

## MINUTES - REGULAR MEETING

March 8, 2010

Chairman Hansch called the meeting to order on the above mentioned date at 8:02 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M Mihalko, Barz, J Mihalko, Cobane & Hansch

Absent: None

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the newspaper: The Hanover Eagle and filed with the clerk of the Township of Hanover and the Clerk of this Board.

### **MINUTES OF THE LAST MEETING**

The chairman then called for the acceptance of the minutes & pre-minutes of the last regular meeting. Comm. Cobane made a motion to accept last month's minutes. The move was seconded by Comm. J Mihalko and it was carried by the following roll call vote:

M Mihalko - AYE, Barz – AYE, J Mihalko, - AYE , Cobane – AYE, Hansch – AYE

### **TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. J Mihalko moved that it be accepted as submitted. Comm. Hansch seconded the move and it was carried by the following roll call vote:

M Mihalko - AYE, Barz – AYE, J Mihalko, - AYE , Cobane – AYE, Hansch – AYE

### **General Checking Account #7859643244**

#### **TD Bank**

Balance On Hand - January 31, 2010	<b>\$34,838.85</b>
February Checks	(\$81,030.24)
Transfers from Money Market	\$100,000.00

#### **Deposits for the Month of January 2010**

Converse Consulting	Permits & Fees	\$497.00
Wise Guys	Permits & Fees	\$42.00
Township of Hanover	False Alarms	\$2,300.00
Interest Income - January	TD Bank	\$24.97
Interest Income - February	TD Bank	\$9.50
Balance Adjustment		\$0.05

**Balance on Hand, February 28, 2010** **\$56,682.13**

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#### **TD Bank Money Market**

Balance on Hand February 28, 2010 **\$2,811.87**

### **Payroll Checking Account # 7859643251**

#### **TD Bank**

Balance on Hand February 28, 2010	<u><b>\$15,002.83</b></u>
<b>Active Assets Account #615 108684 107</b>	
<b>Morgan Stanley/Smith Barney</b>	
Balance on Hand February 28, 2010	<u><b>\$776,371.06</b></u>
<b>Checks Submitted this Month's Meeting</b>	<b>\$86,391.88</b>

## CHIEF'S / FIRE OFFICIAL REPORT

### Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Fire Fighters repaired one SCBA pack and also hydro tested 9 bottles.
- One MSA Orion Multi Gas Meter was repaired.
- Materials were purchased from Morristown Lumber to build a new cabinet for Unit 84. Mike Cowley supplied his labor for the project and it turned out great. Nick Tseles has also supplied his labor and knowledge in rewiring our mounted equipment in the vehicles. Thank you to both of them.

### Apparatus

- Engine 83 cab tilt broke and was repaired by James B. Hunt.

### Training

- Training for the month of February was:
  - RIC training held at the Air Group facility. Even though it was snowing and raining out we were able to train inside the building and out of the elements.
- Training for March will be on the 16<sup>th</sup> Hazmat Decon set up, on the 23<sup>rd</sup> equipment location on the apparatus and on the 30<sup>th</sup> will be a Pump Ops refresher.

### Purchases

- I would like to upgrade 10 SCBA and have integrated Pass Alarms installed. State contract pricing \$756.00 each for a total of \$7,560.00.

### Fire Prevention

- Twenty six inspections /re-inspections were conducted last month and \$84.00 dollars in permits were collected.
- We have restructured our scheduling program for fire inspections in an effort to concentrate in one area for an inspector per month.

### Other Matters

- The town has put in the budget this year to have the fireworks. Dates have not been announced.
- Dr. George Van Orden from the Health Dept. has received a Fit Test machine with a grant and said we could use it next year free of charge.
- I want to hold a CEVO class for Ambulance drivers. Even though we have it for Fire Apparatus there is a different course for ambulances. I would like this to be open to all members interested. Confined Space Services can teach this for us.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. Barz. It was carried by the following roll call vote:

M Mihalko - AYE, Barz – AYE, J Mihalko, - AYE , Cobane – AYE, Hansch – AYE

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## COMMUNICATIONS

1. A letter from Project Graduation asking for donations
2. A notice about new people going on the cell tower.

3. NJ State Association of Fire Districts meeting minutes.
4. Notice about the 30<sup>th</sup> annual conference on Labor relations law.

### **COMMITTEE REPORTS**

The New committee appointments have been made and are as follows:

**Personnel:** Julie Mihalko & Bob Cobane

**Building:** Julie Mihalko

**Apparatus:** Bob Cobane

**Insurance:** Mike Mihalko

**Activities:** Bob Cobane and Julie Mihalko

**Liaisons:**

**Township:** Henry Hansch

**First Aid Squad / Cedar Knolls:** Ron Barz & Henry Hansch

**Fire Company:** Bob Cobane

**Relocation:** Mike Mihalko & Henry Hansch

### **FIRE COMPANY PART OF THE MEETING**

This Saturday the company requests use of an apparatus for the St Patrick's Day parade in Morristown. Comm. Cobane made a motion that they be allowed to use an apparatus – one that the Chief approves – for this occasion. The motion was seconded y Comm. J. Mihalko and approved by the following roll call vote:

M Mihalko - AYE, Barz – AYE, J Mihalko, - AYE , Cobane – AYE, Hansch – AYE

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### **OLD BUSINESS**

Comm. Barz mentioned that our paid men should be responding to calls in Cedar Knolls as well as just in Whippany. He would like to see our guys involved in anything that happens in this town. This way there are always 2 EMT's responding. Cedar Knolls will make a schedule up.

Comm. Cobane mentioned that we should keep track of when our guys go there.

Comm. Barz made a motion to allow our guys to respond to town wide calls. The motions was seconded by Comm. J. Mihalko and passed by the following roll call vote:

M. Mihalko - AYE, Barz – AYE, J. Mihalko, - AYE , Cobane – AYE, Hansch – AYE

Ron – The Chief had mentioned improving the coverage from our own paid guys. It was tabled back then but maybe we can look into it again. If they're looking to change their hours, or schedules, etc. ...

The Chief is working on that with them already.

Chairman Hansch asked that everyone keep ideas and suggestions flowing.

### **NEW BUSINESS**

The Chief's report requests 10 SCBA Pass Alarms. Comm. J. Mihalko made a motion to approve the purchase of 5 of them right now. The motion was seconded by Comm. M Mihalko and passed by the following roll call vote:

M. Mihalko - AYE, Barz – AYE, J. Mihalko, - AYE , Cobane – AYE, Hansch – AYE

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At this time, the Secretary, Comm. Cobane read the attached resolutions aloud. They are attached to these minutes. They were all voted on and accepted, as follows:

A Resolution naming the meeting schedule for the year 2010-2011. Meeting dates will be April 12, May 10, June 14, July 12, August 09, September 13, October 11, November 08, December 13 of 2010 and January 10, February 14, and March 14<sup>th</sup> of 2011.

A Resolution naming the Hanover Eagle and/or the Daily record as the official newspapers of the Board for 2010-2011.

A Resolution naming Vince Montenino as the auditor for the Board for 2010-2011.

A Resolution naming TD Bank as the official depository of the Board for 2010-2011.

A Resolution naming Joseph O'Toole, Counselor-at-Law, for our legal services for the year 2010-2011.

The motion to accept all the above resolutions was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It passed by the following roll call vote:

M. Mihalko - AYE, Barz – AYE, J. Mihalko, - AYE , Cobane – AYE, Hansch – AYE

At this time, Henry mentioned that we're trying to put together a notebook/guide for each of the Board positions to make future transitions easier. This may even work for some of the Company positions also. It would outline the job duties, contacts and other information.

The Chief reported the following:

The High School musical was the past 5 nights. The guys stood by and no problems were reported.

Michael Cowley will be out on light duty after knee surgery.

The check from the insurance company was presented to Matt Davenport's widow.

Joe Nally resigned from the Fire Company.

There is a new response procedure for Route 24 between Route 287 and Columbia Turnpike. Responders will be Cedar Knolls, Morris Township, and us. We'll be bringing Engine 80 – probably down Whippany Rd to Columbia Turnpike or by Collinsville. This will more coordinated than it has been in the past.

The County is starting a new Communications Center. It will cost about \$31 million and be done by 2013. It will be right off the building that's up there now. They're hoping to replace local dispatch centers. There will be a total of 26 dispatchers and 2-3 supervisors. And 911 call-takers. The cost to get the town on board is approximately \$20,000 / year. (But this is not a quote) Plus it will have a 4% increase each year. It will be optional to join it or not.

The County also has a new dispatching frequency from the FCC.

Ben Bradley is taking a leave of absence.

There is a new OEM coordinator. His name is Scott DiGiralamo.

## **PUBLIC PART OF THE MEETING**

No comment at this time. There were 14 members of the public present tonight.

## **BILLS**

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

M. Mihalko - AYE, Barz – AYE, J. Mihalko, - AYE, Cobane – AYE, Hansch – AYE

02/01/2010	4132	Gann Law Books	Membership Dues & Subscriptions	-237.50
02/01/2010	4133	Recorder Publishing	Advertising	-6.51
02/01/2010	4134	Chief Supply Corp.	Operating Materials & Supplies	-42.99
02/01/2010	4135	Alan W. Latanzio Insurance Agency, Inc.	Insurance Premiums	-6,942.00
02/01/2010	4136	Verizon Wireless	Utilities	-367.16
02/01/2010	4137	Morris County Public Safety Training Acad	Training and Education	-50.00
02/01/2010	4138	Fire Fighters Equipment Company	Operating Materials & Supplies	-43.75
02/01/2010	4139	GM Fence	Operating Materials & Supplies	-224.18
02/01/2010	4140	Rios' Engraving	Operating Materials & Supplies	-20.00
02/01/2010	4141	Cablevision	Utilities	-240.90
02/01/2010	4142	Township of Hanover	Operating Materials & Supplies	-124.95
02/08/2010	4143	PSE&G	Utilities	-460.00
02/08/2010	4144	Morristown Lumber	Operating Materials & Supplies	-42.98
02/08/2010	4145	Florham Park Hardware	Operating Materials & Supplies	-46.35
02/08/2010	4146	Concern	Training and Education	-500.00
02/08/2010	4147	STAPLES CREDIT PLAN	Office Supplies	-221.03
02/08/2010	4148	CONFINED SPACE SERVICES	Training and Education	-1,334.00
02/08/2010	4149	Politi Auto Parts	Operating Materials & Supplies	-19.18
02/10/2010	4150	Batteries Plus	Operating Materials & Supplies	-872.08
02/10/2010	4151	Entronic Industries	Operating Materials & Supplies	-320.00
02/10/2010	4152	Employment Horizons	Building Maintenance	-130.00
02/10/2010	4153	Finish Line Car Wash	Operating Materials & Supplies	-50.00
02/10/2010	4154	Police & Firemen's Insurance Association	Employee Benefits-Other	24,308.64
02/16/2010	eft	Board of Fire Commissioners	-SPLIT-	14,191.18
02/16/2010	4156	Recorder Community Newspaper	Membership Dues & Subscriptions	-50.00
02/16/2010	4157	Fire Fighters Equipment Company	Operating Materials & Supplies	-1,793.88
02/16/2010	4158	Township of Hanover	Operating Materials & Supplies	-446.96
02/16/2010	4159	Lakewood Communications	Operating Materials & Supplies	-249.00
02/16/2010	4160	Morris Cty Fire Prevention Assoc. Inc.	Membership Dues & Subscriptions	-210.00
02/16/2010	4161	J C P & L	Utilities	-6.50
02/16/2010	4162	PSE&G	Utilities	-274.28
02/20/2010	4163	Patricia Cobane	Elections	-125.00
02/20/2010	4164	Robert Cobane	Elections	-20.00

02/20/2010	4165	Joseph Makowski	Elections	-125.00
02/20/2010	4166	Elizebeth Lori	Elections	-125.00
02/20/2010	4167	Stephen M. Goldblatt	Elections	-175.00
02/22/2010	4168	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
02/22/2010	4169	American Trade Mark	Operating Materials & Supplies	-277.14
02/22/2010	4170	Johnson, Murphy, Hubner, McKeon, et al	Professional Services	-209.98
02/22/2010	4171	Brunners Garage	#84	-45.00
02/22/2010	4172	Witmer Associates, Inc	Operating Materials & Supplies	-949.99
02/22/2010	4173	LAB SAFETY SUPPLY	VOID	0.00
02/22/2010	4174	Standard Insurance Co	Life Insurance	-1,555.30
02/22/2010	4175	J C P & L	-SPLIT-	-855.35
02/22/2010	4176	Oxford Health Plan	Medical Benefits	-7,850.34
02/22/2010	4177	Sprint	Utilities	-61.05
02/22/2010	4178	Rios' Engraving	Operating Materials & Supplies	-129.00
02/22/2010	4179	Exxon Fleet	Operating Materials & Supplies	-1,039.13
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02/28/2010	eft	Board of Fire Commissioners	-SPLIT-	13,214.66
03/01/2010	4180	Verizon Wireless	Utilities	-323.47
03/01/2010	4181	James B. Hunt MFG. Co.	Engine 83	-342.00
03/01/2010	4182	Firefighters Equipment Company, Inc.	Operating Materials & Supplies	-306.00
03/01/2010	4183	Township of Hanover	Operating Materials & Supplies	-98.71
03/01/2010	4184	CDW Government	Operating Materials & Supplies	-745.00
03/08/2010	4185	Cablevision	Utilities	-241.50
03/08/2010	4186	Morristown Memorial	Professional Services	-766.00
			Membership Dues & Subscriptions	-25.00
03/08/2010	4187	MCA AFC		
		Morris County Public Safety Training Acad	Training and Education	-10.00
03/08/2010	4189	Police & Firemen's Insurance Association	Employee Benefits-Other	-211.64
03/08/2010	4190	Finish Line Car Wash	Operating Materials & Supplies	-6.50
03/08/2010	4191	PSE&G	Utilities	-460.00
03/08/2010	4192	Morristown Lumber	Operating Materials & Supplies	-408.72
03/08/2010	4193	Robert Johnston	Operating Materials & Supplies	-50.00
03/08/2010	4194	Township of Hanover	Operating Materials & Supplies	-171.73
03/08/2010	4195	Batteries Plus	Operating Materials & Supplies	-47.84
03/08/2010	4196	STAPLES CREDIT PLAN	Office Supplies	-72.12
03/08/2010	4197	Florham Park Hardware	Operating Materials & Supplies	-4.98
03/08/2010	4198	Coffee Lovers	Operating Materials & Supplies	-239.25
03/08/2010	4199	Fire Fighters Equipment Company	Operating Materials & Supplies	-540.25
03/08/2010	4200	Morris Sign Company	Operating Materials & Supplies	-34.00
03/08/2010	4201	Galls Inc.	Operating Materials & Supplies	<u>-256.93</u>
				-
				86,391.88

Comm. Cobane made a motion to adjourn. The motion was seconded by Comm. J. Mihalko and passed unanimously.

The meeting was adjourned at 8:25.

Respectfully submitted,  
Janet Gant-Hammond, Board Assistant