

MINUTES - REGULAR MEETING

January 9, 2012

Vice - Chairman J. Mihalko called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, & Cobane

Absent: Hansch

Also Present: Chief Cortright, Township Committee Liaison George Coppola

At this time the Vice -Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The vice-chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. Cobane made a motion to accept last month's minutes. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane,

NAYS: None

ABSENT: Hansch

TREASURER'S REPORT

Treasurer Michael Mihalko pointed out that this year our expenditures are equal to what we are taking in. There are more challenges next year – Pension will be up to \$80,000, new radio upgrades will be \$30-40,000. He commended everyone for their hard work in trying to balance the budget this year.

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Barz seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane,

NAYS: None

ABSENT: Hansch

General Checking Account #7859643244

TD Bank

Balance On Hand - November 30, 2011	\$247,692.92
December Checks	(\$155,880.56)

Deposits for the Month of December 2011

Township of Hanover	False Alarms	\$450.00
Bushes Gdn Center	Permits & Fees	\$42.00
Z&Z Supply	Permits & Fees	\$539.00
Dosch King	Permits & Fees	\$497.00
Dosch King	Permits & Fees	\$497.00
Dosch King	Permits & Fees	\$42.00
Tiffany Fulfillment	Permits & Fees	\$42.00
Tiffany Fulfillment	Permits & Fees	\$497.00
A. Ferraiuolo	Permits & Fees	\$42.00

A. Ferraiuolo	Permits & Fees	\$42.00
Mark Trece	Permits & Fees	\$42.00
Kraft	Permits & Fees	\$1,036.00
Converse Comsultants	Permits & Fees	\$497.00
Aphena Pharma	Permits & Fees	\$42.00
<u>Balance on Hand, December 31, 2011</u>		<u>\$96,119.36</u>

TD Bank Money Market

Balance on Hand December 31, 2011 **\$2,828.43**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand December 31, 2011 **\$747.72**

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand December 31, 2011 **\$705,667.64**

Checks Submitted This Month's Meeting **\$160,636.80**

At this time, the Treasurer made a motion to move the following monies:

From Other Rentals - \$3,860.00 to Joint Purchase Agreement - \$3,500.00
Reimbursement for Expenses - \$360.00

From Insurance Premiums - \$13,200 to Operating Materials & Supplies - \$2,900.00
Salaries - \$10,300.00

The motion to approve the reallocation was seconded by Comm. J. Milhalko and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane,

NAYS: None

ABSENT: Hansch

CHIEF'S / FIRE OFFICIAL REPORT

Supplies, Equipment, and Maintenance

- Office supplies were purchased from Staples.
- Supplies were purchased from Politi Auto Parts.
- Fire Fighters repaired 1 SCBA pack.

Apparatus

- Units 84, 86, and 202 had their tires replaced.
- Engines 81, 82, 83, and Rescue 80 had a yearly service performed. The apparatus needed further work that was completed.
- All apparatus had the engine air filters replaced.
- Engine 81 and 83 had the CAFS air and breather filters replaced.
- Engine 82 needed new batteries.
- Engine 83 was stuck in the "on" position. Brake pedal had to be disassembled cleaned and put back together.
- The muffler on Engine 81 was replaced

- Unit 84 had the fuel pump replaced.
- Unit 86 had the battery replaced.

Training

- We went to the Fire Academy on December 1, 2011 as reported in last month's report.
- Training for the month of January 2012 will be:
 - 17th the First Responded program.
 - 24th SCBA refresher
 - 31st Development disabilities
 - We also are borrowing the Fit Test machine from the Health Department and will be conducting our own Fit Testing again this year.

Purchases

- No purchase requests this month.

Fire Prevention

- (102) inspections / re-inspections were conducted last month and \$3,360.00 dollars in permits were collected.
- All Life Hazard Use Inspections were completed as required by the State of New Jersey.

EMS

- (13) calls were answered last month and we transported 1 time.

Fire

- (56) calls and drills were answered last month.

Other Matters and Announcements

- We are settled back in at the fire house. It took a little longer than I thought it would but with some hard work by everyone both career and volunteer we got it done.
- The Insurance claim from Hurricane Irene has been completed and a check should be arriving very shortly. If you find anything wrong that was repaired please let me know so I can forward it to Schleifer Construction.
- I have forwarded to Al Latanzio the police report from the accident that caused the damage here on New Year's Day. Bob and Joe Krygoski repaired the service on the building.
- We have 1 new probationary member joining tomorrow evening.
- I attended a pre construction meeting regarding the replacement of the Whippany Road Bridge. It is slated to start in March of 2012 and be completed by December 2012.
- Care One should be opening soon.
- Janet and Ian are in the process of finishing up the LOSAP numbers for the year 2011. Janet has all ready set up the Firehouse Software to run the LOSAP program for next year.
- I received the check for Mike Yavorski's insurance claim and delivered it to Mrs. Yavorski. She was very thankful for the check.
- We conducted multiple Santa details last month.
- Cedar Knolls FD now has 4 Fire Investigators in there department. They have agreed upon our request to assist in the investigation of any fires. See attached guidelines.
- Carmine Davino has been appointed as the Chief of Department in East Hanover. This is a part time position.
- Matt Mercurio who has been in charge of the Recreation Department has left the town. This means that we will have to work with another new employee for the fireworks.

A motion was made to accept the above Chief's Report. This motion was made by Comm. Cobane and was seconded by M. Mihalko. It was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane,

NAYS: None

ABSENT: Hansch

COMMUNICATIONS

- A letter was received from the Hanover Township Fire Relief Association requesting the use of the building (434 Route 10) for their meetings for 2012. The meetings would be held on Jan. 11, March 14, June 13, September 26, and November 14, all beginning at 7:30. (letter attached)

A motion was made to approve the communications by Comm. Barz. It was seconded by Comm. Cobane and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane,

NAYS: None

ABSENT: Hansch

COMMITTEE REPORTS

Personnel: One new member joining tomorrow night – not a junior.

Building: An accident on New Year's morning took out mailbox and halted power. Comm. J. Mihalko commended everyone involved. By noon the next day, the pole was put back up by JCP&L and the Krygoski brothers had restored power and heat to the building. Good job by all. The Chief reported that all paperwork from the incident has been submitted to insurance already.

Apparatus: All trucks were serviced recently.

Insurance: We terminated the Police and Fire policy, which was redundant for us. The men have an option to carry it forward themselves. Chad will come in at a training and discuss it with the members. It IS a very good policy.

Dinner: All set.

Mementos: All set.

First Aid: It was reported that EMS responded to 13 calls this month, and 1 transportation. This made 491 EMS calls for the year, 55 less than 2010 due to us not responding in District No. 3 any more.

LIASIONS:

Town: George wished everyone a happy new year and he looks forward to working with everyone in 2012. He sent a copy of the Fire Dept. activity report enclosed in these minutes to the Committee members. A copy of the town summary went to the chief and to the Chairman if anyone wants to look at it.

Ron Francioli is the new mayor.

Bayer – removal of asbestos.

Lots of different building projects going on this year. Should be big for our town. Quick Chek, Shop-Rite, Bayer.

Fire election is on Feb 18th

Fire Company & Relocation: Fred reported that everything is status quo. We are not rushing into anything, pending results of the Kramer study.

OLD BUSINESS

No Christmas party this year.

At this time, the Vice-Chairman opened up the floor for any questions on the 2012 budget. No comments were made.

NEW BUSINESS

The voting machine and printouts have been ordered by Comm. Cobane for the election.

PUBLIC PART OF THE MEETING

There were 6 members of the public present.

Fire Inspector Bell asked when the Kramer study was to be made public. Comm. Barz answered that the Chairman would probably meet with both boards first to discuss it and this is only the first draft. It is 128 pages so far and many issues have not been addressed yet.

BILLS

Comm. M. Mihalko moved that the following bills be paid. The move was seconded by Comm. Barz and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane,

NAYS: None

ABSENT: Hansch

12/01/2011	5157	Verizon Wireless	Utilities	-848.83
12/01/2011	5158	Politi Auto Parts	Operating Materials & Supplies	-138.99
12/01/2011	5159	Michael Mihalko	Commissioners	-2,600.00
12/01/2011	5160	Julie Mihalko	Commissioners	-2,000.00
12/01/2011	5161	Ronald Barz	Commissioners	-2,000.00
12/01/2011	5162	Henry Hansch	Commissioners	-2,600.00
12/01/2011	5163	Robert Cobane	Commissioners	-2,600.00
12/01/2011	5164	Tom Rebyak	Reimbursement for Expenses/Loss	-600.00
12/01/2011	5165	Randy Polo	Reimbursement for Expenses/Loss	-600.00
12/05/2011	5166	J C P & L	Utilities	-770.03
12/05/2011	5167	First Priority Emergency Vehicles	Engine 81	-179.02
12/05/2011	5168	Finish Line Car Wash	Car Washes	-19.50
12/05/2011	5169	Fire Fighters Equipment Company Inc.	Repairs and Maintenance	-426.50
12/07/2011	5170	STAPLES CREDIT PLAN	Office Supplies	-272.94
12/07/2011	5171	Township of Hanover	Diesel	-171.44
12/07/2011	5172	J C P & L	Utilities	-66.68
12/07/2011	5173	PSE&G	Utilities	-446.00
12/07/2011	5174	Police & Firemen's Insurance Association	Police & Fire Insurance	-217.06
12/07/2011	5175	Whippany Fire Company	Employee Payroll	-5,800.00
12/07/2011	5176	POSTMASTER	Office Supplies	-88.00
12/07/2011	5177	Hanover Township Fire Prevention	Joint Purchase Agreements	-2,000.00
12/09/2011	5178	George Adams	Void	0.00
12/09/2011	5179	Ronald Barz	Void	0.00
12/09/2011	5180	Ben Bradley	Void	0.00
12/09/2011	5181	Fred Brunner	Void	0.00
12/09/2011	5182	Rob Cobane	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5183	Robert Cobane	Void	0.00
12/09/2011	5184	Thomas Cobane	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5185	Michael Cook	Void	0.00
12/09/2011	5186	Tim Cook	Void	0.00
12/09/2011	5187	Dale Cowley	Void	0.00
12/09/2011	5188	Michael Cowley	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5189	Tim Culver	Void	0.00
12/09/2011	5190	Anthony Cunder	Void	0.00
12/09/2011	5191	Frank DeMaio	Void	0.00
12/09/2011	5192	Alex Fidalgo	Void	0.00
12/09/2011	5193	John Goldberg	Void	0.00

12/09/2011	5194	Michael Goldberg	Void	0.00
12/09/2011	5195	John Graziano	Void	0.00
12/09/2011	5196	Henry Hansch	Void	0.00
12/09/2011	5197	Pauline Heizmann	Void	0.00
12/09/2011	5198	Paul Janciewicz	Void	0.00
12/09/2011	5199	Robert Johnston	Void	0.00
12/09/2011	5200	Ken Jubinski	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5201	John V. Keena	Void	0.00
12/09/2011	5202	Brian Kelly	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5203	Jonathan Kelly	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5204	Tim Kelly	Reimbursement for Expenses/Loss	-599.00
12/09/2011	5205	Jack Koba	Void	0.00
12/09/2011	5207	Robert F Krygoski	Void	0.00
12/09/2011	5206	Tim Langdon	Void	0.00
12/09/2011	5208	Craig Leaman	Void	0.00
12/09/2011	5209	Anthony Lori	Void	0.00
12/09/2011	5210	Joseph Makowski	Void	0.00
12/09/2011	5211	Joseph Mihalko, Jr.	Void	0.00
12/09/2011	5212	Glen Molchan	Void	0.00
12/09/2011	5213	Randy Polo	Void	0.00
12/09/2011	5214	Tom Rebyak	Void	0.00
12/09/2011	5215	Travis Roy	Void	0.00
12/09/2011	5216	Derrick Shearer	Void	0.00
12/09/2011	5217	Marc Sieka	Void	0.00
12/09/2011	5218	Nick Tseles	Void	0.00
12/09/2011	5219	Steve Willans	Void	0.00
12/09/2011	5220	Henry Winters	Void	0.00
12/09/2011	5221	Thomas Wodynski	Void	0.00
12/09/2011	5223	William Wodynski	Void	0.00
12/09/2011	5224	Raymond Woytas	Void	0.00
12/09/2011	5225	Timothy Woytas	Void	0.00
12/09/2011	5226	Frank Minerowicz	Void	0.00
12/09/2011	5227	kyle Wodynski	Void	0.00
12/09/2011	5228	Morristown Memorial	Medical	-907.00
12/09/2011	5229	Nestle Pure Life Direct	Water	-12.40
12/12/2011	5230	Daily Record	Advertising	-43.84
12/12/2011	5231	Jesse Quadrel	Building Maintenance	-235.00
12/12/2011	5232	R&J Control, Inc	Generator	-305.64
12/12/2011	5233	All Jersey Garage Doors	Building Maintenance	-775.00
12/12/2011	5234	Liberty Mutual Insurance Group	Workers Compensation	-2,999.00
12/12/2011	5235	ACE Com	Pager Repair	-115.45
12/12/2011	5236	PSE&G	Utilities	-81.02
12/12/2011	5237	Batteries Plus	Batteries	-39.93
12/13/2011	5238	George Adams	Reimbursement for Expenses/Loss	-496.00
12/13/2011	5239	Ronald Barz	Reimbursement for Expenses/Loss	-787.00
12/13/2011	5240	Ben Bradley	Reimbursement for Expenses/Loss	-500.00
12/13/2011	5241	Fred Brunner	Reimbursement for Expenses/Loss	-205.00
12/13/2011	5242	Robert Cobane	Reimbursement for Expenses/Loss	-418.00

12/13/2011	5243	Michael Cook	Reimbursement for Expenses/Loss	-586.00
12/13/2011	5244	Tim Cook	Reimbursement for Expenses/Loss	-280.00
12/13/2011	5245	Dale Cowley	Reimbursement for Expenses/Loss	-489.00
12/13/2011	5246	Tim Culver	Reimbursement for Expenses/Loss	-813.00
12/13/2011	5247	Anthony Cunder	Reimbursement for Expenses/Loss	-1,496.00
12/13/2011	5248	Frank DeMaio	Reimbursement for Expenses/Loss	-272.00
12/13/2011	5249	Alex Fidalgo	Reimbursement for Expenses/Loss	-216.00
12/13/2011	5250	John Goldberg	Reimbursement for Expenses/Loss	-250.00
12/13/2011	5251	Michael Goldberg	Reimbursement for Expenses/Loss	-843.00
12/13/2011	5252	John Graziano	Reimbursement for Expenses/Loss	-354.00
12/13/2011	5253	Henry Hansch	Reimbursement for Expenses/Loss	-753.00
12/13/2011	5254	Pauline Heizmann	Reimbursement for Expenses/Loss	-298.00
12/13/2011	5255	Paul Janciewicz	Reimbursement for Expenses/Loss	-168.00
12/13/2011	5256	Robert Johnston	Reimbursement for Expenses/Loss	-209.00
12/13/2011	5257	John V. Keena	Reimbursement for Expenses/Loss	-556.00
12/13/2011	5258	Jack Koba	Reimbursement for Expenses/Loss	-228.00
12/13/2011	5259	Robert F Krygoski	Reimbursement for Expenses/Loss	-317.00
12/13/2011	5260	Tim Langdon	Reimbursement for Expenses/Loss	-668.00
12/13/2011	5261	Craig Leaman	Reimbursement for Expenses/Loss	-209.00
12/13/2011	5262	Anthony Lori	Reimbursement for Expenses/Loss	-1,339.00
12/13/2011	5263	Joseph Makowski	Reimbursement for Expenses/Loss	-1,074.00
12/13/2011	5264	Joseph Mihalko, Jr.	Reimbursement for Expenses/Loss	-1,220.00
12/13/2011	5266	Glen Molchan	Reimbursement for Expenses/Loss	-306.00
12/13/2011	5267	Randy Polo	Reimbursement for Expenses/Loss	-533.00
12/13/2011	5268	Tom Rebyak	Reimbursement for Expenses/Loss	-630.00
12/13/2011	5269	Travis Roy	Reimbursement for Expenses/Loss	-261.00
12/13/2011	5270	Derrick Shearer	Reimbursement for Expenses/Loss	-817.00
12/13/2011	5271	Marc Sieka	Reimbursement for Expenses/Loss	-157.00
12/13/2011	5272	Nick Tseles	Reimbursement for Expenses/Loss	-373.00
12/13/2011	5273	Steve Willans	Reimbursement for Expenses/Loss	-459.00
12/13/2011	5274	Henry Winters	Reimbursement for Expenses/Loss	-418.00
12/13/2011	5275	Thomas Wodynski	Reimbursement for Expenses/Loss	-153.00
12/13/2011	5276	kyle Wodynski	Reimbursement for Expenses/Loss	0.00
12/13/2011	5277	William Wodynski	Reimbursement for Expenses/Loss	-832.00
12/13/2011	5278	Raymond Woytas	Reimbursement for Expenses/Loss	-198.00
12/13/2011	5279	Timothy Woytas	Reimbursement for Expenses/Loss	-187.00
12/13/2011	5280	Morris County Public Safety Training Acad	Training and Education	-150.00
12/13/2011	5282	Daily Record	Advertising	-48.00
12/15/2011	5281	Board of Fire Commissioners	-SPLIT-	-14,444.44
12/15/2011	5297	Coffee Lovers	Coffee	-263.58
12/19/2011	5283	Morris County Public Safety Training Acad	Training and Education	-150.00

12/19/2011	5284	Witmer Associates, Inc	Uniforms and Personal Equipment	-147.94
12/19/2011	5285	First Priority Emergency Vehicles	-SPLIT-	-543.88
12/19/2011	5286	SMCMUA	Utilities	-17.52
12/19/2011	5287	Township of Hanover	-SPLIT-	-636.51
12/19/2011	5288	Shell Fleet	Fuel Vouchers	-643.97
12/19/2011	5289	Horizon Blue Cross & Blue Shield of NJ	Dental	-447.30
12/19/2011	5290	Oxford Health Plan	Medical Benefits	-9,148.44
12/19/2011	5292	Water & Sewer Spec	Operating Materials & Supplies	-536.50
12/19/2011	5293	NJ Motor Vehicle Commission	Membership Dues & Subscriptions	-150.00
12/19/2011	5291	Joseph Cortright	Operating Materials & Supplies	-380.00
12/19/2011	5294	Paul Perrello	Medical Benefits	-20.00
12/22/2011	5295	Hanover Sewerage Authority	Utilities	-94.00
12/22/2011	5296	Standard Insurance Co	Life Insurance	-1,630.80
12/27/2011	5298	Office Equipment Finance Services	Copy Machine lease	-255.00
12/27/2011	5299	Alan W. Latanzio Insurance Agency, Inc.	Insurance Premiums	-7,348.00
12/27/2011	5300	Morristown Tire Co.	Repairs and Maintenance	-420.00
12/27/2011	5301	Cablevision	Utilities	-244.02
12/30/2011		Board of Fire Commissioners	Employee Payroll	-13,725.32
12/30/2011	5302	Fire Fighters Equipment Company Inc.	SCBA	-406.98
12/30/2011	5303	SPS Strategic Products and Services	Office Supplies	-518.37
12/30/2011	5304	Rios' Engraving	Engraving	-40.00
12/30/2011	5305	Hartman Office Furniture	Office Supplies	-599.28
12/30/2011	5306	Brunners Garage	Repairs and Maintenance	-1,095.85
12/30/2011	5309	kyle Wodynski	Reimbursement for Expenses/Loss	-599.00
12/30/2011	5310	J C P & L	Utilities	-370.08
12/30/2011	5311	Oxford Health Plan	Medical Benefits	-9,148.44
12/30/2011	5312	Township of Hanover	Diesel	-292.87
12/30/2011	5313	Schleifer Construction, Inc.	Operating Materials & Supplies	-22,331.22
12/30/2011	5314	About Me	Uniforms and Personal Equipment	-40.00
12/30/2011	5315	CF Services	Repairs and Maintenance	-5,851.82
12/30/2011	5316	Politi Auto Parts	Operating Materials & Supplies	-21.44
12/30/2011	eft	PFRS	Pension Expense	-6,161.00
12/30/2011	eft	PERS	Pension Expense	-1,703.42
12/30/2011	5318	ATM Inc.	Career	-735.30
01/02/2012	5307	Lakeland Divers	Water	-42.00
01/02/2012	5308	Verizon Wireless	Utilities	-531.92
01/03/2012	5317	Home Depot Credit Services	Operating Materials & Supplies	-542.40
01/09/2012	5319	Liberty Mutual Insurance Group	Workers Compensation	-2,990.00
01/09/2012	5320	J C P & L	Utilities	-273.40
01/09/2012	5321	STAPLES CREDIT PLAN	Office Supplies	-216.52
01/09/2012	5322	First Responder Newspaper	Membership Dues & Subscriptions	-80.00
01/09/2012	5323	Jonach Electronics	Operating Materials & Supplies	-80.00

160,636.80

Comm. Cobane then made a motion to adjourn. It was seconded by Comm. Barz and passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, & Cobane

NAYS: None

ABSENT: Hansch

The meeting was adjourned at 8:28 Respectfully submitted, Janet Gant-Hammond, Board Assistant