

**MINUTES - REGULAR MEETING**

**April 14, 2014**

Vice-Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, M. Mihalko, J. Mihalko, & Cobane

Absent: Hansch

Also Present: Chief Cortright, and Township Liaison, George Coppola

At this time the Vice-Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The Vice-Chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. Barz moved that we accept the Treasurer's Report. Comm. Cobane seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - February 28 2014	<b>\$191,644.61</b>
March Checks	(\$132,964.92)

**Deposits for the Month of March 2014**

Registration Fees	March	\$2,850.00
Township of Hanover	False alarms - February	\$800.00
Uncle Vinny's Pizza	Permits & Fees	\$42.00
First presbyterian Church	Permits & Fees	\$42.00
T. Amaducci Associates	Permits & Fees	\$42.00
Hartz Mountain Industries	Permits & Fees	\$42.00
McNeil & Company	Reimbursement	\$838.48

**Balance on Hand, March 31, 2014**

**\$63,336.17**

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**TD Bank Money Market**

Balance on Hand March 31, 2014

**\$2,833.46**

**Payroll Checking Account # 7859643251**

**TD Bank**

Balance on Hand March 31, 2014

**\$747.75**

**Active Assets Account #615 108684 107**

**Morgan Stanley/Smith Barney**

Balance on Hand March 31, 2104

**\$817,655.09**

**Provident Bank**

Balance on Hand March 31, 2014

**\$136,207.50**

Checks Submitted this Month's Meeting

**\$134,847.03**

**CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

**Supplies, Equipment, and Maintenance**

- Office supplies were purchased from Staples.
- Supplies were purchased from Home Depot.

**Apparatus**

- Engine 81 returned from KME last week we are in the process of getting it back on the road. The radiator needs repair and it has a few water leaks from sitting at KME. The crack in the frame was cleaned up and welded at either end preventing it from cracking any further. They applied a rust inhibitor to it and also drilled and bolted the two rails together.
- The tires were replace on the Rescue the cost was \$200.00 cheaper than the original quote.

**Training**

- Training for the month of March was ventilation and ropes and knots. We also conducted a RIC drill.
- Training for the month of April we will be utilizing on of the houses on Troy Hills Rd. and we will have PSE&G come in and do a classroom presentation on natural gas safety.
- In May we want to bring the members down to the Chubb Institute in Whitehouse Station for Fire Protection Systems. We went there about 10 years ago. The cost is \$200.00 for the class. We will need to rent 2 passenger vans for transportation.

**Purchases**

- I am requesting to purchase portable radios, scanners and various associated equipment for the migration over to the County System. The price is \$38,407.80 this also includes installation of vehicle chargers and scanners into the apparatus. The prices are from Northeast

Communications in Wharton and are from the NJ State Contract #83909. We tried to get additional pricing from another vendor and they stated that they could not compete with this price.

### **Fire Prevention**

- (77) Inspections / re-inspections were conducted last month. We collected \$126.00 in permit fees.

### **EMS**

- (29) Calls were answered last month and we assisted with 2 transports.

### **Fire**

- (44) Calls were answered last month.

### **Other Matters and Announcements**

- The Life Insurance claim for Herman Kurz was paid. I forwarded the check to Commissioner Hansch to be delivered.
- On March 30, 2014 while a Junior drill was being conducted the garage door for E-83 was put up but not completely subsequently during the drill a call was dispatched the engine went into service and struck the door causing damage to the door and the light bar on the engine. The door was repaired and is functioning and the light bar needs 2 new lenses which were ordered from Ace Com in East Hanover. A police report was filed and I am taking care of paperwork with the insurance company. I was mentioned at the Company meeting last week to either have the doors all the way up or all the way down.
- FEMA will be starting to notify fire departments regarding the 2013 AFG Grant shortly. We applied for a Quint through the grant.
- Lou Pepe was named the fire training coordinator at the Fire Academy replacing Jack Alderton.

### **COMMUNICATIONS**

- A letter from KME - stating that the repairs were made to Engine 81 as a courtesy to the Whippany FD. The new warranty supplements the existing warranty and is not transferable if we sell it. The Chief has the original warranty on file.

### **COMMITTEE REPORTS**

**Personnel:** Nothing at this time.

**Building:** Nothing at this time.

**Apparatus:** Engine 81 – has been returned. Still needs a repair to the radiator. There are a few gaskets leaking. Tires have been replaced on the other Engine.

**Insurance:** Worker's Comp policy due. Joe spoke to Latanzio. The garage door should be covered by insurance.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 44 calls this month and 5 transports. Cedar Knolls and Whippany met recently and Cedar Knolls is supposed to get back to us on ideas for the First Aid in town. Haven't heard anything yet from them.

**Township:** George reported that the State of the Township meeting went very well. There was lots of good news to report.

He commended the Fire Company on their pancake breakfast and said it was a nice time and a good cause.

There have been complaints about speeding near Salem Drive School. People drop off their kids for school or for sports and it gets backed up. There are a couple of initiatives that may take place and are being discussed. A survey has gone out to the parents already. Trees will be removed to improve line of sight. They are also looking at Speed tables and maybe flashing lights. Still in discussion.

### **RELOCATION:**

- The company has acquired the property at 6-8-10 Troy Hills Road.
- The Geological samples are done and the report was good. Because of that, the architect does NOT need to change the footings on the plans. We should be ready to go out to bid by June 1st.
- We signed the paperwork for the construction loan.
- A couple of relocation meetings will be coming up soon. The architect will be there.
- We will work with Mike on paying some bills.
- \$900,000 from the bank had to be used already. We still have money in savings.
- The contract has to be awarded within 150 days from the bid receipt deadline.
- The contractor will submit the bill for the demo, which will be approved by the bank and then paid.
- We have to advertise for 2 weeks beforehand - then they need 30 days to work on their bids. We should get bids back the first week in July and award the bid by mid-July.
- Braviak met with a broker to put 440 on the market. He put wording in the contract, that if we bring a buyer to the table, broker will not charge us his fee.

## **FIRE COMPANY**

A request was made to use an apparatus for the Little League parade on April 26th. A motion was made to accept this request and allow usage. this motion was made by Comm. J. Mihalko and seconded by Comm. Cobane. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

## **OLD BUSINESS**

Nothing at this time.

## **NEW BUSINESS**

Mike mentioned that we have 2 dormant accounts and that Vince, our auditor, had suggested closing them . He made a motion to close those 2 accounts and place any monies in them into the main TD account. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

Bruce Brueche came down and did some work for the firehouse. He left a plate here for us when we needed one and has done so in the past also. A thank note is in order and will be written.

The Chief requested the purchase of radios, pagers and scanner. It will come to \$38,407.80 under the State Contract. A motion was made by Comm. J. Mihalko, to allow the purchase of these items. It was seconded by Comm. M. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

The Chief requested a decision on pagers. Purchase new or reprogram old. This was discussed at the pre-meeting. A motion was made by Comm. M. Mihalko to reprogram all the pagers. This motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

The Chief explained that there is a site with a classroom for fire detection systems, where the guys can do a training. We had done this 10 years ago. It is in Whitehouse Station and the chief requested transportation for the guys to attend this drill in May - probably two 15-passenger vans to rent. A motion to allow this rental was made by Comm. J. Mihalko and seconded by Comm. Cobane. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

Chris Foer got us a good deal on tires and disposal of such.

## **PUBLIC PART OF THE MEETING**

There were 9 members of the public in attendance. No comments at this time.

## **BILLS**

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. M. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

ABSENT: Hansch

NAYS: None

03/03/2014	6472	Verizon Wireless	Utilities	-114.03
03/03/2014	6473	Home Depot Credit Services	Operating Materials & Supplies	-129.31
03/03/2014	6474	BP	Fuel Vouchers	-604.01
03/03/2014	6475	Politi Auto Parts	Operating Materials & Supplies	-40.91
03/05/2014	6476	J C P & L	Utilities	-656.90
03/05/2014	6477	STAPLES CREDIT PLAN	Office Supplies	-271.58
03/05/2014	6478	Township of Hanover	Gasoline	-286.84
03/10/2014	6479	Police & Firemen's Insurance Association	Police & Fire Insurance	-453.24
03/10/2014	6480	J C P & L	Utilities	-3.25
03/10/2014	6481	PSE&G	Utilities	-483.00
03/10/2014	6482	Nestle Pure Life Direct	Water	-8.99
03/10/2014	6483	Recorder Community Newspaper	Membership Dues & Subscriptions	-69.00
03/10/2014	6484	Morristown Lumber	Operating Materials & Supplies	-426.63
03/10/2014	6485	First Priority Emergency Vehicles	Special Services-80	-297.85
03/10/2014	6486	Batteries Plus	Batteries	-26.40
03/10/2014	6487	Fire Service Safety Testing	Ladder	-487.30
03/12/2014	6488	DC Express	Elections	-95.00
03/12/2014	6489	Whippany Fire Company	Other Rentals	-6,000.00
03/13/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-8,636.00
03/13/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-6,461.00
03/13/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-1,831.82
03/13/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-61,251.00
03/13/2014	6490	Custom Bandag, Inc.	Engine 83	-838.48
03/13/2014	6491	Township of Hanover	Diesel	-164.79
03/13/2014	6492	PSE&G	Utilities	-254.54
03/13/2014	6493	SMCMUA	Utilities	-89.18
03/13/2014	6495	Hanover Sewerage Authority	Utilities	-111.10
03/13/2014	6494	Hanover Sewerage Authority	Utilities	-152.00
03/14/2014	eft	Board of Fire Commissioners	Employee Payroll	-14,127.61

03/14/2014	6496	Daily Record	Advertising	-56.84
03/14/2014	6497	Suburban Propane	Operating Materials & Supplies	-77.04
03/14/2014	6499	SMCMUA	Utilities	-12.84
03/14/2014	6500	Firefighter One, LLC	Operating Materials & Supplies	-179.85
03/14/2014	6501	US Bank Equipment Finance	Copy Machine lease	-255.00
03/14/2014	6502	Joseph Cortright	Training and Education	-240.00
03/14/2014	6504	Atlantic Training Center	Training and Education	-850.00
03/14/2014	6498	ACE Com	Operating Materials & Supplies	-35.00
03/14/2014	6503	Sir Speedy ,	Office Supplies	-54.57
03/26/2014	6505	Standard Insurance Co	Life Insurance	-1,721.40
03/26/2014	eft	NJ Division of Pensions & Benefits	Medical Benefits	-8,311.03
03/31/2014	6506	Gen-el Safety & Industrial Products	Operating Materials & Supplies	-151.66
03/31/2014	6507	Cablevision	Utilities	-247.83
03/31/2014	6508	Verizon Wireless	Utilities	-215.96
03/31/2014	6509	Township of Hanover	Gasoline	-354.35
03/31/2014	6510	Home Depot Credit Services	Operating Materials & Supplies	-267.78
03/31/2014	6511	BP	Fuel Vouchers	-829.50
03/31/2014	6512	Verizon Wireless	Utilities	-114.03
03/31/2014	eft	Board of Fire Commissioners	Employee Payroll	-14,618.48
04/07/2014	6513	Nestle Pure Life Direct	Water	-8.99
04/07/2014	6514	STAPLES CREDIT PLAN	Office Supplies	-187.86
04/07/2014	6515	Parker Publications	Advertising	-52.44
04/07/2014	6516	J C P & L	Utilities	-598.58
04/07/2014	6517	POSTMASTER	Office Supplies	-98.00
04/07/2014	6518	PSE&G	Utilities	-483.00
04/07/2014	6519	Police & Firemen's Insurance Association	Police & Fire Insurance	<u>-453.24</u>
				-
				134,847.03

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Cobane and passed by the following vote;  
 AYES: M. Mihalko, Barz, J. Mihalko, & Cobane  
 ABSENT: Hansch  
 NAYS: None

The meeting was adjourned at 8:26.  
 Respectfully submitted:

*Janet Gant Hammond,*  
*Board Assistant*