

MINUTES - REGULAR MEETING

October 8, 2012

Chairman Hansch called the meeting to order on the above mentioned date at 8:00 pm, at the Fire Commissioner's office at 434 Route 10, Whippany, NJ.

Commissioners present: M. Mihalko, Barz, J. Mihalko, Cobane, & Hansch

Absent: None

Also Present: Chief Cortright

At this time the Chairman read the following: Pursuant to statutes made and provided, let the minutes show that notice of this meeting was transmitted to the following newspapers: The Regional weekly and the Daily Record and filed with the clerk of the Township of Hanover and the Clerk of this Board.

MINUTES OF THE LAST MEETING

The chairman called for the acceptance of the pre-meeting minutes and the regular minutes from last month. Comm. J. Mihalko made a motion to accept last month's minutes with the revision in place. The move was seconded by Comm. M. Mihalko and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

TREASURER'S REPORT

The following Treasurer's report was submitted. Comm. Cobane moved that we accept the Treasurer's Report. Comm. Barz seconded the move and it was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

General Checking Account #7859643244 TD BANK

Balance On Hand - August 31, 2012	\$174,875.63
September Checks	(\$67,836.73)

Deposits for the Month of September 2012

Township of Hanover	3rd Quarter Taxes	\$109,887.50
Other Income	CPR Class	\$31.00
A Ferraiulo & Sons	Permits & Fees	\$42.00
Township of Hanover	False Alarms	\$100.00
Dosch King	Permits & Fees	\$42.00
Dosch King	Permits & Fees	\$497.00
Dosch King	Permits & Fees	\$497.00
Mark Trece	Permits & Fees	\$42.00
United Metrowest / JCC	Permits & Fees	\$42.00
	District Taxes /	
Township of Hanover	Supplement	\$2,197.00
TD Bank	Interest	\$19.17

Balance on Hand, September 30, 2012 **\$220,435.57**

TD Bank Money Market

Balance on Hand September 30, 2012 **\$2,830.54**

Payroll Checking Account # 7859643251

TD Bank

Balance on Hand September 30, 2012

\$748.26

Active Assets Account #615 108684 107

Morgan Stanley/Smith Barney

Balance on Hand September 30, 2012

\$685,564.03

Checks Submitted This Month's Meeting

\$99,984.84

CHIEF'S / FIRE OFFICIAL REPORT and COMMENTS

Supplies, Equipment, and Maintenance

- All pumps on the apparatus were tested and passed for the year.
- Do It Yourself repaired one chain saw.
- Fire Fighters repaired 2 SCBA packs.
- I purchased gloves and hoods in Wildwood.
- 5 sets of water rescue boots were purchased.

Apparatus

- Engine 81 cross lay #3 valve was leaking this was brought to our attention during the pump test. This was repaired by First Priority.
- Engine 83 had 6 new tires installed.
- Unit 85 was serviced at Brunner's.

Training

- Training for the month of October will be forcible entry, CPR, standpipe operations.
- Training topics for the month of September were:
 - NIOSH LODD review.
 - Haz Mat at the Sewerage Treatment Plant.
 - RIC Team Operations

Purchases

- No requests for the month.

Fire Prevention

- (46) inspections / re-inspections were conducted last month and \$1120.00 dollars in permits were collected.

EMS

- (21) Calls were answered last month and we assisted with 2 transports.

Fire

- (50) Calls were answered last month.

Other Matters and Announcements

- The radio system is starting to come together. At the last Township Committee meeting the town council gave Chief Gallagher the go ahead to upgrade the dispatch desk.
- I am starting to put together a 5 year plan. It will encompass all aspects of the department from manpower to equipment to services that we are providing.
- I will be sitting down with Ian to discuss and figure out how we want to structure CPR training to the general public. I did learn that all sporting events in the near future will need to have a defibrillator on location. The coaches are going to need the training on how to use the equipment.
- The Fire Prevention Bureau with the help of Brian Kelly, Michael Goldberg and Derrick Shearer built a new training prop to be brought around to the schools for fire prevention programs. They all did an outstanding job and it looks great.
- Fire Prevention classes started last week.

- I was contacted by Vince Creo from Goryeb Childrens Hospital at Morristown Medical Center. On November 17, 2012 they will be hosting a Family Fun Day at the Community Center. They plan on landing a helicopter on Veterans Field just like they did last year. We have been asked to assist with a stand by for this activity. See attached communications.
- Sam Maglione who lived in Cedar Knolls and was a retired Chief from Orange passed away last month. At the request of the Orange Fire Department we were asked to assist with the funeral procession which we did.
- Brian Kelly completed and passed the Level 1 Instructors class. He will be assisting Paul with the training for the department. We will be starting to put together the 2013 training schedule.
- On Sunday October 14, 2012 the East Hanover FD will be dedication Engine 868 to Past Chief Ray Serra beginning at 2 pm.

CHIEF'S REPORT DISCUSSION

- FIREHOUSE upgrade was discussed. Chief Davidson is ready to move on it. It could be running by first quarter of next year. Cedar Knolls would add onto our system and he would order extra licenses and split the yearly cost with us. Comm. Barz asked who will use it.
- The Chief answered that he would and so would the inspectors. It will show the emergency contact at 2 a.m. It will show where the hydrants are, all the pre-plans. Henry asked if will cost us more or less. If Cedar Knolls jumps in on it, we will save money. Right now we pay \$1,750 for yearly maintenance and licensing. With Cedar Knolls on board, we pay HALF of \$3000, so we save \$250. But we will also be gaining thousands of dollars worth of new software.

Josh Makowski went on to explain the cost of the tablets. They are about \$600 each. The laptops are due to be replaced @ \$3,200 each. If you get a Tough Book. Some are a little cheaper.

Mike Mihalko had questions about the tablets. Tablets are designed to be in the field and they're a lot lighter than a laptop when you are walking around all day.

Henry Hansch – For now, we could get by and then phase in the new tablets.

Cobane – They would be in the trucks?

Yes and available for inspectors too.

Julie – What is the life expectancy of the tablets?

Josh – 5-6 years.

FF Wodynski – Can they be secured on the trucks – locked with a key? There is a lot of personal info in there that can be accessed. Not only for theft, but nowadays, for terrorist use.

Josh – You have to have a password to get in.

Wodynski – There are hackers. People can use the info to rob the building or even blow it up.

Henry – We need good passwords.

Josh – They have frames available to lock them in. Don't know the cost. We have good passwords and we can lock people out. It's all web-based. We see anything suspicious – I can disable it. It also times out after a period of non-use.

Cobane – Who has time on the truck to look at it?

Chief – It saves time to have the instant access rather than walking all around the building looking for the alarm panel.

COMMUNICATIONS

- A letter from Committeeman Schleifer detailing who was at the Wildwood convention.

COMMITTEE REPORTS

Personnel: One new junior joining tomorrow night.

Building: Nothing at this time.

Apparatus: 83 has new tires. All were pump tested last month and 81 needs a new valve.

Insurance: New liability is in place.

Dinner: Comm. Cobane thinks we should start it up again. We're supposedly trying to save money but there was no calendar raffle this year. We cut back and yet we're still spending on other things, instead of giving it to the men. No one's trying to save any more. Discussed having the dinner again. It cost about \$6,000 last time for dinner and mementos at the Birchwood. We didn't have the Christmas party last year either. It doesn't have to be at the Birchwood. We could use the Ukie Hall or Legion. This way the old-timers get to see each other. It's also a way to say thank you to people who have helped us during the year or donated items to us.

Past dinners used to be \$55 a head. Now it's up to about \$70 /head or so.

Fred – The Christmas party IS going to happen this year. I have suggested before that the commissioners can invite people they want to attend.

Or let's ask those people who've helped us

Cobane – Dinner used to be the first Friday in October. We tried a BBQ.

No one wants to sit in the bays and eat.

Fred – The Commissioners can invite people that they want to thank to the annual dinner dance as a thank you.

Mike Mihalko – That may work for this year and then we can look at going back to October next year.

First Aid: It was reported that EMS responded to 21 calls this month, and 2 transports.

LIASIONS:

Town: George: Couldn't be with us tonight.

Cedar Knolls: 1. Fire Prevention discussed radios at the last meeting.

2. We also told District No. 3 that we are NOT moving forward with this merger.

3. Mr. Mihalko and Comm. Dugan will be meeting to discuss redistricting.

FIRE COMPANY AND RELOCATION PART OF THE MEETING:

- We're getting a check to our attorney for the purchase of the building. He's waiting for Joe O'Toole to get back to him.
- County applications are in for Tony's property. They have to check water run-off – Perc test, road opening, width of entrance and other things.
- Subdivision of the cell tower is about done. Need variances to make it its own block and lot number.
- We'll go to the Planning Board once all the permits are in. Once that happens, in 6 months, we set a closing date. We have written approval on the money – we're ready to go.
- Fund Drive – Thank you for the use of the trucks. It only took 2 ½ hours. We had 41 men. Russ Dobson from Cedar Knolls was stating that we need to get all the career guys out next year. He was wondering how we do it.

OLD BUSINESS

EMT training for the chief – He will be doing it next year when the new schedule comes out.

A motion was made that we get our letter out soon. Give it to Mike to check the numbers, check the spelling and grammar and then get it out now - To the newspapers and also to the Hanover website. That motion was made by Comm. Barz and seconded by Comm. Cobane. The motion passed by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

NEW BUSINESS

*The FIREHOUSE program – do we want to go ahead with it with a signed letter from Cedar Knolls saying they're in on it? We have to pay FIREHOUSE anyway to renew. A motion was made to go

ahead with the FIREHOUSE upgrade only if we get Cedar Knolls to be on board with it also. Also that we just upgrade and table the tablet purchase for now. That motion was made by Comm. Hansch and seconded by Comm. M. Mihalko.

It passed by the following roll call vote:

M. Mihalko – AYE, Barz – NAY, J. Mihalko – AYE, Cobane – Nay, Hansch – AYE

Anyone hear anything about the petition going around town?

Someone reported that it was going around at a bowling alley with the seniors. Some of them said later they weren't sure what they were signing.

AC Daughtry – Chief thinks they're out.

PUBLIC PART OF THE MEETING

Nothing at this time.

There were 6 members of the public present.

BILLS

Comm. Hansch moved that the following bills be paid. The move was seconded by Comm. J. Mihalko and was carried by the following vote:

AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch

NAYS: None

09/04/2012	5634	Rios' Engraving	Engraving	-20.00
09/04/2012	5633	Whippany Fire Company	Rentals / Training	-91.22
09/07/2012	eft	State of New Jersey - Division of Pension	Medical Benefits	-7,140.61
09/07/2012	5635	Whippany Fire Company	Breakfast / Insp Day	-5,800.00
09/07/2012	5636	POSTMASTER	Office Supplies	-88.00
09/07/2012	5637	Politi Auto Parts Morris County Public Safety Training Acad	Operating Materials & Supplies	-99.91
09/07/2012	5638		Training and Education	-150.00
09/07/2012	5639	First Priority Emergency Vehicles	Repairs and Maintenance	-1,280.66
09/07/2012	5640	Randy Polo	Operating Materials & Supplies	-243.42
09/10/2012	5641	Township of Hanover	Gasoline / Diesel	-1,012.86
09/10/2012	5642	Finish Line Car Wash	Car Washes	-47.98
09/10/2012	5644	STAPLES CREDIT PLAN	Office Supplies	-374.23
09/14/2012	5645	Brunners Garage	Utility 85	-649.52
09/14/2012	5646	J C P & L	Utilities	-1,046.91
09/14/2012	5648	Police & Firemen's Insurance Association	Police & Fire Insurance	-440.78
09/14/2012	5647	Hanover Powersports	Operating Materials & Supplies	0.00
09/18/2012	eft	Board of Fire Commissioners	Employee Payroll	14,168.75
09/18/2012	5649	Shell Fleet	Fuel Vouchers	-1,172.45
09/18/2012	5651	ACS Firehouse Software	Computers	-1,735.00
09/25/2012	EFT	PERS	Pension Expense	-1,728.27
09/25/2012	EFT	PFRS	Pension Expense	-6,161.00
09/27/2012	5652	Raymond Woytas	Wildwood	-599.00
09/27/2012	5653	Joseph Cortright	Wildwood	-599.00
09/27/2012	5654	Walter Kruger	Wildwood	-599.00
09/27/2012	5655	Ken Schleifer	Wildwood	-500.00
09/27/2012	5656	Robert Cobane	Wildwood	-599.00
09/27/2012	5657	William Wodynski	Wildwood	-599.00

09/27/2012	5658	John V. Keena	Wildwood	-500.00
09/27/2012	5659	Anthony Lori	Wildwood	-599.00
09/27/2012	5660	Julie Mihalko	Wildwood	-256.00
09/27/2012	5661	Township of Hanover	Diesel	-455.15
09/27/2012	5662	Standard Insurance Co	Life Insurance	-1,645.90
09/27/2012	5663	US Bank Equipment Finance	Copy Machine lease	-255.00
09/27/2012	5664	Cablevision	Utilities	-237.82
09/27/2012	5665	Technical Fire Services, Inc	Pumps	-675.00
09/27/2012	5666	Minerva Cleaners	Gear Cleaning	-115.75
09/27/2012	5667	SMCMUA	Utilities	-94.22
09/27/2012	5669	Fail Safe, Inc.	Hose	-2,092.65
09/27/2012	5670	SMCMUA	Utilities	-17.52
09/27/2012	5671	Batteries Plus	Batteries	-24.48
09/27/2012	5672	Batteries Plus	Batteries	-29.32
09/30/2012	eft	Board of Fire Commissioners	Employee Payroll	13,892.35
10/01/2012	eft	NJ Division of Pensions & Benefits	Medical Benefits	-7,140.61
10/01/2012	5673	Nestle Pure Life Direct	Water	-117.98
10/01/2012	5674	Drew Scelba	Computers	-195.00
10/01/2012	5675	Fire Fighters Equipment Company Inc.	Packs	-170.40
10/01/2012	5677	Verizon Wireless	Utilities	-455.70
10/01/2012	5678	All Jersey Garage Doors	Building Maintenance	-225.00
10/01/2012	5679	Politi Auto Parts	Operating Materials & Supplies	-12.86
10/05/2012	5680	J C P & L	Utilities	-912.66
10/05/2012	5681	McNeil & Company	Insurance Premiums	-6,502.92
10/05/2012	5682	Custom Bandag, Inc.	Engine 83	-3,400.40
10/05/2012	5683	Police & Firemen's Insurance Association	Police & Fire Insurance	-440.78
10/05/2012	5684	Township of Hanover	Gasoline	-479.06
10/05/2012	5685	J C P & L	Utilities	-52.15
10/05/2012	5686	Whippany Rotary Club	Membership Dues & Subscriptions	-224.00
10/05/2012	5687	Do-It-Yourself, Inc.	Operating Materials & Supplies	-104.55
10/05/2012	5688	NRS Rescue	Water	-330.76
10/05/2012	5689	Home Depot Credit Services	Operating Materials & Supplies	-700.08
10/05/2012	5690	First Priority Emergency Vehicles	Engine 81	-370.00
10/05/2012	5691	Firefighter One, LLC	Turnout Gear	10,267.20
10/05/2012	5693	Lakeland Divers	Marine	-46.00
				-
				99,984.84

At this time, Comm. J. Mihalko made a motion to adjourn.
The motion was seconded by Comm. Cobane and passed by the following vote;
AYES: M. Mihalko, Barz, J. Mihalko, Cobane, Hansch
NAYS: None

The meeting was adjourned at 8:45.
Respectfully submitted:
Janet Gant-Hammond, Board Assistant