

MINUTES - REGULAR MEETING

October 14, 2013

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: Commissioners Barz, J. Mihalko, M. Mihalko, & Hansch

Absent: Cobane

Also Present: Chief Cortright, Chief Davidson, & George Coppola, liaison to the Township Committee

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. J. Mihalko moved that we accept the Treasurer's Report. Comm. Hansch seconded the move and it was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

General Checking Account #7859643244

TD Bank

| | |
|-----------------------------------|---------------------|
| Balance On Hand - August 31, 2013 | \$231,922.44 |
| September Checks | (\$63,160.76) |

Deposits for the Month of September 2013

| | | |
|----------------------------|---------------------------|------------|
| Hanover Sewerage Authority | Training income / CPR | \$62.00 |
| GE Aviation | Permits & Fees | \$42.00 |
| JCC | Training Income | \$990.00 |
| Atlantic Health | Permits & Fees | \$42.00 |
| Township of Hanover | Training income / CPR | \$340.98 |
| Township of Hanover | JCC donation | \$5,000.00 |
| Township of Hanover | District Taxes-Supplement | \$2,197.00 |
| Add in Voided Check #6170 | | \$84.58 |

Balance on Hand, September 30, 2013

\$177,520.24

TD Bank Money Market

Balance on Hand September 30, 2013

\$2,833.46

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand September 30, 2013

\$747.75

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand September 30, 2013

\$815,859.97

Provident Bank

Balance on Hand September 30, 2013

\$167,964.92

Checks Submitted This Month's Meeting

\$92,182.86

Comm. Mihalko also reported that 1 CD at Morgan Stanley has come due. We funded the Building Account; we paid some of the bills given to us by the Company. Do we want to put the CD in for a year? Or part of it?

We have some money in the operating account – We may not need money before another CD comes due. We need to figure out how much more we need to put into the construction account.

Mike's recommendation is to put the \$200,000 back in for another year. We have money in the regular account and there's money in our construction account. Either one could be used if something came up where we really needed it before the next CD due date, which is 3 months. Any bill we get, we can drag our feet on for 3 months.

A motion was made to roll over the CD for another 1 year period. That motion was made by Comm. J. Mihalko and seconded by Comm. M. Mihalko. It passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. J. Mihalko and seconded by Comm. Barz. It was passed by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

Supplies, Equipment, and Maintenance

- Supplies were purchased from Politi Auto Parts.
- Equipment was purchased from Firefighter One.
- Supplies were purchased from Home Depot.
- Batteries were purchased from Continental Fire for the Bullard Thermal Imaging Camera.
- State Line Fire and Safety serviced our Hurst equipment.
- Six sets of gear were cleaned and repaired.
- Fail Safe Hose Testing performed the yearly test on all of our hose. We had a few lengths fail and are in the process of getting them repaired and retested.
- Technical Fire performed the yearly test on the three engines.
- Clean Air Company performed a yearly inspection and made repairs to the vehicle exhaust system.

Apparatus

- Vehicles 86 had a tune up completed at Brunner's.

Training

- Training for the month of September were Search and Rescue and Hose Line Advancement.
- Drills for the month of October we will be conducting a ladder drill and ventilation drill. We will also be attending a training drill at the airport at the end of the month.

Purchases

- No purchase requests for the month. The turnout gear that was ordered has arrived and I am in the process of handing it out.
- Fire Prevention material has been delivered.

Fire Prevention

- (22) Inspections / re-inspections were conducted last month.

EMS

- (17) Calls were answered last month and we assisted with 0 transports.

Fire

- (36) Calls were answered last month.

Other Matters and Announcements

- We participated with the Bayer Whippany River clean up last week. It was a great public relations opportunity with Bayer and their employees.
- The yearly Fire Prevention classes at the schools have started. There is a schedule in the day room for everyone to see if volunteers need extra credit.
- Fire Fighter One came down last Wednesday and demonstrated new Thermal Imaging Cameras for us. The career staff and both volunteer chiefs were in attendance. Fire Fighter one will attend one of the training sessions at the Fire Academy next month so the guys get a chance to use them and give us their feedback. At this time I am seeking this piece of equipment to be donated to the department.
- Engine 81 was picked up by KME on Saturday October 5th.
- One member resigned last month.
- I gave out 3 membership applications last month.
- St. John's Church had their grand opening on September 21, 2013.

COMMUNICATIONS

- Relief Association minutes were distributed

COMMITTEE REPORTS

Personnel: We had 2 resignations – Tseles & Poulter.

Building: Bob Krygoski is going to have the building inspected.

Apparatus: Status Quo.

Insurance: Nothing at this time.

Dinner: All good.

First Aid: It was reported that EMS responded to 17 calls this month, 0 transports.

FIRE COMPANY AND RELOCATION:

The Pancake fundraiser went great. There was talk of lowering the price for children next year to enable more families to come out.

TOWNSHIP:

George Coppola reported the following:

The oldest living Medal Of Honor winner just passed away and that's why the flag was at half-mast.

They are doing a study on sidewalks on Reynolds and Parsippany road due to the number of kids who walk to Quick-Check and Pine Plaza.

Cleanup of the Whippany River – they pulled out a half ton of debris.

They are looking into a road behind Bayer out to Algonquin.

Wegmann's is almost all set.

They are paving Eden Lane by Whippany road.

New ordinance allows developer to develop behind firehouse with fewer restrictions. Hoping to speed things along.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Chief Reported:

Wednesday is Bayer ribbon cutting ceremony – by invitation only.

Water Rescue Training and Recertification – Firefighter One is running a small class @ \$325 / head. He would like to send 7 guys. It's a 2 day class. Some will re-certify and others will bring up to next level.

Gas vouchers – Looking into money orders or prepaid cards. Will check with TD Bank about free money orders. Janet will get an average of just how many guys get JUST the \$10 for truck checks and not make the percentage voucher.

Fire Commissioners from Pine Brook / Montville asked Chief about what we do for incentives. He may go talk to them and help them. He will speak about the LOSAP program also, which they had many questions about.

With some of the donations that have recently come in, can we look into some Swift Water items to be updated and replaced? Can we look at a used boat? It's from 1962. Boonton is selling one. It could be our backup boat. Our boat is hard to get up on the roof rack. The Chief will get a cost from Boonton.

Josh has a T-shirt order going in soon.

The FBLA also has pink Breast Cancer Awareness T shirts available for \$15.

We have a Budget Meeting on Monday the 28th with Vince Montenino.

PUBLIC PART OF THE MEETING

Nothing at this time.

There were 0 members of the public in attendance.

BILLS

Comm. Barz moved that the following bills be paid. The move was seconded by Comm. M. Mihalko and was carried by the following vote:

AYES: Barz, M. Mihalko, J. Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

| | | | | |
|------------|------|---|--------------------------------|-----------|
| 09/04/2013 | 6160 | Firefighter One, LLC | Operating Materials & Supplies | -117.80 |
| 09/04/2013 | 6161 | Politi Auto Parts | Operating Materials & Supplies | -74.88 |
| 09/04/2013 | 6162 | Batteries Plus | Batteries | -39.98 |
| 09/04/2013 | 6163 | Tom Rebyak | Operating Materials & Supplies | -368.08 |
| 09/09/2013 | 6164 | Witmer Associates, Inc | Helmets | -444.24 |
| 09/09/2013 | 6165 | Florham Park Hardware | Operating Materials & Supplies | -143.17 |
| 09/09/2013 | 6166 | STAPLES CREDIT PLAN | Office Supplies | -231.49 |
| 09/09/2013 | 6167 | Township of Hanover | Diesel | -207.37 |
| 09/09/2013 | 6168 | PSE&G | Utilities | -424.00 |
| 09/09/2013 | 6169 | J C P & L | Utilities | -970.05 |
| 09/09/2013 | 6170 | Cooper Electric Supply | Engine 83 | 0.00 |
| 09/09/2013 | 6171 | Nestle Pure Life Direct | Water | -53.23 |
| | | | | - |
| 09/13/2013 | eft | Board of Fire Commissioners | employee Payroll | 13,707.89 |
| 09/18/2013 | 6172 | Alert-all Corporation | Promotion | -1,330.00 |
| 09/18/2013 | 6173 | Firefighter One, LLC | Operating Materials & Supplies | -8,718.00 |
| 09/18/2013 | 6174 | Johnny's Pizza | Operating Materials & Supplies | -148.43 |
| 09/18/2013 | 6175 | Rios' Engraving | Engraving | -40.00 |
| 09/18/2013 | 6176 | Whippany Fire Company | Other Rentals | -5,000.00 |
| 09/23/2013 | 6177 | PSE&G | Utilities | -11.27 |
| 09/23/2013 | 6178 | Standard Insurance Co | Life Insurance | -1,751.70 |
| 09/23/2013 | 6179 | US Bank Equipment Finance | Copy Machine lease | -255.00 |
| 09/23/2013 | 6180 | SMCMUA | Utilities | -136.55 |
| 09/23/2013 | 6181 | Morristown Medical Group | Medical | -955.00 |
| 09/23/2013 | 6182 | Brunners Garage | Car 202 | -55.25 |
| 09/23/2013 | 6183 | Township of Hanover | Gasoline / Diesel | -663.01 |
| 09/23/2013 | 6184 | Police & Firemen's Insurance Association | Police & Fire Insurance | -452.72 |
| 09/23/2013 | 6185 | Beyer-Warnock Fleet | Operating Materials & Supplies | -49.00 |
| 09/25/2013 | 6186 | First Priority Emergency Vehicles | Special Services-80 | -438.68 |
| 09/25/2013 | 6187 | Cablevision | Utilities | -242.82 |
| 09/25/2013 | 6188 | Safeguard Business Systems | Office Supplies | -118.92 |
| 09/30/2013 | EFT | PFRS | Pension Expense | -8,740.85 |
| 09/30/2013 | EFT | PERS | Pension Expense | -1,831.82 |
| | | | | - |
| 09/30/2013 | EFT | Board of Fire Commissioners | employee Payroll | 15,354.98 |
| 10/01/2013 | 6189 | Verizon Wireless | Utilities | -215.64 |
| 10/01/2013 | 6190 | State of New Jersey - Division of Pension | Pension Expense | -91.87 |

| | | | | |
|------------|------|--|---------------------------------|---------------|
| 10/01/2013 | 6191 | Whippany Fire Company | Other Rentals | -5,000.00 |
| 10/01/2013 | 6192 | BP | Fuel Vouchers | -474.00 |
| 10/01/2013 | 6193 | ACECO Industrial Packaging Co. | Operating Materials & Supplies | -128.40 |
| 10/01/2013 | 6194 | First Priority Emergency Vehicles | Engine 83 | -64.76 |
| 10/01/2013 | 6195 | Hanover Sewerage Authority | Utilities | -110.06 |
| 10/01/2013 | 6196 | Politi Auto Parts | Operating Materials & Supplies | -73.17 |
| 10/01/2013 | eft | NJ Division of Pensions & Benefits | Medical Benefits | -7,713.71 |
| 10/01/2013 | 6197 | Whippany Fire Company | Training and Education | -300.00 |
| 10/01/2013 | 6198 | Batteries Plus | Batteries | -25.92 |
| 10/01/2013 | 6199 | Firefighter One, LLC | Gear Cleaning | -61.00 |
| 10/01/2013 | 6200 | Continental Fire & Safety | Operating Materials & Supplies | -235.54 |
| 10/01/2013 | 6201 | Clean Air Company | Operating Materials & Supplies | -791.20 |
| 10/01/2013 | 6202 | Verizon Wireless | Utilities | -114.03 |
| 10/07/2013 | 6203 | State Line Fire & Safety, Inc. | Operating Materials & Supplies | -505.95 |
| 10/07/2013 | 6204 | McNeil & Company | Insurance Premiums | -6,851.41 |
| 10/07/2013 | 6205 | STAPLES CREDIT PLAN | Office Supplies | -39.99 |
| 10/07/2013 | 6206 | Brunners Garage | #86 | -433.50 |
| 10/07/2013 | 6207 | J C P & L | Utilities | -38.78 |
| 10/07/2013 | 6208 | Division of Fire Safety | Membership Dues & Subscriptions | -240.00 |
| 10/14/2013 | 6209 | PSE&G | Utilities | -435.27 |
| 10/14/2013 | 6210 | Liberty Mutual Insurance Group | Workers Compensation | -1,146.53 |
| 10/14/2013 | 6211 | J C P & L | Utilities | -910.73 |
| 10/14/2013 | 6212 | Fail Safe, Inc. | Hose | -2,365.65 |
| 10/14/2013 | 6213 | ACE Com | Operating Materials & Supplies | -257.00 |
| 10/14/2013 | 6214 | Police & Firemen's Insurance Association | Police & Fire Insurance | -452.72 |
| 10/14/2013 | 6215 | Joseph Cortright | Operating Materials & Supplies | <u>-29.85</u> |
| | | | | - |
| | | | | 92,182.86 |

9:15 At this time the Board went into Executive Session.
Discussed EMS and personnel.

9:25- The Board came out of Executive Session. At this time, Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Barz and passed by the following vote;

AYES: Barz, M. Mihalko, J. Mihalko, & Hansch

ABSENT: Cobane

NAYS: None

The meeting was adjourned at 9:26.

Respectfully submitted: Janet Gant Hammond, Board Assistant

Notes from Executive Session:

9:15

Just a short discussion about the EMS program.

Ron Barz reported that we need to get more information from some of the other parties who may be able to help us.

Executive session ended at 9:25.

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