

MINUTES - REGULAR MEETING

November 8, 2010

Chairman Hansch called the meeting to order on the above mentioned date at 8:02 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M Mihalko, Barz, J Mihalko, Cobane, & Hansch

Absent: None

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Hanover Eagle and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

| | |
|--------------------------------------|---------------------|
| Balance On Hand - September 30, 2010 | \$219,925.64 |
| October Checks | (\$124,646.54) |
| Back Union Dues | (\$400.00) |
| Payroll Tax | (\$99.07) |

Deposits for the Month of October 2010

| | | |
|-----------------------------|--------------------|-------------|
| VFIS - Towing claim for #83 | Other income | \$416.25 |
| VFIS - Claim for #83 | Other income | \$31,503.70 |
| 3-M | Permits & Fees | \$42.00 |
| 3-M | Permits & Fees | \$42.00 |
| Township of Hanover | False Alarms -Sept | \$50.00 |
| Liberty Mutual | revised Audit | \$7,503.00 |
| Blispak | Permits & Fees | \$42.00 |
| Summerfield Suite | Penalty 212 | \$250.00 |
| Summerfield Suite | Penalty 212-A | \$250.00 |
| A&A Auto Wreckers | Permits & Fees | \$331.00 |
| Richbar Freight | Permits & Fees | \$42.00 |
| Cobra Auto | Permits & Fees | \$331.00 |
| Halo Pharmecuetical | Permits & Fees | \$539.00 |
| Liberty Mutual | Audit refund | \$670.00 |

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|---|---------|----------------------------|
| Interest - August | TD Bank | \$30.48 |
| Void Check 4442 - Toshiba | | \$400.00 |
| Interest - September | TD Bank | \$44.84 |
| Interest - October | TD Bank | \$37.59 |
| <u>Balance on Hand, October 31, 2010</u> | | <u>\$137,304.89</u> |

TD Bank Money Market

Balance on Hand October 31, 2010 **\$2,824.03**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand October 31, 2010 **\$746.55**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand September 30, 2010 **\$780,253.37**

Checks Submitted this Month's Meeting \$159,422.44

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Fire Fighters recharged 2 extinguishers.
- Two helmets were purchased from the Fire Store.
- Jonach Electronics repaired one pager.
- Minerva Cleaners cleaned and repaired 7 coats and 6 pants turnout gear.

Apparatus

- Engine 83 should be ready within the next week.

Training

- Training for the month of October was:
 - Search and Rescue.
 - ARFF training at the Airport.
 - We conducted the Boater Safety Class with 14 members.
- Training for the month of November will be:
 - RIC operations on the 16th.
 - We are going to the Fire Academy on the 23rd.
 - On the 30th we will be going over the schedule for 2011 and also what will be expected from everyone pertaining to training for the year.

Purchases

- I would like to purchase a Rit Bag that will be used for dragging a downed fire fighter.

| | | |
|----|--|----------|
| 1. | Rit Bag (direct from the manufacturer) | \$264.15 |
| 2. | Fire Store | \$469.99 |

Fire Prevention

- Forty two (42) inspections /re-inspections were conducted last month and \$1,369.00 dollars in permits were collected and \$500.00 in penalties.
- Chief Davidson and I gave Joe Giorgio our final draft of the Fire Prevention Ordinance. It will now be up to the town for adoption.

EMS

- Fifty three (53) calls were answered last month. Total for the year is 486 up 142 from last year at this time.

Fire

- For the month of October we responded to 27 emergencies.

Other Matters and Announcements

- 4 OPRA Request were completed.
- 2 Plan Reviews were completed.
- Fire Prevention month has started with multiple classes all ready completed and scheduled.
- Our RIC Company responded into East Hanover last month for a fire in a commercial building.
- Last month I received a message from George Coppola regarding the town going to the County Communication Center. He stated that the committee is going to reopen the discussion with the County. George will be arraigning a meeting among all stake holders.

A motion was made to accept the Chief's /Fire Officials report and act on any approvals at the necessary time later in the meeting. This motion was made by Comm. Cobane and was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

COMMUNICATIONS

- Money was donated by Judy Iradi to the Fire Company. It was collected in memory of Jack Korn. \$32.42 was turned over to Craig Leaman, Fire Co. Treasurer.
- The Old GMC Truck from 1939 was donated back to the town from the Trapp family. It's been insured for now and looks really great.

COMMITTEE REPORTS

Personnel: Nothing at this time

Building: Timer for outside light is not working. The guys will check it.

Apparatus: Chief hasn't heard anything new on 83. They did the UL pump test on it. The sensors on the turbo were bad so it didn't pass the test. They're waiting for new parts. The insurance company will pay to transport it back here for us and Eddie May will come here to do the lettering.

Insurance: Mike is looking into the Health insurance. He met with an agent and also with the paid guys. If we stay where we're at, insurance will go up 18%. The guys are willing to work with us and Mike is waiting for some new numbers.

Dinner: Nothing

Mementos: Nothing

First Aid: We had 53 calls this month, up 142 from last year. We have sent Cedar Knolls a letter saying there will be in interlocal agreement. We're willing to pay around \$35,000 which is half of the operating expenses. Henry is trying to get a meeting together with the mayor, George, and Cedar Knolls to see what we can do.

Our goal is to do this job well – like it is running now. We're hoping one of the guys over there will move toward soft billing, which will help all of us. We've looked departments that are doing it and this could be the key to the future.

If Cedar Knolls refuses to go along, we're hoping the town will help explain to them the benefits of going that route. We've done research and presented it to them. Now it's up to them.

Township: **George Coppola** responded: He met with the mayor and Cedar Knolls personnel. They're going to come up with a resolution in 2 weeks. They will present it to their volunteers first and will have an answer around the 18th of the month. The town, of course, would like to see it worked out between us.

Relocation: Meeting with architect going on right now next door. Going over the bid package and setting TENTATIVE dates.

FIRE COMPANY PART OF THE MEETING

Relocation meeting going on now.
Nothing else at this time.

OLD BUSINESS

Ordinance – last week Chief spoke to Annette and told her to tell Mr. Giorgio to go ahead with the document after review. It's in the town's hands now. Should be done by the end of the year.

Parsippany – Joint Commissioners meeting with Alex DeCroce. They're going to talk about Gov. Christie and the overall ramifications for the Fire Depts. in NJ.

By the January meeting – we should have role and job descriptions and goals for each position. This will help with reviews also.

NEW BUSINESS

We're trying to condense the Chief's report. We will keep full reports for 2 members and make summary reports for everyone else.

Chief requests the following purchase: A Rit bag for dragging a downed firefighter. \$264.15 from the manufacturer. A motion was made by Comm. J. Mihalko to approve this purchase. The motion was seconded by Comm. Hansch and was approved by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

Chief's Updates:

- Airport training Drill – Best participation our guys have had in a while. Live Burn also.
- Communications Center – Town looking to get a meeting together with us about using them. Wants to have the meeting here and not at the County.
- 85 will stay outside with a snowplow attached for now, since we have the '39.
- Lucent property almost completed. The mayor will meet with the new owners and the chief regarding condition of building and how best to vacate them safely. When they turn off the heat and electric, it will also affect the fire alarms.
- Planet Fitness – moving into the old CVS location in Pine Plaza.
- Accident with 83 – There will be a lawsuit for injuries – against us.
- ER bill for Henry for that day is approximately \$800. We are going to try to submit it through Workers Comp and / or our vehicle insurance.

PUBLIC PART OF THE MEETING

Janet Hammond commended Local 109 for their Beefsteak dinner, which raised \$3,100 plus \$1,000 from Morristown for the Miracle for Mark family.

There were 9 members of the public present.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

| | | | | |
|------------|------|---|---------------------------------|------------|
| 10/07/2010 | 4482 | Verizon Wireless | Utilities | -1,483.95 |
| 10/07/2010 | 4483 | Domb Lighting & Electrical Supply | Operating Materials & Supplies | -17.46 |
| 10/07/2010 | 4484 | J C P & L | Utilities | -3.25 |
| 10/07/2010 | 4485 | PSE&G | Utilities | -465.00 |
| 10/07/2010 | 4486 | Politi Auto Parts | Operating Materials & Supplies | -54.11 |
| 10/07/2010 | 4487 | Police & Firemen's Insurance Association | Employee Benefits-Other | -215.64 |
| 10/07/2010 | 4488 | Florham Park Hardware | Operating Materials & Supplies | -17.45 |
| 10/07/2010 | 4489 | Finish Line Car Wash | Operating Materials & Supplies | -42.00 |
| 10/07/2010 | 4490 | Eagle Auto Body | Engine 83 | -976.00 |
| 10/07/2010 | 4491 | STAPLES CREDIT PLAN | Office Supplies | -328.92 |
| 10/07/2010 | 4492 | Whippany Fire Company | payroll | -5,800.00 |
| 10/07/2010 | 4493 | Hanover Sewerage Authority | Utilities | -103.93 |
| 10/07/2010 | 4494 | Brunners Garage | Car 201 | -474.29 |
| 10/07/2010 | 4495 | Township of Hanover | Operating Materials & Supplies | -156.66 |
| 10/08/2010 | 4496 | Batteries Plus | Operating Materials & Supplies | -22.78 |
| 10/08/2010 | 4497 | Township of Hanover | Operating Materials & Supplies | -461.47 |
| 10/08/2010 | 4498 | Fire Fighters Equipment Company Inc. | Operating Materials & Supplies | -268.65 |
| 10/15/2010 | | Board of Fire Commissioners | -SPLIT- | -13,081.35 |
| 10/15/2010 | | Township of Hanover | Pension Expense | -400.00 |
| 10/18/2010 | 4499 | J C P & L | Utilities | -1,134.36 |
| 10/18/2010 | 4500 | PSE&G | Utilities | -10.52 |
| 10/18/2010 | 4501 | Morris County Public Safety Training Acad | Training and Education | -25.00 |
| 10/18/2010 | 4502 | Oxford Health Plan | Medical Benefits | -7,850.34 |
| 10/18/2010 | 4503 | Witmer Associates, Inc | Operating Materials & Supplies | -102.98 |
| 10/18/2010 | 4504 | ATM Inc. | Operating Materials & Supplies | -249.75 |
| 10/18/2010 | 4505 | USCG / US Coast Guard Auxiliary 10-20 | Training and Education | -910.00 |
| 10/18/2010 | 4506 | ACE Com | Operating Materials & Supplies | -112.25 |
| 10/18/2010 | 4507 | Moore Medical | Operating Materials & Supplies | -47.45 |
| 10/20/2010 | 4508 | Firehouse | Membership Dues & Subscriptions | -39.95 |
| 10/20/2010 | 4509 | Township of Hanover | Operating Materials & Supplies | -193.55 |
| 10/20/2010 | 4510 | Universal Uniform Sales Co., Inc. | Operating Materials & Supplies | -155.85 |
| 10/20/2010 | 4511 | Tech Net Plus | Membership Dues & Subscriptions | -249.00 |
| 10/20/2010 | 4512 | Whippany Rotary Club | Membership Dues & Subscriptions | -238.00 |

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| 10/20/2010 | 4513 | POSTMASTER | Office Supplies | -88.00 |
| 10/20/2010 | 4514 | Fire Fighters Equipment Company Inc. | Operating Materials & Supplies | -2,853.70 |
| 10/20/2010 | 4515 | Horizon Blue Cross & Blue Shield of NJ | Dental | -447.30 |
| 10/22/2010 | eft | PFRS | Pension Expense | -6,243.57 |
| 10/25/2010 | 4516 | Standard Insurance Co | Life Insurance | -1,525.10 |
| 10/25/2010 | 4517 | Witmer Associates, Inc | Operating Materials & Supplies | -521.99 |
| 10/25/2010 | 4518 | Board of Fire Commissioners District No. | EMS Services | -18,750.00 |
| 10/29/2010 | 4519 | Exxon Fleet | Operating Materials & Supplies | -1,209.87 |
| 10/29/2010 | 4520 | Turnout - Totowa | Operating Materials & Supplies | -164.98 |
| 10/29/2010 | 4521 | Sprint | Utilities | -61.48 |
| 10/29/2010 | 4522 | Concern | Professional Services | -450.00 |
| 10/29/2010 | 4523 | Cablevision | Utilities | -242.56 |
| 10/29/2010 | 4524 | Daily Record | Advertising | -46.96 |
| 10/29/2010 | 4525 | State of New Jersey - Division of Pension | Pension Expense | 0.00 |
| 10/29/2010 | 4526 | Public employees' Retirement System | Employee Benefits | -40,716.82 |
| 10/30/2010 | eft | Board of Fire Commissioners | payroll | -15,632.30 |
| 11/03/2010 | 4548 | Fire Fighters Equipment Company Inc. | Fire Extinguishers | -36.00 |
| 11/03/2010 | 4547 | Minerva Cleaners | Gear Cleaning | -78.50 |
| 11/03/2010 | 4546 | Verizon Wireless | Utilities | -454.71 |
| 11/03/2010 | 4545 | Township of Hanover | Gasoline | -451.70 |
| 11/03/2010 | 4544 | William Wodynski | Training and Education | -45.00 |
| 11/03/2010 | 4543 | All Jersey Garage Doors | Building Maintenance Membership Dues & Subscriptions | -285.00 |
| 11/03/2010 | 4542 | Cascade Subscription Service, Inc. | | -76.00 |
| 11/03/2010 | 4541 | Coffee Lovers | Coffee | -228.54 |
| 11/03/2010 | 4540 | Jonach Electronics | REPAIRS & Maintenance | -178.00 |
| 11/03/2010 | 4539 | Moore Medical | Medical Supplies | -47.45 |
| 11/03/2010 | 4538 | Anthony Lori | Wildwood | -599.00 |
| 11/03/2010 | 4537 | John V. Keena | Wildwood | -599.00 |
| 11/03/2010 | 4536 | Julie Mihalko | Wildwood | -256.00 |
| 11/03/2010 | 4535 | Henry Hansch | Wildwood | -256.00 |
| 11/03/2010 | 4534 | Robert Cobane | Wildwood | -599.00 |
| 11/03/2010 | 4533 | William Dixon | Wildwood | -499.00 |
| 11/03/2010 | 4532 | Ken Schleifer | Wildwood | -499.00 |
| 11/03/2010 | 4531 | Dan Scharf | Wildwood | -499.00 |
| 11/03/2010 | 4530 | Walter Kruger | Wildwood | -599.00 |
| 11/03/2010 | 4529 | Tom Rebyak | Wildwood | -499.00 |
| 11/03/2010 | 4528 | John R. Woytas | Wildwood | -599.00 |
| 11/03/2010 | 4549 | William Wodynski | Wildwood | -599.00 |
| 11/08/2010 | 4550 | McNeil & Company | Insurance Premiums | -4,825.00 |
| 11/08/2010 | 4551 | PSE&G | Utilities | -477.52 |
| 11/08/2010 | 4552 | Police & Firemen's Insurance Association | Employee Benefits-Other | -215.64 |
| 11/08/2010 | 4553 | Henry Hansch | Commissioners | -2,600.00 |
| 11/08/2010 | 4554 | Robert Cobane | Commissioners | -2,600.00 |
| 11/08/2010 | 4555 | Julie Mihalko | Commissioners | -2,000.00 |
| 11/08/2010 | 4556 | Michael Mihalko | Commissioners | -2,600.00 |
| 11/08/2010 | 4557 | Ronald Barz | Commissioners | -2,000.00 |
| 11/08/2010 | 4558 | Minerva Cleaners | Gear Cleaning | -287.00 |
| 11/08/2010 | 4559 | Turnout - Totowa | Work Clothing | -299.85 |
| 11/08/2010 | 4560 | Turnout Fire & Safety | Work Clothing | -200.74 |

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|------------|------|----------------------|-----------------|------------------|
| 11/08/2010 | 4561 | ACE Com | Pager Repair | -179.25 |
| 11/08/2010 | 4562 | STAPLES CREDIT PLAN | Office Supplies | -32.00 |
| 11/08/2010 | 4563 | Finish Line Car Wash | Car Washes | -26.00 |
| 11/08/2010 | 4564 | Firefighter One, LLC | Turnout Gear | <u>-8,450.00</u> |
| | | | | - |
| | | | | 159,422.44 |

Comm. Julie Mihalko made a motion to adjourn. It was seconded by Comm. Hansch and passed by the following vote:

AYES: M Mihalko, Barz, J Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 8:30.

Respectfully submitted,
Janet Gant-Hammond, Board Assistant