

**MINUTES - REGULAR MEETING**

**March 11, 2013**

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, J. Mihalko, Cobane & Hansch

Absent: Barz

Also Present: Chief Cortright & Chief Davidson

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

**MINUTES OF THE LAST MEETING**

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: Barz

NAYS: None

**TREASURER'S REPORT**

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: Barz

NAYS: None

**General Checking Account #7859643244**

**TD Bank**

|                                    |                     |
|------------------------------------|---------------------|
| Balance On Hand - January 31, 2013 | <b>\$430,675.09</b> |
| February Checks                    | (\$60,237.62)       |

**Deposits for the Month of February 2013**

|                            |                              |              |
|----------------------------|------------------------------|--------------|
| Township of Hanover        | False alarms - January       | \$450.00     |
| Township of Hanover        | District Taxes - 1st quarter | \$150,000.00 |
| Hanover Sewerage Authority | Permits & Fees               | \$1,036.00   |
| Jersey Mikes               | Permits & Fees               | \$42.00      |
| Uncle Vinny's              | Permits & Fees               | \$42.00      |
| Police & Fire Insurance    | Overpayment                  | \$17.68      |
| Stephen Gould              | Permits & Fees               | \$42.00      |
| Registration Fees          |                              | \$7,550.00   |
| Interest                   | TD Bank                      | \$15.42      |

**Balance on Hand, February 28, 2013** **\$529,632.57**

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## **TD Bank Money Market**

Balance on Hand February 28, 2013

**\$2,831.49**

## **Payroll Checking Account # 7859643251**

### **TD Bank**

Balance on Hand February 28, 2013

**\$748.56**

## **Active Assets Account #615 108684 107**

### **Morgan Stanley/Smith Barney**

Balance on Hand February 28, 2013

**\$685,592.71**

Checks Submitted This Month's Meeting

**\$75,393.95**

## **CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS**

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Cobane and seconded by Comm. J. Mihalko. It was passed by the following vote:

AYES: M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: Barz

NAYS: None

### **Supplies, Equipment, and Maintenance**

- Equipment was purchased from the Firestore.com.
- Office supplies were purchased at Staples.

### **Apparatus**

- The Air Dryer on the Rescue was replaced.

### **Training**

- Training topics for the month of March will be metering, water rescue and RIC.
- Training topics for the month of February were pump ops refresher and CEVO

### **Purchases**

- I want to have Fire Fighters upgrade 10 packs with intergraded PASS alarms. \$690.30 for each pack totaling \$6903.00. State Contract Price.

### **Fire Prevention**

- (65) Inspections / re-inspections were conducted last month and \$1,204.00 dollars in permits were collected.

### **EMS**

- (26) Calls were answered last month and we assisted with 1 transport.

### **Fire**

- (44) Calls were answered last month.

### **Other Matters and Announcements**

- Joe Mihalko and Ken Jubinski have started firefighter 2 class.
- Dispatch desk upgrade is supposed to start today.
- Bayer should be opening Phase 1 of the project sometime in late April or early May. We are going to do a walk through in April.
- We assisted the high school with their spring musical again this year.
- The radio system upgrading and Narrow Banding is moving forward.

## **COMMUNICATIONS**

- Thank you letter from the Nicastro family on Polhemus Drive along with a donation.
- Thank you letter from family at 10 Woodfield Drive.

## **COMMITTEE REPORTS**

**Personnel:** Paul Jankewicz – tomorrow night’s meeting, moving up.

**Building:** No clock.

**Apparatus:** Nothing at this time.

**Insurance:** Nothing new at this time.

**Dinner:** Nothing at this time.

**First Aid:** It was reported that EMS responded to 26 calls this month, and 1 transport. That makes 58 for the year and 3 transports.

Kevin Herbert registered for the EMT course.

We have 10 total EMTs – 3 career and 7 volunteer.

**Cedar Knolls:** Nothing at this time.

## **LIASIONS:**

**TOWN** – Voting for proposal to fix HS fields is tomorrow from 7-9 pm

April 13<sup>th</sup> is Little League opening day.

Hanover Township Day is September 7<sup>th</sup>

Application for Lowes to go into intersection of Hanover Ave and Ridgedale.

Also received application for Quick-Check gas station on Route 10 and Jefferson.

Application for Wegman’s to go off Route 10 on North side of Ridegdale Ave.

## **FIRE COMPANY AND RELOCATION:**

Meeting tomorrow night – courtesy review with the Planning board.

## **OLD BUSINESS**

Nothing at this time.

## **NEW BUSINESS**

\*At this time, a motion was made by Comm. Hansch to refund the 2013 registration fee for Final Round Boxing as they are closing their business. The motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: Barz

NAYS: None

## **ELECTION RESULTS:**

Michael Mihalko – 114 votes

Ron Barz – 99 votes

Robert Johnston – 60 votes

The budget with \$900,000.00 being raised by taxation passed with 103 votes for and 35 against.

The Board determined that they would keep the board positions the same.

- A motion was made to act on the Chief's request that we purchase 10 packs with integrated PASS alarms. State contract price is \$6903.00. The motion was made by Comm. Mike Mihalko that we go ahead and purchase these. The motion was seconded by Comm. Cobane and passed by the following vote:
- AYES: M. Mihalko, J. Mihalko, Cobane & Hansch
- ABSENT: Barz
- NAYS: None

At this time, the Secretary, Comm. Cobane handed in the resolutions for the coming year. They are attached to these minutes. They were all voted on and accepted, as follows:

A Resolution naming the meeting schedule for the year 2013-2014. Meeting dates will be: April 8, May 13, June 10, July 08, August 12, September 9, October 14, November 11, December 9 of 2013 and January 13, February 10, and March 10<sup>th</sup> of 2014.

A Resolution naming the Hanover Eagle and/or the Daily record as the official newspapers of the Board for 2013-2014.

A Resolution naming Vince Montenino as the auditor for the Board for 2013-2014.

A Resolution naming TD Bank as the official depository of the Board for 2013-2014.

A Resolution naming Joseph O'Toole, Counselor-at-Law, for our legal services for the year 2013-2014

If, in the future we decide to switch any of the above, for example, a new attorney or newspaper, it may be done with a motion and vote.

\*The motion to accept all the above resolutions was made by Comm. J. Mihalko and seconded by Comm. Cobane. It passed by the following vote:  
 AYES: M. Mihalko, J. Mihalko, Cobane & Hansch  
 ABSENT: Barz  
 NAYS: None

Chief Davidson shared his legal information - District No. 3 uses Richard Brazlow for their fire needs, Steve Trimboli for labor, and Anthony Bucco, Jr. for other items as needed.

\*A motion was made by Comm. M. Mihalko to transfer \$330,000 from the main account to the Morgan Stanley account. The motion was seconded by Comm. J. Mihalko and passed by the following vote:  
 AYES: M. Mihalko, J. Mihalko, Cobane & Hansch  
 ABSENT: Barz  
 NAYS: None

\*A motion was made to take monies from the Morgan Stanley account and put into 4 separate CDs for \$200,000 each. They would be staggered to come due in 3, 6, 9, & 12 month intervals. When the first one comes due, we reinvest it for a year and thus, always have money at hand. The motion was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It was passed by the following vote:  
 AYES: M. Mihalko, J. Mihalko, Cobane & Hansch  
 ABSENT: Barz  
 NAYS: None

At this time, Chief Davidson was asked about the rumor that a letter was going out to Whippany residents and that they were going to be balance billed for First Aid services.

He answered that it was true. By law, anyone who doesn't reside and pay taxes to District No. 3 has to pay for ambulance service. The Federal Government DOES allow an exemption for District No. 3 because they pay taxes to that district.

They have to bill Whippany at least 3 times. And if it were to be dropped after that, it would have to be written off at a meeting. Otherwise it is insurance fraud.

By law, they have to accept Medicare and Medicaid also.

## **PUBLIC PART OF THE MEETING**

Congratulations to Ron and Mike on their re-election.

There were 4 members of the public in attendance.

## **BILLS**

Comm. J. Mihalko moved that the following bills be paid. The move was seconded by Comm. Cobane and was carried by the following vote:

AYES: M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: Barz

NAYS: None

|            |      |  |                                 |           |
|------------|------|--|---------------------------------|-----------|
| 02/01/2013 | 5909 | Home Depot Credit Services               | Operating Materials & Supplies  | -211.90   |
| 02/01/2013 | 5910 | Black Meadows Mutual Aid Association     | Membership Dues & Subscriptions | -100.00   |
| 02/01/2013 | 5911 | Politi Auto Parts                        | Operating Materials & Supplies  | -53.01    |
| 02/01/2013 | 5912 | Florham Park Hardware                    | Operating Materials & Supplies  | -74.93    |
| 02/01/2013 | 5913 | McNeil & Company                         | Insurance Premiums              | -5,424.75 |
| 02/04/2013 | 5914 | Finish Line Car Wash                     | Car Washes                      | -13.00    |
| 02/04/2013 | 5915 | All Jersey Garage Doors                  | Building Maintenance            | -425.00   |
| 02/04/2013 | 5916 | Witmer Associates, Inc                   | Operating Materials & Supplies  | -615.43   |
| 02/04/2013 | 5917 | Whippany Fire Company                    | Rentals                         | -5,300.00 |
| 02/04/2013 | 5918 | STAPLES CREDIT PLAN                      | Office Supplies                 | -1,425.93 |
| 02/04/2013 | 5919 | Witmer Associates, Inc                   | Hoses                           | -129.49   |
| 02/07/2013 | 5920 | Police & Firemen's Insurance Association | Police & Fire Insurance         | -470.40   |
| 02/07/2013 | 5921 | Lil' Dan's Pizza                         | Operating Materials & Supplies  | -120.00   |
| 02/07/2013 | 5922 | J C P & L                                | Utilities                       | -710.38   |
| 02/07/2013 | 5923 | PSE&G                                    | Utilities                       | -367.00   |
| 02/11/2013 | 5924 | Township of Hanover                      | Gasoline                        | -376.21   |
| 02/11/2013 | 5925 | Township of Hanover                      | Diesel                          | -666.88   |
| 02/13/2013 | 5926 | Morristown Memorial                      | Medical                         | -1,319.00 |
| 02/13/2013 | 5927 | PSE&G                                    | Utilities                       | -202.52   |
| 02/13/2013 | 5928 | Shell Fleet                              | Fuel Vouchers                   | -447.00   |
| 02/13/2013 | 5929 | Nestle Pure Life Direct                  | Water                           | -32.98    |
| 02/15/2013 | 5930 | Elizabeth Lori                           | Elections                       | -125.00   |
| 02/15/2013 | 5931 | Joseph Makowski                          | Elections                       | -125.00   |
| 02/15/2013 | 5932 | Patricia Cobane                          | Elections                       | -125.00   |
| 02/15/2013 | 5933 | STEPHEN GOLDBLATT                        | Elections                       | -175.00   |
| 02/15/2013 | 5934 | Witmer Associates, Inc                   | Helmets                         | -328.49   |
| 02/15/2013 | eft  | Board of Fire Commissioners              | Employee Payroll                | 15,109.25 |
| 02/15/2013 | 5946 | NJ Career Chiefs Association             | Membership Dues & Subscriptions | -250.00   |
| 02/19/2013 | 5935 | Standard Insurance Co                    | Life Insurance                  | -1,751.80 |
| 02/19/2013 | 5936 | Fire Fighters Equipment Company Inc.     | Operating Materials & Supplies  | -3,516.40 |
| 02/19/2013 | 5937 | Parker Publications                      | Advertising                     | -71.15    |

|            |      |  |  |           |
|------------|------|--|--|-----------|
| 02/19/2013 | 5938 | BP                                       | Fuel Vouchers  | -539.52   |
| 02/19/2013 | 5939 | Whippany Fire Company                    | Rentals  | -5,000.00 |
| 02/19/2013 | 5940 | Robert Cobane                            | Elections  | -22.47    |
| 02/19/2013 | 5941 | Harland Clarke                           | Office Supplies  | -43.25    |
| 02/19/2013 | 5942 | US Bank Equipment Finance                | Copy Machine lease   | -255.00   |
| 02/22/2013 | 5943 | Batteries Plus                           | Batteries  | -51.99    |
| 02/22/2013 | 5944 | Janet Gant-Hammond                       | Operating Materials & Supplies                                       | -40.00    |
| 02/22/2013 | 5945 | Joseph Cortright                         | Operating Materials & Supplies                                       | -84.80    |
| 02/28/2013 | eft  | Board of Fire Commissioners              | Employee Payroll   | 14,037.69 |
| 02/28/2013 | eft  | Bank error                               | Registration Fees  | -100.00   |
| 03/01/2013 | 5947 | Township of Hanover                      | Diesel   | -99.05    |
| 03/01/2013 | 5948 | Cablevision                              | Utilities  | -242.82   |
| 03/01/2013 | 5949 | Witmer Associates, Inc                   | Boots  | -446.92   |
| 03/01/2013 | 5950 | Chief Supply Corp.                       | Operating Materials & Supplies<br>Membership Dues &<br>Subscriptions | -256.78   |
| 03/01/2013 | 5951 | NJ State Assoc of Fire Districts         | Operating Materials & Supplies                                       | -300.00   |
| 03/01/2013 | 5952 | Politi Auto Parts                        | Operating Materials & Supplies                                       | -46.95    |
| 03/04/2013 | 5953 | CF Services                              | Repairs and Maintenance  | -3,007.13 |
| 03/04/2013 | 5954 | Home Depot Credit Services               | Operating Materials & Supplies                                       | -113.58   |
| 03/04/2013 | 5955 | Verizon Wireless                         | Utilities  | -456.03   |
| 03/07/2013 | eft  | NJ Division of Pensions & Benefits       | Medical Benefits<br>Membership Dues &<br>Subscriptions               | -7,713.71 |
| 03/07/2013 | 5956 | Lexis-Nexis                              | Operating Materials & Supplies                                       | -211.00   |
| 03/07/2013 | 5957 | Firefighter One, LLC                     | Operating Materials & Supplies                                       | -198.00   |
| 03/07/2013 | 5958 | Police & Firemen's Insurance Association | Police & Fire Insurance  | -452.72   |
| 03/07/2013 | 5959 | STAPLES CREDIT PLAN                      | Office Supplies  | -402.11   |
| 03/07/2013 | 5960 | PSE&G                                    | Utilities  | -367.00   |
| 03/07/2013 | 5961 | DC Express                               | Elections  | -95.00    |
| 03/11/2013 | 5962 | J C P & L                                | Utilities  | -747.53   |
|            |      |  |  | -         |
|            |      |  |  | 75,393.95 |

Comm. J. Mihalko made a motion to adjourn.

The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: M. Mihalko,, J. Mihalko, Cobane & Hansch

ABSNET: Barz

NAYS: None

The meeting was adjourned at 8:23.

Respectfully submitted: Janet Gant Hammond, Board Assistant