

**MINUTES - REGULAR MEETING**

**August 12, 2013**

Vice-Chairman Barz called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present:, Commissioners Barz, J. Mihalko, & Cobane

Absent: M. Mihalko & Hansch

Also Present: Chief Cortright, & George Coppola, liaison to the Township Committee

At this time the Vice-Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The vice-chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

Balance On Hand - June 30, 2013	<b>\$211,599.88</b>
July Checks	(\$87,118.79)
Check Image Fee	(\$2.00)

**Deposits for the Month of July 2013**

3-M	Permits & Fees	\$42.00
3-M	Permits & Fees	\$42.00
State of NJ - Uniform Fire Safety Act	3rd Quarter rebate	\$11,630.44
Registration Fees		\$275.00

**Balance on Hand, July 31, 2013**

**\$136,468.53**

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## **TD Bank Money Market**

Balance on Hand July 31, 2013

**\$2,833.46**

## **Payroll Checking Account # 7859643251**

### **TD Bank**

Balance on Hand July 31, 2013

**\$747.75**

## **Active Assets Account #615 108684 107**

### **Morgan Stanley/Smith Barney**

Balance on Hand July 31, 2013

**\$1,015,379.10**

Checks Submitted This Month's Meeting

**\$100,151.48**

## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. Cobane. It was passed by the following vote:

AYES: Barz, J. Mihalko, Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

### **Supplies, Equipment, and Maintenance**

- Supplies were purchased from Politi Auto Parts.
- Fire Fighters repaired two SCBA packs and one SCBA bottle.
- Minerva Cleaners repaired and cleaned 4 sets of gear.
- Supplies were purchased from Firefighter 1.

### **Apparatus**

- The on board generator is not working. Bob Krygoski installed an electric line so we can use a portable generator to power work lights and the cord reel. Estimates to repair the generator is \$5,260.00 or to replace the entire generator \$12,680.00. At this time I do not believe that we should make these repairs and continue to work off of the portable generator.
- A lawyer from KME contacted me 2 weeks ago regarding the letter that we sent for Engine 81. KME has sent out a Mechanical Engineer who specializes in failure of materials to look at the engine. Mr. Richard Roberts Ph.D. who works for Lucius Pitkin, Inc. in New York City came out on last Thursday to look at the engine and asked for a sample of the frame be cut out and sent to him so he can analyze the metal. On Friday the mechanic from First Priority was hereto work on Engine 83 and cut out a 3 inch wide section of the frame and will be sending it to Mr. Roberts. A report will follow.

### **Training**

- Training topics for the month of July were vehicle extrication and water rescue. The first extrication class was a classroom session while the second was a practical exercise.
- No training drills for the month of August.

### **Purchases**

- No purchase requests.

### **Fire Prevention**

- (32) Inspections / re-inspections were conducted last month and \$84.00 dollars in permits were collected.

### **EMS**

- (27) Calls were answered last month and we assisted with 1 transport assist.

## **Fire**

- (41) Calls were answered last month.

## **Other Matters and Announcements**

- Matt Downey completed FF1.
- We have 2 juniors in the Junior Firefighting class at the Fire Academy.
- Everything is all set for Inspection Day. Maintenance drills will begin on Tuesday August 20, 2013.
- Hanover Township Day is on Saturday September 7, 2013 from noon-5pm. Rain date is Sunday September 8, 2013.
- Met Life is having an employee Health and Fitness fair on September 25, 2013. They invited us to be there have a table set up with information regarding the organization. We will also have the fire extinguisher training system set up that we receive through the regional grant a few years back for their employees to see what it is like to use an extinguisher.
- I made contact to a State Trooper who handles the distribution of money for Hazard Mitigation regarding the relocation of the firehouse. I was put in touch with them from Sandy Oliver from Bayer who we met with a few months ago.
- Bayer has over 700 employees on site and is looking to open 3 floors in the next building sometime around Labor Day.
- There will be a personnel meeting tomorrow evening. We have one new member coming in and a few members internally moving from junior to probationary and probationary to regular memberships.

## **COMMUNICATIONS**

- Nothing at this time

## **COMMITTEE REPORTS**

**Personnel:** Anthony Rapa – New junior member starting tomorrow.

**Building:** Nothing at this time. All OK.

**Apparatus:** #83 Generator quit. \$5,000 to repair. \$12,000 new.

**Insurance:** Nothing at this time.

**Dinner:** All good.

**First Aid:** It was reported that EMS responded to 22 calls this month, and St. Clare's will be getting back to us with prices.

There is a meeting with the relocation meeting about the firehouse on August 22<sup>nd</sup>.

## **FIRE COMPANY AND RELOCATION:**

Nothing at this time.

## **OLD BUSINESS**

Nothing at this time

## **NEW BUSINESS**

A motion was made to transfer funds into the construction account at Provident Bank. The motion was made by Comm. J. Mihalko and seconded by Comm. Barz. It passed by the following vote;

AYES: Barz, J. Mihalko, Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

George Coppola urged everyone to come out to vote this week.

## **PUBLIC PART OF THE MEETING**

There were 4 members of the public in attendance.

### **BILLS**

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Cobane and was carried by the following vote:

AYES: Barz, J. Mihalko, Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

07/01/2013	6082	Home Depot Credit Services	Operating Materials & Supplies	-22.99
07/01/2013	6083	Lifesavers, Inc.	Training Income	-340.98
07/01/2013	6084	Galls Inc.	Uniforms and Personal Equipment	-149.98
07/01/2013	6085	Politi Auto Parts	Operating Materials & Supplies	-85.94
07/06/2013	6086	Township of Hanover	-SPLIT-	-392.46
07/06/2013	6087	STAPLES CREDIT PLAN	Office Supplies	-161.27
07/06/2013	6088	Fire Fighters Equipment Company Inc.	SCBA	-119.26
07/06/2013	6089	Verizon Wireless	Utilities	-114.03
07/06/2013	6090	Hanover Sewerage Authority	Utilities	-110.06
07/06/2013	6091	Whippany Fire Company	Rentals / Training	-5,300.00
07/10/2013	6092	Liberty Mutual Insurance Group	Workers Compensation Membership Dues & Subscriptions	-4,522.03
07/10/2013	6093	Whippany Rotary Club	Subscriptions	-205.00
07/10/2013	6094	J C P & L	Utilities	-35.15
07/10/2013	6095	Atlantic Corporate Health	Medical	-366.00
07/15/2013	eft	Board of Fire Commissioners	Employee payroll	-14,027.64
07/15/2013	6096	Hanover Twp Bureau of Fire Prevention	Joint Purchase Agreements	-5,000.00
07/15/2013	6097	Fire Fighters Equipment Company Inc.	SCBA	-47.90
07/15/2013	6098	US Postal Service	Office Supplies	-100.00
07/15/2013	6099	J C P & L	Utilities	-3.25
07/24/2013	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,713.71
07/24/2013	6100	State of New Jersey - Division of Pension	Pension Expense	-54.40
07/24/2013	6101	First Priority Emergency Vehicles	Engine 83	-3,451.45
07/24/2013	6102	Morristown Medical Group	Medical	-955.00
07/24/2013	6103	PSE&G	Utilities	-1,537.49
07/24/2013	6104	Batteries Plus	Batteries	-25.92
07/24/2013	6105	US Bank Equipment Finance	Copy Machine lease	-255.00
07/24/2013	6106	Parker Publications	Advertising	-93.47
07/24/2013	6107	Police & Firemen's Insurance Association	Police & Fire Insurance	-452.72
07/24/2013	6108	Township of Hanover	Diesel	-205.95
07/24/2013	6109	Witmer Associates, Inc	Helmets	-249.56
07/24/2013	6110	Standard Insurance Co	Life Insurance	-1,751.60
07/30/2013	6111	Verizon Wireless	Utilities	-216.77
07/30/2013	6112	Cablevision	Utilities	-242.82
07/30/2013	6113	BP	Fuel Vouchers	-693.35
07/30/2013	6114	Firefighter One, LLC	Operating Materials & Supplies	-658.35
07/30/2013	6115	Whippany Fire Company	Other Rentals	-5,000.00
07/30/2013	6116	Liberty Mutual Insurance Group	Workers Compensation	-8,190.41
07/30/2013	eft	Board of Fire Commissioners	Employee payroll	-13,692.07

07/30/2013	eft	PERS	Pension Expense	-1,805.46
07/30/2013	eft	PFRS	Pension Expense	-8,740.85
07/31/2013	6117	Morristown Tire Co.	Car 202	-28.50
08/01/2013	6118	Politi Auto Parts	Operating Materials & Supplies	-14.60
08/12/2013	6119	Brunners Garage	Car 201	-127.25
08/12/2013	6120	J C P & L	Utilities	-2,234.16
08/12/2013	6121	Fire Fighters Equipment Company Inc.	SCBA	-106.09
08/12/2013	6122	Verizon Wireless	Utilities	-114.03
08/12/2013	6123	Home Depot Credit Services	Operating Materials & Supplies	-105.23
08/12/2013	6124	Morristown Medical Group	Medical	-875.00
08/12/2013	6125	Minerva Cleaners	Gear Cleaning	-1,048.50
08/12/2013	6126	Witmer Associates, Inc	Helmets	-53.00
08/12/2013	6127	Liberty Mutual Insurance Group	Workers Compensation	-8,336.85
08/12/2013	6128	Nestle Pure Life Direct	Water	-17.98
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				<u>100,151.48</u>

At this time the Board went into Executive Session.  
Discussed EMS and personnel.

8:55 - The Board came out of Executive Session. At this time, Comm. J. Mihalko made a motion to adjourn.

The motion was seconded by Comm. Barz and passed by the following vote;

AYES: Barz, J. Mihalko, Cobane

ABSENT: M. Mihalko & Hansch

NAYS: None

The meeting was adjourned at 8:55.

Respectfully submitted: Janet Gant Hammond, Board Assistant