

MINUTES - REGULAR MEETING

December 9, 2013

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

Absent: None

Also Present: Chief Cortright, Chief Davidson, and Township Liaison, George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. There was a correction necessary on the number of commissioners present which will be fixed. Comm. J. Mihalko made a motion to accept last month's minutes with the corrections in place. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - October 31, 2013

\$247,084.03

November Checks

(\$58,209.70)

Deposits for the Month of November 2013

Registration fees		\$75.00
Red Bull Arena	Permits & Fees	\$42.00
United Jewish Communities	Permits & Fees	\$42.00
Mark Trece, Inc.	Permits & Fees	\$42.00
Galls, Inc.	refund/overpayment	\$256.93
Bushes Garden center	Permits & Fees	\$42.00
Masda Corp	Permits & Fees	\$42.00

Balance on Hand, November 30, 2013

\$189,416.26

TD Bank Money Market

Balance on Hand November 30, 2013

\$2,833.46

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand November 30, 2013

\$747.75

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand November 30, 2013

\$816,592.93

Provident Bank

Balance on Hand November 30, 2013

\$167,964.92

Checks Submitted This Month's Meeting

\$128,337.83

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It was passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Home Depot.
- Office supplies were purchased from Staples.
- Tasc Fire Apparatus repaired 10 lengths of hose.
- Do It Yourself repaired a chain saw.

Apparatus

- Unit 86 was repaired at Florham Park Transmission. Brunner's Garage also replaced the rear shocks on this truck.

Training

- Training for the month of December we will be going to the Fire Academy this Thursday. It is a makeup from last month that was cancelled due to the weather.

Purchases

- The ladders that were requested to be purchased last month came in and are installed on the 2 engines. The old ladders for now are in the storage trailer at Pioneer Freight. I would like to recommend that we create a Gov Deals account which is an on line auction so we can sell the ladders and other equipment that we no longer use.

Fire Prevention

- (28) Inspections / re-inspections were conducted last month. We collected \$252.00 in permit fees.

EMS

- (28) Calls were answered last month and we assisted with 5 transports.

Fire

- (48) Calls were answered last month.

Other Matters and Announcements

- I completed a grant application with Bayer for the purchase of a new Thermal Imaging Camera.
- I applied to FEMA through the Firefighters Assistance Grant for a Quint to replace Engine 81. I spoke to the officers and career staff regarding this request and we all felt it was best to apply for an apparatus. I spoke to Chief Davino from East Hanover regarding this request since they received a grant last year to replace their aerial. I met with a salesman from Pierce and will be meeting with a salesman from Ferrara.
- Bayer has a TCO for their facility.
- Clothing Allowance has been completed and checks are ready for signatures.
- I contacted 2 companies that repair generators. I am waiting for their reports and quotes to fix the generator on Engine 83.
- CF Services will perform yearly maintenance this month on the apparatus.
- Jonathon Kelly completed the Rapid Intervention Crew/Safety and Survival class last month.
- Last month we had 4 new junior members join. No new members joining this month.
- I am recommending that Tom Rebyak to be appointed to Deputy Chief and Brian Kelly to Assistant Chief for the year 2014.
- We are assisting the Railroad and the Recreation Department with Santa deliveries.
- We conducted a standby at Veterans Field last month for a helicopter landing for Atlantic Health.
- On behalf of the career staff and volunteer members I would like to thank the Board of Fire Commissioners for their support over the last year.
- We will be assisting Parsippany District 2 as a second RIC Team in their commercial and industrial area in the Lackawanna Drive area, which is off of Route 46 behind the TGI Fridays.

COMMUNICATIONS

- Minutes from the NJ Association of Fire Districts – Every Commissioner received one.
- The budget came back from Trenton – signed.

COMMITTEE REPORTS

Personnel: No new members.

Building: Fire alarm chirping.

Apparatus: Looking at a new generator. Speaking to lawyer re: KME.

Insurance: Reviewing our policies.

Dinner: All good.

First Aid: It was reported that EMS responded to 28 calls this month, 5 transports.

Cedar Knolls: We had a good conversation with them at the joint meeting. We need to meet with them again and sit and talk.

Township: George reported that January 1st is the town's reorganization meeting.

There is an opening on the Board of Adjustments.

He is requesting the year end reports from the chiefs for the reorganization meeting.

Comm. Barz asked George about Whippany Village. How the new ordinance affects it.
George – Same as in the past. Sam still needs 9 ½ acres – still needs a 50' buffer on Route 10 and Troy Hills Rd.

Barz – Sam may have to start all over again.

FIRE COMPANY AND RELOCATION:

Nothing at this time.

OLD BUSINESS

Replacing Car 84 is looking slimmer now that we have to upgrade the radios to the cost of \$25,000.

Mike Mihalko asked if we want to go into our savings for the new vehicle.

Barz – We may have to revisit it at a later date - maybe a month from now or so.

Mike Mihalko – It's good that we're spending the money on the radios in this year so we don't have to worry about it in next year's budget.

At this time Secretary Cobane read the budget. This is the Second reading of the budget.

The amount of the budget for 2014 will be \$1,290,100.00 with \$968,000 to be raised by taxation.

A motion was made by Comm. Cobane to take a roll call vote to approve the budget. The motion was seconded by Comm. J. Mihalko and passed by the following roll call vote:

M. Mihalko – AYE, Barz – AYE, J. Mihalko – AYE, Cobane – AYE, Hansch – AYE

Secretary Cobane remarked that there are petitions available for those wishing to run for the open Fire Commissioner seat next year. They have to be returned by Friday, January 17th.

NEW BUSINESS

A motion was made by Comm. M. Mihalko to fund \$25,000 into the Fire Prevention account for purchase of a radio system. That motion was seconded by Comm. J. Mihalko and passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

A motion was made to move ahead with the firm of Carton & Rudnick in the matter of Engine 81 and KME. They will be sending a strongly worded letter to KME stating that we would like further action from them. The motion was made by Comm. Hansch and seconded by Comm. Barz. It was passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

The Chief recommended that Tom Rebyak be reappointed as Deputy Chief for the year 2014 and that Brian Kelly be reappointed as Assistant Chief for 2014. A motion to accept his recommendations was made by Comm. Cobane and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

PUBLIC PART OF THE MEETING

Mr. Lori asked Comm. M. Mihalko about removing members from our insurance rolls. Mike replied that they have found 1 member who was inactive so far and are still looking at it.

There were 6 members of the public in attendance.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

11/04/2013	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,713.71
11/04/2013	6252	John R. Woytas	Wildwood	-599.00
11/11/2013	6253	Fire Fighters Equipment Company Inc.	SCBA	-6,588.00
11/11/2013	6254	Parker Publications	Advertising	-12.09
11/11/2013	6255	Daily Record	Advertising	-44.88
11/11/2013	6256	New Jersey Labor Law Poster	Operating Materials & Supplies	-125.50
11/11/2013	6257	J C P & L	Utilities	-749.70
11/11/2013	6258	STAPLES CREDIT PLAN	Office Supplies	-130.47
11/11/2013	6259	PSE&G	Utilities	-424.00
11/11/2013	6260	Police & Firemen's Insurance Association	Police & Fire Insurance	-452.72
11/11/2013	6261	Liberty Mutual Insurance Group	Workers Compensation	-4,668.47
11/11/2013	6262	William Wodynski	Membership Dues & Subscriptions	-45.00
11/11/2013	6263	ACE Com	Operating Materials & Supplies	-69.00
11/15/2013	6264	Do-It-Yourself, Inc.	Operating Materials & Supplies	-37.50
11/15/2013	6265	Township of Hanover	Gasoline / Diesel	-711.38
11/15/2013	6266	Brunners Garage	#86	-405.37
11/15/2013	eft	Board of Fire Commissioners	Employee Payroll	-16,644.15
11/18/2013	6267	Super Foodtown	Operating Materials & Supplies	-111.89
11/18/2013	6268	Tasc Fire Apparatus, Inc.	Hoses	-490.00
11/18/2013	6269	Standard Insurance Co	Life Insurance	-1,736.50
11/18/2013	6270	Firefighter One, LLC	Uniforms and Personal Equipment	-59.99
11/18/2013	6271	About Me	Uniforms and Personal Equipment	-90.00
11/18/2013	6272	Witmer Associates, Inc	Boots	-339.49
11/22/2013	6273	Township of Hanover	Diesel	-72.39
11/22/2013	6274	PSE&G	Utilities	-11.27
11/22/2013	6275	Matthew Bender & Co.	Membership Dues & Subscriptions	-208.89
11/25/2013	6276	Tasc Fire Apparatus, Inc.	Hoses	-349.00
11/25/2013	6277	US Bank Equipment Finance	Copy Machine lease	-255.00
11/25/2013	6278	Cablevision	Utilities	-242.82
11/30/2013	eft	Board of Fire Commissioners	Employee Payroll	-14,821.52
12/02/2013	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,713.71
12/02/2013	6279	Verizon Wireless	Utilities	-215.72
12/02/2013	6280	BP	Fuel Vouchers	-489.00
12/02/2013	6281	Nestle Pure Life Direct	Water	-8.99
12/02/2013	6282	Politi Auto Parts	Operating Materials & Supplies	-16.12
12/02/2013	6283	Home Depot Credit Services	Operating Materials & Supplies	-51.18
12/02/2013	6284	Morris County Transmissions	#86	-1,003.14

12/02/2013	6285	Verizon Wireless	Utilities	-100.08
12/04/2013	6286	Lifesavers, Inc.	Training Income	-130.59
12/04/2013	6287	POSTMASTER	Office Supplies	-92.00
12/04/2013	6288	Township of Hanover	Gasoline / Diesel	-631.68
12/04/2013	6289	Joseph Cortright Morris County Public Safety Training	Operating Materials & Supplies	-340.00
12/04/2013	6290	Acad Morris County Public Safety Training	Training and Education	-150.00
12/04/2013	6291	Acad	Training and Education	-75.00
12/04/2013	6292	Ronald Barz	Commissioners	-2,000.00
12/04/2013	6293	Robert Cobane	Secretary / Commissioner	-2,600.00
12/04/2013	6294	Henry Hansch	Chairman / Commissioner	-2,600.00
12/04/2013	6295	Julie Mihalko	Commissioners	-2,000.00
12/04/2013	6296	Michael Mihalko	Treasurer / Commissioner	-2,600.00
12/04/2013	6297	Tom Rebyak	Training and Education	-600.00
12/04/2013	6298	Brian Kelly	Training and Education	-600.00
12/04/2013	6299	Whippany Fire Company	Other Rentals	-15,000.00
12/06/2013	6300	Walter Kruger	Wildwood	-599.00
12/06/2013	6301	Rios' Engraving	Engraving	-80.00
12/06/2013	6302	STAPLES CREDIT PLAN	Office Supplies	-243.17
12/06/2013	6303	Sam Carbis Services, LLC	Operating Materials & Supplies	-1,281.00
12/06/2013	6304	George Adams	Reimbursement for Expenses/Loss	-256.00
12/06/2013	6305	Ronald Barz	Reimbursement for Expenses/Loss	-987.00
12/06/2013	6306	Ben Bradley	Reimbursement for Expenses/Loss	-466.00
12/06/2013	6307	Fred Brunner	Reimbursement for Expenses/Loss	-165.00
12/06/2013	6308	Anthony Cannillo	Reimbursement for Expenses/Loss	-270.00
12/06/2013	6309	Rob Cobane	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6310	Robert Cobane	Reimbursement for Expenses/Loss	-324.00
12/06/2013	6311	Thomas Cobane	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6312	Michael Cook	Reimbursement for Expenses/Loss	-644.00
12/06/2013	6313	Tim Cook	Reimbursement for Expenses/Loss	-274.00
12/06/2013	6314	Dale Cowley	Reimbursement for Expenses/Loss	-535.00
12/06/2013	6315	Michael Cowley	Reimbursement for Expenses/Loss	-558.00
12/06/2013	6316	Tim Culver	Reimbursement for Expenses/Loss	-462.00
12/06/2013	6317	Anthony Cunder	Reimbursement for Expenses/Loss	-567.00
12/06/2013	6318	Matt Downey	Reimbursement for Expenses/Loss	-452.00
12/06/2013	6319	Chris Gannon	Reimbursement for Expenses/Loss	-242.00
12/06/2013	6320	John Goldberg	Reimbursement for Expenses/Loss	-411.00
12/06/2013	6321	Michael Goldberg	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6322	Jesse Graziano	Reimbursement for Expenses/Loss	-544.00
12/06/2013	6323	John Graziano	Reimbursement for Expenses/Loss	-366.00
12/06/2013	6324	Henry Hansch	Reimbursement for Expenses/Loss	-425.00
12/06/2013	6325	Pauline Heizmann	Reimbursement for Expenses/Loss	-224.00
12/06/2013	6326	Kevin Herbert	Reimbursement for Expenses/Loss	-951.00
12/06/2013	6327	Robert Johnston	Reimbursement for Expenses/Loss	-260.00
12/06/2013	6328	Ken Jubinski	Reimbursement for Expenses/Loss	-1,088.00

12/06/2013	6329	Brian Kelly	Reimbursement for Expenses/Loss	-996.00
12/06/2013	6330	Jonathan Kelly	Reimbursement for Expenses/Loss	-1,060.00
12/06/2013	6331	Tim Kelly	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6332	Jack Koba	Reimbursement for Expenses/Loss	-315.00
12/06/2013	6333	James Kralej	Reimbursement for Expenses/Loss	-535.00
12/06/2013	6334	Robert F Krygoski	Reimbursement for Expenses/Loss	-174.00
12/06/2013	6335	Tim Langdon	Reimbursement for Expenses/Loss	-434.00
12/06/2013	6336	Craig Leaman	Reimbursement for Expenses/Loss	-183.00
12/06/2013	6337	Anthony Lori	Reimbursement for Expenses/Loss	-1,732.00
12/06/2013	6338	Joseph Makowski	Reimbursement for Expenses/Loss	-1,627.00
12/06/2013	6339	Joseph Mihalko, Jr.	Reimbursement for Expenses/Loss	-1,033.00
12/06/2013	6340	Randy Polo	Reimbursement for Expenses/Loss	-498.00
12/06/2013	6341	Tom Rebyak	Reimbursement for Expenses/Loss	-777.00
12/06/2013	6342	Cian Rung	Reimbursement for Expenses/Loss	-402.00
12/06/2013	6343	Derrick Shearer	Reimbursement for Expenses/Loss	-859.00
12/06/2013	6344	Marc Sieka	Reimbursement for Expenses/Loss	-178.00
12/06/2013	6345	Benjamin Willans	Reimbursement for Expenses/Loss	-356.00
12/06/2013	6346	Steve Willans	Reimbursement for Expenses/Loss	-503.00
12/06/2013	6347	Henry Winters	Reimbursement for Expenses/Loss	-599.00
12/06/2013	6348	Thomas Wodynski	Reimbursement for Expenses/Loss	-238.00
12/06/2013	6349	William Wodynski	Reimbursement for Expenses/Loss	-992.00
12/06/2013	6350	Raymond Woytas	Reimbursement for Expenses/Loss	-251.00
12/06/2013	6351	Timothy Woytas	Reimbursement for Expenses/Loss	-160.00
12/06/2013	6352	Ricky Ziccarello	Reimbursement for Expenses/Loss	-548.00
12/09/2013	6353	Batteries Plus	Batteries	-78.93
12/09/2013	6354	J C P & L	-SPLIT-	-654.72
12/09/2013	6355	Water and Sewer Specialties LLC	Hydrants	-850.60
12/09/2013	6356	Finish Line Car Wash	Car Washes	-6.50
				<u>-</u>
				128,337.83

At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. M. Mihalko and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

ABSENT: None

NAYS: None

The meeting was adjourned at 8:24.

Respectfully submitted: Janet Gant Hammond, Board Assistant