

MINUTES - REGULAR MEETING

December 10, 2012

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

Absent: None

Also Present: Chief Cortright, Chief Davidson & Township Liaison George Coppola

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes, and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes with the revision in place. The move was seconded by Comm. Barz and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Barz moved that we accept the Treasurer's Report. Comm. J. Mihalko seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

General Checking Account #7859643244

TD Bank

| | |
|------------------------------------|---------------------|
| Balance On Hand - October 31, 2012 | \$263,460.26 |
| November Checks | (\$43,434.15) |

Deposits for the Month of November 2012

| | | |
|----------------------|-----------------------------|----------|
| Mondelez | Permits & Fees | \$42.00 |
| Mondelez | Permits & Fees | \$497.00 |
| Mondelez | Permits & Fees | \$497.00 |
| Township of Hanover | False alarms | \$150.00 |
| United JCC Metrowest | Permits & Fees | \$42.00 |
| Pine Plaza | Permits & Fees | \$42.00 |
| Bushes Garden center | Permits & Fees | \$42.00 |
| Eagle Auto Body | Reimbursement for Materials | \$217.00 |
| Blispak | Permits & Fees | \$42.00 |
| Township of Hanover | Penalty 212 | \$125.00 |
| Township of Hanover | Penalty 212-A | \$125.00 |

Balance on Hand, October 31, 2012 **\$221,847.11**

TD Bank Money Market

Balance on Hand November 30, 2012

\$2,831.01

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand November 30, 2012

\$748.38

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand November 30, 2012

\$685,575.47

Checks Submitted This Month's Meeting

\$108,398.70

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

The following Chief's report was submitted for approval.

A motion to accept this report was made by Comm. Barz and seconded by Comm. Cobane. It was passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

Supplies, Equipment, and Maintenance

- New hydrant markers were purchased.
- New batteries were purchased for the portable radios.
- Office supplies were purchased at Staples.
- Absorbent materials were purchased to replace material used from Politi Auto Parts and Gen-el Safety Products.

Apparatus

- Engine 83 has a foam leak on the A tank waiting for parts.
- Air leak on Engine 81 was repaired.
- CF Services will be starting the yearly services this week. Chris will also perform a service to the backup generator in the station since it ran after the hurricane for 3 days straight.
- Cars 201 and 202 were serviced at Brunner's.
- Unit 85 had front end repaired at Brunner's.

Training

- No training for the month of December.
- Paul and I are working on next year's schedule and Brian Kelly will be assisting us with that also.

Purchases

- No requests for the month.

Fire Prevention

- (76) Inspections / re-inspections were conducted last month and \$1,162.00 dollars in permits were collected.

EMS

- (23) Calls were answered last month and we assisted with 2 transports.

Fire

- (70) Calls were answered last month.

Other Matters and Announcements

- The Bayer Pharmaceutical job is progressing rapidly and they are still on schedule for completion in March.
- The front building at 115 S. Jefferson Road should be coming down shortly.
- We should have the Firehouse inspection and reporting system at the start of the year.
- The Whippany Road Bridge should be finished by the end of December.
- Paperwork to BP has been filed to create an account so we can change gas stations for the fuel voucher program.
- Both the Whippany and Cedar Knolls Departments provided a landing zone for Atlantic Hospitals "Air One" helicopter at the Veterans field for the hospitals Family Fun Day at the Community Center.
- The Hanover Township OEM Department has met with FEMA regarding reimbursement from Hurricane Sandy.
- Al Latanzio is looking into why we have not heard anything from the insurance company regarding the air conditioning unit here at 434 Rt. 10.
- At the request of the Morris County Fire Coordinator, today we sent Rescue 80 with a crew of 4 to stand by in Chatham Borough while they attended a funeral for a member.
- I was speaking with Chief Davidson last week and they anticipate their new engine around the end of the year.
- At tomorrow's fire company meeting there will be an election for a new Lieutenant. The 2 members contending for the position are Joe Mihalko and Derrick Shearer. Both are fine members and candidates for the position and I am very confident that we will maintain our fine level of leadership here in Whippany.
- There will be a personnel meeting tomorrow evening. We have 2 members Matt Downey and John Goldberg going from junior members to probationary members and possibly one new junior member.

COMMUNICATIONS

- A letter from Hanover Park HS thanking everyone for their help restoring the roof after Hurricane Sandy.

COMMITTEE REPORTS

- Personnel:** One Junior member joining. Two juniors moving to Probie – J. Goldberg & Downey.
- Building:** Nothing at this time.
- Apparatus:** When working on Engine 83, replaced broken rotted out plastic piece for foam system. Tank A is out of service. 85 – Front end ball joints replaced. Cars were all serviced. Chris Foer will start on engines this week. He will also change oil in generator.
- Insurance:** New accident and Sickness policy starts January 1st. Still waiting to hear from Latanzio. \$13,500 in Township. \$9,000 in just Whippany.
- Dinner:** Nothing new at this time.
- First Aid:** It was reported that EMS responded to 23 calls this month, and 2 transports. Courses now being offered. Suggested cost sheet attached to these minutes. Discussion about charging just cost for local scouts and other people. Just charge them the cost for renting the equipment and enough to cover the payroll.

Cedar Knolls: There is a meeting on Dec. 13th – Joint Fire Prevention.

LIASIONS:

Town: George: Bridge is now due to be done in December.

At the Township Committee meeting on Thursday, Sam Moreale will be appearing to answer questions about what he's doing with the property behind the firehouse. He will be there around 9:00.

There is talk about bringing back Hanover Township Day and combining it with the Rotary Duck race in June.

George needs end of year report from the Chief.

FIRE COMPANY AND RELOCATION PART OF THE MEETING:

- **Contract is ready to be signed regarding the sale of this house to the fire company.** Needs signature of Henry and Cobane.
- They want \$25,000 in an escrow account. It's going from one non-profit to another nonprofit, so we don't pay taxes anyway.
- It's at our lawyers – just needs signing.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

At this time, the Chairman read the attached Budget. There will be a special meeting held this Friday for the second reading. The total is \$1,215,100 with \$900,000 to be raised by taxation.

A motion was made by Comm. M. Mihalko to approve the proposed budget. It was seconded by Comm. Barz and passed by the following roll call vote:

M. Mihalko – AYE, Barz – AYE, J.Mihalko – AYE, Cobane – AYE, Hansch - AYE

The town has the NIXL program to notify residents of events.

Soon, the Fire Company will have access to notify residents also.

A motion was made to approve the purchase of approximately 30 new pagers. This motion was made by Comm. M. Mihalko and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

A motion was made to pay \$7,600 to renew our current insurance for another 3 year contract. This motion was made by Comm. Barz and seconded by Comm. J. Mihalko. It passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

PUBLIC PART OF THE MEETING

Chief Davidson hopes to have our fire truck (82) back to us by the end of the year.

Comm. Cobane – asked Chief Davidson why his budget went up so much.

Chief Davidson replied that there was \$150,000 taken from Capital for a possible new roof. \$160,000 for other building improvements, and 2 Command vehicles. They also have the radio system upgrade to do.

Their tax rate only went up \$19,000.

It is approved to pull it out of Capital to the operating account. It's not being raised by taxes.

George Coppola asked Chief Davidson what kind of revenue the first aid Squad billing was generating. Chief Davidson welcomed anyone interested down to look at their books and speak to Comm. DeNigris. They'll be happy to discuss it.

The Fire in Madison – Still no idea what caused it.

BILLS

Comm. Cobane moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

| | | | | |
|------------|------|---|---------------------------------|------------|
| 11/08/2012 | 5723 | J C P & L | Utilities | -762.38 |
| 11/08/2012 | 5724 | NFPA/National Fire Protection Assoc | Membership Dues & Subscriptions | -855.00 |
| 11/08/2012 | 5725 | Finish Line Car Wash | Car Washes | -9.49 |
| 11/08/2012 | 5726 | Home Depot Credit Services | Operating Materials & Supplies | -403.99 |
| 11/08/2012 | 5727 | STAPLES CREDIT PLAN | Office Supplies | -159.92 |
| 11/08/2012 | 5728 | Daily Record | Advertising | -50.08 |
| 11/15/2012 | 5729 | Fire Fighters Equipment Company Inc. | Operating Materials & Supplies | -63.50 |
| 11/15/2012 | 5730 | Joseph Cortright | Operating Materials & Supplies | -146.50 |
| 11/15/2012 | 5731 | Shell Fleet | Fuel Vouchers | -922.47 |
| 11/15/2012 | 5732 | Verizon Wireless | Utilities | -456.25 |
| 11/15/2012 | 5733 | CDW Government | Operating Materials & Supplies | -131.96 |
| 11/15/2012 | 5734 | Morristown Memorial | Medical | -1,117.00 |
| 11/15/2012 | 5735 | ACE Com | Car 201 | -82.50 |
| 11/15/2012 | 5736 | Township of Hanover | Gasoline | -546.05 |
| 11/15/2012 | 5737 | Gen-el Safety & Industrial Products | Haz-Mat | -540.00 |
| 11/15/2012 | 5738 | Ronald Barz | Operating Materials & Supplies | -103.79 |
| 11/27/2012 | 5739 | Board of Fire Commissioners | EMPLOYEE PAYROLL | -15,511.34 |
| 11/27/2012 | 5740 | Board of Fire Commissioners | EMPLOYEE PAYROLL | -14,038.93 |
| 11/27/2012 | 5741 | Standard Insurance Co | Life Insurance | -1,615.70 |
| 11/27/2012 | 5742 | Township of Hanover | Gasoline | -504.29 |
| 11/27/2012 | 5743 | Lil' Dan's Pizza | Operating Materials & Supplies | -182.30 |
| 11/27/2012 | 5744 | ATM Inc. | Uniforms and Personal Equipment | -90.75 |
| 11/27/2012 | 5745 | US Bank Equipment Finance | Copy Machine lease | -255.00 |
| 11/27/2012 | 5746 | Liberty Mutual Insurance Group | Workers Compensation | -4,024.90 |
| 11/27/2012 | 5747 | Batteries Plus | Batteries | -45.12 |
| 11/27/2012 | 5748 | All Jersey Garage Doors | Building Maintenance | -125.00 |
| 11/27/2012 | 5749 | Gen-el Safety & Industrial Products | Haz-Mat | -174.95 |
| 11/27/2012 | 5750 | Witmer Associates, Inc | Helmets | -364.99 |
| 11/27/2012 | 5751 | Morris County Public Safety Training Acad | Training and Education | -150.00 |
| 12/03/2012 | 5752 | Brunners Garage | -SPLIT- | -119.00 |
| 12/03/2012 | 5753 | Water and Sewer Specialties LLC | Hydrants | -1,067.50 |
| 12/03/2012 | 5754 | Politi Auto Parts | Operating Materials & Supplies | -60.78 |
| 12/03/2012 | 5755 | Home Depot Credit Services | Operating Materials & Supplies | -34.11 |
| 12/03/2012 | 5756 | Township of Hanover | Diesel | -84.86 |
| 12/05/2012 | 5757 | Joseph Cortright | Operating Materials & Supplies | -370.00 |
| 12/05/2012 | 5758 | Rios' Engraving | Engraving | -20.00 |
| 12/05/2012 | 5759 | Robert Cobane | Commissioner / Secretary | -2,600.00 |
| 12/05/2012 | 5760 | Julie Mihalko | Commissioners | -2,000.00 |

| | | | | |
|------------|------|---------------------|------------------------------------|-----------|
| 12/05/2012 | 5761 | Henry Hansch | Commissioner / Chairman | -2,600.00 |
| 12/05/2012 | 5762 | Ronald Barz | Commissioners | -2,000.00 |
| 12/05/2012 | 5763 | Michael Mihalko | Commissioner /; Treasurer | -2,600.00 |
| 12/05/2012 | 5764 | Randy Polo | Training and Education | -600.00 |
| 12/05/2012 | 5765 | Tom Rebyak | Training and Education | -600.00 |
| 12/05/2012 | 5766 | George Adams | Reimbursement for Expenses/Loss | -422.00 |
| 12/05/2012 | 5767 | Harrison Bamdas | Reimbursement for Expenses/Loss | -201.00 |
| 12/05/2012 | 5768 | Ronald Barz | Reimbursement for Expenses/Loss | -686.00 |
| 12/05/2012 | 5769 | Ben Bradley | Reimbursement for Expenses/Loss | -627.00 |
| 12/05/2012 | 5770 | Fred Brunner | Reimbursement for Expenses/Loss | -236.00 |
| 12/05/2012 | 5771 | Rob Cobane | Reimbursement for Expenses/Loss | -599.00 |
| 12/05/2012 | 5772 | Robert Cobane | Reimbursement for Expenses/Loss | -253.00 |
| 12/05/2012 | 5773 | Thomas Cobane | Reimbursement for Expenses/Loss | -599.00 |
| 12/05/2012 | 5774 | Michael Cook | Reimbursement for Expenses/Loss | -553.00 |
| 12/05/2012 | 5775 | Tim Cook | Reimbursement for Expenses/Loss | -370.00 |
| 12/05/2012 | 5776 | Dale Cowley | Reimbursement for Expenses/Loss | -384.00 |
| 12/05/2012 | 5777 | Michael Cowley | Reimbursement for Expenses/Loss | -517.00 |
| 12/05/2012 | 5778 | Tim Culver | Reimbursement for Expenses/Loss | -486.00 |
| 12/05/2012 | 5779 | Anthony Cunder | Reimbursement for Expenses/Loss | -1,070.00 |
| 12/05/2012 | 5780 | Chris Gannon | Reimbursement for Expenses/Loss | -165.00 |
| 12/05/2012 | 5781 | John Goldberg | Reimbursement for Expenses/Loss | -422.00 |
| 12/05/2012 | 5782 | Michael Goldberg | Reimbursement for Expenses/Loss | -599.00 |
| 12/05/2012 | 5783 | Jesse Graziano | Operating Materials & Supplies | -391.00 |
| 12/05/2012 | 5785 | John Graziano | Reimbursement for Expenses/Loss | -289.00 |
| 12/05/2012 | 5784 | Henry Hansch | Reimbursement for Expenses/Loss | -725.00 |
| 12/05/2012 | 5786 | Pauline Heizmann | Reimbursement for Expenses/Loss | -271.00 |
| 12/05/2012 | 5787 | Kevin Herbert | Reimbursement for Expenses/Loss | -599.00 |
| 12/05/2012 | 5788 | Paul Janciewicz | Reimbursement for Expenses/Loss | -271.00 |
| 12/05/2012 | 5789 | Robert Johnston | Reimbursement for Expenses/Loss | -260.00 |
| 12/05/2012 | 5790 | Ken Jubinski | Reimbursement for Expenses/Loss | -961.00 |
| 12/05/2012 | 5791 | John V. Keena | Reimbursement for Expenses/Loss | -503.00 |
| 12/05/2012 | 5792 | Brian Kelly | Reimbursement for Expenses/Loss | -1,200.00 |
| 12/05/2012 | 5793 | Jonathan Kelly | Reimbursement for Expenses/Loss | -824.00 |
| 12/05/2012 | 5794 | Tim Kelly | Reimbursement for Expenses/Loss | -760.00 |
| 12/05/2012 | 5795 | Jack Koba | Reimbursement for Expenses/Loss | -264.00 |
| 12/05/2012 | 5796 | James Kralej | Reimbursement for Expenses/Loss | -373.00 |
| 12/05/2012 | 5797 | Robert F Krygoski | Reimbursement for Expenses/Loss | -183.00 |
| 12/05/2012 | 5798 | Tim Langdon | Reimbursement for Expenses/Loss | -507.00 |
| 12/05/2012 | 5799 | Craig Leaman | Reimbursement for Expenses/Loss | -303.00 |
| 12/05/2012 | 5800 | Anthony Lori | Reimbursement for Expenses/Loss | -1,500.00 |
| 12/05/2012 | 5801 | Joseph Makowski | Reimbursement for Expenses/Loss | -1,380.00 |
| 12/05/2012 | 5802 | Joseph Mihalko, Jr. | Reimbursement for Expenses/Loss | -1,098.00 |

| | | | | |
|------------|------|---|---------------------------------|------------|
| 12/05/2012 | 5803 | Randy Polo | Reimbursement for Expenses/Loss | -753.00 |
| 12/05/2012 | 5804 | Tom Rebyak | Reimbursement for Expenses/Loss | -693.00 |
| 12/05/2012 | 5805 | Derrick Shearer | Reimbursement for Expenses/Loss | -778.00 |
| 12/05/2012 | 5806 | Marc Sieka | Reimbursement for Expenses/Loss | -324.00 |
| 12/05/2012 | 5807 | Nick Tseles | Reimbursement for Expenses/Loss | -306.00 |
| 12/05/2012 | 5808 | Benjamen Willans | Reimbursement for Expenses/Loss | -162.00 |
| 12/05/2012 | 5809 | Steve Willans | Reimbursement for Expenses/Loss | -458.00 |
| 12/05/2012 | 5810 | Henry Winters | Reimbursement for Expenses/Loss | -718.00 |
| 12/05/2012 | 5811 | kyle Wodynski | Reimbursement for Expenses/Loss | -391.00 |
| 12/05/2012 | 5812 | Tom Wodinski | Reimbursement for Expenses/Loss | -338.00 |
| 12/05/2012 | 5813 | William Wodynski | Reimbursement for Expenses/Loss | -891.00 |
| 12/05/2012 | 5814 | Raymond Woytas | Reimbursement for Expenses/Loss | -334.00 |
| 12/05/2012 | 5816 | Timothy Woytas | Reimbursement for Expenses/Loss | -208.00 |
| 12/05/2012 | 5815 | Ricky Ziccarello | Reimbursement for Expenses/Loss | -271.00 |
| 12/10/2012 | eft | State of New Jersey - Division of Pension | Medical Benefits | -14,281.22 |
| 12/10/2012 | 5817 | Jonach Electronics | Radio Repair | -405.00 |
| 12/10/2012 | 5818 | McNeil & Company | Insurance Premiums | -5,424.75 |
| 12/10/2012 | 5819 | First Priority Emergency Vehicles | Engine 81 | -176.09 |
| 12/10/2012 | 5820 | State of New Jersey - Division of Pension | Pension Expense | -70.17 |
| 12/10/2012 | 5821 | J C P & L | Utilities | -469.34 |
| 12/10/2012 | 5822 | Brunners Garage | Utility 85 | -1,144.65 |
| 12/10/2012 | 5823 | Skylands Area Fire Equipment & Training | Turnout Gear | -605.00 |
| 12/10/2012 | 5824 | Witmer Associates, Inc | Helmets | -106.00 |
| 12/10/2012 | 5825 | Press Media Solutions | Advertising | -50.08 |
| | | | | - |
| | | | | 108,398.70 |

8:33: At this time, Chairman Hansch declared the meeting closed to the public and entered into a closed session to discuss a personnel matter.

8:47 – The Commissioners came out of closed session.

Comm. J. Mihalko made a motion to adjourn.

The motion was seconded by Comm. Cobane and passed by the following vote;

AYES: M. Mihalko, Barz, J. Mihalko, Cobane & Hansch

NAYS: None

The meeting was adjourned at 9:05.

Respectfully submitted:

Janet Gant-Hammond, Board Assistant