.00 |
| J&R Tobacco | Permits & Fees | \$42.00 |
| Interest | TD Bank | \$18.57 |

Balance on Hand, September 30, 2011

\$197,778.51

TD Bank Money Market

Balance on Hand September 30, 2011

\$2,827.72

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand September 30, 2011

\$747.48

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand August 31, 2011

\$705,644.25

Checks Submitted This Month's Meeting

\$81,958.37

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Supplies were purchased from Home Depot.
- Minerva Cleaners cleaned and repaired 4 sets of gear.

Apparatus

- Nothing to report.

Training

- During the month of September we conducted 2 training drills. The topics were vehicle extrication and stand pipe operations.
- Training for the month of October will be power saws taught by Confined Space Services and we will be going to the Hanover Sewer Plant for Haz Mat.

Purchases

- The recent purchase requests for gear, computers and fire prevention material have arrived.

Fire Prevention

- (44) Inspections / re-inspections were conducted last month and \$788.00 dollars in permits were collected.

EMS

- (37) Calls were answered last month and we transported 7 times.

Fire

- (49) Calls and drills were answered last month.

Other Matters and Announcements

- Two plan reviews were completed.
- The construction inside the firehouse began last Tuesday. It should take about one month to complete. Once that has been completed they will work on the building at 434 Rt. 10.
- Fire Prevention classes have started.

- Six members (Mike Goldberg, Joe Mihalko, Derrick Shearer, Ken Jubinski, Ben Bradley, and Joe Makowski) took a Swift Water Rescue awareness class this past Friday. They will have the opportunity to take further classes beginning next spring.
- Sean Donlon has been named the new Construction Official replacing Steve Kaplan.
- Jim Schultz is now the Chief of the Morristown Fire Department.
- I have applied for a small grant from the 3M Corporation through Roxanne Williams (Davenport).
- The railroad will be replacing the crossing on Troy Hills Rd. sometime before the winter. When I find out more regarding this project I will relay all information. It should only take 2-3 days.
- The US Army Corps. Of Engineers were in town at the end of September to get an idea of how bad the flooding was and in what areas were hit the hardest. TQ and I took them for a tour of the area. They are compiling data in case there is an opportunity in the future to do something about the flooding.
- I attended a ceremony at the Lester Senior Housing marking their 10 year anniversary of being in that facility.

CHIEF'S UPDATE:

- Boy Scout meeting went great. They presented the kids with pizza and certificates.
- He went to Boonton for a debriefing on the water rescue. They talked about the incident, future trainings, and how they could best work together.
- Troy Hills rd railroad crossing is due to be replaced this year. There will be detours getting to the firehouse.
- Haz-Mat call in Morristown. Chief heard back from Jim Schultz. Chief had submitted a bill for our time and services and we will be getting a check back.
- Fire Prevention classes started at the schools.
- Firehouse construction started next door. Should be complete before the end of the month. Then they'll do 434 basement.

A motion was made to accept the above Chief's Report and update. This motion was made by Comm. J. Mihalko and was seconded by Comm. Barz. It was carried by the following vote:

AYES: Barz, Cobane, M. Mihalko, J Mihalko, & Hansch

NAYS: None

ABSENT: None

COMMUNICATIONS

- Letter from the parents of a boy who was rescued at the falls thanking the department, along with a donation of \$100.
- Thank you letter from the Two Kids Foundation for our help.
- Thank you letter from the Morris County Board of Chosen Freeholders for going to the courthouse call.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Looking to get a new sump pump.

Apparatus: Chris Foer checked the engines that went through flood water and they're all OK.

Insurance: It's going good.

Dinner: All set and ordered.

Mementos: All set.

First Aid: It was reported that EMS responded to 37 calls this month, along with backing up Cedar Knolls for 7 transportation calls.

LIASIONS:

Cedar Knolls: Nothing at this time.

Township: George Coppola noted that the Two Kids Foundation netted about \$27,000, even with 2 rain dates. They were able to give between \$5-7,000 to each recipient. He thanked the department again for all their help.

Vote on Thursday on the purchase of a new garbage truck. George said he's not voting for it since the town laid off 10 people.

Fire Company:

Fred Brunner requested permission to use the apparatus for the upcoming Fund Drive.

Comm. Cobane made a motion to allow the use of the trucks that day. The motion was seconded by Comm. Barz and was passed by the following vote;

AYES: Barz, Cobane, M. Mihalko, J Mihalko, & Hansch

NAYS: None

ABSENT: None

Relocation:

Fred Brunner said he's waiting to hear back from Robbie Cobane about the cell tower agreement and then he will get that info back to Mr. George.

The agreement is still in review by our attorney. The ball is in our court. We are not in a rush because we have been advised not to start until spring anyway. Still looking into the bidding situation.

OLD BUSINESS

Henry introduced Bill Kramer, who is a consultant that will look at merging the 2 fire districts. Mr. Kramer summed up his background, credentials and what he would do here, if hired. He would conduct many interviews within the department and the town, look at all the details and numbers, and put together a feasibility plan for the merge. He will show all different scenarios and delineate all the pros and cons of each, leaving it up to us to make decisions based on his consultation. He took a few questions from the people there.

NEW BUSINESS

A motion was made by Comm. M. Mihalko to move \$1500 in funds from the account - Operating Materials and Supplies to the account - Joint Purchases. The motion was seconded by Comm. Barz and passed by the following vote;

AYES: Barz, Cobane, M. Mihalko, J Mihalko, & Hansch

NAYS: None

ABSENT: None

Henry Hansch asked for a motion to approve the \$10,000 expense to hire Bill Kramer of Fire & Emergency Medical Consultants to do a study on merging our 2 fire districts into one. The motion to approve this was made by Comm. Cobane and seconded by Comm. J. Mihalko.

It was passed by the following vote:

AYES: Barz, Cobane, M. Mihalko, J Mihalko, & Hansch

NAYS: None

ABSENT: None

A motion was made to move the date of the Fire Prevention Bureau meeting from December 8th to November 1st at 7 p.m. in Cedar Knolls. The motion was made by Comm. M. Mihalko and seconded by Comm. Barz. It was passed by the following vote:

AYES: Barz, Cobane, M. Mihalko, J. Mihalko & Hansch

NAYS: None

ABSENT: None

Vouchers for Wildwood will be looked at for next year - what criteria need to be met in order to go, etc... It is under review for now.

Comm. J. Mihalko gave us a Wildwood recap. There is a proposal to mandate sprinkler installation in all 1 or 2 family homes on new construction. The committee did receive the endorsements needed to move forward.

Also, the state is going to use decoys to check compliance with the MOVE OVER LAW. If an emergency vehicle is approaching, motorists are required to either move to an outside lane or to cut their speed in half.

We need to schedule a date for our budget meeting. We will talk to Vince and get it on the schedule.

PUBLIC PART OF THE MEETING

There were 9 members of the public present. No comments were made.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: Barz, Cobane, J Mihalko, M. Mihalko & Hansch

NAYS: None

ABSENT: None

| | | | | |
|------------|------|--|---------------------------------|-----------|
| 09/01/2011 | 5008 | POSTMASTER | Office Supplies | -88.00 |
| 09/01/2011 | 5009 | New Jersey Division of Fire Safety | Membership Dues & Subscriptions | -240.00 |
| 09/01/2011 | 5010 | Cablevision | Utilities | -244.02 |
| 09/01/2011 | 5011 | J C P & L | Utilities | -154.81 |
| 09/01/2011 | 5012 | Firefighter One, LLC | RIC | -329.00 |
| 09/06/2011 | 5014 | Fire Fighters Equipment Company Inc. | SCBA | -284.56 |
| 09/06/2011 | 5013 | Bloomington Cornet Band | Promotion | -1,100.00 |
| 09/06/2011 | 5015 | Tom Rebyak | Operating Materials & Supplies | -130.68 |
| 09/06/2011 | 5016 | Verizon Wireless | Utilities | -704.58 |
| 09/06/2011 | 5017 | Batteries Plus | Batteries | -25.99 |
| 09/06/2011 | 5018 | Lakeland Divers | Other | -285.00 |
| 09/06/2011 | 5019 | Township of Hanover | Diesel | -210.74 |
| 09/06/2011 | 5020 | CDW Government | Operating Materials & Supplies | -285.96 |
| 09/06/2011 | 5021 | Randy Polo | Operating Materials & Supplies | -154.34 |
| 09/06/2011 | 5022 | Finish Line Car Wash | Car Washes | -6.50 |
| 09/06/2011 | 5023 | Home Depot Credit Services | Operating Materials & Supplies | -56.58 |
| 09/06/2011 | 5024 | New Jersey Labor Law Poster | Operating Materials & Supplies | -105.50 |
| 09/06/2011 | 5025 | State of New Jersey | Pension Expense | -7.50 |
| 09/06/2011 | 5026 | STAPLES CREDIT PLAN | Office Supplies | -36.98 |
| 09/09/2011 | 5027 | Lil' Dan's Pizza | Operating Materials & Supplies | -145.00 |
| 09/09/2011 | 5028 | PSE&G | Utilities | -446.00 |
| 09/09/2011 | 5029 | Police & Firemen's Insurance Association | Police & Fire Insurance | -216.29 |
| 09/12/2011 | 5030 | Rios' Engraving | Engraving | -40.00 |
| 09/12/2011 | 5031 | Fail Safe, Inc. | Hose | -110.00 |
| 09/12/2011 | 5032 | Garden State Vinyl Designs | Hoses | -99.00 |
| 09/12/2011 | 5033 | Josh Makowski | Medical Benefits | -65.00 |
| 09/12/2011 | 5034 | Batteries Plus | Batteries | -111.98 |
| 09/12/2011 | 5035 | Firefighter One, LLC | Turnout Gear | -8,450.00 |
| 09/12/2011 | 5036 | J C P & L | Utilities | -1,301.46 |
| 09/12/2011 | 5037 | Morristown Memorial | Medical | -65.00 |

| | | | | |
|------------|------|---|---|-----------|
| 09/12/2011 | 5038 | J C P & L | Utilities | -230.22 |
| 09/12/2011 | 5039 | PSE&G | Utilities | -10.76 |
| 09/15/2011 | 5041 | Liberty Mutual Insurance Group | Workers Compensation | -2,999.00 |
| 09/15/2011 | 5042 | Lago & O'Toole | Legal | -437.50 |
| 09/16/2011 | 5043 | Shell Fleet | Fuel Vouchers | -961.32 |
| 09/16/2011 | 5044 | Preferred Business Systems | Office Supplies | -12.84 |
| 09/16/2011 | 5045 | Air Group | Station | -220.00 |
| 09/16/2011 | 5047 | MICROMAX COMPUTERS | Computers | -980.00 |
| 09/16/2011 | 5046 | Florham Park Hardware | Operating Materials & Supplies | -14.94 |
| 09/22/2011 | eft | Board of Fire Commissioners | employee payroll | 17,360.32 |
| 09/22/2011 | 5048 | Standard Insurance Co | Life Insurance | -1,600.60 |
| 09/22/2011 | 5049 | Oxford Health Plan | Medical Benefits | -7,511.79 |
| 09/22/2011 | 5050 | Horizon Blue Cross & Blue Shield of NJ | Dental | -447.30 |
| 09/22/2011 | 5051 | National Products, Inc. | Operating Materials & Supplies | -107.84 |
| 09/22/2011 | 5052 | Township of Hanover | Gasoline | -1,347.33 |
| 09/22/2011 | 5053 | GRAINGER | Operating Materials & Supplies | -72.00 |
| 09/22/2011 | 5054 | SMCMUA | Utilities | -17.52 |
| 09/22/2011 | 5055 | Ian Bell | Engraving | -158.10 |
| 09/26/2011 | 5056 | McNeil & Company | Insurance Premiums | -5,992.72 |
| 09/26/2011 | 5057 | Office Equipment Finance Services | Copy Machine lease | -255.00 |
| 09/26/2011 | 5059 | Cablevision | Utilities | -244.02 |
| 09/26/2011 | 5060 | ACE Com | Operating Materials & Supplies | -267.10 |
| 09/30/2011 | 5061 | Verizon Wireless | Utilities | -501.56 |
| 09/30/2011 | 5062 | Batteries Plus | Batteries | -19.98 |
| 09/30/2011 | 5063 | ACE Com | Pager Repair | -68.00 |
| 09/30/2011 | 5064 | Township of Hanover | Gasoline | -652.51 |
| 09/30/2011 | eft | PERS | Pension Expense | -1,525.92 |
| 09/30/2011 | eft | PFRS | Pension Expense | -5,236.85 |
| 09/30/2011 | eft | Board of Fire Commissioners | employee payroll | 13,926.65 |
| 09/30/2011 | 5067 | Minerva Cleaners | Gear Cleaning | -415.00 |
| 09/30/2011 | 5068 | Home Depot Credit Services | Operating Materials & Supplies | -832.95 |
| 09/30/2011 | 5069 | Alert-all Corporation | Promotion Membership Dues & Subscriptions | -1,342.50 |
| 10/03/2011 | 5071 | Fire Engineering | Subscriptions | -48.00 |
| 10/03/2011 | 5072 | Politi Auto Parts | Operating Materials & Supplies | -30.31 |
| 10/05/2011 | 5073 | PSE&G | Utilities | -446.00 |
| 10/05/2011 | 5075 | Florham Park Hardware | Operating Materials & Supplies | -14.94 |
| 10/05/2011 | 5074 | State of New Jersey - Division of Pension | Pension Expense | -13.51 |
| 10/05/2011 | 5076 | CDW Government | Computers | -135.00 |

81,958.37

Comm. J. Mihalko then made a motion to adjourn. It was seconded by Comm. Cobane and passed by the following vote:

AYES: Barz, Cobane, J Mihalko, M Mihalko, & Hansch

NAYS: None

ABSENT: None

The meeting was adjourned at 8:42.

Respectfully submitted,
Janet Gant-Hammond, Board Assistant