

MINUTES - REGULAR MEETING

September 10, 2012

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane, & Hansch

Absent: None

Also Present: Chief Cortright, & Chief Davidson. Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes with the revision in place. The move was seconded by Comm. Cobane and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Hansch moved that we accept the Treasurer's Report. Comm. J. Cobane seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

Balance On Hand - July31, 2012	\$218,134.07
August Checks	(\$55,746.74)

Deposits for the Month of August 2012

Registration Fees	Reg Fees	\$325.00
Township of Hanover	False Alarms - July	\$300.00
Morris Co. Power	Permits & Fees	\$42.00
GE Aviation	Permits & Fees	\$42.00
A&A Auto	Permits & Fees	\$331.00
State of New Jersey - 4th Quarter rebate	State Sources:Taxes	\$11,304.46
Mechanical Solutions	Permits & Fees	\$42.00
GE Aviation	Permits & Fees	\$42.00
Tiffany Customer Fulfillment	Permits & Fees	\$42.00
TD Bank - August	Interest Income	\$17.84

Balance on Hand, August 31, 2012

\$174,875.63

TD Bank Money Market

Balance on Hand August 31, 2012 **\$2,830.31**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand August 31, 2012 **\$748.20**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand August 31, 2012 **\$685,558.23**

Checks Submitted This Month's Meeting **\$72,095.63**

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

Supplies, Equipment, and Maintenance

- All hose was tested for the year by Fail Safe Fire Hose Testing.
- Clean Air Company preformed yearly service on the exhaust system for the apparatus.

Apparatus

- Engine 81 had the voltage regulator replaced.
- Engine 83 had the A foam tank level gauge sensor replaced.

Training

- Training for the month of September will be vehicle extrication and Haz Mat
- Training topics for the month of August were:
 - Walk through at the Tiffany's facility.

Purchases

- Engine 83 needs new tires.
 - State contract price from Custom Bandag tires and labor \$3,650.00
- Upgrade to our Inspection Software and equipment. See Attached report for information.

Fire Prevention

- (43) inspections / re-inspections were conducted last month and \$541.00 dollars in permits were collected.

EMS

- (38) calls were answered last month and we assisted with 3 transports.

Fire

- (50) calls were answered last month.

Other Matters and Announcements

- The narrow banding project is still in progress. The FCC has narrow banded our frequency. We now have to worry about reprogramming our equipment and also what equipment needs to be purchased.
- Attached is a manpower report from our maintenance drills. We had 40 different members assist and we averaged 21 members at each drill.

- This weekend is the Firemen's Convention in Wildwood. We will be dispatched along with Cedar Knolls and Morris Plains just as we have been in the past. From noon Thursday till noon Sunday.
- All fire prevention material has been received and schools are starting to make appointments for us to visit them.
- Last month we responded to Morristown Medical Center to assist Morristown FD with a spill in the morgue.
- Our 4 juniors who attended the fire academy over the summer have passed the class. They are Harrison Bamdas, Jesse Graziano, John Goldberg and Chris Gannon.
- As I reported last month the town is participating in a COOP/COG study being hosted by the County. Last month we went and meet with consulting firm who the County hired. All of Hanover Township seems to be in great shape. One thing that I did learn was being able to back up all of our computer data off site in the event of a disaster our data will be safe. We are in the process of doing this.

CHIEF'S COMMENTS

- The tires on 83 are in bad shape. They make nothing but right turns and so, are wearing unevenly also.
Two engines and the Rescue have to have their tires replaced between now and next year. Chris Foer took look at front tires on 83 and suggested we switch them with tires on 81 and just get 6 new tires on 83. This will buy us a few months. The 6 new tires with labor will be \$3,650.
- Al Latanzio approved the insurance for the Air Conditioner, minus the deductible. We already paid a deductible with the original flood claim so we need to question Al on that. Mike will call him.

A motion was made to accept the above Chief's Report. This motion was made by Comm. Cobane and was seconded by Comm. Barz. It was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch
NAYS: None

COMMUNICATIONS

- Minutes from the NJ Association of Fire Districts. Each commissioner received a copy.
- From George: A flyer announcing the Rotary Club dinner for tony McNaughton's retirement on Oct. 5th at the Ukranian Church.

A missive from the NJ State Legislature outlining Assembly Bill 3908 of the 214th Legislature. This will require all municipalities to have a website on the internet and to post such things as Board meeting dates, list of appointed personnel and contact information, budgets, audits, and the names of anyone receiving more than \$17,500 per year from us. A copy of the Bill is attached to these minutes.

COMMITTEE REPORTS

Personnel: Nothing at this time.

Building: Just the Air Conditioning.

Apparatus: Tires mentioned in the Chief's Report.

Insurance: Worker's Comp was reduced.

Dinner: Nothing at this time.

First Aid: It was reported that EMS responded to 38 calls this month, and 3 transports. Brian Kelly completed his EMT training.

LIASIONS:

Town: George: Bayer is coming along nicely. Expected move-in date is March 2013.

- Quik Check got all its town approvals also.
- Post Office – People are upset with service in Morristown - Still no answers from the powers that be.
- George has a mailing list that people can get on. He updates it with information about the town and if you just give him your email address, he will put you on.
- Town is working on promoting a sergeant to lieutenant and a patrolman to sergeant.
- They found lots of problems with the bridge structurally once they got in there. They are still saying November as a completion date.

Cedar Knolls: Comm. Barz asked Chief Davidson if he had any idea when the figures from the soft billing will become public.

Chief Davidson replied that September was the first time they received revenue. All the records are public and you just need to ask for them. We can have access to the monthly report at any time.

When questioned further, Chief Davidson stated that the bills in July were the first that they logged in any money and that was in Sept of 2011.

October was their best month – they got all of the July and August revenue at once.

August was \$30,000 for the month in revenue – or around that. He said not to quote him.

They also have about \$147,000 outstanding in self-pay. And they will just write it off.

Mike Mihalko asked if the money was usable yet.

Chief Davidson said that they had to forecast for the 2012 budget. So they projected \$175,000 in income. So, even if they were to take in \$600,000, we can only use \$175,000. They will have to wait to put the income into the next budget, which is 2013.

The state has a formula for projecting revenue. In 2011, they couldn't apply it because there was no history. In 2012, we used numbers from the 4 months of 2011 that it was in place.

For 2013, it will be the first real budget.

There is also a full year of costs to be entered, as well as income. Our Worker's Comp went up a lot because of this process.

Mike Mihalko – At \$30,000 / month; that's \$360,000 per year to be added to the budget.

Jim – But don't forget 7-8 people Per Diems. Yes, we'll still net something and that's good. But we have to start looking at replacing an ambulance and even a cheap one is \$150,000.

George – Are you still under the 2% cap?

Jim – Yes. Ratables are going up but still, 2% on a million dollars is not what you think.

George – You can't use it toward current expenses anyway. The 2% cap is on the current budget.

Mike Mihalko - Once it's up and rolling, though, you'll see the effect of the 2% everywhere.

Jim – 5 Years from now, that 2% cap will really hurt.

George – There's a lot of municipalities are going to part-time people. It eliminates the vacation, insurance, pension, etc...

Henry Hansch – And on that happy note.....

FIRE COMPANY AND RELOCATION PART OF THE MEETING:

- The Fund Drive is coming up.
- Our lawyer and the Fire Company lawyer are looking at the sale of this house.
- There was a HUGE turnout for Inspection Day. Thanks to all the guys. Everything looked great.
- Also, a good job last night at the scene of a dryer fire, and also to the guys who attended the 911 Memorial Service, where it down poured on everyone.

OLD BUSINESS

The proposed merger is still being discussed. We are working on a letter outlining the direction we're moving in, to be released soon. It needs to be tidied up and then it will go out.

Someone asked about the CPR business. The Chief said that they are trying to get it off its feet.

NEW BUSINESS

*A motion was made by Comm. Hansch that we approve the Chief's request for new tires for engine 83. Six new tires would come to \$3,650.00 from Custom Bandag. That motion was seconded by Comm. Mike Mihalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

*The Fire department has requested use of the apparatus for their annual Fund Drive in October. Comm. Cobane made a motion to approve this request for whatever apparatus the Chief approves of. The motion was seconded by Comm. J. Mihalko. It was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

It was decided to table a motion to upgrade the FIREHOUSE program to the Cloud till it can be examined further.

*A motion was made to allow the use of an apparatus to be designated by the Chief, for a photo shoot in Jersey City to commemorate 911. The motion was made by Comm. Hansch and was seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

PUBLIC PART OF THE MEETING

Nothing at this time.

There were 6 members of the public present.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

08/01/2012	5599	Lil' Dan's Pizza	Operating Materials & Supplies	-170.00
08/01/2012	5601	Toshiba Business Solutions	Operating Materials & Supplies	-55.79
08/01/2012	5602	Politi Auto Parts	Operating Materials & Supplies	-87.84
08/13/2012	eft	State of New Jersey - Division of Pension	Medical Benefits	-7,140.61

08/13/2012	5603	STAPLES CREDIT PLAN	Office Supplies	-300.95
08/13/2012	5604	Township of Hanover	Gasoline	-899.93
08/13/2012	5605	J C P & L	Utilities	-982.46
08/13/2012	5606	Batteries Plus	Batteries	-19.98
08/13/2012	5607	Jesse Graziano	Operating Materials & Supplies	-39.00
08/13/2012	5608	Finish Line Car Wash	Car Washes	-6.50
08/13/2012	5609	Verizon Wireless	Utilities	-699.15
08/13/2012	5610	Shell Fleet	Fuel Vouchers	-654.66
08/15/2012	5611	Hanover Powersports	Operating Materials & Supplies	-50.46
08/15/2012	eft	Board of Fire Commissioners	Employee Payroll	15,434.12
08/20/2012	5612	J C P & L	Utilities	-3.25
08/20/2012	5613	Police & Firemen's Insurance Association	Police & Fire Insurance	-440.78
08/20/2012	5614	Standard Insurance Co	Life Insurance	-1,645.90
08/20/2012	5615	US Bank Equipment Finance	Copy Machine lease	-255.00
08/20/2012	5616	Firefighter One, LLC	Operating Materials & Supplies	-45.00
08/20/2012	5617	Fire Service Safety Testing	Ladder	-814.60
08/20/2012	5618	The 911 Shop.com Morris County Public Safety Training	Operating Materials & Supplies	-259.50
08/20/2012	5619	Acad	Training and Education	-450.00
08/24/2012	5620	Liberty Mutual Insurance Group	Workers Compensation	-6,358.56
08/24/2012	5622	Lifesavers, Inc.	Training and Education	-31.00
08/24/2012	5621	Firefighter One, LLC	repairs and Maintenance	-1,015.02
08/27/2012	5623	Atlantic Towing	Engine 81	-125.00
08/27/2012	5624	Alert-all Corporation	Promotion	-1,310.00
08/27/2012	5625	New Jersey Division of Fire Safety	Membership Dues & Subscriptions	-240.00
08/27/2012	5626	State of New Jersey	Pension Expense	-7.50
08/31/2012	5627	Bloomington Cornet Band	Promotion	-1,100.00
08/31/2012	5628	ACE Com	#84	-571.50
08/31/2012	5629	New Jersey Labor Law Poster	Operating Materials & Supplies	-125.50
08/31/2012	5630	Verizon Wireless	Utilities	-394.47
08/31/2012	5632	Clean Air Company	Repairs & Maintenance	-556.00
08/31/2012	5631	Home Depot Credit Services	Operating Materials & Supplies	-35.18
08/31/2012	eft	Board of Fire Commissioners	Employee Payroll	13,421.53
09/04/2012	5634	Rios' Engraving	Engraving	-20.00
09/04/2012	5633	Whippany Fire Company	Breakfast reimbursement	-91.22
09/07/2012	eft	State of New Jersey - Division of Pension	Medical Benefits	-7,140.61
09/07/2012	5635	Whippany Fire Company	Rent/training	-5,800.00
09/07/2012	5636	POSTMASTER	Office Supplies	-88.00
09/07/2012	5637	Politi Auto Parts Morris County Public Safety Training	Operating Materials & Supplies	-99.91
09/07/2012	5638	Acad	Training and Education	-150.00
09/07/2012	5639	First Priority Emergency Vehicles	Repairs and maintenance	-1,280.66
09/07/2012	5640	Randy Polo	Operating Materials & Supplies	-243.42
09/10/2012	5641	Township of Hanover	Gasoline / Diesel	-1,012.86
09/10/2012	5642	Finish Line Car Wash	Car Washes	-47.98
09/10/2012	5644	STAPLES CREDIT PLAN	Office Supplies	<u>-374.23</u>
				-
				72,095.63

8:32 at this time, Comm. Hansch declared the public part of the meeting closed and the Board went into Executive Session.

A discussion about merging took place during executive session, and the rough draft of a letter was perused.

Also discussed was offering a Gold badge or a Gift certificate to the outgoing Deputy Chief.

At 9:09, the Board came out of executive Session and Comm. J. Mihalko made a motion to adjourn. The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

The meeting was adjourned at 9:10

Respectfully submitted:

Janet Gant-Hammond, Board Assistant